



Administrative Rules Board
 Special Meeting
 AGENDA
 Monday, March 2, 2015, 9:30 a.m.
 Administrative Headquarters
 2079 E. Ninth Street, 4th Floor – Committee Room B

1. CALL TO ORDER
2. ROLL CALL
3. Review and Approval of the Minutes
 - a. 2/26/15 Regular Meeting
 - b. 2/27/15 Special Meeting
4. PUBLIC COMMENT RELATED TO THE AGENDA
5. RULES FOR 1st READING

Resolution No.	Requesting Entity	Rule Title	Temporary or Permanent Adoption
ARB2015-0013	Agency of the Inspector General	<i>Investigative Interview Procedure</i>	Temporary

6. RULES FOR 2ND READING & APPROVAL

Resolution No.	Requesting Entity	Rule Title	Temporary or Permanent Adoption
ARB2015-0008	Office of Procurement and Diversity	<i>Various procurement policies</i>	Temporary
ARB2015-0009	Department of Development	<i>Business Loans & Grants</i>	Temporary
ARB2015-0010	Department of Development	<i>Home Mortgage Short Payoff</i>	Temporary
ARB2015-0011	Department of Development	<i>Homeowner mortgage subordination</i>	Temporary
ARB2015-0012	Department of Development	<i>Homeowner Rehab Loans</i>	Temporary

- 7. RULES CURRENTLY POSTED FOR PUBLIC COMMENT**
- 8. MISCELLANEOUS BUSINESS**
- 9. PUBLIC COMMENT UNRELATED TO THE AGENDA**
- 10. ADJOURNMENT**

Minutes

Administrative Rules Board
Thursday, February 26, 2015, 10:30 a.m.
Administrative Headquarters
2079 E. Ninth Street, 4th Floor – Committee Room B

1. CALL TO ORDER

The meeting was called to order at 10:34 a.m.

2. ROLL CALL

Attending:

Majeed Makhoulf, Law Director
Chuck Cavano (alternate for Chris Murray)
Nora Hurley, Deputy Chief Law Director
Mike King, Special Counsel for County Council
Darlene White, Deputy Director for Risk Management

3. REVIEW AND APPROVAL OF MEETING MINUTES – 2/19/15 meeting

Darlene White motioned to approve the minutes from the 2/19/15 meeting, as written; Majeed Makhoulf seconded. The minutes were unanimously approved.

4. PUBLIC COMMENT RELATED TO THE AGENDA

There was no public comment related to the agenda.

5. RULES FOR 1st READING

Resolution No. ARB2015-0008, Office of Procurement and Diversity (OPD) requesting temporary approval of various procurement policies.

Lenora Lockett provided a general description of the various policies put forward by OPD for temporary approval. Discussion ensued around the manner in which the policies might be impacted given the coming legislative changes pertaining to merger of the Board of Control and Contracts & Purchasing

Board, and the implementation of programs related to the Disparity Study. Majeed Makhoulf made suggestions about the organization of OPD's policies into a cohesive document, for eventual incorporation into the Administrative code.

The Board agreed that ARB2015-0008 would be placed on the 3/2/15 Administrative Rules Board agenda for vote.

6. RULES FOR 2ND READING & APPROVAL

Resolution No. ARB2015-0007, Board of Revision requesting permanent approval of their Rules of Procedure.

Majeed Makhoulf asked if the Board of Revision had submitted revised rules to the Board, reflecting the changes recommended at the 2/19/15 Board meeting. Lindy Burt replied that they had not. She informed the Board that she would reach out to Dan Harbaugh immediately following the meeting, and the Board agreed to defer Resolution ARB2015-0007 for consideration at the 2/27/15 meeting.

7. RULES CURRENTLY POSTED FOR PUBLIC COMMENT

Requesting Entity	Rule Title	Temporary or Permanent Adoption	Deadline for Public Comment	Meeting Date for 1 st Reading
Department of Development	<i>Business Loans & Grants</i>	Temporary	2/25/15	2/27/15
Department of Development	<i>Home Mortgage Short Payoff</i>	Temporary	2/25/15	2/27/15
Department of Development	<i>Homeowner mortgage subordination</i>	Temporary	2/25/15	2/27/15
Department of Development	<i>Homeowner Rehab Loans</i>	Temporary	2/25/15	2/27/15
Agency of the Inspector General	<i>Investigative Interview Procedure</i>	Temporary	2/27/15	3/2/15

8. MISCELLANEOUS BUSINESS

a. Reminder – Special meetings scheduled for 2/27/15, 9:30 a.m. & 3/2/15, 9:30 a.m.

9. PUBLIC COMMENT UNRELATED TO THE AGENDA

There was no further public comment.

10. ADJOURNMENT

Majeed Makhoulf motioned to adjourn; Mike King seconded the motion. The motion to adjourn was unanimously approved at 10:52 a.m.

MINUTES

Administrative Rules Board

Special Meeting

Friday, February 27, 2015, 9:30 a.m.

Administrative Headquarters

2079 E. Ninth Street, 4th Floor – Committee Room B

1. CALL TO ORDER

The meeting was called to order by Robin Wilson at 9:34 a.m.

2. ROLL CALL

Attending:

Robin Wilson (Alternate for Majeed Makhlouf)

Chuck Cavano (Alternate for Chris Murray)

Anka Davis (Alternate for Darlene White)

Mike King

3. PUBLIC COMMENT RELATED TO THE AGENDA

There was no public comment related to the Agenda.

4. RULES FOR 1st READING

Resolution ARB2015-0009 from the Department of Development requesting temporary approval of the Business Loans & Grants rule.

Resolution ARB2015-0010 from the Department of Development requesting temporary approval of the Home Mortgage Short Payoff rule.

Resolution ARB2015-0011 from the Department of Development requesting temporary approval of the Homeowner mortgage subordination rule.

Resolution ARB2015-0012 from the Department of Development requesting temporary approval of the Homeowner Rehab Loans rule.

Larry Benders, Director of Development, and Paul Herdeg, Development Administrator, presented. They provided an explanation of the programs covered by the proposed rules. Mike King asked if the Department intended to implement changes to the rules, and whether the Housing Demolition Program rules would be submitted for approval in the near future.

The Board agreed that the rules could come forward on the March 2nd Special Meeting agenda for vote.

5. RULES FOR 2ND READING & APPROVAL

Resolution No. ARB2015-0007 from the Board of Revision, requesting permanent approval of their Rules of Procedure.

Mike King motioned to suspend the rules to consider Resolution ARB2015-0007 for 2nd reading during the special meeting; Anka Davis seconded the motion. The motion was unanimously approved.

Robin Wilson motioned to approve Resolution ARB2015-0007; Chuck Cavano seconded the motion. Resolution ARB2015-0007 was unanimously approved.

6. RULES CURRENTLY POSTED FOR PUBLIC COMMENT

Lindy Burt notified the Board that the Agency of the Inspector General has currently posted their Investigative Interview Procedure for public comment. The comment deadline is 2/27/15. This rule has been proposed for temporary approval and will appear for first reading at the 3/2/15 Special Meeting of the Administrative Rules Board.

7. MISCELLANEOUS BUSINESS

a. Reminder – Special meeting scheduled for 3/2/15, 9:30 a.m.

8. PUBLIC COMMENT UNRELATED TO THE AGENDA

There was no further public comment.

9. ADJOURNMENT

Mike King motioned to adjourn; Chuck Cavano seconded the motion. The Motion to adjourn was unanimously approved at 10:10 a.m.