



AGENDA
CUYAHOGA COUNTY HEALTH, HUMAN SERVICES & AGING
COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 18, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

Committee Members:

Yvonne M. Conwell, Chair – District 7
Martin J. Sweeney, Vice Chair – District 3
Cheryl L. Stephens – District 10
Meredith M. Turner – District 9
Dale Miller – District 2

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE JULY 24, 2024 MEETING** [See Page 4]
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2024-0309: A Resolution awarding a total sum, not to exceed \$5,000, to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 10]
 - b) R2024-0317: A Resolution awarding a total sum, not to exceed \$10,000, to incYOU Resource Foundation Inc. for the Lifeline Cleveland Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 18]
 - c) R2024-0318: A Resolution awarding a total sum, not to exceed \$10,000, to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 26]

d) R2024-0343: A Resolution authorizing an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 34]

- 1) Contract No. 3684 with The Centers for Families and Children in the amount not-to-exceed \$130,000.00.
- 2) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in the amount not-to-exceed \$400,000.00.
- 3) Contract No. 3707 with Cuyahoga County Public Library in the amount not-to-exceed \$27,500.00.
- 4) Contract No. 3710 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in the amount not-to-exceed \$50,000.00.
- 5) Contract No. 3706 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$150,000.00.
- 6) Contract No. 3708 with Towards Employment in the amount not-to-exceed \$200,000.00.
- 7) Contract No. 3711 with West Side Catholic Center in the amount not-to-exceed \$300,000.00.

e) R2024-0344: A Resolution authorizing an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge Pilot Program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 69]

f) R2024-0345: A Resolution making awards on RQ14523 to various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025; authorizing the County Executive to execute a Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 78]

- 1) Contract No. 4620 with A-Z Furniture Co., Inc. in the anticipated amount not-to-exceed \$315,000.00.
- 2) Contract No. 4617 with Burlington Stores, Inc. in the anticipated amount not-to-exceed \$500,000.00.
- 3) Contract No. 4622 with Dave’s Supermarket, Inc. in the anticipated amount not-to-exceed \$125,000.00.
- 4) Contract No. 4621 with Penney OpCo, LLC dba JCPenney in the anticipated amount not-to-exceed \$250,000.00.
- 5) Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount not-to-exceed \$385,000.00.

6. PRESENTATION

- a) Various Capital Improvements - Atunyese Herron, President and Chief Executive Officer, East End Neighborhood House, Inc.

7. MISCELLANEOUS BUSINESS

8. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

**CUYAHOGA COUNTY HEALTH, HUMAN SERVICES & AGING
COMMITTEE MEETING
WEDNESDAY, JULY 24, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM**

1. CALL TO ORDER

Chairwoman Conwell called the meeting to order at 1:06 p.m.

2. ROLL CALL

Ms. Conwell asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Conwell, Sweeney, Stephens and Miller were in attendance and a quorum was determined. Committee member Turner was absent.

A motion was made by Ms. Conwell, seconded by Mr. Miller and approved by unanimous vote to excuse Ms. Turner from the meeting.

3. PUBLIC COMMENT

Loh addressed the committee members and expressed her support for the renovations to the women's homeless shelter.

4. APPROVAL OF MINUTES FROM THE JULY 10, 2024 MEETING

A motion was made by Mr. Miller, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the July 10, 2024 meeting.

5. MATTERS REFERRED TO COMMITTEE

[Clerk's Note: Item No. 6.a) was taken out of order and considered before Item Nos. 5.a) and 5.b)]

- a) R2024-0268: A Resolution awarding a total sum, not to exceed \$6,100, to Motivated and Empowered Inc. for the Take the Limits Off Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Ms. Bianca Crawford, Founder and Executive Director of Motivated and Empowered Inc., addressed the Committee regarding Resolution No. R2024-0268. Discussion ensued.

Committee members asked questions of Ms. Crawford pertaining to the item, which she answered accordingly.

Mr. Sweeney requested to add funds in the amount of \$3,900.00 from the District 3 ARPA Community Grant Fund which will be incorporated into a proposed substitute for consideration at the next Council meeting for second reading.

Mr. Trevor McAleer, Legislative Budget Advisor for County Council, addressed the Committee regarding Resolution No. R2024-0268. Discussion ensued.

Committee members asked questions of Mr. McAleer pertaining to the item, which he answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2024-0268 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- b) R2024-0288: A Resolution authorizing an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Sara Parks Jackson, Director of the Department of Housing and Community Development; Ms. Laura Boustani, Vice President of External Affairs and Ms. Jennifer Chandler, Assistant Director – Real Estate Development for CHN Housing Partners, addressed the Committee regarding Resolution No. R2024-0288. Discussion ensued.

Committee members asked questions of Ms. Parks Jackson, Ms. Boustani and Ms. Chandler pertaining to the item, which they answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2024-0288 was considered and approved by unanimous vote to be referred to the full Council agenda for passage under second reading suspension of the rules.

Ms. Conwell, Mr. Sweeney, Mr. Miller and Ms. Stephens requested to have their names added as co-sponsors to the legislation.

6. PRESENTATION

- a) **Community Center Capital Repair, Renovation and Expansion Project - Lovell Custard, President and Chief Executive Officer, Murtis Taylor Human Services System**

Mr. Lovell Custard, President and Chief Executive Officer of Murtis Taylor Human Services System made a presentation to the committee, which included changes in the scope of renovations, updated costs and the anticipated completion date of the Community Center Capital Repair, Renovation and Expansion Project.

Committee members asked questions of Mr. Custard pertaining to the presentation, which he answered accordingly.

Mr. McAleer addressed the Committee regarding the language in the adopted legislation that addresses the project completion date. Discussion ensued.

Committee members asked questions of Mr. McAleer pertaining to the adopted legislation, which he answered accordingly.

7. DISCUSSION

- a) **Contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$875,000.00 for repairs, rehabilitation and renovation of Norma Herr Women's Shelter temporary location at 2710 Walton Avenue, Cleveland, effective upon signature of all parties.**

Ms. Melissa Sirak, Director of the Office of Homeless Services; Mr. David Merriman, Director of the Department of Health and Human Services; and Ms. Elaine Gimmel, Executive Director and Mr. Richard Carr, Director of Real Estate Development and Construction for Emerald Development and Economic Network, Inc., addressed the Committee regarding a contract for repairs, rehabilitation and renovation of Norma Herr Women's Shelter temporary location at 2710 Walton Avenue, Cleveland. Discussion ensued.

Committee members asked questions of Ms. Sirak, Mr. Merriman, Ms. Gimmel and Mr. Carr pertaining to the item, which they answered accordingly.

There was no legislative action taken on the discussion item.

- b) Amendment to a master contract with various providers for the Community Social Services Program for the period 1/1/2024 – 12/31/2025 to add vendors, effective 5/6/2024 and for additional funds in the amount not-to-exceed \$2,923,154.00 as follows:

Existing vendors

- 1) Contract No. 3716 with Ashbury Community Services, Inc. in the amount not-to-exceed \$150,000.00 for Adult Development services.
- 2) Contract No. 3717 with Catholic Charities Corporation – Fatima Family Center in the amount not-to-exceed \$95,000.00 for Adult Development services.
- 3) Contract No. 3763 with Catholic Charities Corporation – Hispanic Senior Center in the amount not-to-exceed \$70,000.00 for Adult Development, Meals, Transportation and Community Outreach services.
- 4) Contract No. 3765 with Catholic Charities Corporation – St. Martin De Porres in the amount not-to-exceed \$30,000.00 for Adult Development and Transportation services.
- 5) Contract No. 3766 with City of Bedford in the amount not-to-exceed \$120,000.00 for Adult Development, Meals and Transportation services.
- 6) Contract No. 3757 with City of Berea in the amount not-to-exceed \$85,000.00 for Adult Development and Transportation services.
- 7) Contract No. 3758 with City of Euclid in the amount not-to-exceed \$54,000.00 for Adult Development and Transportation services.
- 8) Contract No. 3759 with City of Lakewood in the amount not-to-exceed \$55,000.00 for Adult Development and Transportation services.
- 9) Contract No. 3760 with City of Maple Heights in the amount not-to-exceed \$81,878.00 for Meals and Transportation services.
- 10) Contract No. 3761 with City of Olmsted Falls in the amount not-to-exceed \$10,000.00 for Adult Development services.
- 11) Contract No. 3742 with City of Parma – Donna Smallwood Activities Center in the amount not-to-exceed \$23,000.00 for Adult Development and Meals services.
- 12) Contract No. 3751 with City of Parma Heights in the amount not-to-exceed \$140,000.00 for Adult Development, Meals and Transportation services.
- 13) Contract No. 3743 with City of Solon in the amount not-to-exceed \$10,000.00 for Adult Development services.
- 14) Contract No. 3744 with City of Strongsville in the amount not-to-exceed \$40,000.00 for Adult Development and Transportation services.
- 15) Contract No. 3745 with Cleveland Clergy Alliance in the amount not-to-exceed \$84,000.00 for Community Outreach services.
- 16) Contract No. 3746 with Community Partnership on Aging in the amount not-to-exceed \$40,000.00 for Adult Development and Transportation services.
- 17) Contract No. 3738 with East End Neighborhood House, Inc. in the amount not-to-exceed \$81,000.00 for Adult Development, Meals and Transportation services.
- 18) Contract No. 3739 with Famicos Foundation, Inc. in the amount not-to-exceed \$60,000.00 for Adult Development and Transportation services.
- 19) Contract No. 3740 with Harvard Community Services Center, Inc. in the amount not-to-exceed \$157,256.00 for Adult Development, Meals and Transportation services.

