



AGENDA
CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, MARCH 6, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE FEBRUARY 6, 2019 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2019-0045: A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$752,625.00 to Ohio Water Development Authority to finance a portion of the Bradford Road Relief Sewer and Pump Station Elimination Project in the City of Brecksville for the period 10/22/2018 - 12/31/2019; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
 - b) R2019-0048: A Resolution authorizing an amendment to a revenue generating agreement with United Cerebral Palsy Association of Greater Cleveland, Inc. for lease of office space at the Green Road Services Center, located at 4329 Green Road, Highland Hills, for the period 5/1/2016 - 4/30/2019 to extend the time period to 12/31/2019 and for additional revenue in the amount of \$1.00; authorizing the County Executive to execute the amendment and all other documents

consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

- c) R2019-0057: A Resolution making an award on RQ44223 to Catts Construction, Inc. in the amount not-to-exceed \$3,068,000.05 for resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$429,520.05 to fund a portion of said contract, and declaring the necessity that this Resolution become immediately effective.
- d) R2019-0058: A Resolution making an award on RQ44237 to Schirmer Construction, LLC in the amount not-to-exceed \$874,400.00 for replacement of Adele Lane Culvert No. 00.04 and Westwood Lane Culvert No. 00.08 over a creek to West Branch of Rocky River in the Village of Olmsted Township; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from the County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract; and declaring the necessity that this Resolution become immediately effective.
- e) R2019-0059: A Resolution authorizing an amendment to Contract No. CE1500299 with Halle Industrial Park, LLC, for lease of space located at 1890 East 40th Street, Cleveland, Ohio, for additional funds in the amount not-to-exceed \$450,000.00 effective on 10/1/2017; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
- f) R2019-0060: A Resolution authorizing the vacation of a certain portion of Warrensville Center Road located in the City of Shaker Heights in connection with intersection improvements; setting the date, time and place for a view and setting the date, time and place for a final hearing in connection with said vacation; and declaring the necessity that this Resolution become immediately effective.
- g) O2019-0003: An Ordinance amending Chapter 501 of the Cuyahoga County Code to change the Contracts and Purchasing Procedures, and declaring the necessity that this Ordinance become immediately effective.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, FEBRUARY 6, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

1. CALL TO ORDER

Chairman Tuma called the meeting to order at 10:03 a.m.

2. ROLL CALL

Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller, Conwell, Schron and Baker were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JANUARY 16, 2019 MEETING

A motion was made by Mr. Schron, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the January 16, 2019 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2019-0030: A Resolution making an award on RQ42083 to Advanced Server Management Group, Inc. in the amount not-to-exceed \$1,121,800.00 for print management operations for the period 1/1/2019 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and

this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Michael Chambers, Finance and Operations Administrator; and Mr. Michael Young, Chief Technology Officer, addressed the Committee regarding Resolution No. R2019-0030. Discussion ensued.

Committee members asked questions of Messrs. Chambers and Young pertaining to the item, which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0030 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2019-0031: A Resolution making an award on RQ42355 to Joshen Paper and Packaging, Inc. in the amount not-to-exceed \$705,000.00 for janitorial cleaning supplies for the period 3/1/2019 - 2/28/2022; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Chambers addressed the Committee regarding Resolution No. R2019-0031. Discussion ensued.

Committee members asked questions of Mr. Chambers pertaining to the item, which he answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0031 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- c) R2019-0032: A Resolution authorizing a contract with RPF Properties, LLC in the amount not-to-exceed \$570,116.92 for lease of office space and parking spaces for the Meadowbrook Market Square Plaza Auto Title Bureau, located at 22121 Rockside Road, Bedford, for the period 2/1/2019 - 4/30/2024; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. John Myers, Property Management Administrator, addressed the Committee regarding Resolution No. R2019-0032. Discussion ensued.

Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.

