



**AGENDA**  
**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING**  
**COMMITTEE MEETING**  
**WEDNESDAY, NOVEMBER 20, 2024**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**10:00 AM**

**Committee Members:**

**Michael P. Byrne, Chair-District 4**  
**Dale Miller, Vice Chair – District 2**  
**Yvonne M. Conwell – District 7**  
**Meredith M. Turner – District 9**  
**Martin J. Sweeney – District 3**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE OCTOBER 16, 2024 MEETING [See page 3]**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2024-0412: A Resolution making awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
    - 1) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00.

2) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00.

3) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00.[See page 10]

b) O2024-0011: An Ordinance amending Section 806.04 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective. [See page 27]

## **6. MISCELLANEOUS BUSINESS**

## **7. ADJOURNMENT**

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING  
COMMITTEE MEETING  
WEDNESDAY, OCTOBER 16, 2024  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM

### 1. CALL TO ORDER

**Chairman Byrne called the meeting to order at 10:03 a.m.**

### 2. ROLL CALL

**Mr. Byrne asked Deputy Clerk Carter to call the roll. Committee members Byrne, Miller and Conwell were in attendance and a quorum was determined. Committee members Sweeney and Turner entered the meeting after the roll call was taken.**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. APPROVAL OF MINUTES FROM THE SEPTEMBER 18, 2024 MEETING

**A motion was made by Ms. Conwell, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the September 18, 2024 meeting.**

### 5. MATTERS REFERRED TO COMMITTEE

- a) R2024-0350: A Resolution declaring that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; total estimated project cost \$200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of

said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

**Mr. Erick Mack, Section Chief Engineer, addressed the Committee regarding Resolution No. R2024-0350. Discussion ensued.**

**Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Conwell with a second by Mr. Sweeney, Resolution No. R2024-0350 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2024-0362: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.

**Mr. Mack addressed the Committee regarding Resolution No. R2024-0362. Discussion ensued.**

**Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Sweeney with a second by Ms. Turner, Resolution No. R2024-0362 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- c) R2024-0363: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156<sup>th</sup> Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.

**Mr. Mack addressed the Committee regarding Resolution No. R2024-0363. Discussion ensued.**

**Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0363 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

d) R2024-0364: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 3063 with Air-Rite, Inc. in the anticipated amount not-to-exceed \$60,000.00.
- 2) Contract No. 3064 with Amico LLC dba SOS Speedy Office Supplies in the anticipated amount not-to-exceed \$115,000.00.
- 3) Contract No. 3065 with Applied Industrial Technologies, Inc. in the anticipated amount not-to-exceed \$40,000.00.
- 4) Contract No. 3066 with Best Plumbing Specialties, Inc. in the anticipated amount not-to-exceed \$20,000.00.
- 5) Contract No. 3067 with The Chas. E. Phipps Company in the amount not-to-exceed \$80,000.00.
- 6) Contract No. 3068 with Cleveland Hermetic & Supply, Inc. in the anticipated amount not-to-exceed \$400,000.00.
- 7) Contract No. 3069 with Cleveland Key & Security in the anticipated amount not-to-exceed \$85,000.00.
- 8) Contract No. 3070 with Craftmaster Hardware in the anticipated amount not-to-exceed \$180,000.00.
- 9) Contract No. 3071 with Crown Cleaning Systems and Supply, Inc. dba Crown Cleaning Systems in the amount not-to-exceed \$30,000.00.

- 10) Contract No. 3072 with Decker Steel & Supply, Inc. in the anticipated amount not-to-exceed \$210,000.00.
- 11) Contract No. 3073 with Foundation Building Materials (FBM) in the anticipated amount not-to-exceed \$160,000.00.
- 12) Contract No. 3074 with Graybar Electric Company, Inc. in the anticipated amount not-to-exceed \$725,000.00.
- 13) Contract No. 3075 with Lakeside Supply Company in the amount not-to-exceed \$580,000.00.
- 14) Contract No. 3076 with Mars Electric Company in the anticipated amount not-to-exceed \$575,000.00.
- 15) Contract No. 3973 (fka Contract No. 3077) with PPG Architectural Finishes, Inc. in the anticipated amount not-to-exceed \$100,000.00.
- 16) Contract No. 3078 with Prism Glass & Door Co., Inc. dba Allied Glass Services in the anticipated amount not-to-exceed \$250,000.00.
- 17) Contract No. 3079 with Sutton Industrial Hardware in the anticipated amount not-to-exceed \$400,000.00.
- 18) Contract No. 3080 with Three-Z in the amount not-to-exceed \$50,000.00.
- 19) Contract No. 3081 with Win Supply of Cleveland in the anticipated amount not-to-exceed \$500,000.00.
- 20) Contract No. 3082 with W. W. Grainger, Inc. dba Grainger in the amount not-to-exceed \$330,000.00.
- 21) Contract No. 3691 with Carmen's Custom Window Treatments in the anticipated amount not-to-exceed \$22,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 22) Contract No. 3783 with Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply in the anticipated amount not-to-exceed \$105,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**

