



## **MINUTES**

### **CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING**

**WEDNESDAY, NOVEMBER 20, 2013  
CUYAHOGA COUNTY JUSTICE CENTER  
COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR  
10:00 AM**

#### **1. CALL TO ORDER**

**Chairman Jones called the meeting to order at 10:10 a.m.**

#### **2. ROLL CALL**

**Mr. Jones asked Assistant Deputy Clerk Carter to call the roll. Committee members Jones, Germana, Conwell, Miller and Simon were in attendance and a quorum was determined.**

#### **3. PUBLIC COMMENT RELATED TO THE AGENDA**

**The following citizens addressed the Committee regarding issues of concern to them relating to Resolution No. R2013-0253, a Resolution making an award on RQ27498 to OfficeMax Incorporated:**

- a) Mr. Kevin Hudson and**
- b) Mr. Josh Longdon.**

**Mr. Mike Askren, representing KONE, Inc., addressed the Committee regarding issues of concern to him relating to Resolution No. R2013-0248, a Resolution making an award on RQ26522 to Schindler Elevator Corporation.**

#### **4. APPROVAL OF MINUTES FROM THE OCTOBER 30, 2013 MEETING**

**A motion was made by Mr. Miller, seconded by Mr. Germana and approved by unanimous vote to approve the minutes of the October 30, 2013 meeting.**

5. MATTERS REFERRED TO COMMITTEE

- a) R2013-0241: A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2014, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.

**Ms. Anne Hill, Manager of Local Government and Community Relations for The MetroHealth System, addressed the Committee regarding Resolution No. R2013-0241. Discussion ensued.**

**Committee members asked questions of Ms. Hill pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Jones with a second by Mr. Germana, Resolution No. R2013-0241 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2013-0246: A Resolution making an award on RQ23733 to Michael Baker Jr., Inc. in the amount not-to-exceed \$685,895.00 for design engineering services for the Towpath Trail - Stage 4 from Tremont/Literary Trailhead to Canal Basin Park in Cuyahoga County for the period 12/2/2013 - 12/31/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Bonnie Teeuwen, Director of the Department of Public Works, addressed the Committee regarding Resolution No. R2013-0246. Discussion ensued.**

**Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.**

**Committee members Conwell, Germana and Jones requested to have their names added as additional co-sponsors to Resolution No. R2013-0246.**

**On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2013-0246 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- c) R2013-0247: A Resolution making an award on RQ28696 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$1,650,000.00 for sewer inspection equipment, parts, supplies and services for the period 10/1/2013 - 9/30/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Teeuwen addressed the Committee regarding Resolution No. R2013-0247. Discussion ensued.**

**Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Jones with a second by Mr. Germana, Resolution No. R2013-0247 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- d) R2013-0248: A Resolution making an award on RQ26522 to Schindler Elevator Corporation in the amount not-to-exceed \$1,900,000.00 for elevator maintenance and repair services for various County facilities for the period 12/1/2013 - 11/30/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Teeuwen; Ms. Lenora Lockett, Director of the Department of Public Works; and Mr. Joseph Boatwright, Assistant Law Director, addressed the Committee regarding Resolution No. R2013-0248. Discussion ensued.**

**Committee members asked questions of Ms. Teeuwen, Ms. Lockett and Mr. Boatwright pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2013-0248 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- e) R2013-0249: A Resolution authorizing an amendment to a revenue generating Memorandum of Agreement with City of Mayfield Heights for maintenance and repair of sewerage systems located in County Sewer District No. 3 to change the scope of services, effective 11/12/2013; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution;

and declaring the necessity that this Resolution become immediately effective.

