



MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING
THURSDAY, DECEMBER 1, 2011
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:00 AM

1. CALL TO ORDER

The meeting was called to order by Chairman Jones at 11:20 a.m.

2. ROLL CALL

The Clerk called the roll. Committee members Jones, Germana, Miller and Rogers were in attendance and a quorum was determined. Committee member Conwell was absent.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE NOVEMBER 17, 2011 MEETING

A motion was made by Mr. Miller, seconded by Mr. Germana and approved by unanimous vote to approve the minutes of the November 17, 2011 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) O2011-0054: An Ordinance approving the revised Cuyahoga County Small Business Enterprise (SBE) Program Policies and Procedures Manual, effective 1/1/2012, and declaring the necessity that this Ordinance become immediately effective.

Ms. Lenora Lockett, Director of the Office of Procurement & Diversity, and Mr. David Merriman, Special Assistant to County Executive FitzGerald, addressed the Committee regarding Ordinance No. O2011-0054. Discussion ensued.

Committee members asked question of Ms. Lockett pertaining to the item, which she answered accordingly.

Ms. Lockett introduced a verbal amendment on the floor.

A motion was made by Chairman Jones, seconded by Mr. Miller and approved by unanimous vote to amend Section VIII: SBE Participation in Meeting Goals (Subsection (1)) of the proposed Cuyahoga County Small Business Enterprise Program Policies and Procedures manual by adding the sentence *“Only work provided in an SBE’s certification category will count toward the SBE Goal.”*

A motion was made by Mr. Miller with a second by Mr. Rogers and approved by unanimous vote to amend Section XIV of the proposed Cuyahoga County Small Business Enterprise Program Policies and Procedures manual by deleting the first and third bullet points listing the members of the SBE Grievance Hearing Board and adding a bullet point to read *“Two (2) members of the County Executive Office Staff or their designees.”*

On a motion by Chairman Jones with a second by Mr. Germana, Ordinance No. O2011-0054 was considered and approved by unanimous vote to be referred to the full Council agenda under second reading suspension of rules, as amended.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Miller with a second by Mr. Rogers, the meeting was adjourned at 1:00 p.m., without objection.