



## **MINUTES**

### **CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING**

**WEDNESDAY, SEPTEMBER 22, 2021**

**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**

**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**

**10:00 AM**

#### **1. CALL TO ORDER**

**Chairman Tuma called the meeting to order at 10:06 a.m.**

#### **2. ROLL CALL**

**Mr. Tuma asked Clerk Richardson to call the roll. Committee members Tuma, Miller, Conwell and Sweeney were in attendance and a quorum was determined. Ms. Baker entered the meeting shortly after the rollcall was taken.**

#### **3. PUBLIC COMMENT**

**There were no public comments given.**

#### **4. APPROVAL OF MINUTES FROM THE JULY 28, 2021 MEETING**

**A motion was made by Ms. Conwell, seconded by Mr. Tuma and approved by unanimous vote to approve the minutes from the July 28, 2021 meeting.**

#### **5. MATTERS REFERRED TO COMMITTEE**

- a) R2021-0195: A Resolution extending the appointment of Catherine Tkachyk as Interim Director of the Department of Purchasing; and declaring the necessity that this Resolution become immediately effective.

**Ms. Catherine Tkachyk, Interim Director of the Department of Purchasing, addressed the Committee regarding Resolution No. R2021-0195. Discussion ensued.**

**Committee members asked questions of Ms. Tkachyk pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2021-0195 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2021-0210: A Resolution authorizing a Hospital Facility Agreement in accordance with Ohio Revised Code Section 140.03 with The MetroHealth System for the transfer of various parcels of real property identified in Attachment A hereto titled in various County-related entities and currently being used for public hospital purposes, to the Board of Trustees of The MetroHealth System; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; and declaring the necessity that this Resolution become immediately effective.

**Mr. Gregory Huth, Law Director; Mr. Michael Tobin, Vice President of Communications, Government and Community Relations with The MetroHealth System; and Ms. Sonja Rajki, Senior Vice President and Co-General Counsel for The MetroHealth System, addressed the Committee regarding Resolution No. R2021-0210. Discussion ensued.**

**Committee members asked questions of Mr. Huth, Mr. Tobin and Ms. Rajki pertaining to the item, which they answered accordingly.**

**There was no further legislative action taken on Resolution No. R2021-0210.**

- c) R2021-0211: A Resolution authorizing an amendment to Contract No. 1689 with The Savron Group, LLC for lease of office space, located at 12100 Snow Road, Parma, for use by Fiscal Office Auto Title Bureau, Satellite Office No. 4 for the period 11/1/2006 – 10/31/2021, to assign interest to Enterprise BMV, LLC, effective 11/1/2021, to extend the time period to 10/31/2026 and for additional funds in the amount not-to-exceed \$333,182.16; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. John Myers, Property Management Administrator with the Department of Public Works, addressed the Committee regarding Resolution No. R2021-0211. Discussion ensued.**

**Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2021-0211 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- d) R2021-0212: A Resolution authorizing an amendment to Contract No. 1255; with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2021 to extend the time period to 9/30/2026, to add a provision for an option to purchase premises and for additional funds in the amount not-to-exceed \$2,617,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Myers addressed the Committee regarding Resolution No. R2021-0212. Discussion ensued.**

**Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2021-0212 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Ms. Conwell and Mr. Sweeney requested to have their names added as co-sponsors to Resolution No. R2021-0212.**

- e) R2021-0213: A Resolution authorizing an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtis- Wright Parkway, Richmond Heights, for the period of 10/1/2006 – 9/30/2021 to extend the time period to 9/30/2026 and for additional revenue in the amount of \$568,500.00; authorizing the County Executive to execute the amendment and all

other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Myers addressed the Committee regarding Resolution No. R2021-0213. Discussion ensued.**

**Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2021-0213 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- f) O2021-0013: An Ordinance amending Chapter 503 of the County Code: Small Business Enterprise Program Policies and Procedures to approve revised Cuyahoga County Small Business Enterprise Program Policies and Procedures, effective date TBD and adopt Minority Business Enterprise (MBE) & Women Business Enterprise (WBE) Program Policies and Procedures, effective date TBD; and declaring the necessity that this Ordinance become immediately effective.

**Ms. Lenora Lockett, Interim Director of the Department of Equity and Inclusion, addressed the Committee regarding Ordinance No. O2021-0013. Discussion ensued.**

**Committee members asked questions of Ms. Lockett pertaining to the item, which she answered accordingly.**

**There was no further legislative action taken on Ordinance No. O2021-0013.**

## 6. MISCELLANEOUS BUSINESS

**Mr. Miller commended Mr. Tuma on an exceptionally thorough Committee meeting.**

## 7. ADJOURNMENT

**With no further business to discuss and on a motion by Mr. Tuma with a second by Mr. Miller, the meeting was adjourned at 12:04 p.m., without objection.**