



AGENDA
CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, JANUARY 16, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

Committee Members:

Meredith M. Turner, Chair – District 9
Michael J. Gallagher, Vice Chair – District 5
Dale Miller – District 2
Yvonne M. Conwell – District 7
Martin J. Sweeney – District 3

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE OCTOBER 31, 2023 MEETING [See Page 4]**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) **R2023-0318: A Resolution confirming the County Executive’s re-appointment of various individuals to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2023 – 7/14/2026; and declaring the necessity that this Resolution become immediately effective: [See Page 7]**

Re-appointments:

- 1) Heidi Gullett, MD
- 2) Eddie Taylor
- 3) Jenice Contreras

- b) R2023-0366: A Resolution making an award on RQ12168 to The James B. Oswald Company in the amount not-to-exceed \$700,000.00 for professional employee benefits consultant services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3943 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 14]

- c) R2024-0016: A Resolution confirming the County Executive’s appointment and re-appointments of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for various terms; and declaring the necessity that this Resolution become immediately effective: [See Page 30]

Appointment:

- 1) Debbie Berry for an unexpired term ending 3/31/2026

Re-appointments:

- 1) Michael Chambers for the term 10/16/2023 – 10/15/2026

- 2) Sara Parks Jackson for the term 10/16/2023 – 10/15/2026

- d) R2024-0017: A Resolution confirming the County Executive’s re-appointment of Dean E. DePiero to serve on the Cuyahoga County Public Library Board of Trustees for the term 2/1/2024 – 1/31/2031, and declaring the necessity that this Resolution become immediately effective. [See Page 42]

- e) R2024-0018: A Resolution confirming the County Executive’s appointment of various Mayors to serve on the Cuyahoga County Planning Commission representing various regions for various terms, and declaring the necessity that this Resolution become immediately effective: [See Page 48]

Appointments:

- 1) The Honorable Gregory P. Kurtz (Cuyahoga Region) for an unexpired term ending 12/31/2025

- 2) The Honorable Matthew Burke
(Chagrin/Southeast Region) for the term
1/1/2024 – 12/31/2026
 - 3) The Honorable David E. Weiss (Heights Region)
for the term 1/1/2024 – 12/31/2026
- f) R2024-0019: A Resolution confirming the County Executive’s appointment of Sharon Dumas to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 55]
 - g) R2024-0021: A Resolution confirming the County Executive’s re-appointment of Erskine Cade to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 62]
 - h) R2024-0022: A Resolution confirming the County Executive’s re-appointment of Salvatore Talarico to serve on the Cuyahoga County Audit Committee for the term 1/1/2024 – 12/31/2028, and declaring the necessity that this Resolution become immediately effective. [See Page 67]
 - i) O2023-0017: An Ordinance providing for the adoption of a modified Section 11.09 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective. [See Page 71]

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE MEETING

TUESDAY, OCTOBER 31, 2023

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

10:00 AM

1. CALL TO ORDER

Chairwoman Turner called the meeting to order at 10:10 a.m.

2. ROLL CALL

Ms. Turner asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Turner, Gallagher, Miller, Conwell and Sweeney were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 17, 2023 MEETING

A motion was made by Mr. Sweeney, seconded by Mr. Gallagher and approved by unanimous vote to approve the minutes from the October 17, 2023 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0305: A Resolution confirming the County Executive's appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027; and declaring the necessity that this Resolution become immediately effective:

Appointments:

- 1) Michelle Curry
- 2) Molly Wimbiscus, MD

Ms. Zoe Toscos, Special Projects Manager for the County Executive's Office, addressed the Committee regarding Resolution No. R2023-0305. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Michelle Curry addressed the Committee regarding her nomination to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County. Discussion ensued.

Committee members asked questions of Ms. Curry pertaining to her experience, expertise and qualifications, which she answered accordingly.

A motion was then made by Ms. Conwell, seconded by Mr. Sweeney and approved by unanimous vote to amend the legislation to remove the appointment of Molly Wimbiscus, MD, as she was unable to attend the meeting.

Ms. Toscos stated that the appointment of Dr. Wimbiscus will be submitted for consideration at a future meeting.

On a motion by Ms. Conwell with a second by Mr. Sweeney, Resolution No. R2023-0305 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.

- b) R2023-0309: A Resolution making an award on RQ12167 to MedMutual Life Insurance Company in the amount not-to-exceed \$7,690,403.00 for group life, voluntary life and accidental death insurance for County employees for the period 1/1/2024 – 12/31/2027; authorizing the County Executive to execute Contract No. 3828 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Sarah Nemastil, Director and Mr. Stephen Witt, Business Services Manager for the Department of Human Resources; and Ms. Kelsey Finucan, Vice President, Large Market Practice Leader for Oswald Companies, addressed the Committee regarding Resolution No. R2023-0309. Discussion ensued.

Committee members asked questions of Ms. Nemastil, Mr. Witt and Ms. Finucan pertaining to the item, which they answered accordingly.

On a motion by Mr. Sweeney with a second by Ms. Conwell, Resolution No. R2023-0309 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

Chairwoman Turner adjourned the meeting at 10:47 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0318

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2023 - 7/14/2026 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated the following individuals to continue their service on the Citizens’ Advisory Council on Equity, for three-year terms commencing 7/15/23 through 7/14/2026:

- a. Dr. Heidi Gullett
- b. Mr. Eddie Taylor
- c. Ms. Jenice Contreras

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of the following individuals to continue to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term commencing 7/15/2023 through 7/14/2026:

- a. Dr. Heidi Gullett
- b. Mr. Eddie Taylor
- c. Ms. Jenice Contreras

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 14, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 2023



November 7, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nominations for reappointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Dr. Heidi Gullet (7/15/2023 - 7/14/2026)**
 - Reappointment
 - Currently resides in Cleveland (Cuyahoga County)
- **Eddie Taylor (7/15/2023 - 7/14/2026)**
 - Reappointment
 - Currently resides in Solon (Cuyahoga County)
- **Jenice Contreras (7/15/2023 - 7/14/2026)**
 - Reappointment
 - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Heidi Gullett, MD, MPH

7/2020

Titles:

Heidi Gullett, MD, MPH

Associate Professor

Medical Director, Cuyahoga County Board of Health

Fellow, The Institute for Integrative Health

Co-Chair, Health Improvement Partnership-Cuyahoga (HIP-Cuyahoga)

Physician, Neighborhood Family Practice

Charles Kent Smith, MD and Patricia Hughes Moore, MD Professorship in Medical Student Education in Family Medicine

Associate Director, Center for Community Health Integration (CHI): *Research & Development for Community Health & Integrated, Personalized Care*