On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2019-0032 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2019-0033: A Resolution authorizing a Purchase and Sale Agreement with McGregor PACE in the amount of \$2,500,000.00 for property located at 14800 Private Drive, East Cleveland, Permanent Parcel Nos. 673-26-018, 673-27-006, 673-27-049 and 673-27-050; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Myers; Ms. Kelly Petty, Superintendent and CEO of the Cuyahoga County Board of Developmental Disabilities; Mr. Damon Taseff, Principal for Allegro Real Estate Brokers & Advisors; and Ms. Nichole English, Transportation Planning Engineer, addressed the Committee regarding Resolution No. R2019-0033. Discussion ensued.

Committee members asked questions of Mr. Myers, Ms. Petty, Mr. Taseff and Ms. English pertaining to the item, which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2019-0033 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- e) R2019-0034: A Resolution authorizing the appropriation of real property for reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130th Street in the Cities of Middleburg Heights and Strongsville; directing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective.

Mr. Tuma introduced a proposed substitute to Resolution No. R2019-0034. Discussion ensued.

Ms. English addressed the Committee regarding Resolution No. R2019-0034. Discussion ensued.

Committee members asked questions of Ms. English pertaining to the item, which she answered accordingly.

A motion was then made by Mr. Tuma, seconded by Mr. Schron and approved by unanimous vote to accept the proposed substitute.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2019-0034 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as substituted.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Tuma with a second by Mr. Schron, the meeting was adjourned at 11:20 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0045

Sponsored by: County Executive Budish/Department of Public Works/Division of Finance and Planning	A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$752,625.00 to Ohio Water Development Authority to finance a portion of the Bradford Road Relief Sewer and Pump Station Elimination Project in the City of Brecksville for the period 10/22/2018 - 12/31/2019; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of Finance and Planning has recommended authorizing the Director of Public Works to execute and submit a loan application in the amount of \$752,625.00 to Ohio Water Development Authority to finance a portion of the Bradford Road Relief Sewer and Pump Station Elimination Project in the City of Brecksville for the period 10/22/2018 - 12/31/2019 and authorizing the County Executive to accept said loan, if approved; and

WHEREAS, the primary goal of this project is to obtain a loan in order to finance a portion of the costs to eliminate the Bradford Road Relief Sewer and Pump Station; and

WHEREAS, the project was initiated on 10/22/2018 and should be completed by 12/31/2019; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes the Director of Public Works to execute and submit a loan application in the amount of \$752,625.00 to Ohio Water Development Authority to finance a portion of the

Bradford Road Relief Sewer and Pump Station Elimination Project in the City of Brecksville for the period 10/22/2018 - 12/31/2019.

SECTION 2. That the County Executive is authorized to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
_____ County Executive	_____ Date
_____ Clerk of Council	_____ Date

First Reading/Referred to Committee: February 12, 2019
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0048

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities</p>	<p>A Resolution authorizing an amendment to a revenue generating agreement with United Cerebral Palsy Association of Greater Cleveland, Inc. for lease of office space at the Green Road Services Center, located at 4329 Green Road, Highland Hills, for the period 5/1/2016 - 4/30/2019 to extend the time period to 12/31/2019 and for additional revenue in the amount of \$1.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Board of Developmental Disabilities has recommended an amendment to a revenue generating agreement with United Cerebral Palsy Association of Greater Cleveland, Inc. for lease of office space at the Green Road Services Center, located at 4329 Green Road, Highland Hills, for the period 5/1/2016 - 4/30/2019 to extend the time period to 12/31/2019 and for additional revenue in the amount of \$1.00; and

WHEREAS, the primary goal of this project is to continue to assist United Cerebral Palsy Association of Greater Cleveland, Inc. in providing adult day support and rehabilitation services to individuals enrolled in its program at the Green Road Services Center, located at 4329 Green Road, Highland Hills; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a revenue generating agreement with United Cerebral Palsy Association of Greater Cleveland, Inc. for lease of office space at the Green Road Services Center, located at 4329 Green Road, Highland Hills, for the period 5/1/2016 - 4/30/2019 to extend the time period to 12/31/2019 and for additional revenue in the amount of \$1.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: February 12, 2019
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0057