- 23) Contract No. 3693 with Hilti, Inc. in the anticipated amount not-to-exceed \$22,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 24) Contract No. 3694 with Industrial Safety Products, Inc. in the anticipated amount not-to-exceed \$4,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 25) Contract No. 3695 with Refrigeration Sales Company LLC dba Refrigeration Sales Corporation in the anticipated amount not-to-exceed \$100,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 26) Contract No. 3696 with The Sherwin Williams Company in the anticipated amount not-to-exceed \$235,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 27) Contract No. 3692 with Vincent Valentino Inc. dba Cleveland Lumber Company in the anticipated amount not-to-exceed \$600,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 28) Contract No. 3698 with Winzer Franchise Company in the anticipated amount not-to-exceed \$20,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- 29) Contract No. 3697 with Wadsworth and Associates, Inc. dba Wadsworth Solutions in the anticipated amount not-to-exceed \$2,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**

**Mr. Thomas Pavich, Fiscal Specialist, addressed the Committee regarding Resolution No. R2024-0364. Discussion ensued.**

**Committee members asked questions of Mr. Pavich pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Sweeney with a second by Ms. Turner, Resolution No. R2024-0364 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

e) R2024-0365: A Resolution making an award on RQ14483 to various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4716 and 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00.
- 2) Contract No. 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00.

**Mr. Matthew Rymer, Facilities and Maintenance Administrator, addressed the Committee regarding Resolution No. R2024-0365. Discussion ensued.**

**Committee members asked questions of Mr. Rymer pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0365 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

f) R2024-0366: A Resolution making an award on RQ14489 to various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4737 and 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00.
- 2) Contract No. 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

**Mr. Rymer addressed the Committee regarding Resolution No. R2024-0366. Discussion ensued.**



**Committee members asked questions of Mr. Rymer pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0366 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- g) R2024-0367: A Resolution authorizing an agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trail from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Mack addressed the Committee regarding Resolution No. R2024-0367. Discussion ensued.**

**Committee members asked questions of Mr. Mack pertaining to the item, which he answered accordingly.**

**On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0367 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

#### 6. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

#### 7. ADJOURNMENT

**With no further business to discuss and on a motion by Ms. Turner with a second by Mr. Miller, the meeting was adjourned at 10:34 a.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0412

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027 as follows:

- (a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00; and

**WHEREAS**, the primary goal of the project is to utilize three contractors for on-call sanitary sewage pump stations repair and construction services; and

**WHEREAS**, the project is funded 100% Sanitary Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027 as follows:

- (a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00.

**SECTION 2.** That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>2024 Master Contract for On-Call Sanitary Sewage Pump Station Repair &amp; Construction Services, \$1.5M, 3-year contract, RFP 14685</b>
<b>Department or Agency Name</b>	Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4900	Terrace Construction Co, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD
O	4901	NE Ohio Trenching Services, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD
O	4903	Nerone & Sons, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD

**Service/Item Description (include quantity if applicable).**  
 DPW is seeking to select a max of 3 contractors pursuant to RFP 14685 to perform On-Call specialized pump station repair and construction services on a task order basis to augment/assist the Sanitary Maintenance Division with the repair and maintenance of certain Seage Pump Station assets

**Indicate whether:**  **New service/purchase**  **Existing service/purchase**  **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**  **Additional**  **Replacement**  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**  
 This master contract will enable DPW to perform maintenance and repair type work on a task order basis in situations that that exceed the staffing and/or expertise level of the Dept and in emergency circumstances requiring an expedited work schedule due to public health, welfare and safety concerns. Work may include: repairs to heavy electrical services, replacement of very large industrial sewage pumps, minor valve replacements, generator repairs and installations, or emergency sewage by-pass pumping, etc.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Nerone & Sons, Inc. 19501 S Miles Rd, Suite 1 Warrensville Heights, Ohio 44128	Richard Nerone- Secretary/Treasurer
Terrace Construction Co. Inc. 3965 Pearl Road Cleveland, Ohio 44109	Michael Guinto- VP Operations