School of Medicine

Case Western Reserve University

Dr. Gullett was born and raised in Youngstown, Ohio. She completed her undergraduate degree in Biochemistry and Sociology/Anthropology at Denison University in Granville, Ohio, her MD at Wright State University in Dayton, and her MPH in Health Policy at Portland State University. She completed a combined residency in Family Medicine, Public Health, and General Preventive Medicine at Oregon Health and Science University in Portland, Oregon, and is boarded in both specialties. Following residency, she served in the National Health Service Corps in rural Jellico, Tennessee, and in her hometown of Youngstown. She has worked at community health centers for most of her career, including currently practicing at Neighborhood Family Practice on the west side of Cleveland. In her clinical practice, she provides family medicine care, including inpatient medicine, with an emphasis on cancer prevention and women's health services and previously spent ten years providing full scope maternity care services. Dr. Gullett is an associate professor in the Center for Community Health Integration at CWRU that aims to promote research and development for community health and integrated, personalized care. Her research, supported by a career development award from the American Cancer Society and The Institute for Integrative Health where she serves as a fellow, heavily focuses on helping people move out of poverty. To this end, she is a facilitator for *Bridges Out of Poverty*, *Getting Ahead in a Just-Gettin'-By-World*, *Getting Ahead in the Workplace* and *Workplace Stability*. She teaches medical students and Family and Public Health/Preventive Medicine residents. Dr. Gullett is also the inaugural appointee to the Charles Kent Smith, MD and Patricia Hughes Moore, MD Professorship in Medical Student Education in Family Medicine. For the past 7 years, she has also been embedded as the School of Medicine population health liaison at the Cuyahoga County Board of Health, a position aimed at building partnerships between public health and clinical care in an effort to achieve health equity through community health improvement, one of the three School of Medicine strategic priorities. She also serves as the medical director for the Cuyahoga County Board of Health, incident commander for the COVID-19 response, and the co-chair of the Health Improvement Partnership-Cuyahoga (HIP-Cuyahoga), a large cross-sector community health improvement consortium. Dr. Gullett is passionate about the realization of equity through authentic long-term partnerships and collective impact. She is married to Travis, an emergency physician, and is the proud mother of an 11 year-old daughter and 8 year-old son.



EDDIE TAYLOR

President

Taylor Oswald, LLC

Eddie Taylor, Jr. is President of Taylor Oswald, a venture between Oswald Companies and Mr. Taylor. Oswald is one of the nation's largest independent, employee-owned insurance brokerage firms. Eddie has previously owned or operated companies in a variety of industries including warehousing and distribution.

EDUCATION AND PROFESSIONAL AFFILIATIONS

A native of the Cleveland area, Mr. Taylor is a graduate of Elyria West High School and Allegheny College. He is a past Chairman of the Board of Trustees of Allegheny College. Eddie was the founding Chairman of the Board of Directors for the Cleveland Leadership Center and is a former Board Chair of the Greater Cleveland Chapter of the American Red Cross. He is a past Chair of the Commission on Economic Inclusion.

Eddie is current Chair of The Presidents' Council, LLC, and is the current vice chair of University Hospitals Cleveland Medical Center. Eddie serves as a Board Member for the Greater Cleveland Sports Commission; Greater Cleveland Partnership, College Now, Ohio Foundation of Independent Colleges, Akron Zoological Park and the Burton D. Morgan Foundation.

He completed the Executive MBA Program at the Case Western Reserve University Weatherhead School of Management. Eddie is also involved with other various entrepreneurial activities.



Jenice Contreras
Executive Director
*Northeast Ohio Hispanic Center for Economic
Development*

Jenice Contreras is an established leader in small business and community development, healthcare and nonprofit management. Currently, she serves as the Executive Director of the Northeast Ohio Hispanic Center for Economic Development (the Center). Under the Center, Jenice is responsible for the NEO Hispanic Chamber of Commerce, the Small Business Development Center (SBDC) and community development. Jenice is a driving force around the neighborhood redevelopment efforts in Cleveland's Clark-Fulton neighborhood known as La Villa Hispana. La Villa Hispana is a cultural and economic placemaking initiative in the most densely populated Hispanic enclave in the state of Ohio.

Under Jenice's leadership, the Center has ventured into the first real estate development of La Villa Hispana known as CentroVilla25 where she represents the organization as Project Owner and a Co-developer. Prior to her current role as Executive Director, Jenice owned and operated her own public health consulting firm, The Inovar Group and also worked for Collaborative Research, LLC which administers Federal grants through the Health and Resources Services Administration (HRSA).

Jenice earned her Bachelor of Arts degree from Capital University and an Executive Master of Business Administration from The Ohio State University, Fisher College of Business. Jenice serves on the Board for the Center for Community Solutions and is a member of the City of Cleveland's Planning Commission's Near West Design Review Committee. In 2017, Jenice completed a fellowship through the Business Alliance for Living Local Economies (BALLE) and in 2019 served as the Faculty Chair for the National League of Cities Equitable Economic Development Fellowship.

Most recently, Jenice is part of the steering committee of the Cleveland Innovation Project. In 2020 she joined the Cleveland State University Foundation's Board of Directors. She was featured in the March/April 2020 edition of Phenomenal Woman Magazine. Jenice was recognized on Crain's Cleveland Magazine's 2019 Woman of Note in Non-Profit. In 2018, Crain's Cleveland Business Magazine also recognized Jenice as a Notable Woman in Real Estate, was awarded the 2018 YWCA Woman of Achievement and was the 2017 Ohio Latino Affairs Commission's Distinguished Hispanic Ohioan. She is an advocate in addressing racial diversity and representation of people of color. Jenice was born in Puerto Rico, is bilingual, bicultural and is proud of her heritage. She is a mother of two young adults (Karl & Kyle) and continues to ensure growth in economic and community development for Latinx in Northeast Ohio.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0366

Sponsored by: County Executive Ronayne/Department of Human Resources	A Resolution making an award on RQ12168 with The James B. Oswald Company in the amount not-to-exceed \$700,000.00 for professional employee benefits consultant services for the period of 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3943 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources recommends an award on RQ12168 with The James B. Oswald Company in the amount not-to-exceed \$700,000.00 for professional employee benefits consultant services for the period of 1/1/2024 – 12/31/2026; and

WHEREAS, the primary goal of this project is to advise the County on creating the most beneficial and cost-effective program designs through the consultants’ knowledge of this dynamic industry; and

WHEREAS, the project is funded 100% by Self-Insurance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ12168 with The James B. Oswald Company in the amount not-to-exceed \$700,000.00 for professional employee benefits consultant services for the period of 1/1/2024 – 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 3943 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: December 5, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Human Resources; 2023; RFP Contract award to The James B. Oswald Company for Professional Employee Benefits Consulting for the period 1/1/2024-12/31/2026 in the amount not-to-exceed \$700,000.00
Department or Agency Name	Human Resources
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3943	The James B. Oswald Company	1/1/2024-12/31/2026	\$700,000.00		PENDING

