



MINUTES

**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING
THURSDAY, MARCH 1, 2012
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:00 AM**

1. CALL TO ORDER

Chairman Jones called the meeting to order at 11:06 a.m.

2. ROLL CALL

The Clerk called the roll. Committee members Jones, Germana, Miller, Conwell and Rogers were in attendance and a quorum was determined.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE FEBRUARY 16, 2012 MEETING

A motion was made by Mr. Miller, seconded by Mr. Rogers and approved by unanimous vote to approve the minutes of the February 16, 2012 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) O2012-0006: An Ordinance approving revised Cuyahoga County Procurement Card Program Policies and Procedures, effective 2/1/2012; and declaring the necessity that this Ordinance become immediately effective.

Ms. Lenora Lockett, Director of the Office of Procurement and Diversity, addressed the Committee regarding Ordinance No. O2012-0006. Discussion ensued.

Committee members asked questions of Ms. Lockett pertaining to the item, which she answered accordingly.

A motion was then made by Mr. Germana, seconded by Mr. Miller, and approved by unanimous vote to amend the first sentence of section 1, paragraph 1, to delete "*will has been*" and insert "*is,*" and in the second sentence to delete "*will be was*" and insert "*shall be.*"

A motion was made by Mr. Miller, seconded by Mr. Germana, and approved by unanimous vote to amend section 4, Establishment of Card Limits, to delete "*single transaction limit: \$999*" and insert the phrase "*Single transaction limit shall be as provided in the Contracting and Purchasing Ordinance*" after the last bullet point.

A motion was made by Mr. Jones, seconded by Mr. Miller, and approved by unanimous vote to amend the first sentence in paragraph 1 to delete "*of*" before "*five hundred dollars.*"

A motion was then made by Mr. Germana, seconded by Mr. Miller, and approved unanimously to amend the first sentence in paragraph 1, to delete "*of five hundred dollars or less (<\$500.00).*"

On a motion by Mr. Miller with a second by Mr. Germana, Ordinance No. O2012-0006 was considered and approved by unanimous vote to be referred to the full Council for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Germana with a second by Mr. Miller, the meeting was adjourned at 12:33 p.m., without objection.