Northeast Ohio Trenching Services, Inc. 17900 Miles Road Warrensville Heights, Ohio 44128	Stephanie Gorup- Vice President
Vendor Council District: 9, 7 and 9	Project Council District: various
If applicable provide the full address or list the municipality(ies) impacted by the project.	various

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14685</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: August 19, 2024	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$1.5M	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 19 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE (20%) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:  A max of three vendors could be selected and all three that submitted were suitable	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

**FUNDING SOURCE:** Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

**100% Sanitary Operating Funds- PW715200-55130**

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

New

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline**

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):** This is a new master contract for the County

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	RFP-14685
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5649
CM Contract#	CM 4900- Terrace Construction- On-Call Pump Station Repairs- MASTER CONTRACT (1 of 3)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing</b>
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	Department Initials	Purchasing
Briefing Memo	AMS	OK
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFP Packet)	AMS	OK
Final DEI Goal Setting Worksheet	AMS	OK (attached 10/10/2024)
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor proposal)
Award Letter (sent to awarded vendor)	AMS	OK (attached 10/9/2024)
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).	AMS	OK
IG#   12-2690-REG 12/31/2024	AMS	OK
Debarment/Suspension Verified   Date: 9/26/2024	AMS	OK
Auditor’s Findings   Date: 9/26/2024	AMS	OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form   Date: 9/5/2024	AMS	OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	NA	N/A
TAC/CTO Approval or IT Standards ( <i>if required attach and identify relevant page #s or meeting approval number</i> )		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS



## Department of Purchasing – Required Documents Checklist

Performance Bond, if required per RFP	AMS
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### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Eff date – 12/31/2024 <del>12/1/2024-12/31/2024</del>	PW715200	55130			\$0
<b>1/1/2025-12/31/2025</b>	PW715200	55130			\$150,000
1/1/2026-12/31/2026	PW715200	55130			\$200,000
<del>1/1/2027 – close date</del> <del>1/1/2027-11/30/2027</del>	PW715200	55130			\$150,000
			<b>TOTAL</b>		<b>\$500,000.00</b>

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A- this is a new Master Contract for DPW		
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-# )		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

### PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4900
Vendor Name:	Terrance Construction Company, Inc.
Time Period:	12/1/2024 – 11/30/2027
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	10/15/2024: Reviewed. Will approved once all actions are reviewed/approved. 10/9/2024: Attach final DEI goal setting worksheet; attach award letter to vendor. Revise effective/expiration dates on the contract tab to reflect the actual contract dates that begin 12/1/2024.

## **Department of Purchasing – Required Documents Checklist**

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	Award 1 of 3; No 2024 funds being encumbered – must Disapprove after Council approval so department can enter 2025 line per contract cover once the budget opens.
Purchasing Agents Initials and date of approval	OK, ssp 10/15/2024

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	RFP 14685
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5649
CM Contract#	CM 4903- Nerone & Sons, Inc.- On-Call Pump Station Repairs- MASTER CONTRACT (3 of 3)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION</b>
<b>Formal RFP</b>
<b>Reviewed by Purchasing</b>

	Department Initials	Purchasing
Briefing Memo	AMS	Attached
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFP Packet)	AMS	OK
Final DEI Goal Setting Worksheet	AMS	OK (attached 10/10/2024)
Diversity Documents – <i>if required (goal set)</i>		OK (as part of contract exhibit)
Award Letter (sent to awarded vendor)	AMS	OK (attached 10/9/2024)
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).	AMS	OK
IG#   22-0352-REG 12/31/2026	AMS	OK
Debarment/Suspension Verified   Date: 9/26/2024	AMS	OK
Auditor’s Findings   Date: 9/26/2024	AMS	OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form   Date: 9/4/2024	AMS	OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	NA	N/A
TAC/CTO Approval or IT Standards ( <i>if required attach and identify relevant page #s or meeting approval number</i> )		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

<b>Reviewed by Law</b>	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

## Department of Purchasing – Required Documents Checklist

Performance Bond, if required per RFP	AMS
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### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Eff date – 12/31/2024 <del>12/1/2024-12/31/2024</del>	PW715200	55130			\$0
<b>1/1/2025-12/31/2025</b>	PW715200	55130			\$150,000
1/1/2026-12/31/2026	PW715200	55130			\$200,000
<del>1/1/2027 – close date</del> <del>1/1/2027-11/30/2027</del>	PW715200	55130			\$150,000
			<b>TOTAL</b>		<b>\$500,000.00</b>

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)	N/A- this is a new Master Contract for DPW				
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	<b>Original Amount</b>	<b>Amendment Amount (if applicable)</b>	<b>Original Time Period/Amended End Date</b>	<b>BOC/ Resolution Approval Date</b>	<b>BOC/ Resolution Approval #</b>
<b>Original Amount</b>	\$				
<b>Prior Amendment Amounts (list separately) (A-#)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contract Amount</b>		\$			

### PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4903
Vendor Name:	Nerone & Sons, Inc.
Time Period:	12/1/2024 – 11/30/2027
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	10/9/2024: Attach final DEI goal setting worksheet; attach award letter to vendor. Revise effective/expiration dates on the contract tab to reflect the actual contract dates that begin 12/1/2024.