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
 The James B. Oswald Company (Oswald) will provide the County with professional employee benefits consulting services. These services supplement the County's HR benefits team and provide a valuable, outside resource for assistance in consulting, evaluation, analysis, financial management, and recommendations on the County's benefits packages. Oswald is the incumbent vendor and scored highest on the RFP conducted in 2023.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):
 The primary goals of this project are to provide assistance to the benefits team to establish quality benefits packages for employees, recommend cost saving and areas of improvement in regards to benefits, and assist in the solicitation and evaluation of the County's benefits during competitive bidding.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
The James B. Oswald Company 1100 Superior Avenue, Suite 1500 Cleveland OH 44114	Robert J. Klouk, CEO
Vendor Council District:	Project Council District:
07	County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$750,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 24 / 4	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (3) SBE (7) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, <i>please explain:</i> <i>Oswald was not the lowest submission but was the highest ranked due to scoring in other areas.</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Oswald's pricing is flat fee and only slightly higher than the lowest flat fee provider after negotiating on pricing. The highest proposal was significantly higher per year.	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 100% Self-Insurance Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Services have not begun.

Rev. 7/24/23

<input type="checkbox"/> New Service or purchase	<input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:		
Timeline:		
Project/Procurement Start Date (date your team started working on this item):		
Date documents were requested from vendor:		
Date of insurance approval from risk manager:		
Date Department of Law approved Contract:		
Date item was entered and released in Infor:		
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:		
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)		
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)		

HISTORY (see instructions):
Previous Agreement:
Original
The James B. Oswald Company
10/15/2019-4/15/2023
\$834,650.00
R2019-0243 – 11/12/2019
Amendment 1
Extend to 12/31/2023
\$172,000.00
BC2023-83 – 2/13/2023

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12168
Infor/Lawson PO# Code (if applicable):	RFP
Event #	4188
CM Contract#	3943

	Department initials	Clerk of the Board
Briefing Memo	SW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing
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	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SW	OK
Bid Specification Packet	SW	OK
Final DEI Goal Setting Worksheet	SW	OK
Diversity Documents – <i>if required (goal set)</i>	SW (Proposal)	OK
Award Letter (sent to awarded vendor)	SW	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Tabulation Sheet	SW	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)	SW	OK
IG# 20-0380-REG	SW	OK
Debarment/Suspension Verified Date: 11/6/23	SW	OK
Auditor’s Finding Date: 11/6/23	SW	OK
Vendor’s Submission	SW	OK
Independent Contractor (I.C.) Requirement Date: 11/6/23	SW	OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>	SW	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Checklist Verification	SW	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SW

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SW
COI	SW
Workers’ Compensation Insurance	SW
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
01/01/2024-12/31/2024	HR765100	55130			\$231,713.00
01/01/2025-12/31/2025	HR765100	55130			\$231,713.00
01/01/2026-12/31/2026	HR765100	55130			\$236,574.00
			TOTAL		\$700,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		CE1900371			
Infor/Lawson PO# and PO Code (if applicable)		CNV1			
Lawson RQ# (if applicable)		RQ45502 (BSO)			
CM Contract#		1184			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$834,650.00		10/15/2019-4/15/2023	11/12/2019	R2019-0243
	Prior Amendment Amounts (list separately)	\$172,000.00	12/31/2023	2/13/2023	BC2023-83
		\$			
	Pending Amendment	\$			
	Total Amendments	\$172,000.00			
Total Contact Amount	\$1,006,650.00				

PURCHASING USE ONLY

Prior Resolutions	BC2023-83, R2019-0243
CM#:	3943

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor Name:	The James B. Oswald Company
ftp:	1/1/2024 – 12/31/2026
Amount:	\$700,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	OK, ssp, 11/7/2023

CONTRACT EVALUATION FORM

Contractor	The James B. Oswald Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1900371 CM1184				
RQ#	45502 (BSO)				
Time Period of Original Contract	10/15/2019-12/31/2023				
Background Statement	Human Resources has a need for a Employee Benefits Consultant in order to properly navigate the complicated work of employee benefits and insurance. It is industry standard for an organization the size of the County to contract with a consultant or broker to assist in the preparation and administration of employee benefits to supplement their own HR team.				
Service Description	The James B. Oswald Company provides benefits consulting and broker services to the County on an hourly basis. This includes consulting on questions regarding benefits from the HR staff, assistance in preparing solicitations, evaluating and analyzing proposals, reviewing and maintaining benefits and insurance services, preparing financial forecasts, and providing advice on all benefits matters.				
Performance Indicators	Responsiveness, accuracy of reports, savings on recommendations.				
Actual Performance versus performance indicators (include statistics):	Reports have been accurate and savings have been generated from recommendations by Oswald.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Oswald has been an excellent partner to the County, responding quickly and providing quality advice that can be relied on for its accuracy.				
Department Contact	Stephen Witt				
User Department	Human Resources				
Date	11-6-2023				



Department of Purchasing Tabulation Sheet

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REQUISITION NUMBER: 12168	EVENT: 4188	TYPE: RFP	ESTIMATE: \$750,000.00
CONTRACT PERIOD: 3 Years	REP DUE DATE: July 27, 2023	NUMBER OF RESPONSES (issued/submitted): 24 / 4	
REQUESTING DEPARTMENT: Human Resources	COMMODITY DESCRIPTION: Professional Employee Benefits Consultant		
DIVERSITY GOAL/SBE 3%	DIVERSITY GOAL/MBE 7%	DIVERSITY GOAL/WBE 0%	

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. Engle-Hambright & Davies, Inc. (EHD) 1857 William Penn Way P.O. Box 11600 Lancaster, Pennsylvania 17605	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: yes) Department of Purchasing: SSP	SBE / MBE / WBE Subcontractor Name(s): No subcontractors SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0% MBE: 0% WBE: 0%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ12168

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/1/2023</p> <p>SBE/MBE/WBE Comments and Initials: No DIV 1, No DIV 2, No DIV 3 submitted -SS 07/27/2023 JW 7/31/2023 LL 8/1/2023</p>		
2. Hylant Group, Inc. 6000 Freedom Square Drive Suite 400 Independence, Ohio 44131	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0296</p> <p>NCA: <input checked="" type="checkbox"/> Yes</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No)</p> <p>Department of Purchasing: SSP</p>	<p>Subcontractor Name(s): (MAA) Camryn Insurance Services, LLV DBA Pinkney-Perry Insurance Agency, Inc. SBE/MBE 10%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: <u>0%</u> MBE: <u>10%</u> WBE: <u>0%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/1/2023</p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ12168

