



MINUTES

**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE
MEETING
WEDNESDAY, JULY 3, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:00 AM**

1. CALL TO ORDER

Chairman Jones called the meeting to order at 11:05 a.m.

2. ROLL CALL

Mr. Jones asked Assistant Deputy Clerk Carter to call the roll. Committee members Jones, Germana, Conwell, Miller and Simon were in attendance and a quorum was determined.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE JUNE 19, 2013 MEETING

A motion was made by Mr. Germana, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the June 19, 2013 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2013-0129: A Resolution declaring that public convenience and welfare requires replacement of Warrensville Center Road Culvert 05.13 in the City of Shaker Heights; total estimated construction cost \$860,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement;

authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Ms. Bonnie Teeuwen, Director of the Department of Public Works, and Mr. Jamal Husani, Chief Transportation/Traffic Engineer, addressed the Committee regarding Resolution No. R2013-0129. Discussion ensued.

Committee members asked questions of Ms. Teeuwen and Mr. Husani pertaining to the item, which they answered accordingly.

On a motion by Mr. Germana with a second by Ms. Simon, Resolution No. R2013-0129 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2013-0130: A Resolution making an award on RQ26257 to Karpinski Engineering, Inc. in the amount not-to-exceed \$1,541,900.00 for architectural and engineering services and construction administration for the Cuyahoga County Data Center; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Teeuwen; Mr. Jeff Mowry, Chief Information Officer; Mr. James Cicero, representing Karpinski Engineering, Inc.; and Mr. Michael Hunter, representing Karpinski Engineering, Inc., addressed the Committee regarding Resolution No. R2013-0130. Discussion ensued.

Committee members asked questions of Ms. Teeuwen, Mr. Mowry, Mr. Cicero, and Mr. Hunter pertaining to the item, which they answered accordingly.

On a motion by Mr. Jones with a second by Mr. Germana, Resolution No. R2013-0130 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. DISCUSSION REGARDING ITEMS CONSIDERED AT JULY 1, 2013 BOARD OF CONTROL MEETING

- a) BC2013-184: Submitting an amendment to Contract No. CE1000462-01, 02, 03 with The Brewer-Garrett Company for implementation of energy conservation measures in various County buildings in accordance with Ohio Revised Code Section 307.041 and American Recovery and Reinvestment Act of 2009 reporting requirements for the period 7/1/2010 - 6/30/2020 to change the scope of services,

effective 6/20/2013 and for additional funds in the amount of \$414,060.00.

Ms. Teeuwen and Mr. Mike Dever, Deputy Sanitary Engineer, addressed the Committee regarding BC2013-184 and provided an overview of the contract, building automation systems and energy conservation projects. Discussion ensued.

Committee members asked questions of Ms. Teeuwen and Mr. Dever pertaining to the items, which they answered accordingly.

- b) BC2013-186: Recommending an award on RFQ25983 and enter into a contract with R.E. Warner & Associates, Inc. in the amount not-to-exceed \$150,000.00 for general architectural/engineering services for the period 7/1/2013 - 6/30/2016.

Ms. Teeuwen addressed the Committee regarding BC2013-186. Discussion ensued.

Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

- c) BC2013-187: Recommending an award on RQ26579 and enter into a contract with Vocon Partners LLC in the amount not-to-exceed \$165,000.00 for professional design services for a multi- agency County building space study.

Ms. Teeuwen and Mr. Michael Chambers, Fiscal Officer for the Department of Public Works, addressed the Committee regarding BC2013-187. Discussion ensued.

Committee members asked questions of Ms. Teeuwen and Mr. Chambers pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

Mr. Jones announced that the next Public Works, Procurement & Contracting Committee meeting will take place on Wednesday, July 10, 2013 at 11:00 a.m.

8. OTHER PUBLIC COMMENT

No public comments were given.

9. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Jones with a second by Mr. Germana, the meeting was adjourned at 12:19 p.m., without objection.