- 20) Contract No. 3741 with Jennings Center for Older Adults in the amount not-to-exceed \$5,000.00 for Adult Day Service, Adult Development, Meals and Transportation services.
- 21) Contract No. 3752 with Linking Employment, Abilities and Potential (LEAP) in the amount not-to-exceed \$55,000.00 for Adult Development services.
- 22) Contract No. 3896 with Near West Side Multi-Service Corporation dba May Dugan Center in the amount not-to-exceed \$10,000.00 for Adult Development services.
- 23) Contract No. 3754 with Murtis Taylor Human Services System in the amount not-to-exceed \$150,000.00 for Adult Development, Meals and Transportation services.
- 24) Contract No. 3755 with Rose Centers for Aging Well, LLC in the amount not-to-exceed \$200,000.00 for Adult Development, Meals and Transportation services.
- 25) Contract No. 3756 with Senior Citizen Resources, Inc. in the amount not-to-exceed \$105,000.00 for Adult Development, Meals and Transportation.
- 26) Contract No. 3721 with Senior Transportation Connection in the amount not-to-exceed \$105,000.00 for Transportation services.
- 27) Contract No. 3730 with The Phillis Wheatley Association in the amount not-to-exceed \$0.00 for Meals services.
- 28) Contract No. 3726 with The Salvation Army in the amount not-to-exceed \$45,000.00 for Adult Development, Meals and Transportation services.
- 29) Contract No. 3727 with University Settlement in the amount not-to-exceed \$0.00 for Adult Development, Meals and Transportation services.
- 30) Contract No. 3728 with West Side Community House in the amount not-to-exceed \$73,000.00 for Adult Development, Meals and Transportation services.

New Vendors

- 31) Contract No. 4507 with Catholic Charities Corporation – Good Shepherd Family Center in the amount not-to-exceed \$234,000.00 for Adult Development and Meals services.
- 32) Contract No. 4649 with City of Bedford Heights in the amount not-to-exceed \$170,000.00 for Adult Development, Meals and Transportation services.
- 33) Contract No. 4506 with Mandel Jewish Community Center of Cleveland in the amount not-to-exceed \$385,000.00 for Adult Development, Meals and Transportation services.

Mr. Merriman, Ms. Natasha Pietrocola, Director of the Division of Senior and Adult Services and Mr. Aaron Carlson, Program Officer for the Division of Contracts and Performance for the Department of Health and Human Services, addressed the Committee regarding the amendment to a master contract with various providers for the Community Social Services Program for the period 1/1/2024 – 12/31/2025 to add vendors, effective 5/6/2024 and for additional funds in the amount not-to-exceed \$2,923,154.00. Discussion ensued.

Committee members asked questions of Mr. Merriman, Ms. Pietrocola and Mr. Carlson pertaining to the item, which they answered accordingly.

There was no legislative action taken on the discussion item.

Mr. Miller requested to have his name added as a co-sponsor to the legislation.

8. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

9. ADJOURNMENT

With no further business to discuss, Chairwoman Conwell adjourned the meeting at 2:10 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0309

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$5,000, to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$5,000 to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration; and

WHEREAS, the Lutheran Metropolitan Ministry estimates approximately 5,000 people will be served annually through this award; and

WHEREAS, the Lutheran Metropolitan Ministry estimates the total cost of the project is \$63,000; and

WHEREAS, the Lutheran Metropolitan Ministry indicates the other funding source(s) for this project includes:

- A. \$25,000 from corporate sponsorship
- B. \$15,000 from individual giving

- C. \$15,000 from foundation grants
- D. \$8,000 from ticket sales; and

WHEREAS, the Lutheran Metropolitan Ministry is estimating the start date of the project will be June 2024 and the project will be completed by December 2024; and

WHEREAS, the Lutheran Metropolitan Ministry requested \$5,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$5,000 to the Lutheran Metropolitan Ministry to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$5,000 to the Lutheran Metropolitan Ministry from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the “Welcome Home!” Anniversary Celebration.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Lutheran Metropolitan Ministry (LMM)	
Address of Requesting Entity: 4515 Superior Avenue, Cleveland, OH 44103	
County Council District # of Requesting Entity: County Council District 7	
Address or Location of Project if Different than Requesting Entity: Museum of Contemporary Art Cleveland (MOCA Cleveland), 11400 Euclid Avenue, Cleveland, OH 44106	
County Council District # of Address or Location of Project if Different than Requesting Entity: County Council District 7	
Contact Name of Person Filling out This Request: Marcella Brown, Vice President, Development & Communications, LMM	
Contact Address if different than Requesting Entity: (same)	
Email: mbrown@lutheranmetro.org	Phone: 216-658-7208
Federal IRS Tax Exempt No.: 34-1043756	Date: 7/29/24

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Founded in 1969, Lutheran Metropolitan Ministry (LMM) is a not-for-profit corporation with a mission to challenge systemic injustices faced by those who are oppressed, forgotten, and hurting by providing responsive solutions, advocacy, and hope. The programs and services of LMM enhance the lives of people experiencing homelessness, unemployment/underemployment, behavioral health challenges, involvement with the criminal legal system, youth in crisis, and adults in need of guardianship. LMM's services, behavioral health interventions, and advocacy initiatives are fulfilled in four general areas: Housing & Shelter, Guardianship, Workforce Development and Youth Resiliency. LMM served more than 4,600+ people in Northeast Ohio in 2023.

LMM inhabits the intersection where great needs meet bold solutions. Housing & Shelter (H&S) is LMM's largest area of service, constituting about 60% of the agency's program operations. In recent years, LMM transitioned from solely providing emergency shelter (and operator of the largest shelter in OH) to providing flexible funding for housing solutions and serving as a property owner that offers safe, affordable housing to people exiting shelter care. These initiatives include *Breaking New Ground*, renovated housing for families leaving homeless shelters, a shared housing model for single men in Greater Cleveland called "Coventry Homes," and a series of new, solar-powered CNC (computerized numerical control) efficiency homes called the "Solar Homes of SCS (St. Clair-Superior)." LMM is currently researching 3D printed housing, which LMM was awarded a demonstration grant from the City of Cleveland to bring to the area within the next two years.

In honor of LMM's 55th anniversary in 2024, LMM partnered with MOCA Cleveland and commissioned *I_You Design Lab* and its founding designer-architect Sai Sinbondit to create an exhibition that explores innovations in affordable housing at the nexus of environmental responsibility, material and energy efficiency, and contemporary design. Working with a select group of developers and designers, *A PLACE meant* will include material and image-based examples of new housing approaches. Ranging from modular housing that can be constructed with limited tools to 3D printed homes that can be erected in a few days, the exhibition encourages Cleveland to become a place for housing innovation in the Midwest. The exhibition, located throughout MOCA's ground floor from June – December 2024, will be accompanied by a series of events and intergenerational education programs to teach about and inspire a broad commitment to creative affordable housing in our community. Also, the team will convert MOCA's third floor classroom into an *A PLACE meant* learning lab that includes information and drop-in interactive experiences for audiences of all ages.

Welcome Home! LMM's 55th Anniversary Celebration will take place on Septe. 5, 2024, and will attract hundreds of people from Northeast Ohio's community, civic, business and faith leadership, who support the mission and programs of LMM. These individuals are in positions of influence and leadership within their company or field of endeavor. The event format is a hearty appetizer reception, with live entertainment, and a tour and designers talk about LMM's commissioned exhibit, *A PLACE Meant*.

Project Start Date: 6/28/24

Project End Date: 12/29/24

IMPACT OF PROJECT:

Who will be served: The exhibit, community programming, and celebration will serve the people of Greater Cleveland who have an interest in designing and building affordable housing for people experiencing homelessness, housing insecurity and those who are struggling to maintain their home due to rising interest rates, inflation, and unprecedented property value and tax increases.

How many people will be served annually:

MOCA anticipates welcoming more than 5,000 visitors during the exhibit season; their online audience usually brings an additional 10-20,000 visitors to virtually experience an exhibit. The LMM celebration event on September 5 will host over 250 attendees.