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
<p>3. The James B. Oswald Company 1100 Superior Avenue Suite 1500 Cleveland, Ohio 44114</p>	<p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0380 NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: yes) Department of Purchasing: SSP</p>	<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comments and Initials: No DIV 1 or DIV 3 submitted. -SS 07/27/2023 Prime submitted div-2 subcontractor form for 10% with one subcontractor who is SBE/MBE certified. Cuyahoga County certified vendors can only be subcontracted in one category. No waiver requested JW 7/31/2023 No DIV-1 (Covenant of Non-Discrimination) missing. Also, while a vendor can be certified in multiple categories, for each proposal/bid submission, their participation will only be applicable to one category. LL 8/1/2023</p> <p>Subcontractor Name(s): (FAA) DAR Public Relations, Inc. SBE/MBE/WBE 7% (FW) Copy King, Inc. SBE/WBE 3%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 3 % MBE: 7% WBE: 0 %</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

RQ12168

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 8/1/2023 <input type="checkbox"/> No	Prime completed diversity goals, no DIV 3 submitted. -SS 07/28/2023 No waiver requested, JW 7/31/2023 LL 8/1/2023		
4. The Segal Company (Midwest), Inc. dba Segal 33 West 34 th Street 3 rd Floor New York, New York 10001	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: yes) Department of Purchasing: SSP	Subcontractor Name(s): (FW) Copy King, Inc. SBE/WBE 3% (MHA) Quez Media Marketing, Inc. SBE/MBE 7%	SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		Total % SBE: <u>3</u> % MBE: <u>7</u> % WBE: <u>0</u> %	SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 8/1/2023 <input type="checkbox"/> No		

RQ12168

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Comments and Initials:	Prime completed diversity goals, no DIV 3 submitted. -SS 07/28/2023 No waiver requested, JW 7/31/2023 LL 8/1/2023	

RQ12168

GOAL SETTING WORKSHEET

NOTE: User Department completes the YELLOW AREAS ONLY.

Department Name: Human Resources
Contact Name: Stephen Witt
Contact Phone#: 216-698-2372
Contact Email: switt1@cuyahogacounty.us
RQ#: 12168
RQ Description: Benefits Consultant RFP

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Employee Benefits Consulting	91840	750000.00	28	2	0.07	53571.43	0	0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		750000.00				53571.43			0.00

Project Diversity Goals: LL 2/28/23

zero/limited number of certified diversity vendors
 MBE Goal 7%
 WBE Goal 0%
 SBE Goal (not calculated) 3%

Comments: NIGP 91840: 30t/4m/0w with duplicates
 NIGP 91840: 28t/2m/0w without duplicates

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0016

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment and reappointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for various terms; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated the following individuals to serve as County Class Trustee on the CCCIC’s Board of Trustees for the various terms indicated:

Debbie Berry (replacing Matt Carroll) for the unexpired, thee-year term ending 3/31/2026

Michael Chambers (reappointment) for the term 10/16/2023 – 10/15/2026

Sara Parks Jackson (reappointment) for the term 10/16/2023 – 10/15/2026

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment and reappointment of the following individuals to serve as County Class Trustee on the CCCIC’s Board of Trustees for the various terms indicated:

Debbie Berry (replacing Matt Carroll) for the unexpired, three-year term ending 3/31/2026

Michael Chambers (reappointment) for the term 10/16/2023 – 10/15/2026

Sara Parks Jackson (reappointment) for the term 10/16/2023 – 10/15/2026

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 9, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



December 18, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation (CCCIC)

Dear President Jones:

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individuals for appointments to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Debbie Berry**, 3-year term, 04/01/2023 – 03/31/2026
 - Replacing Matt Carroll
 - County Class appointment

- **Michael Chambers** 3-year term, 10/16/2023 – 10/15/2026
 - Reappointment
 - County Class appointment

- **Sara Parks Jackson** 3-year term, 10/16/2023 – 10/15/2026
 - Reappointment
 - County Class appointment

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of each nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

DEBRA K. BERRY, P.E.

EXPERIENCE

Cuyahoga County Executive's Office, Cleveland Ohio

Chief of Integrated Development (July 2023 – present)

Responsible, in a newly created position, for determining the County's vision for long-term integrated planning, development, housing, transportation, mobility, and public works strategies to invigorate the region and ensure Cuyahoga County is most effectively directing its resources.

Greater Cleveland Partnership (GCP), Cleveland, Ohio

Senior Vice President, Major Projects & Real Estate Development (Mar 2022 – Jun 2023)

Responsible for leading the Chamber's engagement in major civic initiatives and driving large scale, catalytic real estate development projects in the city and throughout the region including the lakefront, riverfront, and downtown redevelopment.

Created the *Cleveland Development Model*, a first of its kind, free 3-D interactive digital model that enables users to visualize a transformed city.

Served as Co-chair of GCP's internal E&I Council.

University Circle Incorporated (UCI), Cleveland, Ohio

Vice President of Community Development (August 2006 – March 2022)

Oversaw the Planning & Real Estate Development cluster, which consists of professionals in real estate, planning, architecture, design, transportation, and property management, while also leading on all initiatives in the following areas:

Real Estate Management and Economic Development

- Led the development process for 9 strategic investment sites with \$24 million in renovations and \$350 million in new construction including a hotel, 2300 units of housing, businesses, pocket parks, and wayfinding & streetscape amenities.
- Led high level negotiations for 5 long-term ground leases and multiple property sales and acquisitions; executed local and national RFP processes; received and invested \$20 million in New Market Tax Credit allocations.
- Supervised management and tenanting of 300+ residential units & over 30,000 sf of commercial space with seven locally owned women & minority businesses.

Transportation

- Represented UCI on major infrastructure projects including the Euclid Corridor BRT and Opportunity Corridor, and served as liaison to ODOT, City, and County for all enhancement projects to roads, bridges, and public ROW in the district.
- Initiated Project Yield, an action-oriented plan focused on improving pedestrian safety by reducing traffic crashes through education & physical improvements.
- Prepared federal and state funding applications that resulted in \$3 million in Ohio Department of Transportation infrastructure safety funds as well as funding for multiple transportation planning studies including a district-wide transportation and mobility plan focused on multi-modal connections.

Community Development

- Raised \$7.12 million in philanthropy for "Bring Back Euclid Avenue" campaign.
- Lobbied for two Ohio state capital grants to restore & create the Cozad Bates Interpretive Center that highlights Cleveland's role in the Underground Railroad.
- Created Vertical Block Clubs to engage residents in elderly, multi-unit buildings.

