

Minutes

Administrative Rules Board
Thursday, April 2, 2015, 10:30 a.m.
Administrative Headquarters
2079 E. Ninth Street, 4th Floor – Committee Room B

1. CALL TO ORDER

The meeting was called to order at 10:33 a.m.

2. ROLL CALL

Attending:

Bob Triozzi, Law Director
Nora Hurley, Assistant Law Director
Mike King, Special Counsel, County Council
Chris Murray, Director of Office of Budget and Management
Darlene White, Deputy Law Director for Risk Management

3. REVIEW AND APPROVAL OF MEETING MINUTES – 3/12/15 meeting

Darlene White motioned to approve the minutes as written; Mike King seconded. The minutes of the March 12, 2015 Administrative Rules Board Meeting were unanimously approved, as written.

4. PUBLIC COMMENT RELATED TO THE AGENDA

There was no public comment related to the agenda.

5. Items for 1st Reading - *none*

6. Items for 2nd Reading & Approval - *none*

7. MISCELLANEOUS BUSINESS

a. Discussion – Rules of Procedure

Lindy Burt lead the Board members through discussion of the second draft rules of procedure. She highlighted each of the revisions incorporated in response to Board direction provided at the March 12th meeting. Board members made additional recommendations for revision. Bob Triozzi asked from where the Board Chair derives his/her authority to enforce the rules of decorum. Lindy and Mike King responded that they would research this issue. Lindy stated that she would undertake additional revisions and distribute to the Board prior to the next meeting. It was agreed that once the Rules are in final draft form, they will be posted for public comment, and then approved by the Board according to the current process.

b. Discussion – Administrative Code format

Lindy presented options for the format of the Administrative Code, and solicited feedback from the Board. It was agreed that the Code should be organized according to broad subject areas, as opposed to County organizations. She noted that she would further develop the code and submit to members for consideration.

c. Rules Currently Posted for Public Comment

Requesting Entity	Rule Title	Temporary or Permanent Adoption	Deadline for Public Comment	Meeting Date for 1st Reading
Department of Development	<i>Property Demolition Program – Minimum Demolition and Maintenance Standards</i>	Permanent	4/8/15	4/16/15

8. PUBLIC COMMENT UNRELATED TO THE AGENDA

There was no public comment unrelated to the agenda.

9. ADJOURNMENT

Nora Hurley motioned to adjourn; Chris Murray seconded the motion. The motion to adjourn was unanimously approved at 11:02 a.m.