Will low/moderate income people be served; if so how:

The exhibit will encourage residents of Greater Cleveland and Cuyahoga County, including many of whom are low to moderate income, to visit the exhibition, and attend the event. More than half the people LMM serves are low to moderate income, and 18 percent of Cuyahoga County residents have a household income below the federal poverty line. (Center for Community Solutions)

How does the project fit with the community and with other ongoing projects:

Affordable housing is a complex issue across the United States. It is frequently misunderstood and obscured by the same misconceptions as other social policies aimed at helping low-income and vulnerable populations. According to the 2022 State of the Nation’s Housing report, over 37 million households in the U.S. pay more than 30% of their income on housing; one in seven of these households pay more than 50% of their income on housing. The HUD threshold recommends residents allocate no more than one-third of income to housing, meaning millions of households are “housing-burdened.” Rising housing costs and interest rates, high barriers to housing access, and legacies of discriminatory policies and practices have disproportionately excluded and jeopardized under resourced neighborhoods and people who have the least economic vitality, mostly communities of color, refugees, and immigrants.

Cleveland has experienced a resurgence in recent years, yet there remains an undeniable need for affordable housing, the lack of which is the leading cause of displacement and homelessness in our city. Our community is at a crossroads. Never in history have so many people been displaced with such a lack of affordable housing. But Cleveland has unique positioning, with a surplus of abandoned houses and vacant lots that could be used creatively to disrupt the ever-growing housing crisis. Leaning into emerging technologies, design innovations, and new construction options can quickly generate powerful changes in Cleveland to housing affordability and access. We must decide if we are a community of innovators, creative problem solvers, and neighbors committed to inclusion who are willing to explore, make changes, and invest in our future.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A.

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives:

LMM anticipates the exhibition, and the celebration will spark strong interest in the innovations and creative strategies of affordable housing design being introduced. The exhibition, alongside LMM’s recent grant awarded by the City of Cleveland to pilot 3D printed housing has significant promise to be a catalyst for future initiatives in affordable housing.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$63,000

Other Funding Sources of Project (list each source and dollar amount separately):

- Corporate sponsorship: \$25,000
- Individual Giving: \$15,000
- Foundation Grants: \$15,000
- Ticket Sales: \$8,000

Total amount requested of County Council American Resource Act Dollars:

\$5,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The exhibition, should it continue to another institution, would be funded by the receiving entity. The celebration event is a one-time experience.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Marcella J. Brown

Signature:



Date: 7/29/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

1. Exhibition overview
2. Celebration save-the-date

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0317

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to incYOU Resource Foundation Inc. for the Lifeline Cleveland project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to incYOU Resource Foundation Inc. for the Lifeline Cleveland project; and

WHEREAS, incYOU Resource Foundation Inc. estimates approximately 500 people will be served annually through this award; and

WHEREAS, incYOU Resource Foundation Inc. estimates the total cost of the project is \$15,400; and

WHEREAS, incYOU Resource Foundation Inc. indicates the other funding source(s) for this project includes \$600 from donations and \$4,800 from grants; and

WHEREAS, incYOU Resource Foundation Inc. is estimating the start date of the project will be October 2024 and the project will be completed by September 2025; and

WHEREAS, incYOU Resource Foundation Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to incYOU Resource Foundation Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to incYOU Resource Foundation Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Lifeline Cleveland project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): incYOU Resource Foundation Inc.	
Address of Requesting Entity: 616 East 185th Street Cleveland, Ohio 44119	
County Council District # of Requesting Entity: Cuyahoga County Council District 10	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Address of Entity:	
Contact Name of Person Filling out This Request: Monica Grays	
Contact Address if different than Requesting Entity: 19325 South Lake Shore Blvd. Euclid, Ohio 44119	
Email: monica@incyoufoundation.org	Phone: (440) 622-6024
Federal IRS Tax Exempt No.: 92-3799662	Date: August 27, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is necessary or needed, and a timeline of milestones/tracking of the project):

Project Name: Lifeline Cleveland: A Journey from Hopelessness to Hopefulness

Project Description:

Lifeline Cleveland: A Journey from Hopelessness to Hopefulness is a community-focused project designed to combat the rising rates of suicide among women and young girls in Cleveland's inner city. This initiative aims to provide expressive art therapy through Supportive Optimistic Sisterhood (S.O.S.) and distribute the 'Chest of Infinite Dreams' boxes with resources and tools that promote emotional well-being and resilience.

S.O.S. is an art therapy program uniquely designed to address some of the barriers between Black women and their engagement with mental health services. It introduces African American women to the healing benefits of art therapy. It allows them to utilize artistic expression to improve their mental health within a supportive Sister Circle environment.

The 'Chest of Infinite Dreams' will include journals, relaxation aids, affirmation cards, and educational materials on coping strategies, just to name a few. By addressing the urgent need for mental health support in this vulnerable population, **Lifeline Cleveland** seeks to empower women and girls with the skills and resources they need to navigate life's challenges and build a foundation for long-term mental health.

Suicide rates among women and young girls, particularly in low-income and underserved communities, have become alarmingly high, with systemic barriers often preventing access to critical mental health services. In Cleveland's inner city, economic hardship, social inequalities, and a lack of resources exacerbate these challenges, leaving many women and girls without the support they need to cope with suicidal thoughts. **Lifeline Cleveland** is crucial because it directly addresses these gaps by providing culturally sensitive and accessible mental health interventions. This project not only aims to prevent suicide but also to create a sustainable model for mental health support. It can also be replicated and expanded to other communities in need.

Timeline of Milestones/Tracking of the Project:

Phase 1: Planning & Partnership Development, Program Launch & Initial Outreach

- Finalize partnerships with local mental health professionals and organizations.
- Develop a detailed project plan, including counseling protocols and Chest of Infinite Dreams contents.
- Begin outreach to identify and engage potential participants.
- Launch a community awareness campaign to promote the Lifeline Cleveland initiative.
- Begin distributing the Chest of Infinite Dreams to the first group of participants.
- Confirm dates and times of the art therapy sessions

Phase 2: Full Program Implementation, Midpoint Evaluation

- Monitor participant progress through regular check-ins via feedback surveys.
- Adjust program offerings based on participant feedback and initial outcomes.
- Conduct a comprehensive evaluation of the program's impact, including participant outcomes and community feedback.
- Hold a review meeting with partners and committee members to assess progress and make any necessary adjustments.

Phase 3: Program Expansion & Continued Support, Final Evaluation & Reporting

- Increase outreach efforts to reach more women and girls in the community.
- Continue providing mental wellness support and distributing the Chest of Infinite Dreams, focusing on sustaining engagement.
- Plan the project's next phase, including potential scaling or replication.
- Conduct a final evaluation of the project's impact, including a thorough analysis of participant outcomes, success stories, and areas for improvement.
- Prepare a comprehensive report detailing the project's achievements, lessons learned, and recommendations for future initiatives.
- Share results with the community, funders, and committee members.

Phase 4: Future Planning & Sustainability

- Explore opportunities for additional funding or partnerships to sustain and expand the initiative.
- Begin planning for the next phase of Lifeline Cleveland, including the potential for program replication in other communities.
- Invite participants to the Naomi: Women of Distinction luncheon to acknowledge participants' achievements and the project's impact.

This structured timeline will ensure that the **Lifeline Cleveland** initiative is not only impactful in the short term but also sustainable and adaptable for future growth.

Project Start Date: 10/1/2024	Project End Date: 9/1/2025
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IMPACT OF PROJECT:
Who will be served: This project will serve women and girls of Northeast Ohio dealing with mental wellness.
How many people will be served annually: 500
Will low/moderate income people be served; if so how: This critical initiative aims to prevent suicide among low to moderate-income women and girls in the inner city of Cleveland by offering wellness therapy sessions through the arts and distributing healing boxes called Chest of Infinite Dreams filled with thoughtfully selected items from local vendors; we aim to provide immediate emotional support and practical tools for coping with suicidal thoughts. These resources will address the unique challenges faced by women and girls in underserved communities, where economic hardship, limited access to mental health care, and systemic inequalities contribute to heightened vulnerability. Through this program, we strive to foster resilience, promote mental well-being, and ultimately save lives.

How does the project fit with the community and with other ongoing projects:

This project is aligned with the 2024-2026 Suicide Prevention Plan for Ohio. The plan includes a goal to reduce the number of suicides every year, reduce stigma, increase knowledge, and mobilize community efforts to prevent suicide.

If applicable, how many jobs will be created or retained (specify the number for each), and will the jobs be permanent or temporary: N/A

Address of Entity:

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives:

This project can catalyze future initiatives by laying the groundwork for a comprehensive mental health support network tailored to the needs of women and girls. This initiative can inspire further investment and collaboration in mental health resources within the community by demonstrating the effectiveness of targeted interventions, such as personalized counseling and support. The success of this project could also lead to the development of additional programs, such as peer support groups, mental health education workshops, and expanded outreach efforts. Moreover, the project’s emphasis on addressing the root causes of suicidal ideation, such as economic hardship and other systemic inequalities, could influence policy changes and the allocation of resources at a broader level, ultimately fostering a more resilient and empowered community.