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution making an award on RQ44223 to Catts Construction, Inc. in the amount not-to-exceed \$3,068,000.05 for resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$429,520.05 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer: Construction has recommended an award on RQ44223 to Catts Construction, Inc. in the amount not-to-exceed \$3,068,000.05 for resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights and to authorize the County Engineer, on behalf of the County Executive to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$429,520.05 to fund a portion of the contract; and

WHEREAS, the primary purpose of this project is to improve Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights, located in Council District 9 and to properly maintain the County's infrastructure; and

WHEREAS, the anticipated start-completion dates are 4/1/2019 – 7/31/2020; and

WHEREAS, the project is funded as follows: (a) 73% (\$2,239,640.04) from Federal Funds, (b) 13% (398,840.01) from Ohio Public Works Commission (Issue 1) and (c) 14% (\$429,520.05) from County Motor Vehicle \$5.00 License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ44223 to Catts Construction, Inc. in the amount not-to-exceed \$3,068,000.05 for resurfacing of Warrensville Center Road from Broadway Avenue to the Maple Heights North Corporation Line in the Cities of Bedford and Maple Heights.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$429,520.05 to fund a portion of said contract.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 26, 2019
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0058

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution making an award on RQ44237 to Schirmer Construction, LLC in the amount not-to-exceed \$874,400.00 for replacement of Adele Lane Culvert No. 00.04 and Westwood Lane Culvert No. 00.08 over a creek to West Branch of Rocky River in the Village of Olmsted Township; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from the County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ44237 to Schirmer Construction, LLC in the amount not-to-exceed \$874,400.00 for replacement of Adele Lane Culvert No. 00.04 and Westwood Lane Culvert No. 00.08 over a creek to West Branch of Rocky River in the Village of Olmsted Township; and

WHEREAS, the primary goal of this project is to complete construction per plans and specifications for the replacement of Adele Lane Culvert No. 00.04 and Westwood Lane Culvert No. 00.08 over a creek to West Branch of Rocky River in the Village of Olmsted Township, located in Council District 5; and

WHEREAS, the anticipated start-completion dates are 4/1/2019 – 11/15/2019; and

WHEREAS, the project is 100% funded by Cuyahoga County Motor Vehicle \$7.50 License Tax Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ44237 to Schirmer Construction, LLC in the amount not-to-exceed \$874,400.00 for replacement of Adele Lane Culvert No. 00.04 and Westwood Lane Culvert No. 00.08 over a creek to West Branch of Rocky River in the Village of Olmsted Township.

SECTION 2. That the County Executive is authorized to execute the contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$874,400.00 to fund said contract.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 26, 2019
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0059

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing an amendment to Contract No. CE1500299 with Halle Industrial Park, LLC, for lease of space located at 1890 East 40th Street, Cleveland, Ohio, for additional funds in the amount not-to-exceed \$450,000.00 effective on 10/1/2017; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an amendment to Contract No. CE1500299 with Halle Industrial Park, LLC, for lease of space located at 1890 East 40th Street, Cleveland, Ohio, for additional funds in the amount not-to-exceed \$450,000.00 effective on 10/1/2017; and

WHEREAS, the County and Halle Industrial Park, LLC entered into Contract No. CE1500299 for lease of office and storage space at 1890 East 40th Street, Cleveland, Ohio, for various County functions, including Archives, Board of Elections and Children and Family Services, for the period 3/1/2015 - 5/31/2025 and in the amount of \$11,074,288.79; and

WHEREAS, the County desires to increase the lease amount by \$450,000.000 to account for operating expenses calculated pursuant to the terms and conditions of the lease agreement; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1500299 with Halle Industrial Park, LLC, for lease of space located at 1890 East 40th Street, Cleveland, Ohio, for additional funds in the amount not-to-exceed \$450,000.00 effective on 10/1/2017.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date
County Executive	Date
Clerk of Council	Date

First Reading/Referred to Committee: February 26, 2019
 Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0060