City of Cleveland Planning Department, Cleveland, Ohio

Lakefront Plan Manager (July 2003 – July 2006)

Managed the development of the City of Cleveland's Waterfront District Plan, a comprehensive redevelopment plan for more than 8-miles of Cleveland's shoreline.

This plan included the \$50+ million reconfiguration of the West Shoreway that created better access & development opportunities along the city's waterfront.

- Supervised and coordinated work efforts between City staff and three subconsultant teams focused on roadway design, land use planning, and economic analysis.

DEBRA K. BERRY, P.E.

- Managed public involvement efforts, which included over 300 public meetings and interagency coordination between ODOT, Army Corps of Engineers, eight Community Development Corporations, and a 50+ member Advisory Committee.
- Successfully lobbied for over \$70 million in state and federal funds to be earmarked towards lakefront related planning and infrastructure projects.
- Served as the City's lead in coordinating the Innerbelt planning process with the Ohio Department of Transportation and neighborhood stakeholders.

Parsons Brinckerhoff Ohio, Inc., Cleveland, Ohio

Lead Traffic Engineer/Traffic Department Head (June 1997 – July 2003)

- Interim Office Manager in charge of daily office operations, all personnel, project invoicing, annual office budget, and developing a company marketing plan.
- Lead Project Manager for several catalytic projects including the Veterans Memorial Bridge Pedestrian/Bike Lane study and the Flats Industrial Transportation Study.

Traff-Pro Consultants, Inc., Strongsville, Ohio

Traffic Engineer (June 1996 – June 1997)

- Oversaw and directed the performance of multiple traffic engineering studies, engineering plan designs, and field inspections including coordination of the citywide traffic signal upgrade projects for the Cities of Berea, Brook Park, and North Olmsted.

The University of Texas at Austin, Center for Transportation Research, Texas

Graduate Research Assistant (August 1994 – June 1996)

- Collaborated in the development, research, and writing of the City of Austin's Intelligent Transportation Systems (ITS) Area-Wide Plan.

HNTB Corporation, Cleveland, Ohio

Transportation Engineer (January 1992 – July 1994) & *Engineering Intern* (1988 – 1991)

- Assumed progressive responsibilities for civil engineering projects including preparing numerous traffic signalization, maintenance of traffic, roadway design, & detour plans.

EDUCATION

Master of Science in Engineering, June 1996

The University of Texas at Austin, Austin, TX

Thesis: *"An Evaluation of the Effectiveness of ITS Strategies Using Computer Simulation"*

Bachelor of Science in Civil Engineering, December 1991

Purdue University, West Lafayette, IN

ACHIEVEMENTS

Registered Professional Engineer, Ohio, July 1997

Leadership Cleveland, 2008 class; **LC2,** 2013 class

Crain's Cleveland Business – "Forty under 40" honoree, 2008

Olmsted Falls High School Distinguished Alumni Award, Sept. 2014

Smart Business Magazine – "Northeast Ohio Who to Watch" honoree, 2017

NAIOP – President's Award honoring Commercial Real Estate Development, Nov. 2021

APPOINTMENTS

Cuyahoga County Convention Facilities Development Corporation, Board member

Cleveland Leadership Center Board member, Alumni Comm. Chair, & LC Selection Comm.

American Planning Association Ohio - Cleveland chapter, Board Member

The Foundry, Board member

First Tee Cleveland, Board member

In Counsel with Women, Executive Committee member

CCH Development (a real estate subsidiary of MetroHealth Hospital), Board member

The 50 Club of Cleveland, member

Former Cleveland Metroparks Board of Park Commissioners, Vice President

Former District One Public Works Integrating Committee (DOPWIC), Board member

DEBRA K. BERRY, P.E.

AFFILIATIONS Urban Land Institute, Advisory Board & 2017 Young Leaders Partnership Forum Leader
Purdue Alumni Association (PAA), member
Cleveland Rowing Foundation, Recreational Rower

Michael W. Chambers, CPA

Experienced, dedicated, and trusted financial professional with a proven history of implementing fiscal accountability, streamlining expenditures, increasing productivity, and protecting public resources.

EXPERIENCE

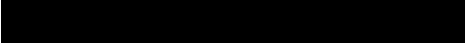
Fiscal Officer – Chief Financial Officer Cuyahoga County	<i>2019 – Pres.</i>
Operations and Finance Administrator DPW-Cuyahoga County	<i>2016 – 2019</i>
Senior Business Services Manager/ Fiscal Officer DPW-Cuyahoga County	<i>2011 – 2016</i>
Fiscal Officer Cuyahoga County Engineer	<i>2001 – 2011</i>
Assistant City Controller City of Cleveland	<i>1999 – 2001</i>
Supervisor, Accounting Department Cuyahoga County Treasurer	<i>1990 – 1999</i>

LICENSE/EDUCATION

Certified Public Accountant State of Ohio	<i>2000</i>
Bachelor of Business Administration Cleveland State University	<i>1990</i>

SKILLS

- CFO for one of the top 35 counties in the Country
 - Experienced financial leader of large local government with a \$1.7 billion, (Debt \$1.1 billion),
 - Responsible for annual audit, property tax collections (\$3 billion), accounts payable, revenue, payroll, appraisal, auto title, budget commission, transfer and recording, and real property
 - Skilled employment manager of large departments (270 direct employees / 7,000 indirect)
 - Strategic Planner and Change Agent
 - Excellent communication skills and negotiator
 - Enterprise Resource Planning (ERP)
 - Microsoft Office proficiency in Word, Excel, Outlook, Infor, OnBase, and PowerPoint
-



SERVICE/AFFILIATIONS

- Youth Basketball Coach
 - Professional Standards and Responsibility – Ethics Compliance – (OSCPA)
 - Member of the Ohio Society of Certified Public Accountants, Government Finance Officers Association, County Auditors Association, County Recorders Association, Audit Committee, Board of Control, Records Commission, and Budget Commission
-

SARA PARKS JACKSON

CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT

Cleveland, Ohio

Deputy Director, Housing and Community Development September 2021 - Present

Manage the day to day operations of the Housing and Community Development division of the Department of Development including all operational functions and activities. Develops strategy and processes and provides lead role in the development of partnerships with other communities. Provides interpretation and clarification of applicable county, state and federal regulations, policy, rules, and procedures as they relate to funding received. Represents department in meetings; acts as liaison with federal departments and divisions regarding program functions also communicates regularly non-profit and other housing and community development related organizations. Currently serving on the several position related boards including the HOME Investment Partnership Fund Consortium as appointed by the County Executive and the CHN Housing Capitol Advisory Board. Meet regularly with the department Director and other senior development staff as necessary to execute mission, coordinate and develop division goals, direction, activities and policies. Analyze and evaluate existing operations, systems, policies and procedures; develops systems, operations, options and alternatives; determines impact of changes. Supervises staff of eight.

