

## MINUTES

Administrative Rules Board

Thursday, July 23, 2015, 10:30 a.m.

Administrative Headquarters

2079 E. Ninth Street, 4<sup>th</sup> Floor – Committee Room B

### 1. CALL TO ORDER

The meeting was called to order at 10:33 a.m.

### 2. ROLL CALL

Attending:

Bob Triozzi

Chuck Cavano - alternate for Director, Office of Budget & Management

Nora Hurley

Mike King

Darlene White

### 3. REVIEW AND APPROVAL OF MEETING MINUTES – 6/18/15 meeting

Nora Hurley motioned to approve the minutes from the June 18, 2015 meeting, as written. Mike King seconded the motion. The minutes were unanimously approved.

### 4. PUBLIC COMMENT RELATED TO THE AGENDA

There was no public comment.

### 5. ITEMS FOR 1<sup>ST</sup> READING

Resolution No.	Requesting Entity	Rule Title	Temporary or Permanent Adoption
ARB2015-0016	Debarment Review Board	<i>Rules of Procedure</i>	Permanent

Evan Byron, member of the Debarment Review Board, presented the Board's Rules of Procedure. ~~Nora Hurley~~ Chuck Cavano recommended that the Board consider revising paragraphs 9 and 19, to explicitly state that the cost of both transcribing and transmitting the record for an appeal to Common Pleas Court must be borne solely by the Appellant (i.e., the debarred contractor). Discussion ensued, and Board members agreed that this would be beneficial. Evan stated that he would circulate the recommendation among Debarment Board members for consideration via email, and revise the rule if a consensus is achieved.

Bob Triozzi recommended that the Debarment Board consider adding a provision that allows for a dissatisfied Appellant to file a Motion for Reconsideration from a Board ruling. Discussion ensued, and Evan agreed that he would take this recommendation back to the Board for further discussion and consideration.

6. ITEM FOR 2nd READING & APPROVAL - *none*

7. MISCELLANEOUS BUSINESS

*a.* Rules Currently Posted for Public Comment – *none*

There was no further business.

8. PUBLIC COMMENT UNRELATED TO THE AGENDA

There was no further public comment.

9. ADJOURNMENT

Chuck Cavano motioned to adjourn; Nora Hurley seconded. The motion to adjourn was unanimously approved at 10:56 a.m.