FINANCIAL INFORMATION:

Total Budget of Project: \$15,400

- *Chest of Infinite Dreams boxes \$6,250 (@250 people)
- *Art Therapy Sessions (\$25 per person) - \$6,250 (@250 people)
- *rental of the facility - \$1,200
- *light refreshments - \$1,200
- *marketing material - \$500

Other Funding Sources of Project (list each source and dollar amount separately):

Donations - \$600
 Grants - \$4,800
 Total = \$5,400

Total amount requested of County Council American Resource Act Dollars:

\$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The project's sustainability will rely on grants, donations, and fundraisers. The members will persist in seeking grants that match their vision, welcoming contributions from local supporters, and organizing multiple fundraisers, including their annual Women of Distinction luncheon.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Monica Grays

Signature:



Date:

August 26, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each document name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0318

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair; and

WHEREAS, the Harvard Community Services Center estimates approximately 800-1,200 people will be served annually through this award; and

WHEREAS, the Harvard Community Services Center estimates the total cost of the project is \$32,368; and

WHEREAS, the Harvard Community Services Center indicates the other funding source(s) for this project includes:

- A. \$3,500 from Neighborhood Connection;
- B. \$2,000 from Cuyahoga Community College;

C. \$2,500 from the St. Luke's Foundation; and

WHEREAS, the Harvard Community Services Center is estimating the project will take place on September 21, 2024; and

WHEREAS, the Harvard Community Services Center \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Harvard Community Services Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Harvard Community Services Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Grandparents Family Day and Resource Fair.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Grandparents Family Day-Brick City Productions-Louis Moore	
Address of Requesting Entity: 3361 Cedarbrook Rd. Cleveland, Ohio 44118	
County Council District # of Requesting Entity: District 9	
Address or Location of Project if Different than Requesting Entity: 3090 Luke Easter Park, Cleveland, Ohio 44104	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 9	
Contact Name of Person Filling out This Request: Louis Moore	
Contact Address: 3361 Cedarbrook Rd., Cleveland, Ohio 44118 Address if different than Requesting Entity:	
Email: brickcityprod@roadrunner.com	Phone: 216.390.0957
Federal IRS Tax Exempt No.: 23-7098744 Harvard Community Service Center serving as Fiscal Agent	Date: June 26, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

GRANDPARENTS FAMILY DAY” & RESOURCE FAIR (PAPA PICNIC) Description of The Event: The Grandparents Family Day Picnic & Resource Fair is designed to be a day of strengthening families, to facilitate a day of information sharing, agency networking, mentoring with community professionals that many families have no access to assist with managing family pressures, social obstacles and help with life's stress with a variety of activities offered throughout the day... with additional resources and information to the families to help them make a better quality of life choices. The goal of GRANDPARENTS FAMILY DAY & RESOURCE FAIR is a first step in educating, informing and empowering grandparents who are raising children in unprecedented numbers and assisting grandparents who are boldly raising or significantly influencing their grandchildren’s direction and the future of the family in positive directions. The day is which families, grandfathers, grandmothers and grandchildren, raise awareness of City, Cuyahoga County and Community resources that are available and facilitate grandparents providing feedback on their success and their needs.

This is our 9th Annual... our demographics are newborns to 100 years +... meaning during the day's event and quarterly event-forums we try to reach all age brackets for informational services.

Grandparents Family Day & Resource Fair will you track or verify the number of people served attending our event and hopefully quarterly forums of our program? Food servings, clothing distribution, diaper distribution, Child Id Kit distributions, Medical Screenings, Covid Test. There will be a follow-up questions sent to our vendor participants, grandparents, seniors and family members... to access the positive outcomes of this event: as well as if participants are utilizing the many different support services that are now going to be available to them.

Project Start Date: Saturday, September 21, 2024

Project End Date: Saturday, September 21, 2024

IMPACT OF PROJECT:
<p>Who will be served:</p> <p>Grandparents that take care of their grandchildren when the parents are unable due to unforeseen difficulties and problems. (i.e., incarceration, drug abuse, unfit parenting, etc.) and family units.</p>
<p>How many people will be served annually:</p> <p>Estimate of annual attendees has been 800-1200 attendees</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes. Planning committee is committed to engagement with City of Cleveland, surrounding suburbs and throughout Cuyahoga County, to community agencies and resources with mental health education assistance, senior abuse, parental skills need, legal assistance, healthcare, funeral assistance and so much more to help seniors, grandparents, grandchildren and family structures with everyday life</p>
<p>How does the project fit with the community and with other ongoing projects:</p> <p>Focus on grandparents, parents, families and collaborate with other organization, partners, kinships to provide services and information during the course of the year... multiple community engagement locations, east and west throughout Cuyahoga County.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>Not applicable but we utilize so many volunteers during the course of the annual event and other quarterly forums.</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>Primary goal benefit to assist grandparents and families, connecting to resources, providing support, helps inform, educate, and engage as customers and the community about the need for clean water investments, improves individual and organizational performance and results in better value to other community and throughout the County stakeholders, that are with other environmental issues that also may be able to provide grandchildren students with the opportunity to both learn from and contribute to an employment experience in various jobs throughout the County and to learn more about a potential career in the field of environmental</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>Providing, educational, mental, emotional support and catalyst to improve and strengthen family's quality of life and future collaboration with many of the reference agencies that can and will assist throughout the County.</p>

FINANCIAL INFORMATION:

Total Budget of Project: \$32,368.00

Other Funding Sources of Project (list each source and dollar amount separately):

Neighborhood Connection \$3500

Tri-C \$2000

St. Lukes Foundation \$2500

Private donations

Total amount requested of County Council American Resource Act Dollars: \$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

As moving forward will sustain this event through grant dollars, public and private donations and other resources that may and hopefully become available.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Louis Moore

Signature: Louis Moore

Date: June 26, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0343

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Job and Family Services recommends an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024, as follows:

- a) Contract No. 3684 with The Centers for Families and Children in the anticipated amount of \$130,000.00.
- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in the anticipated amount of \$400,000.00.
- c) Contract No. 3707 with Cuyahoga County Public Library in the anticipated amount of \$27,500.00.
- d) Contract No. 3710 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in the anticipated amount of \$50,000.00.
- e) Contract No. 3706 with Lutheran Metropolitan Ministry in the anticipated amount of \$150,000.00.

- f) Contract No. 3708 with Towards Employment in the anticipated amount of \$200,000.00.
- g) Contract No. 3711 with West Side Catholic Center in the anticipated amount of \$300,000.00; and

WHEREAS, the primary goal of this project is to provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T); and

WHEREAS, the project is funded 100% Federal Food Assistance Employment & Training Fund (FAET); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024, as follows:

- a) Contract No. 3684 with The Centers for Families and Children in the anticipated amount of \$130,000.00.
- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in the anticipated amount of \$400,000.00.
- c) Contract No. 3707 with Cuyahoga County Public Library in the anticipated amount of \$27,500.00.
- d) Contract No. 3710 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in the anticipated amount of \$50,000.00.
- e) Contract No. 3706 with Lutheran Metropolitan Ministry in the anticipated amount of \$150,000.00.
- f) Contract No. 3708 with Towards Employment in the anticipated amount of \$200,000.00.
- g) Contract No. 3711 with West Side Catholic Center in the anticipated amount of \$300,000.00.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all documents consistent with this Resolution. To the extent that any

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	HHS; 2024– Multiple Vendors – Master Contract Amendment 10/1/2024-9/30/2025; SNAP to Skills Employment and Training Services	
Department or Agency Name	Cuyahoga County Job and Family Services	
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Counci l Approved	Approval No.
O		Various Vendors-see below	10/1/2023-9/30/2025	\$1,257,500.00	10/24/2023 (original vendor approval)	R2023-0277 (original vendor approval)
	3684	The Centers for Families and Children		\$130,000.00		
	3704	Cleveland Center for Arts and Technology dba NewBridge Cleveland		\$400,000.00		
	3706	Lutheran Metropolitan Ministry		\$150,000.00		
	3707	Cuyahoga County Public Library		\$27,500.00		
	3708	Towards Employment		\$200,000.00		
	3710	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.		\$50,000.00		
	3711	West Side Catholic Center		\$300,000.00		
A-#1		Various Vendors-see below	10/1/2024-9/30/2025	\$1,257,500.00	pending	pending
	3684	The Centers for Families and Children		\$130,000.00		
	3704	Cleveland Center for Arts and Technology dba NewBridge Cleveland		\$400,000.00		
	3706	Lutheran Metropolitan Ministry		\$150,000.00		
	3707	Cuyahoga County Public Library		\$27,500.00		
	3708	Towards Employment		\$200,000.00		
	3710	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.		\$50,000.00		
	3711	West Side Catholic Center		\$300,000.00		

Service/Item Description (include quantity if applicable).