Housing and Community Development Administrator January 2018 – April 2021

Manages and administers the Housing and Community Development division of the Cuyahoga County Department of Development. Manage both housing and community development projects and programs including research, design and development, and reporting. Responsible for the analysis of financial aspects of projects, underwrites and determines collateral value. Determines resource requirements and monitors usage and compliance of all funding streams including Federal, State and local sources. Responsible for the administration of housing and community development financing programs and monitoring of regulatory compliance. Coordinates actions related to the issuance of Private Activity Bonds issued by the County. Meet regularly with the department Director and other senior development staff as necessary to execute mission, coordinate and develop division goals, direction, activities and policies. Analyze and evaluate existing operations, systems, policies and procedures; develops systems, operations, options and alternatives; determines impact of changes. Supervises staff of nine.

Community Development Officer October 2013 – January 2018

Responsible for analysis including underwriting, feasibility determination and recommendation of loans for medium to large-scale residential, mixed use and community development projects. Annual review and recommendation of \$1.2 million in affordable housing loans. Review of \$10.8 million in 2015 and \$5.5 million in loan requests in 2014 resulting in the approval of \$16.3 million in Casino Revenue loans. Development, implementation, coordination and oversight of federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funded programs, totaling \$4 million annually. Accountable for successful operation, compliance with federal regulations and continuous evaluation of county's Municipal Grant, Storefront Renovation, Affordable Rental Housing, Down Payment Assistance, Fair Housing and Foreclosure Prevention programs. Additional responsibilities include the review and coordination of grant and loan documents with recipients, legal counsel and other county agencies. Created and administer new Community Development Supplemental Grant (CDSG). Modeled after CDBG program and funded with Casino funds, this program in its first year awarded 21 municipalities or community development corporations up to \$50,000 each in grants for community development projects and programs. Management of requests related to issuing or previously issued conduit bond financing inclusive of Health Care, Industrial Revenue and Multifamily Housing Revenue bonds.

Program Officer

February 2005 – 2013

Implementation and oversight of key community development programs including, targeted grants to cities and targeted facade repair rebates to commercial property owners. Responsible for analysis and underwriting of loans for large-scale residential and community development projects with county Casino Revenue Funds. Management of requests for conduit bond financing, includes requests with Low Income Housing Tax Credits, New Market Tax Credits and other special financing components. Review and analysis resulted in the bond issuance of \$52 million in 2012 and \$44 million in 2013.

Administrative Officer

December 2002 – 2005

Oversight and administration of federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funded programs providing low interest loans to homeowners in the county. Responsible for the supervision of the lead paint remediation program. Oversight of all requests for multifamily and 501(c) 3 financing, including requests containing Low Income Housing Tax Credits.

Development Specialist

September 1996 –2002

Analysis and underwriting of funding request to assist in financing childcare homes and facilities. Direct oversight of requests for multifamily and 501 (c) 3 bonds financing, including requests containing Low Income Housing Tax Credits.

CITY OF CLEVELAND, OHIO

Manager, Business Retention and Expansion

Assistant Manager, Small Business Office

Economic Development

1995 - 1996

1992 - 1995

NATIONAL CENTER FOR HOUSING MANAGEMENT

Trainer

Washington, DC 1990 – 1992

NCSC-HOUSING MANAGEMENT CORPORATION

Chief, Property Management:

Washington, DC 1986 – 1991

FIRST COLUMBIA MANAGEMENT

Merrifield, VA 1985 – 1986

EDUCATION

Masters, Public Administration

Bachelor of Science, Public Administration,
University of Phoenix

Criminal Justice

University of Dayton, Dayton, Ohio (1976 -1979)

CERTIFICATIONS

CSU Public Officials Leadership Academy, XVII

Economic Development Finance

Professional National Development Council-
Certification

Lean Six Sigma Champion -

Lean Six Sigma Yellow Belt

BOARDS/COMMITTEES

CHN Housing Capital Advisory Board 2020-Present

Cuyahoga HOME Consortium, 2019- Present

Starting Point Loan Review Committee, 2004-Present

City of Cleveland, Operation Efficiency Task Force

External Lead, Consumer Affairs Action Team, 2007

MEMBERSHIPS

Alpha Kappa Alpha Sorority, Incorporated

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0017

<p>Sponsored by: County Executive Ronayne</p>	<p>A Resolution confirming the County Executive’s reappointment of Dean E. DePiero to serve on the Cuyahoga County Public Library Board of Trustees for the term 2/1/2024 – 1/31/2031; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Public Library Board of Trustees was created pursuant to the provisions of Ohio Revised Code Section 3375.22; and

WHEREAS, the Cuyahoga County Public Library Board of Trustees is a separate political subdivision authorized by the State of Ohio to establish policies, and develop an annual budget while Board members represent the citizen’s interest, promoting the highest level of library service appropriate to the community, in accordance with state law; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, members of the Cuyahoga County Public Library Board of Trustees shall be appointed to serve a seven-year term; and

WHEREAS, the County Executive has nominated Dean E. DePiero to serve on the Cuyahoga County Public Library Board of Trustees for the term 2/1/2024 – 1/31/2031; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Dean E. DePiero to serve on the Cuyahoga County Public Library Board of Trustees for the term 2/1/2024 – 1/31/2031.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in

the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



December 18, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Public Library Board of Trustees

Dear President Jones

Pursuant to Section 3375.22 of the Ohio Revised Code, I submit the following nominee for reappointment to the Cuyahoga County Public Library Board of Trustees:

- **Dean DePiero, 02/01/2024 – 01/31/2031**
 - **Reappointment**

The System serves 47 communities. Its mission is to be at the center of community life by creating an environment where reading, lifelong learning and civic engagement thrive. Functionally, the Board governs the Library's overall operations.

The Board is comprised of seven members. Four members are appointed by the County Executive, and three members are appointed by the judges of the Court of Common Pleas. Ohio Revised Code requires that Board members be qualified electors of the library district.

I have attached a copy of the nominee's resume for your review.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There is one other candidate on file that applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive



Dean E. DePiero

COUNSEL

Cleveland, Columbus



OVERVIEW

Dean DePiero has served as Counsel for McDonald Hopkins since 2005. He has a depth of experience working in state and local government as a lawyer and an elected official.

Dean is currently the Law Director for the City of Aurora and Assistant Law Director/Prosecutor for Broadview Heights, Ohio. Dean is also a certified Mayor's Court Magistrate in the state of Ohio and serves in this capacity for municipalities in Northeast Ohio. He has also served as the elected Mayor of Parma, Ohio's seventh largest city and as an Ohio State Representative.