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing the vacation of a certain portion of Warrensville Center Road located in the City of Shaker Heights in connection with intersection improvements; setting the date, time and place for a view and setting the date, time and place for a final hearing in connection with said vacation; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has requested authorization to vacate a certain portion of Warrensville Center Road located in the City of Shaker Heights, Ohio (the "Property") in connection with intersection improvements; and

WHEREAS, pursuant to the authority granted under Ohio Revised Code §5553.02, County Council is authorized to vacate a public road, or a portion thereof, when it is of the opinion that it will be for the public convenience or welfare to do so; and

WHEREAS, the County Council has determined that the vacation of the Property is for the public convenience or welfare and, therefore, should be properly vacated pursuant to §5553.04 of the Ohio Revised Code; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That said proposed vacation of the Property shall be viewed by members of the County Council on the 25th day of March, 2019 at 10:00 a.m. local time, commencing at the southwest corner of the intersection of Chagrin Boulevard and Warrensville Center Road in the City of Shaker Heights.

SECTION 2. That the final hearing upon said proposed vacation of the Property shall be held on the 17th day of April, 2019 at 10:00 a.m. local time in the C. Ellen Connally Council Chambers, 4th Floor, Cuyahoga County Administrative Headquarters, 2079 East 9th Street, Cleveland, Ohio 44115.

SECTION 3. That the Clerk of Council is hereby directed to give notice of both such view and final hearing as provided by law and is hereby instructed to transmit a copy of this Resolution to the Director of the Cuyahoga County Department of Public Works and to the Director of the Ohio Department of Natural Resources.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: February 26, 2019
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2019-0003

Sponsored by: Councilmembers Gallagher, Stephens and Schron	An Ordinance amending Chapter 501 of the Cuyahoga County Code to change the Contracts and Purchasing Procedures, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Section 205.01 of the Cuyahoga County Code establishes the Board of Control for the purpose of reviewing, approving, or denying County contracts in accordance with the Contracts and Purchasing Procedures established in Chapter 501 of the County Code; and,

WHEREAS, pursuant to Section 501.04 (B) of the Cuyahoga County Code, the Board of Control is generally responsible to approve all contracts, purchases, sales, grants, and loans provided by the County resulting in the County's expenditures in the value range of \$500.00 but not more than \$500,000.00; and,

WHEREAS, County Council is responsible, generally, for approving contracts exceeding \$500,000.00 in value; and,

WHEREAS, in the interest of effective and efficient operations, the County Council desires to increase the threshold requiring Board of Control approval of all contracts, purchases, sales, grants, and loans provided by the County resulting in the County's expenditures from \$500.00 to \$5,000.00; and,

WHEREAS, pursuant to Section 501.12 (B) of the Cuyahoga County Code, the current threshold to require a formal competitive bidding process is \$25,000.00; and,

WHEREAS, in the interest of effective and efficient operations, the County Council desires to increase the threshold requiring a formal competitive bidding process from \$25,000.00 to \$50,000.00; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 501.04 of the Cuyahoga County Code is hereby amended as follows (additions are marked in bold and underline, deletions are stricken):

Section 501.04: Required Approvals

A. Items Requiring County Council Approval

1. The following transactions and other actions shall require approval by the County Council:
 - a. All contracts, purchases, sales, grants provided by the county, or loans provided by the county resulting in the County's expenditure of more than \$500,000.00. If the transaction does not have an end date, the County shall calculate the anticipated expenditures for purposes of determination of the appropriation approval authority based on a five-year term;
 - b. All revenue generating agreements with anticipated revenue above \$500,000.00 during the term of the agreement. If the revenue generating agreement does not have an end date, the County shall calculate the anticipated revenue for purposes of determination of the appropriate approval authority based on a five-year term;
 - c. Any loan in which the County, or any entity thereof, is the borrower;
 - d. All contracts, purchases, loans, leases, or other transactions which create an obligation that would require the appropriation of additional funds not previously authorized;
 - e. All purchases or sales of real estate or real estate interests for any purpose other than making or repairing roads, including bridges, for more than \$50,000.00 and all leases of real estate or real estate interests as lessor or lessee in which the value of the purchase, sale, or lease is more than \$50,000.00;
 - f. All purchases, sales, or leases of real estate in excess of six months other than at fair market value;
 - g. All transfers of cash or appropriation authority between accounts within the County budget and all appropriation changes that result in an increase or decrease in authorized appropriations;
 - h. Any change order or amendment to a contract that is submitted to the Board of Control and does not receive an affirmative vote of one County Council member on the Board of Control;
 - i. Any other specific contract, purchase, sale, lease, grant made by the County, or loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale, lease, grant made by the County, or loan made by the County for which the County Council, by Resolution of Council, requires approval of the County Council; Any other contract, contract