Cuyahoga Job and Family Services is requesting approval of an amendment to a master agreement with seven (7) vendors, (The Centers for Families and Children, Cleveland Center for Arts & Technology dba NewBridge Cleveland, Cuyahoga County Public Library, Goodwill Industries of Greater Cleveland, Lutheran Metropolitan Ministry, Towards Employment and West Side Catholic Center), for the **SNAP to Skills Employment and Training Program** in the amount of **\$1,257,500.00** for the time period of **10/1/2024- 9/30/2025**.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):

- To increase the number of SNAP participants who are able to obtain employment at a wage allowing them to sustain their families.
- To increase the rate of SNAP participants retaining employment.
- To provide case management, supportive services, and soft skills training to SNAP participants

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44103	Eric Morse, President & Chief Executive Officer
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga County Public Library 2121 Snow Road Parma, Ohio 44134	Pamela K. Jankowski, Deputy Director – Public Services
Vendor Council District: 04	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. 408 Ninth Street, SW Canton, Ohio 44707	Mark Trew, Chief Operating Officer

Vendor Council District: N/A	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Lutheran Metropolitan Ministry 4515 Superior Avenue Cleveland, Ohio 44103	Maria Foschia, President & Chief Executive Officer
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Cleveland Center for Arts & Technology dba New Bridge 3634 Euclid Avenue, Suite 100 Cleveland, Ohio 44115	Arman Ochoa, Chief Financial Operator / Chief Operating Officer
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Towards Employment 1255 Euclid Avenue, Suite 300 Cleveland, Ohio 44115	Jill Rizika, President & Chief Executive Officer
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
West Side Catholic Center 3135 Lorain Avenue Cleveland, Ohio 44113	Michael Bernot, Executive Director
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 12944 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 7/28/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$2,129,407.50	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 65 sent / 7 received	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment – RFP# 12944 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Federal Food Assistance Employment and Training
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit: HS260195; Account: 55130; Activity: UCH08397; Account Category: 55130
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Recurring service/purchase.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason: N/A
Timeline N/A

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12944
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3684

SNAP E&T AMND1- The Centers (1 of 7)	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
SNAP E&T AMND1- The Centers (1 of 7)				Department initials	Purchasing
Justification Form				LS	EB
IG#	24-0066-REG	Exp	12.31.28	AL	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>		Date:		N/A	N/A
Debarment/Suspension Verified		Date:	8.9.24	AL	EB
Auditor's Finding		Date:	8.9.24	AL	EB
Independent Contractor (I.C.) Requirement		Date:	2.2.24	AL	EB
Cover - <i>Master amendments only</i>				AL	EB
Contract Evaluation				PB	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				AL	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL -EXPIRES 12/1/2024
Workers' Compensation Insurance	AL
Original Executed Contract (containing insurance terms) & all executed amendments	AL

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/01/2024 - 12/31/2024	HS260195	55130	UCH08397	\$21,666.67
01/01/2025 - 09/30/2025	HS260195	55130	UCH08397	\$108,333.33
			TOTAL	\$130,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	3684

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	The Centers for Families and Children
ftp:	10/1/2023 – 9/30/2024 EXT 9/30/2025
Amount:	\$130,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

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Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	The Centers for Family and Children								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3684								
RQ#	RQ# 12944								
Time Period of Original Contract	10/1/2023 – 9/30/2024								
Background Statement	Cuyahoga County’s SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services • Assist SNAP participants in finding employment by providing job and career services 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	110	44		4	9	12	15.06	2
Rating of Overall Performance of Contractor	Superior		Above Average		Average		Below Average		Poor
Select One (X)					X				
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								
Department Contact	Paul Bounds								
User Department	Job and Family Services								
Date	8/12/2024								

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12944
BuySpeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND1
CM Contract#	3704

	Department	Clerk of the Board
Briefing Memo Pending approval		EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
JFS – SNAP-24 NewBridge			Department initials	Purchasing
Justification Form – Pending approval			LS	EB
IG#	21-0181-REG exp. 12.31.2025		LS	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/15/2024	LS	EB
Auditor’s Finding	Date:	7/15/2024 8/13/2024	LS	EB
Independent Contractor (I.C.) Requirement	Date:	7/17/2024	LS	EB
Cover - <i>Master amendments only</i>			LS	EB
Contract Evaluation			LS	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS -CYBER LIABILITY EXP 8/18/24
Workers’ Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Activity	Sub Account	Dollar Amount
10/1/2024 – 12/31/2024	HS260195	55130	UCH08397	55130	\$ 66,666.67
1/01/2025 – 12/31/2025	HS260195	55130	UCH08397	55130	\$ 333,333.33
				TOTAL	\$ 400,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Cleveland Center for Arts and Technology DBA New Bridge Cleveland
ftp:	10/1/2024 -12/31/2024 EXT 12/31/2025
Amount:	\$ 400,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	EB 8/14/2024
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Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	New Bridge								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3704								
RQ#	RQ# 12944								
Time Period of Original Contract	10/1/2023 – 9/30/2024								
Background Statement	Cuyahoga County’s SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services • Assist SNAP participants in finding employment by providing job and career services 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	38	8	0	0	2	4	16.75	9
Rating of Overall Performance of Contractor	Superior	Above Average			Average		Below Average		Poor
Select One (X)				X					
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								
Department Contact	Paul Bounds								
User Department	Job and Family Services								
Date	8/9/2024								

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12944
BuySpeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3707

CCPL	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CCPL			Department initials	Purchasing
Justification Form			DA	EB
IG#			N/A-Gov't entity	NA Government entity
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8.9.2024	DA	EB
Auditor's Finding	Date:	8.9.2024	DA	EB
Independent Contractor (I.C.) Requirement	Date:		N/A-Gov't entity	NA Government entity
Cover - <i>Master amendments only</i>			DA	EB
Contract Evaluation			DA	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DA	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA -EXPIRES 9/1/2024
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/2024-12/31/2024	HS260195	55130	UCH08397	\$4,583.33
1/2024-9/30/2025	HS260195	55130	UCH08397	\$22,916.67
			TOTAL	\$27,500.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023-9/30/2024		R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024-9/30/2025	Pending	pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Cuyahoga County Public Library
ftp:	10/1/2023-9/30/2024 EXT 9/30/2025
Amount:	\$27,500.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	EB 8/14/2024
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Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	Cuyahoga County Public Library								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3707								
RQ#	RQ# 12944								
Time Period of Original Contract	10/01/2020-09/30/2024								
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services. • Assist SNAP participants in finding employment by providing job and career services. 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	37	0	0	0	0	0	0	9
Rating of Overall Performance of Contractor	Superior	Above Average		Average		Below Average		Poor	
Select One (X)		X							

Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.
Department Contact	Paul Bounds
User Department	Job and Family Services
Date	

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	12944
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	212721
CM Contract#	CM3710

	Department	Clerk of the Board
Briefing Memo	LC	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
GOODWILL INDUSTRIES GCECO (#3 of 7)			Department initials	Purchasing
Justification Form			LC	EB
IG#	21-0095-REG 12/31/2025		LC	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8/9/2024	LC	EB
Auditor’s Finding	Date:	8/13/2024	LC	EB
Independent Contractor (I.C.) Requirement	Date:	7/1/2024	LC	EB
Cover - <i>Master amendments only</i>			LC	EB
Contract Evaluation			LC	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LC	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers’ Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

Department of Purchasing – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/2024 – 12/31/2024	HS260195	55130	UCH08397	\$8,333.33
1/1/2025 – 09/30/2025	HS260195	55130	UCH08397	\$41,666.67
			TOTAL	\$50,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	212721
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc
ftp:	10/1/2023 -9/30/2024 EXT 9/30/2025
Amount:	\$50,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	Goodwill Industries							
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#3710							
RQ#	RQ2259							
Time Period of Original Contract	10/1/2024 – 9/30/2025							
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.							
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)							
Performance Indicators	<ul style="list-style-type: none"> • Participants who achieve education, training, or employment at exit from the program (50.9%); • Participants who maintain education, training, or employment at the 2nd quarter after program exit (69.0%) • Credential attainment (34.0%) • Measurable skills gains (14.4%) 							
Actual Performance versus performance indicators (include statistics):	Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	20	8		3	7	19.40	6
Rating of Overall Performance of Contractor	Superior	Above Average		Average		Below Average		Poor
Select One (X)				X				
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.							