Dean's considerable leadership experience as an elected official on both the state and local level enables him to provide useful insights and guidance to our government affairs and general business clients. He has nearly two decades of experience in private legal practice. Dean is known for his excellent communications skills and inspirational leadership that he used in building community relationships and partnerships based on trust in team settings. He has built a reputation for methodical and precise strategic planning while practicing law.

Dean earned a J.D. from Cleveland State University College of Law in 1994. He received a B.A. from Ashland University in 1990.

Practice Focus

Public law | Receivership | Land use

Honors & Recognition

Crain's Cleveland Notables in Law (2022)

Crain's Cleveland 40 Under 40, Class of 2001

Dean E. DePiero

Credentials

EDUCATION

Cleveland State University College of Law

Ashland University

ADMISSIONS – COURT

U.S. District Court for the Northern District of Ohio

ADMISSIONS – STATE

Ohio

Professional & Civic

PROFESSIONAL ACTIVITIES

Northeast Ohio Law Directors Association

Ohio Bar Association

Northeast Ohio Bar Association

Parma Bar Association

COMMUNITY INVOLVEMENT

West Creek Preservation Committee - Advisory Committee Member (Former)

Northern Ohio Regional Sewer District Trustee (2007-2012)

Ohio Municipal League (Former President and Board Member)

Northeast Ohio Area Coordinating Agency (Former Board Member)

Cuyahoga County Planning Commission (Former Member)

Parma Community Hospital Foundation (Current Board of Trustee Member)

Cuyahoga County Public Library (Current Board of Trustee Member)

Dean E. DePiero

News & Insights

NEWS | FEBRUARY 28, 2022

McDonald Hopkins congratulates James Stief and Dean DePiero on selection to Crain's 2022 Notables in Law

NEWS | MARCH 31, 2020

Major disaster declaration critical to Ohio governments

NEWS | MARCH 30, 2015

McDonald Hopkins moves to a new home in the Arena District

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0018

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointments of various individuals to serve on the Cuyahoga County Planning Commission representing various regions and various terms; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council.”; and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga County Planning Commission representing various regions and various terms:

Appointments:

1. Mayor Matthew Burke (Chagrin/Southeast Region) (replacing Mayor Bradley D. Sellers) for the term 1/1/2024 – 12/31/2026

2. Mayor Gregory P. Kurtz (Cuyahoga Region) (replacing Mayor Gigi Traore) for an unexpired term ending 12/31/2025
3. Mayor David E. Weiss (Heights Region) (replacing Mayor Dylan Brennan) for the term 1/1/2024 – 12/31/2026

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointments of the following individuals to serve on the Cuyahoga County Planning Commission representing various regions and various terms:

Appointments:

1. Mayor Matthew Burke (Chagrin/Southeast Region) (replacing Mayor Bradley D. Sellers) for the term 1/1/2024 – 12/31/2026
2. Mayor Gregory P. Kurtz (Cuyahoga Region) (replacing Mayor Gigi Traore) for an unexpired, three-year term ending 12/31/2025
3. Mayor David E. Weiss (Heights Region) (replacing Mayor Dylan Brennan) for the term 1/1/2024 – 12/31/2026

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



December 19, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Planning Commission (CPC)

Dear President Jones

Pursuant to Ohio Revised Code Section 713.22, I am pleased to nominate the following individuals for appointment to the Cuyahoga County Planning Commission:

- **Mayor Gregory P. Kurtz (unexpired term ending 12/31/2025)**
 - Replacing Mayor Gigi Traore
 - Representing the Cuyahoga Region
- **Mayor David E. Weiss (1/1/2024 - 12/31/2026)**
 - Replacing Mayor Dylan Brennan
 - Representing the Heights Region
- **Mayor Matthew Burke (1/1/2024 - 12/31/2026)**
 - Replacing Mayor Bradley D. Sellers
 - Representing the Chagrin/Southeast Region

There are no specific requirements of Executive nominees. Regional members must be a Mayor representing community within the designated area. There are no other candidates on file for these positions. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive

Mayor Matt Burke was born on February 4, 1970 in Warren, Ohio. His family moved to Garfield Heights in 1978 and lived in an apartment on Turney Road behind what became Carlo's Barbershop, which has since closed. About a year later, the family moved Granger Road where he now resides after buying the house from his parents in 1994. Matt is a 1988 graduate of Garfield Heights High School and has proudly served in the United State Army Reserve.

While still in high school, Matt began his professional career in the floor covering industry working as a stockperson at the Colortile Home Improvement Supermarket, which was located in the Turneytown Shopping Center. During his 34-year career in the business, Matt represented multiple manufacturers of quality floor coverings, including Armstrong, Mannington, Congoleum, Shaw and Mohawk.

In 2013, Matt was elected to represent Ward 6 on city council. After two terms, he was nominated and elected by his peers to serve as Council President. When former Mayor Vic Collova retired before the end of his term in 2021, Matt left his career to answer the call and serve the residents as Mayor, as stipulated in the Garfield Heights City Charter. He was elected to a four-year term in November, 2021, and is the city's first Asian-American mayor.

Throughout his life, Mayor Burke has served with and supported many organizations, including the Garfield Heights Boys Baseball League, the Northeast Ohio Floor Covering Association, The Garfield Heights Democratic Club PAC, the Kiwanis Club, Food for the Hungry, St. Jude, the Rocky Mountain Elk Foundation, the First Suburbs Consortium, the Cuyahoga County Mayors and Managers Association, the Northeast Ohio Regional Sewer District Council of Governments, the Cleveland Metroparks and more.

Mayor Burke is an avid outdoorsman and enjoys bicycling, hiking, fishing and hunting. Matt has a passion for the National Parks throughout the country, particularly our own Cuyahoga Valley National Park. He is a huge fan of the Cleveland Browns, the Cavaliers and the Guardians. He also enjoys watching college football and is equally a fan of both the Ohio State Buckeyes and the Fighting Irish of Notre Dame.

Matt has two children and three grandchildren.

Gregory P. Kurtz Bio

Gregory P. Kurtz is the longest-serving Mayor of the City of Independence and will begin his seventh term in January 2024.

Throughout his many years in public service, Mayor Kurtz has been committed to maintaining the community's quality of life and traditions while looking to the future to ensure Independence remains the premier community in which to live, work, visit, and raise a family.

A lifelong resident and descendant of one of the City's original families, Mayor Kurtz began his public service career when he was elected to the Independence City Council at the age of 27. Later, he served as Vice Mayor before being elected Mayor.