**Ms. Teeuwen addressed the Committee regarding Resolution No. R2013-0249. Discussion ensued.**

**Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Jones with a second by Mr. Germana, Resolution No. R2013-0249 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- f) R2013-0250: A Resolution authorizing a revenue generating Utility Agreement with City of Beachwood for maintenance and repair of storm sewers, sanitary sewers and waterlines located in County Sewer District Nos. 3 and 5; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Teeuwen and Mr. Boatwright addressed the Committee regarding Resolution No. R2013-0250. Discussion ensued.**

**Committee members asked questions of Ms. Teeuwen and Mr. Boatwright pertaining to the item, which they answered accordingly.**

**Committee member Simon requested to have her name added as an additional co-sponsor to Resolution No. R2013-0250.**

**On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2013-0250 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- g) R2013-0251: A Resolution authorizing a cooperative agreement with Olmsted Township in the amount of \$5,000,000.00 for preventative and routine maintenance of 22 miles of County roads and various structures for the period 10/22/2013 - 12/31/2023; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Teeuwen addressed the Committee regarding Resolution No. R2013-0251. Discussion ensued.**

**Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.**

**Committee members Miller and Jones requested to have their names added as additional co-sponsors to Resolution No. R2013-0251.**

**On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2013-0251 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- h) R2013-0252: A Resolution making a revenue generating award on RQ24534 to Olmsted Township Board of Trustees in the amount of \$210,000.00 for the lease with option to purchase Fitch Road Yard, located at 7924 Fitch Road, Olmsted Township; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transaction; and declaring the necessity that this Resolution become immediately effective.

**Ms. Teeuwen addressed the Committee regarding Resolution No. R2013-0252. Discussion ensued.**

**Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.**

**Committee members Jones and Miller requested to have their names added as additional co-sponsors to Resolution No. R2013-0252.**

**On a motion by Mr. Jones with a second by Mr. Germana, Resolution No. R2013-0252 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- i) R2013-0253: A Resolution making an award on RQ27498 to OfficeMax Incorporated in the amount not-to-exceed \$2,300,000.00 for furnishing and delivering office supplies to various County departments for the period 12/1/2013 - 11/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Lockett addressed the Committee regarding Resolution No. R2013-0253. Discussion ensued.**

**Committee members asked questions of Ms. Lockett pertaining to the item, which she answered accordingly.**

**A motion was then made by Mr. Jones, seconded by Mr. Germana and approved by unanimous vote to amend Resolution No. R2013-0253 by deleting "*OfficeMax Inc.*" and inserting "*OfficeMax North America Inc.*" throughout the Resolution.**

**On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2013-0253 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.**

- j) O2013-0022: An Ordinance establishing a Cuyahoga County Monument Commission, and declaring the necessity that this Ordinance become immediately effective.

**Sr. Joanne Gross, Senior Policy Analyst, addressed the Committee regarding Ordinance No. O2013-0022. Discussion ensued.**

**Committee members asked questions of Sr. Gross pertaining to the item, which she answered accordingly.**

**Mr. Jones introduced a proposed substitute to Ordinance No. O2013-0022. Discussion ensued.**

**A motion was then made by Mr. Jones, seconded by Mr. Germana and approved by unanimous vote to substitute Ordinance No. O2013-0022.**

**On a motion by Ms. Conwell with a second by Mr. Germana, Ordinance No. O2013-0022 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

## **6. MISCELLANEOUS BUSINESS**

**Mr. Jones requested that Ms. Lockett provide information regarding procurement procedures. Discussion ensued.**

## **7. OTHER PUBLIC COMMENT**

**Mr. Mike Askren, representing KONE Inc., addressed the Committee regarding issues of concern to him relating to Resolution No. R2013-0248, a Resolution making an award on RQ26522 to Schindler Elevator Corporation.**

**Mr. Kevin Hudson, District Manager for Staples, addressed the Committee regarding issues of concern to them relating to Resolution No. R2013-0253, a Resolution making an award on RQ27498 to OfficeMax Incorporated:**

**8. ADJOURNMENT**

**With no further business to discuss and on a motion by Mr. Jones with a second by Mr. Miller, the meeting was adjourned at 12:44 p.m., without objection.**