Department Contact	Paul Bounds
User Department	Job and Family Services
Date	8/9/24

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	12944
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3706

Lutheran Metropolitan Ministry	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Lutheran Metropolitan Ministry			Department initials	Purchasing
Justification Form			DA	EB
IG#	21-0372-REG exp.12/31/2025		DA	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8.9.2024	DA	EB
Auditor’s Finding	Date:	8.9.2024	DA	EB
Independent Contractor (I.C.) Requirement	Date:	6.25.24	DA	EB
Cover - <i>Master amendments only</i>			DA	EB
Contract Evaluation			DA	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DA	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers’ Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/2024 - 12/31/2024	HS260195	55130	UCH08397	\$25,000.00
1/1/2025 - 9/30/2025	HS260195	55130	UCH08397	\$125,000.00
			TOTAL	\$ 150,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023-9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024-9/30/2025	pending	pending
Total Amendments		\$1257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Lutheran Metropolitan Ministry
ftp:	10/1/2023-9/30/2024 EXT 9/30/2025
Amount:	\$ 150,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer's initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	Lutheran Metropolitan Ministry								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3706								
RQ#	RQ# 12944								
Time Period of Original Contract	10/01/2020-09/30/2024								
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services. • Assist SNAP participants in finding employment by providing job and career services. 								
Actual Performance versus performance indicators (include statistics):	#	Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	16	8			1			1	
Rating of Overall Performance of Contractor	Superior	Above Average		Average		Below Average		Poor	
Select One (X)				X					

Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.
Department Contact	Paul Bounds
User Department	Job and Family Services
Date	8/11/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12944
BuySpeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND1
CM Contract#	3708

	Department	Clerk of the Board
Briefing Memo – Pending approval	LS	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
JFS – SNAP-24 Towards Employment 6 of 7			Department initials	Purchasing
Justification Form Pending approval			LS	EB
IG#	12-2802-REG 12-2802-REG 12/31/2024		LS	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A	N/A
Debarment/Suspension Verified	Date:	7/12/2024 7/15/2024	LS	EB
Auditor’s Finding	Date:	7/12/2024	LS	EB
Independent Contractor (I.C.) Requirement	Date:	7/15/2024	LS	EB
Cover - <i>Master amendments only</i>			LS	EB
Contract Evaluation			LS-Pending update	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers’ Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Activity	Sub Account	Dollar Amount
10/1/2024 – 12/31/2024	HS260195	55130	UCH08397	55130	\$33,333.33
01/01/2025 – 09/30/2025	HS260195	55130	UCH08397	55130	\$166,666.67
				TOTAL	\$200,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$ 1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$ 1,257,500.00			
Total Contract Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Towards Employment
ftp:	10/1/2023 -9/30/2024 EXT 9/30/2025
Amount:	\$200,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	Towards Employment								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3707								
RQ#	RQ# 12944								
Time Period of Original Contract	10/1/2023 – 9/30/2024								
Background Statement	Cuyahoga County’s SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services • Assist SNAP participants in finding employment by providing job and career services 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	110	12	0	2	2	8	17.00	75
Rating of Overall Performance of Contractor	Superior		Above Average		Average		Below Average		Poor
Select One (X)					X				
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								
Department Contact	Paul Bounds								
User Department	Job and Family Services								
Date	8/12/2024								

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12944
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3711

SNAP E&T AMND1- WSCC (7 of 7)	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
SNAP E&T AMND1- WSCC (7 of 7)			Department initials	Purchasing
Justification Form			LS	EB
IG#	24-0021-REG	Exp12.31.28	AL	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8.9.24	AL	EB
Auditor’s Finding	Date:	8.9.24	AL	EB
Independent Contractor (I.C.) Requirement	Date:	6.25.24	AL	EB
Cover - <i>Master amendments only</i>			AL	EB
Contract Evaluation			PB	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AL	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL -cyber expires 8/30/24
Workers’ Compensation Insurance	AL
Original Executed Contract (containing insurance terms) & all executed amendments	AL

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/01/2024 - 12/31/2024	HS260195	55130	UCH08397	\$50,000.00
01/01/2025 - 09/30/2025	HS260195	55130	UCH08397	\$250,000.00
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	West Side Catholic Center
ftp:	10/1/2023 -9/30/2024 EXT 9/30/2025
Amount:	\$300,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	West Side Catholic Center								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3711								
RQ#	RQ# 12944								
Time Period of Original Contract	10/1/2023 – 9/30/2024								
Background Statement	Cuyahoga County’s SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services • Assist SNAP participants in finding employment by providing job and career services 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	25	0			8	2	15.50	4
Rating of Overall Performance of Contractor	Superior	Above Average			Average		Below Average		Poor
Select One (X)				X					
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								
Department Contact	Paul Bounds								
User Department	Job and Family Services								
Date	8/12/2024								

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0344

<p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services</p>	<p>A Resolution authorizing an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge pilot program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services recommends an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge pilot program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00, effective 7/1/2024; and

WHEREAS, the primary goals of this project are performing assessment and interview utilizing the Mobility Mentoring system and assisting each participant in developing and clearly articulating their unique goals and bridge to self-sufficiency; and

WHEREAS, this project is funded 100% Federal Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge pilot program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00 effective 7/1/2024.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024 – Contract Amendment 1 –Catholic Charities – Benefit Bridge	
Department or Agency Name	Cuyahoga County Job and Family Services	
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4223	Catholic Charities	7/1/2024-6/30/2025	\$435,457.00	4/1/2024	BC2024-253
A-1	4223	Catholic Charities	7/1/2024-6/30/2025	\$1,870,000.00	pending	pending

Service/Item Description (include quantity if applicable).

Cuyahoga County Job and Family Services is requesting approval of a contract amendment 1 with Catholic Charities for the Benefit Bridge program in the amount not to exceed \$1,870,000.00 for the time period of 7/1/2024-6/30/2025.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):

- Performing an in-depth assessment and interview utilizing the Mobility Mentoring system
- Assisting each program participant in developing and clearly articulating their unique goals and bridge to self-sufficiency
- Facilitating connections to appropriate community supports (other Care Team members) as needed. These services may include but are not limited to legal, financial, housing, career, education, child support, mental health, social services such as parenting classes or support groups. Prior approval is required by JFS before referral.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Catholic Charities Corporation 7911 Detroit Avenue Cleveland, Ohio 44102	W. Spence Kline III, Senior Director of Treatment, Prevention and Recovery

Vendor Council District:	Project Council District:
District 03	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) Exemption/CM 4223 <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Federal Temporary Assistance for Needy Families (TANF)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Accounting Unit: HS260195; Account: 55130; Activity: UCH08620
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Recurring service or purchase.

Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: We received the notice of additional funding from the state to extend the Benefit Bridge program on July 8 th , 2024. With notice of additional funding being provided, the funds also needed to be confirmed.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	7/12/2024
Date documents were requested from vendor:	8/2/2024 & 8/6/2024
Date of insurance approval from risk manager:	N/A
Date Department of Law approved Contract:	Not reviewed until after release
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) The amendment is for an existing service.	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): See chart above.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	EXMT
CM Contract#	4223

Benefit Bridge-Amendment 1	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	We received the notice of additional funding from the state to extend the Benefit Bridge program on July 8 th , 2024. With notice of additional funding being provided, the funds also needed to be confirmed.	
What is being done to prevent this from reoccurring?	In the future, we will try and obtain information from the state in a timely manner.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Benefit Bridge-Amendment 1			Department initials	Purchasing
Justification Form			DA	EB
IG#	24-0079-REG	EXP: 12.31.2028	DA	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8.2.2024	DA	EB
Auditor’s Finding	Date:	8.16.2024	DA	EB
Independent Contractor (I.C.) Requirement	Date:	5.30.24	DA	EB
Cover - <i>Master amendments only</i>			N/A	N/A
Contract Evaluation			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DA	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Benefit Bridge-Amendment 1	Department initials

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers’ Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2024 - 12/31/2024	HS260195	55130	UCH08620	\$779,166.67
1/1/2025 - 6/30/2025	HS260195	55130	UCH08620	\$1,090,833.33
			TOTAL	\$1,870,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	EXMT
Lawson RQ# (if applicable)	N/A
CM Contract#	4223

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$435,457.00		3/1/2024-12/31/2024	4/1/2024	BC2024-253
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,870,000.00	7/1/2024-6/30/2025	pending	pending
Total Amendments		\$1,870,000.00			
Total Contact Amount		\$2,305,457.00			

Purchasing Use Only:

Prior Resolutions:	BC2024-253
Amend:	1
Vendor Name:	Catholic Charities Corporation

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

ftp:	3/1/2024 -12/31/2024 EXT 6/30/2025
Amount:	\$1,870,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/19/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0345

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution making an award on RQ14523 with various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025; authorizing the County Executive to execute a Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an award on RQ14523 with various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025 as follows:

- a. Contract No. 4620 with A-Z Furniture Co. Inc. in the anticipated amount of \$315,000.00.
- b. Contract No. 4617 with Burlington Stores, Inc. in the amount of \$500,000.00.
- c. Contract No. 4622 with Dave’s Supermarket, Inc. in the anticipated amount of \$125,000.00.
- d. Contract No. 4621 with Penney OpCo LLC, dba J C Penney in the anticipated amount of \$250,000.00.
- e. Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount of \$385,000.00; and

WHEREAS, this project is funded as follows: (a) 79% Federal Emergency Services Fund and (b) 21% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14523 with various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025 as follows:

- a. Contract No. 4620 with A-Z Furniture Co. Inc. in the anticipated amount of \$315,000.00.