## Department of Purchasing – Required Documents Checklist

	Award 3 of 3; No 2024 funds being encumbered – must Disapprove after Council approval so department can enter 2025 line per contract cover once the budget opens.
Purchasing Agents Initials and date of approval	OK, ssp 10/15/2024



**Department of Purchasing Tabulation Sheet**

REQUISITION NUMBER: 14685	Event 5649	TYPE: RFP	ESTIMATE: \$1,500,000.00			
CONTRACT PERIOD: 3 – Year Contract		RFP DUE DATE: August 19, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES	TOTAL RESPONSES
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: 2024 On-Call Sanitary Sewage Pump Station Repair & Construction Services (Re-bid)	19	3	0	3
DIVERSITY GOAL/SBE 20%		DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%			

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. Nerone & Sons, Inc. 19501 S. Miles Road Suite 1 Warrensville Heights, Ohio 44128	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0352 Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (MW)Nerone & Sons Inc. SBE 20% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Total % SBE: 20 % MBE: 0 % WBE: 0 %		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 8/26/2024 <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: Goal met by Prime 8/22/24 CF Signed div-1 provided, div-2 completed, no waiver requested, goal met, JW 8/22/2024 LL 8/26/2024</p>		
2.	<p>Northeast Ohio Trenching Service, Inc. 17900 Miles Road Warrensville Heights, Ohio 44128</p> <p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0018 Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP</p>	<p>Subcontractor Name(s): (MW)Northeast Ohio Trenching Service, Inc SBE 20%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE: <u>20%</u> MBE: <u>0%</u> WBE: <u>0%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 8/26/2024 <input type="checkbox"/> No</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>Goal met by Prime Yet they did not fill out the DIV-2 form for themselves. Also stated "to be provided on per price basis, if utilizing subcontractors" on top of DIV-3 1 of 2 page. 8/22/24 CF div-1 provided, div-2 not provided, this is an RFP prime can be negotiated into providing div-2, JW 8/22/2024 LL 8/26/2024</p>		
<p>3. Terrance Construction Co., Inc. 3965 Pearl Road Cleveland, Ohio 44109</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2690</p> <p>Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>Subcontractor Name(s): (MW)The Lakewood Supply Co. SBE % TBD</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE:TBD% MBE:TBD% WBE: TBD%</p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 8/26/2024 <input type="checkbox"/> No</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>



Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p><b>SBE / MBE / WBE</b>  <b>SBE/MBE/WBE</b>  Comments and Initials:</p> <p>Prime selected subcontractors, yet there was no percentage %, and no amount \$ TBD was given for each. No DIV-3 form for a waiver was requested nor DIV 2 of 2 submitted. 8/22/24 CF</p> <p>Per bidders manual-Prime vendors are prohibited from using SBE/MBE/WBE(s) with whom the prime vendor has a familial relationship, joint or co-ownership, common partners, officers, or a shareholder relationship to meet the SBE/MBE/WBE Participation Goals. Hence, on Cuyahoga County projects/contracts, any portion of work subcontracted to an SBE/MBE/WBE vendor by a prime vendor that meets the abovementioned criteria will NOT count towards the achievement of the established SBE/MBE/WBE Participation Goals. Prime vendor Terrance Construction has familial relationship to Rockport Ready Mix whom div-2 is provided signed and completed, and The Vallejo company whom div-2 is provided signed and completed. Subcontractors will not count towards any diversity goals.  JW 8/23/2024 LL 8/26/2024</p>		

**GOAL SETTING WORKSHEET**

Department Name: Public Works  
 Contact Name: Adrienne Simons  
 Contact Phone#: 216-443-8277  
 Contact Email: [asimons@ci.wm.org](mailto:asimons@ci.wm.org)  
 RQ#: 14685 (REBID OF RQ 13923)  
 RQ Description: On-Call Sanitary Pump Station Repair & Construction Services

