



## MINUTES

### CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING

WEDNESDAY, DECEMBER 1, 2021

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR

10:00 AM

#### 1. CALL TO ORDER

**Chairman Tuma called the meeting to order at 10:03 a.m.**

#### 2. ROLL CALL

**Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller, Sweeney and Turner were in attendance and a quorum was determined. Committee member Conwell was absent from the meeting.**

#### 3. PUBLIC COMMENT

**There were no public comments given.**

#### 4. APPROVAL OF MINUTES FROM THE NOVEMBER 17, 2021 MEETING

**A motion was made by Mr. Sweeney, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the November 17, 2021 meeting.**

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2021-0210: A Resolution authorizing a Hospital Facility Agreement in accordance with Ohio Revised Code Section 140.03 with The MetroHealth System for the transfer of various parcels of real

property identified in Attachment A hereto titled in various County-related entities and currently being used for public hospital purposes, to the Board of Trustees of The MetroHealth System; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; and declaring the necessity that this Resolution become immediately effective.

**Mr. Gregory Huth, Law Director, addressed the Committee regarding Resolution No. R2021-0210. Discussion ensued.**

**Committee members asked questions of Mr. Huth pertaining to the item, which he answered accordingly.**

**Mr. Tuma introduced a proposed substitute to Resolution No. R2021-0210. Discussion ensued.**

**A motion was then made by Mr. Tuma, seconded by Mr. Miller and approved by unanimous vote to accept the proposed substitute.**

**Mr. Mike Tobin, Vice President of Communications and Government Relations for The MetroHealth System, addressed the Committee regarding Resolution No. R2021-0210. Discussion ensued.**

**Committee members asked questions of Mr. Tobin pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Sweeney with a second by Ms. Turner, Resolution No. R2021-0210 was considered and approved by unanimous vote, to be referred to the as substituted.**

- b) R2021-0265: A Resolution authorizing revenue generating Agreement No. 1932 with Cuyahoga Metropolitan Housing Authority for lease of a County-owned parking lot, located on Cedar Avenue at East 22<sup>nd</sup> Street, Permanent Parcel Nos. 103-13-019 and 103-13-022 in the City of Cleveland for the period 12/15/2021 – 12/14/2023; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. John Myers, Property Management Administrator, addressed the Committee regarding Resolution No. R2021-0265. Discussion ensued.**

**Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2021-0265 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

c) R2021-0266: A Resolution making awards on RQ6380 to various providers in the total amount not-to-exceed \$1,415,000.00 for various vehicle repair parts, equipment and services for the Fleet Division for the period 12/7/2021 – 12/6/2023; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 1889 with Applied Maintenance Supplies & Solutions, LLC. reasonably anticipated to be \$40,000.00.
- 2) Contract No. 1890 with Car Parts Warehouse, Inc. reasonably anticipated to be \$120,000.00.
- 3) Contract No. 1891 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems reasonably anticipated to be \$26,000.00.
- 4) Contract No. 1892 with Jack Doheny Company reasonably anticipated to be \$170,000.00.
- 5) Contract No. 1893 with Lakefront Automotive Parts, Inc. reasonably anticipated to be \$150,000.00.
- 6) Contract No. 1894 with North Coast Two-Way Radio, Inc. reasonably anticipated to be \$16,000.00.
- 7) Contract No. 1895 with Northcoast Equipment Specialists, Inc. reasonably anticipated to be \$28,000.00.
- 8) Contract No. 1896 with Parts Authority, LLC reasonably anticipated to be \$120,000.00.

- 9) Contract No. 1897 with RH Auto & Truck Glass reasonably anticipated to be \$40,000.00.
- 10) Contract No. 1898 with Rich's Towing & Service, Inc. reasonably anticipated to be \$65,000.00.
- 11) Contract No. 1899 with Rieth's Automotive Supply Co., dba Fleetwise Truck Parts reasonably anticipated to be \$180,000.00.
- 12) Contract No. 1900 with Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland reasonably anticipated to be \$200,000.00.
- 13) Contract No. 1901 with The Goodyear Tire & Rubber Company reasonably anticipated to be \$200,000.00.
- 14) Contract No. 1902 with United Towing Services, Inc. reasonably anticipated to be \$60,000.00.

**Ms. Mellany Seay, Finance and Operations Administrator, addressed the Committee regarding Resolution No. R2021-0266. Discussion ensued.**

**Committee members asked questions of Ms. Seay pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2021-0266 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- d) R2021-0267: A Resolution authorizing an amendment to Contract No. 839 with Envision Cuyahoga, LLC for lease of office space located at 4621 Fulton Parkway, Cleveland, for use by Old Brooklyn Neighborhood Family Service Center fka Westside Neighborhood Family Service Center for the period 10/1/2006 – 1/17/2022, to extend the time period to 1/17/2027 and for additional funds in the amount not-to-exceed \$4,295,524.80; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Myers addressed the Committee regarding Resolution No. R2021-0267. Discussion ensued.**

**Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2021-0267 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- e) R2021-0270: A Resolution authorizing an amendment to Contract No. 2033 (formerly Contract No. 704) with Advanced Server Management Group, Inc. for print management operations for the period 1/1/2019 - 12/31/2021 to extend the time period to 12/31/2024 and for additional funds in the amount not-to-exceed \$1,110,000.00; authorizing the County Executive to execute the amendment and all other documents consistent this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Jeanelle Greene, Manager of Business Services; Mr. James Sebes, Senior Printing Coordinator, addressed the Committee regarding Resolution No. R2021-0270. Discussion ensued.**

**Committee members asked questions of Ms. Greene and Mr. Sebes pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms., Resolution No. R2021-0266 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

#### **6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

#### **7. ADJOURNMENT**

**With no further business to discuss and on a motion by Mr. Miller with a second by Mr. Tuma, the meeting was adjourned at 10:26 a.m., without objection.**