- b. Contract No. 4617 with Burlington Stores, Inc. in the amount of \$500,000.00.
- c. Contract No. 4622 with Dave’s Supermarket, Inc. in the anticipated amount of \$125,000.00.
- d. Contract No. 4621 with Penney OpCo LLC, dba J C Penney in the anticipated amount of \$250,000.00.
- e. Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount of \$385,000.00.

SECTION 2. That the County Executive is authorized to execute Master Contract and all documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested: September 10, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Department of Children and Family Services RQ#14253 2024 Master Contract Various Vendors- Emergency Assistance Services
Department or Agency Name	Division of Children and Family Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4617, 1635, 4620, 4558, 4622	Burlington Stores, W. 25 th Furnishings, A-Z Furniture, Penney OpCo dba JC Penney and Dave's Supermarket	9/1/2024- 8/31/2025	\$1,575,000.00	Pending	Pending

<p>Service/Item Description (include quantity if applicable). Emergency Assistance includes food, furniture, and basic appliances and are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore need items such as beds, cribs, food, and basic appliances. These items are provided as soon a possible following the receipt of a Purchase Order or gift card from Cuyahoga County.</p>
<p>Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed of? N/A</p>
<p>Project Goals, Outcomes or Purpose (list 3): Provide basic food items Provide basic household furnishings Provision of these items in order to divert family/caregivers from further involvement with DCFS, while they are experiencing a crisis</p>

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):

Burlington Stores, Inc 1830 Route 130 North Burlington, NJ 08016	Karen Cha, Director of Marketing
West 25 th Furnishings and Appliances, Inc 1860 East 55 th Street Cleveland, Ohio 44103	Alex Fuerman, Owner
A-Z Furniture Co, Inc 1860 East 55 th Street Cleveland, Ohio 44103	Joe Golan, Manager
Penney OpCo LLC, dba JC Penney 6105 Legacy Drive, Suite B100 Plano, TX 75024	Bridget Vettese, Manager
Dave's Supermarket 5300 Richmond Rd Bedford Hts, Ohio 441046	Thomas Thiry, Chief Financial Officer
Vendor Council District: Various Districts	Project Council District: Various Districts
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14253</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 4/22/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,575,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 16 / 5	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
Master Contract- 16 proposal submitted, 5 received award	
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

Similar. All 5 proposals were awarded	<input type="checkbox"/> Other Procurement Method, please describe:
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Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. <i>79% Federal Emergency Services; 21% Health and Human Services Levy</i>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit HS215100 Account 56040 Activity UCH05401
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. New Service
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: there were two specific reasons for these contracts being approved late. We completed our reviews and sent our scores on to the Division and unfortunately we did not get final approval for about two weeks on 6.5.2024. The other reason was a delay in one vendor submitting a compliant certificate of insurance and Bureau of Workers Compensation document. All documents were received on 7.17.2024 and final legal approval received on 7/22/2023
Timeline
Project/Procurement Start Date (date your team started working on this item): 3.11.2024 (requisition approved)
Date documents were requested from vendor: 6.5.2024
Date of insurance approval from risk manager: 7.22.2024
Date Department of Law approved Contract: 7.22.2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) These vendors are the same vendors from the previous contract and services will continue under this new contract.
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
0	1630 1635 1628 4558 4342	Burlington Stores W. 25 A-Z Furniture JC Penney Dave's Supermarket	9/1/2021-8/30/2022	\$1,575,000.00	8/3/2021	R2021-0179
A-1	1630 1635 1628 4558 4342	Burlington Store W. 25 th A-Z Furniture JC Penney Dave's Supermarket	9/1/2022-8/30/2023	\$1,575,000.00	9/8/2022	R2022-0328D
A-2	1630 1635 1628 4558 4342	Burlington Stores W. 25 th A-Z Furniture JC Penney Dave's Supermarket	9/1/2023-8/31/2024	\$1,575,000.00	8/10/2023	R2023-0218

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4620

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
Master Contract- A-Z Furniture (Agenda Item #3 of 5)	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SB	OK AC
Bid Specification Packet	SB	OK AC
Final DEI Goal Setting Worksheet	SB	OK AC
Diversity Documents – <i>if required (goal set)</i>	N/A	
Award Letter (sent to awarded vendor)	SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	
Tabulation Sheet	SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SB	OK AC
IG# 20-0195-REG exp 12/312024	SB	OK AC
Debarment/Suspension Verified Date: 6/11/2024	SB	OK AC
Auditor’s Finding Date: 6/11/2024	SB	OK AC
Vendor’s Submission	SB	OK AC
Independent Contractor (I.C.) Requirement Date: 6/6/2024	SB	OK AC
Cover - <i>Master contracts only</i>	SB	OK AC
Contract Evaluation – <i>if required</i>	SB	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	
Checklist Verification	SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$105,000.00
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$210,000.00
			TOTAL		\$315,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		1628			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4620			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

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Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-0179, R2022-0328D, R2023-0218
CM#:	4620
Vendor Name:	A-Z FURNITURE CO., INC.
ftp:	9/1/24-8/31/25
Amount:	\$315,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 7/30/24

CONTRACT EVALUATION FORM

Contractor	A-Z Furniture Co, Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1628				
RQ#	5074				
Time Period of Original Contract	9/1/2021 – 8/31/2022				
Background Statement	Emergency assistance includes food, furniture, and basic appliances. These are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore items such as beds, cribs, food, and basic appliances must be provided as soon as possible following the receipt of a purchase order or gift card from Cuyahoga County.				
Service Description	Furniture and Appliances – a variety of basic household furnishings including bedroom furnishings from infant to adult, basic dining and living room furniture, as well as kitchen and laundry appliances.				
Performance Indicators	Provide merchandise to families as requested by the agency Provide delivery services within two days of order placement Provide quality customer service				
Actual Performance versus performance indicators (include statistics):	Timely delivery and set-up. Goods kept in stock. Responsive to concerns. Competitive pricing on all goods.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	High quality goods for the price point. Ensure they meet family needs and all are satisfied before leaving.				

Department Contact	Christopher Cabot, Deputy Director (216) 881-4396
User Department	CCDCFS
Date	6.18.2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4617

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
Master Contract-Burlington Stores (Agenda Item #1 of 5)			Department initials	
			Purchasing	
Notice of Intent to Award (sent to all responding vendors)			SB	OK AC
Bid Specification Packet			SB	OK AC
Final DEI Goal Setting Worksheet			SB	OK AC
Diversity Documents – <i>if required (goal set)</i>			N/A	
Award Letter (sent to awarded vendor)			SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	
Tabulation Sheet			SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			SB	OK AC
IG#	21-0068-REG exp 12/31/2025		SB	OK AC
Debarment/Suspension Verified	Date:	6/11/2024	SB	OK AC
Auditor’s Finding	Date:	6/11/2024	SB	OK AC
Vendor’s Submission			SB	OK AC
Independent Contractor (I.C.) Requirement	Date:	6/12/24	SB	OK AC
Cover - <i>Master contracts only</i>			SB	OK AC
Contract Evaluation – <i>if required</i>			SB	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$166,666.64
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$333,333.36
			TOTAL		\$500,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		1630			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4617			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-0179, R2022-0328D, R2023-0218
CM#:	4617
Vendor Name:	BURLINGTON STORES, INC
ftp:	9/1/24-8/31/25
Amount:	\$500,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer's initials and date of approval	7/30/24

CONTRACT EVALUATION FORM

Contractor	Burlington Stores, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1630				
RQ#	RQ 5074				
Time Period of Original Contract	09/01/2021 – 08/31/2022				
Background Statement	Burlington offers a wide range of affordable clothing to youth in custody of Cuyahoga County DCFS. When a youth is placed into custody DCFS can get the necessary clothing/accessories the child needs in their placement.				
Service Description	High quality clothing provided for children ages 0-18, which may include infant wear, children's school uniforms, winter clothing including boots and coats, underwear, shoes and sleepwear.				
Performance Indicators	Provide high quality clothing to eligible families. Serve individuals/families referred to them by DCFS who are in possession of a Cuyahoga County purchase order.				
Actual Performance versus performance indicators (include statistics):	The most used, clothing and household good provider. No complaints. Customer satisfied with quality and selection.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Availability of stores. Variety of goods both in quality and design. Pricing meets needs.				
Department Contact	Christopher Cabot, Deputy Director, (216) 881 - 4396				
User Department	CCDCFS				

Date	6.18.2024
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Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4622