amendment, change order, purchase, sale, lease, grant made by the County, loan made by the County, exemption, procedure, or other action that requires approval by the County Council pursuant to any other provision of Chapter 501 or any other provision of the County Code;

- j. Any other contract, purchase, sale, lease, grant made by the County, loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale, lease, grant, exemption, or loan that does not otherwise require Council approval, but the County Executive or Board of Control determines to submit to Council for its consideration, review, and approval or denial; and
- k. Any other contract, purchase, sale, lease, grant made by the County, loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale, lease, grant, exemption, or loan that the Council President requests its transfer or review to the County Council by written communication to the County Executive and his or her designee prior to approval.

2. Sections 501.04(A)(1)(e) and (f) are not intended to interfere with the Executive and Director of Public Works' ability to manage the County's property, including, without limitation, granting access, easements, licenses, rights of way, or other rights of entry on the County's property and establishing the terms for such entry without seeking Council approval for such action.

3. A resolution approving any "Item Requiring County Council Approval" under this Section shall be deemed an administrative act of the County Council and shall therefore take effect immediately upon adoption of the resolution by a simple majority of County Council or signature of the County Executive, whichever is applicable. This paragraph shall not apply to any resolution in which County Council specifically exercises its legislative powers granted under the County Charter or general law.

B. Items Requiring Board of Control Approval. The following transactions and other actions shall require approval by the Board of Control:

- 1. All contracts, purchases, sales, grants provided or by the County, or loans provided by the County resulting in the County's expenditure of more than ~~\$500.00~~ **\$5,000.00** but not more than \$500,000.00. If the transaction does not have an end date, the County shall calculate the anticipated expenditures for purposes of determination of the appropriate approval authority based on a five-year term;
- 2. All revenue generating agreements with anticipated revenue more than ~~\$500.00~~ **\$5,000.00** but not more than \$500,000.00 during the term of the agreement. If the revenue generating agreement does not have an end date,

the County shall calculate the anticipated revenue for purposes of determination of the appropriate approval authority based on a five-year term;

3. All purchases or sales of real estate or real estate interests for more than ~~\$500.00~~ **\$5,000.00** but not more than \$50,000.00 and all leases of real estate or real estate interests as lessor or lessee in which the total value of the transaction is more than ~~\$500.00~~ **\$5,000.00** but not more than \$50,000.00;
4. Any change order or amendment resulting in the County's expenditure of more than ~~\$500.00~~ **\$5,000.00** that do not otherwise require Council approval using the definition provided in Section 501.02(D) of the County Code for contracts with a value of less than five million dollars; and
5. All purchases, including, the acquisition through settlement of eminent-domain litigation, of any real estate interests for the purpose of making or repairing roads, including bridges, in excess of \$50,000.00.

SECTION 2. Section 501.09 of the Cuyahoga County Code is hereby amended as follows (additions are marked in bold and underline, deletions are stricken):

Section 501.09: Application for and Acceptance of Grants

- A. The County Executive may apply for and accept grants on behalf of the County, and execute all agreements and any other documents in connection with same, without specific approval from the Board of Control or the County Council, provided that any expenditures of grant funds shall be made from funds properly appropriated and any purchases, grants, leases, or loans made using grant funds shall be done in accordance with the provisions of Chapter 501 of the Cuyahoga County Code.
- B. As an exception to Section 501.09(A), specific approval shall be required by the Board of Control for the County's acceptance of grants of more than ~~\$500.00~~ **\$5,000.00**, when either of the following applies:
 1. The County has the discretion to select from multiple potential grant sub-recipients, and the County voluntarily designates a specific sub-recipient as part of the application process; or
 2. Acceptance of the grant requires a local match for which a specific appropriation has not been provided in the applicable operating budget.