**NOTE: User Department completes the YELLOW AREAS ONLY**

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Pumps & Pump Accessories Maintenance & Repair	93662	1500000.00	1		0.00	0.00	0	0.00	0.00
			1		0.00	0.00		0.00	0.00
<b>Totals (\$):</b>		<b>1500000.00</b>				<b>0.00</b>			<b>0.00</b>

Project Diversity Goals: Per Alt Proc NIGP 93662: LL 6/26/2024  
 Justification - select max 3 awards; limited number of county certified diversity vendors  
 NIGP 93662: 14t/4m/0w with duplicates  
 NIGP 93662: 12t/2m/0w without duplicates

MBE Goal 0%  
 WBE Goal 0%  
 SBE Goal (not calculated) 20%

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0011

Sponsored by: <b>County Executive Ronayne</b>	<b>An Ordinance</b> amending Section 806.04 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.
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**WHEREAS**, Cuyahoga County is a member of the County Commissioners Association of Ohio (“CCAO”), which has established certain joint energy purchasing programs under the authority of Section 9.48 of the Ohio Revised Code in order to assist eligible Ohio counties or boards, agencies, districts or other instrumentalities which are affiliated with them in securing competitively priced energy supplies through various energy purchase agreements favorable to participants; and

**WHEREAS**, the County Council enacted Section 806.04 of the County Code to establish the Cuyahoga County Energy Participation Program to enable the County to participation in the CCAO’s joint energy purchasing programs; and

**WHEREAS**, the Cuyahoga County Energy Participation Program and the County’s participation in CCAO’s joint energy purchasing programs have successfully resulted in significant savings for the County; and

**WHEREAS**, in the interest of continuing this effective program, the County Executive recommends the following revision to Section 806.04 of the County Code; and

**WHEREAS**, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 806.04 of the Cuyahoga County Code is hereby amended as follows (deletions are ~~stricken~~, additions are **bold and underlined**):

### **Section 806.04: Cuyahoga County Energy Participation Program**

#### A. Definitions:

“CCAO” means the County Commissioners Association of Ohio, whose mission is to advance effective county government and to offer member counties several enterprise services that offer superior services and save funds.

“CCAOSC” means the CCAO Service Corporation, an affiliate of CCAO. “Energy Purchase Agreements” means the natural gas purchase agreement, electricity purchase agreement, electric aggregation purchase agreement, natural gas aggregation purchase agreement, solar power purchase agreement between the County and Supplier.

“Manager” means CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, Toledo, Ohio.

“Supplier” means any person, corporation, partnership or other organization with whom CCAOSC (or its designee) may contract for the purchase of energy supplies. The definition is limited to the purposes of this Section.

“Program” means the Cuyahoga County Energy Participation Program which consists of five components: natural gas purchasing program, electricity purchasing program, electric aggregation program, natural gas aggregation program, and a solar purchasing program.

B. There is hereby created the Cuyahoga County Energy Participation Program for the purpose of participating in one or more Energy Purchase Agreements managed by CCAO, through its affiliate CCAOSC, managed by CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, for the acquisition of natural gas, electricity and solar energy at competitive market rates. The Department of Public Works shall administer the Program on behalf of the County.

C. Prior to the County entering into any Energy Purchase Agreement with a Supplier, CCAOSC or the Manager shall conduct a publicly solicited request for proposals from Suppliers and shall make the request for proposals and any responses to such request available to Cuyahoga County.

D. The Director of Public Works shall have the authority to review the competitive proposals submitted by all Suppliers, approve the Supplier with the highest scoring proposal, and make recommendations to the Manager to enter into an Energy Purchase Agreement defined in the Program. The Director of Public Works shall provide to Council Committee for Public Works, Procurement and Contracting a copy of such recommendations prior to submission to the Manager. Upon written recommendation from the Director of Public Works, the Manager is hereby authorized to execute such Energy Purchase Agreements on behalf of the County take any and all actions necessary to implement and administer the Program, and execute all relevant documents to implement the Program.

E. All electric purchase agreements executed under the Program shall endeavor to include 100% renewable energy in order to promote the County’s climate change action plan.

F. To efficiently and timely realize significant cost savings in a volatile commodities market, all Energy Purchase Agreements under the Program, regardless of the monetary threshold of each agreement, shall be exempt from all

approval requirements by County Council and Board of Control described in Section 501.04 of the Cuyahoga County Code.

G. The Director of Public Works shall present to Council Committee for Public Works, Procurement and Contracting all Energy Purchase Agreements executed under the Program no later than 60 days from the effective date of such agreements.

~~H. This Program shall end after a term of five (5) years from the date of the adoption of this Ordinance.~~

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 12, 2024  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_