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
Master Contract- Dave’s Supermarkets (Agenda Item #5 of 5)	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SB	OK AC
Bid Specification Packet	SB	OK AC
Final DEI Goal Setting Worksheet	SB	OK AC
Diversity Documents – <i>if required (goal set)</i>	N/A	
Award Letter (sent to awarded vendor)	SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	
Tabulation Sheet	SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SB	OK AC
IG# 21-0129 REG exp 12/31/2025	SB	OK AC
Debarment/Suspension Verified Date: 6/11/2024	SB	OK AC
Auditor’s Finding Date: 6/11/2024	SB	OK AC
Vendor’s Submission	SB	OK AC
Independent Contractor (I.C.) Requirement Date: 6/8/2024	SB	OK AC
Cover - <i>Master contracts only</i>	SB	OK AC
Contract Evaluation – <i>if required</i>	SB	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	
Checklist Verification	SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$41,666.66
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$83,333.34
			TOTAL		\$125,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		4342 (Copied from 1633)			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4622			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-0179, R2022-0328D, R2023-0218
CM#:	4622
Vendor Name:	DAVE’S SUPERMARKET, INC
ftp:	9/1/24 - 8/31/25
Amount:	\$125,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 7/30/24

CONTRACT EVALUATION FORM

Contractor	Dave's Supermarket				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1633				
RQ#	5074				
Time Period of Original Contract	09/01/2021 – 08/31/2022				
Background Statement	Emergency assistance includes food, furniture, and basic appliances. These are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore items such as beds, cribs, food, and basic appliances must be provided as soon as possible following the receipt of a purchase order or gift card from Cuyahoga County.				
Service Description	Food – provide basic food items including fresh meat, dairy, bread and produce and special food items for infants, toddlers, and those with dietary restrictions/allergies.				
Performance Indicators	Provide merchandise to families as requested by the agency. Provide delivery services within two days of order placement. Provide quality customer service.				
Actual Performance versus performance indicators (include statistics):	Dave's provides great variety and quality. Competitors do have better prices on some items				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Availability to clientele. Convenient hours. Easy system of use with gift cards. Cultural variety				
Department Contact	Christopher Cabot, Deputy Director (216) 881 - 4396				

User Department	CCDCFS
Date	6.18.2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4621

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
Master Contract- JC Penney (Agenda Item #4 of 5)			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			SB	OK AC
Bid Specification Packet			SB	OK AC
Final DEI Goal Setting Worksheet			SB	OK AC
Diversity Documents – <i>if required (goal set)</i>			N/A	
Award Letter (sent to awarded vendor)			SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	
Tabulation Sheet			SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)			SB	OK AC
IG#	21-0139 REG exp 12/31/2025		SB	OK AC
Debarment/Suspension Verified	Date:	6/11/2024	SB	OK AC
Auditor’s Finding	Date:	6/11/2024	SB	OK AC
Vendor’s Submission			SB	OK AC
Independent Contractor (I.C.) Requirement	Date:	6/12/24	SB	OK AC
Cover - <i>Master contracts only</i>			SB	OK AC
Contract Evaluation – <i>if required</i>			SB	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$83,333.36
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$166,666.64
			TOTAL		\$250,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		4558 (Copied from 1634)			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4621			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

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Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

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Prior Resolutions	R2021-0179, R2022-0328D, R2023-0218
CM#:	4621
Vendor Name:	PENNEY OPCO LLC DBA JCPENNY
ftp:	9/1/24-8/31/25
Amount:	\$250,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 7/30/24

CONTRACT EVALUATION FORM

Contractor	JCPenney				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 4558 (copied from CM 1634)				
RQ#	5074				
Time Period of Original Contract	09/01/2021 – 08/31/2022				
Background Statement	JCPenney offers a wide range of affordable clothing to youth in custody of Cuyahoga County DCFS. When a youth is placed into custody DCFS can get the necessary clothing/accessories the child needs in their placement.				
Service Description	High quality clothing provided for children ages 0-18, which may include infant wear, children's school uniforms, winter clothing including boots and coats, underwear, shoes and sleepwear.				
Performance Indicators	Provide high quality clothing to eligible families. Serve individuals/families referred to them by DCFS who are in possession of a Cuyahoga County purchase order.				
Actual Performance versus performance indicators (include statistics):	On-line shopping available for our families that live far distance. Older youth enjoy name brands the company offers				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	High quality and vast selection. Pricing meets needs.				
Department Contact	Christopher Cabot, Deputy Director (216) 881-4396				
User Department	CCDCFS				

Date	6.18.2024
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Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4619

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
Master Contract- West 25 Furnishings (Agenda Item #2 of 5)	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SB	OK AC
Bid Specification Packet	SB	OK AC
Final DEI Goal Setting Worksheet	SB	OK AC
Diversity Documents – <i>if required (goal set)</i>	N/A	
Award Letter (sent to awarded vendor)	SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	
Tabulation Sheet	SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SB	OK AC
IG# 24-0241-REG exp 12/31/2028	SB	OK AC
Debarment/Suspension Verified Date: 6/11/2024	SB	OK AC
Auditor’s Finding Date: 6/11/2024	SB	OK AC
Vendor’s Submission	SB	OK AC
Independent Contractor (I.C.) Requirement Date: 6/8/2024	SB	OK AC
Cover - <i>Master contracts only</i>	SB	OK AC
Contract Evaluation – <i>if required</i>	SB	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	
Checklist Verification	SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$128,333.36
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$256,666.64
			TOTAL		\$385,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		1635			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4619			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-00179, R2022-0328D, R2023-0218
CM#:	4619
Vendor Name:	WEST 25 TH FURNISHINGS AND APPLIANCES, INC.
ftp:	9/1/24-8/31/25
Amount:	\$385,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 7/30/24

CONTRACT EVALUATION FORM

Contractor	West 25th Furnishings and Appliances, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1635				
RQ#	5074				
Time Period of Original Contract	09/01/2021 – 08/31/2022				
Background Statement	Emergency assistance includes food, furniture, and basic appliances. These are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore items such as beds, cribs, food, and basic appliances must be provided as soon as possible following the receipt of a purchase order or gift card from Cuyahoga County.				
Service Description	Furniture and Appliances – a variety of basic household furnishings including bedroom furnishings from infant to adult, basic dining and living room furniture, as well as kitchen and laundry appliances.				
Performance Indicators	Provide merchandise to families as requested by agency. Delivery within 2 days. Quality customer services. Competitive pricing.				
Actual Performance versus performance indicators (include statistics):	Timely delivery and set-up typical. All goods kept in stock. Responsive to concerns. Competitive pricing on all goods.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	High quality good for the price point. Ensure they meet family needs and all are satisfied before leaving				

Department Contact	Christopher Cabot, Deputy Director (216)881-4396
User Department	CCDCFS
Date	6.18.2024



Department of Purchasing Tabulation Sheet

Shawlyn Bell 1/23/2024

REQUISITION NUMBER: RQ14253/Event #5403	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$1,575,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: April 22, 2024	SOLICITATIONS ISSUED: 16
REQUESTING DEPARTMENT: Division of Children and Family Services	COMMODITY DESCRIPTION: Emergency Assistance (Food Clothing, Furniture and Appliances) for Families involved with DCFS	MANUAL RESPONSES: 2
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	ELECTRONIC RESPONSES: 3
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-N/A The procurement method was RFP or RFQ, JW 4/24/2024	CCBB: Low Non-CCBB Bid \$: N/A	TOTAL RESPONSES: 5
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-N/A The procurement method was RFP or RFQ, JW 4/24/2024	CCBEIP: Low Non-CCBEIP Bid \$: N/A	
* PRICE PREFERENCE LOWEST BID REC'D \$ N/A	RANGE OF LOWEST BID REC'D \$ N/A	
PRICE PREF % & \$ LIMIT: N/A	MAX SBE/MBE/WBE PRICE PREF \$ N/A	
	Minus \$, =	
	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. A - Z Furniture 1860 East 55 th St Cleveland OH 44103	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No subcontractors listed		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Cooper Retail JV LLC dba JCPENNEY 6501 Legacy Dr #B100 Plano TX 75024	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached)	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No subcontractors listed SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
5. West 25 th Furnishings and Appliances Inc 1860 East 55 th St Cleveland OH 44103	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>SBE / MBE / WBE</p> <p>Subcontractor Name(s): No subcontractors listed</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: No diversity goals 4/22/24/24 HM JW 4/24/2024</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

GOAL SETTING WORKSHEET

Department Name: Health and Human Services: Division of Children and Family Services
Contact Name: Marcos Cortes
Contact Phone#: 216-698-2586
Contact Email: marcos.cortes@dfs.ohio.gov
RQ#: 14253
RQ Description: Emergency Services

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Human Services	95200	1575000.00	1	0.00	0.00	0.00		0.00	0.00
Totals (\$):		\$1,575,000.00	1	0.00	0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments: LL 3/11/2024

MBE Goal
WBE Goal
SBE Goal (not calculated)

Override due to NIGP 95200:
 use of fed funds 0%/0m/0w no
 (listed as 79% duplicates
 federal
 emergency
 services/21%
 0% HHS levy)
 0%
 0%