SECTION 3. Section 501.10 of the Cuyahoga County Code is hereby amended as follows (additions are marked in bold and underline, deletions are stricken):

Section 501.10: Purchases to be Executed by Office of Procurement and Diversity

All purchases of goods and services shall be done by the Office of Procurement and Diversity, under the direction of the County Executive. The various departments may

use office vouchers and procurement cards for purchases not to exceed ~~\$500.00~~
\$5,000.00.

SECTION 4. Section 501.12 of the Cuyahoga County Code is hereby amended as follows (additions are marked in bold and underline, deletions are stricken):

Section 501.12: Competitive Bidding Requirements and Exceptions

- A. Except as otherwise provided in Chapter 501 of the County Code, including, but not limited to, Sections 501.12, 501.14, and 501.01 (D), all contracts, purchases, or leases shall be done in accordance with the competitive bidding procedures provided for in Sections 307.86 through 307.921 of the Ohio Revised Code. If any conflict arises between the procedures, requirements, or any other terms of the Ohio Revised Code, Ohio Administrative Code, or any other law or regulation, and Chapter 501 of the County Code, the procedures, requirements, and terms of this Chapter shall prevail.
- B. Competitive bidding is not required when any of the following apply:
1. The estimated cost is less than ~~\$25,000.00~~ **\$50,000.00**;
 2. The purchase is for professional services, such as architectural, legal, medical, veterinary, financial, insurance, information technology, engineering, consulting, surveying, appraisal, brokerage, or construction management services;
 3. The purchase is made in response to an emergency as provided for in Section 501.08 of the County Code or the purchase is approved by the County Council or the Board of Control, as applicable, to be made without competitive bidding in response to an emergency;
 4. The transaction is for the purchase, sale, lease (as lessor or lessee), conveyance, transfer, exchange, easement, right of way, license, or any other disposition or acquisition of real property or real-estate interests;
 5. The purchase is for used personal property, material, or supplies which are to be sold by the submission of written bids or at an auction open to the public;
 6. The purchase is for services, supplies, replacements or supplemental parts, for a product or equipment owned or leased by the county, and the only source of the services, supplies, replacements or parts is limited to a single supplier;
 7. The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source;

8. The transaction is with the federal government, a state or a political subdivision thereof, a county or contracting authority thereof, a board of education, a township, a municipal corporation or a contracting authority thereof, a court, or any other one or more political subdivisions or other governmental entities, including, but not limited to, a county hospital, a regional transportation authority, a board of developmental disabilities, an alcohol, drug addiction and mental health services board, a veterans service commission, a county land reutilization corporation (land bank), a sewer district, or a port authority;
9. The purchase is made by a county department performing the duties provided for in Section 329.04 of the Ohio Revised Code and consists of family services duties or workforce development activities;
10. The purchase is made by a public children services agency performing the duties provided for in Section 5153.16 of the Ohio Revised Code and consists of family services, programs, or ancillary services that provide case management, prevention, or treatment services for children at risk of being or alleged to be abused, neglected, or dependent children;
11. The purchase consists of criminal justice services, social services programs, family services, or workforce development activities from nonprofit corporations or associations under programs funded by the federal government or by state grants;
12. The purchase is for an insurance policy, health care plan, or child care services for provision to county employees;
13. The purchase is for goods and services provided by persons with severe disabilities and provided for in Sections 4115.31 through 4115.35 of the Ohio Revised Code;
14. The Board of Control determines, upon its review of a request for an exemption from the requirements of competitive bidding, that the use of competitive sealed proposals would be advantageous to the county and the contracting authority complies with Section 307.862 of the Ohio Revised Code, as modified by Section 501.01 of this Chapter;
15. The Board of Control determines, upon its review of a request for an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County. The request to the Board must specify the details of the proposed alternative procurement process, and the Board may approve the request as presented or may impose any other changes or additional requirements as it deems appropriate.
16. The program, contract, or agreement is funded through a federal, state, or other grant or program and is awarded by the County to the recipient(s) pursuant to the criteria or requirements of the grant or program, such as

contracts entered pursuant to the Community Development Block Grant Program, the Store Front Renovation Rebate Program, the McKinney Vento Homeless Assistance Renewal Grant, or other similar grants or programs. To be eligible for this exemption, the program's criteria and requirements for the selection of the recipients must first be approved by the Board of Control. This approval can be done singularly for the entire program without the need for individualized consideration.

17. The purchase is for any other purpose that may be done without competitive bidding pursuant to the Ohio Revised Code;
 18. The purchase is made through a joint purchasing program authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 9.48; and,
 19. The purchase is made through a state contract authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 125.04 and Ohio Revised Code Section 5513.01; and,
- C. Any purchase of professional design services provided by architects, engineers, or surveyors shall be done as provided for in Sections 153.65 through 153.71 of the Ohio Revised Code. The contracting authority, however, may deviate from the requirements of Ohio Revised Code Section 153.691 if the County Executive, with the approval of the Board of Control, determines that doing so would be advantageous to the County.
- D. Except in the case of contracts and purchases made under Sections 501.12(B)(8), (15), and (16) of the County Code, unless a request for an exemption is granted by the Board of Control, as presented or with any other changes or additional requirements deemed appropriate by the Board, if the County seeks to make contracts or purchases of ~~\$25,000.00~~ **\$50,000.00** or more other than by competitive bidding, and the contracting authority is able to identify more than one source through which the purchase could be made, the contracting agency shall:
1. Develop requests for proposals or qualifications, specifying the products or services to be purchased and the criteria that will be considered prior to making the purchase;
 2. Receive responses from prospective vendors/contracting parties meeting the criteria specified in the request for proposals or qualifications by giving notice in a manner substantially similar to the procedures established for giving notice under section 307.87 of the Ohio Revised Code as modified by Section 501.01(D) of the County Code; and
 3. The contracting authority negotiates with the prospective vendors/contracting parties to obtain a contract which best satisfies the criteria specified in the request for proposals or qualifications.

- E. If the County seeks to make contracts or purchases greater than \$1,000, but less than ~~\$25,000.00~~ \$50,000.00, the County shall solicit bids for the contract/purchase for a period of no less than eight hours on the County's web site and through a vendor email notification system that is approved by the Office of Procurement and Diversity and the Law Department. The County shall make best efforts to ensure that the posting hours take place between 5:00 a.m. and 7:00 p.m. EST. If the online process does not result in at least three bids, the County shall exercise best efforts to obtain three bids through additional solicitation efforts.
- F. If the County seeks to make contracts or purchases of ~~\$25,000.00~~ \$50,000.00 or more, and it is unable to identify more than one source and a vendor provides the County with a verified statement, subject to the penalty of perjury, certifying its sole source status, the County shall then solicit the availability of vendors for the contract/purchase. The solicitation shall be for a period of no less than 48 hours on the County's web site and through a vendor email notification system that is approved by the Office of Procurement and Diversity and the Law Department. If the posting fails to identify any additional vendor, the County may then proceed to submit the proposed purchase/contract to the appropriate approval authority as a sole source. If, however, the posting results in the identification of more than one possible vendor, the County shall only proceed with the procurement through the requisite competitive process under Chapter 501 of the Cuyahoga County Code unless the County receives an appropriate exemption in accordance with the requirements of the Code. The request for an exemption shall be made on a form established by the Office of Procurement and Diversity, and approved by the Law Department, and shall include a verified statement by the vendor, subject to the penalty of perjury, certifying the vendor's sole-source status. If the sole-source request is approved, the purchase or contract must still receive the requisite approval by the County Council or Board of Control pursuant to Section 501.04 of the County Code.

SECTION 5. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in

compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 12, 2019

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__