Mayor Kurtz has guided the City for more than 26 transformative years. He has amassed notable achievements, including having the vision and drive to develop the robust Rockside Road business districts in the 1990s. Today, this corridor is home to corporate headquarters, colleges, medical and high-tech firms, hotels, restaurants, entertainment venues, and various thriving businesses and non-profit organizations. The Rockside Road business district is recognized as one of Northeast Ohio's most accessible locations.

Known to lead with a sound and disciplined fiscal approach, Kurtz led the charge to build a Civic Center in 1991 for the City's 7200+ residents. It is now the "crown jewel" of amenities offering fitness, sports, recreational, educational, and other programs and activities to enrich the lives of residents of all ages.

A Padua Franciscan High School graduate, Kurtz earned a Bachelor of Business Administration degree from Cleveland State University. He is a member of the Executive Board of the Cuyahoga County Mayors and City Managers Association, the Brentwood Foundation, Cleveland Clinic Marymount Hospital Boards of Trustees, and an alumnus of Leadership Cleveland. As a successful businessman with years of national and international experience in the private sector, he brings a unique perspective to City Hall.

Among his 2024 priorities are downtown development, high-quality, low-maintenance homes, city beautification, public safety, education, sustainability policies to benefit the local economy, and health and wellness programs for residents and employees.

Kurtz and his lovely wife Lyn have been married for 32 years and are the proud parents of four grown children who reside in Independence. He is an active member of St. Michael Church, and the Kurtz family regularly volunteers at local soup kitchens.

When asked what he wants his legacy to be, Kurtz said, "Leaving the City better than I found it and making a positive difference in our residents' lives"

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121823

Mayor's Biography

David E. Weiss was re-elected to his second four-year term as Mayor of the City of Shaker Heights in November 2023.

A longtime resident, Weiss brings to the office more than three decades of legal and business experience – particularly in the area of real estate – as well as significant participation in Shaker Heights government. He previously served as an elected council member for the City and as a member of the Shaker Heights Planning Commission and Board of Zoning Appeals.

“Serving the City for so many years has reinforced my belief that our community has the passion, creativity, and vision to grow and prosper in a rapidly changing world,” says Weiss.

Weiss was an executive officer at DDR Corp., a real estate investment company, for more than 18 years, most recently serving as executive vice president, secretary, and general counsel. Mayor Weiss is a former partner of the Cleveland-based law firm McDonald, Hopkins. He holds a B.A. from the University of Michigan and J.D. from The Ohio State University College of Law.

Mayor Weiss is involved in many professional, civic, and charitable organizations. He is currently a board member of the Greater Cleveland Regional Transit Authority and a member of District One Public Works Integrating Committee.

“I am honored and privileged to serve as Mayor of Shaker Heights, a community in which I have lived and raised a family for nearly 30 years. This is a unique opportunity given the City's long history of collaboration with its well informed citizens who value thoughtful civic engagement, beautiful homes and parks, outstanding educational opportunities for our children, diversity, and high-quality services,” says Weiss.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0019

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Sharon Dumas to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Sharon Dumas (replacing Bob Hurwitz) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/1/2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Sharon Dumas (replacing Bob Hurwitz) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/1/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 9, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



December 12, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: MetroHealth System Board of Trustees

Dear President Jones,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Sharon Dumas**, unexpired term ending 3/1/2026
 - Replacing Robert "Bob" Hurwitz

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Dumas' resume is attached for your review and meets the qualifications to serve on this board.

The candidate has been jointly selected by the County Executive and the Judge, "of the most senior in point service" for the Common Pleas Court (the Honorable Daniel Gaul) and for the Probate Courts (the Honorable Anthony Russo). Correspondence from the Honorable Daniel Gaul and the Honorable Anthony Russo in support of this nomination is attached.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Career Summary

SHARON A. DUMAS



PURPOSE

To continue to contribute to the successful legacy/mission of public or private entities that provide opportunities to enhance quality of life and/or advance personal growth through the delivery of services, products, and/or education.

Sharon A. Dumas has more than 40 years of private and public sector fiscal management experience. As Director of Finance, Dumas was responsible for the City's \$1.1 billion budget which includes the major enterprise operations of Cleveland Hopkins Airport, Cleveland Water Department and Cleveland Public Power.

The department of Finance consists of 13 divisions represented by 311 employees in all areas of municipal finance and information technology. She had previously served as the Assistant Director of Finance, responsible for directing Sinking Fund, Capital Projects and the Office of Budget and Management.

Dumas began her career with the City in March, 1999 as Assistant Director in the Department of Community Development, where she managed more than 300 employees in four divisions. Shortly thereafter, the responsibilities of the Commissioner of Neighborhood Development were added to her duties. In that capacity she had direct supervision for 32 employees in the sections of Neighborhood Planning, Storefront Renovation, Land Revitalization and New Housing Construction.

In 2002, Dumas was appointed Director of the Empowerment Zone, shepherding the program through a fiscal audit while continuing to direct and implement more than \$200 million in projects and programs in compliance with grant regulations. Prior to joining the City, Dumas served as Finance Director for the City of East Cleveland and District Credit Manager for LTV Steel Company, formerly Republic Steel.

Dumas has a master's degree in Accounting and Financial Information Systems from Cleveland State University.

Ms. Dumas has been a board member of the Northeast Ohio Regional Sewer District (NEORS) since March 2014 as well as being additionally appointed Interim Chief of Staff for the Jackson administration December 2017.

Ms. Dumas retired from the City of Cleveland January, 2022.

Updated May, 2023



Chris Ronayne
Cuyahoga County Executive

October 30, 2023

Judge Anthony Russo, Presiding Judge
Probate Court of Cuyahoga County
1 Lakeside Avenue
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Sharon Dumas**, unexpired term ending 3/1/2026
 - o Replacing Robert Bob Hurwitz

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Dumas' resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Approved:

Judge Anthony Russo



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

October 30, 2023

Judge Daniel Gaul
Cuyahoga County Common Pleas Court
1200 Ontario Street
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Gaul,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Sharon Dumas**, 6-year term, 3/7/2023 – 3/6/2029
 - Robert "Bob" Hurwitz

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Dumas' resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Approved:

Judge Daniel Gaul

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0021

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Erskine Cade to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Erskine Cade to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Erskine Cade to serve on the Alcohol, Drug Addiction and Mental Health Services Board for the term 7/1/2023 - 6/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



December 21, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individuals for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Erskine Cade**, 4-year term, 7/1/2023 – 6/30/2027
 - Reappointment
 - Resides in Cleveland (Cuyahoga County)
 - Currently serves on the following boards/commissions: Treasurer, and Nominating Committee of The Capital Square Foundation Board

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested. The nominee's resumes are attached for your review. There are 9 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Mr. Erskine Cade
Partner, Strategic Health Care &
Strategic Government Initiatives



Erskine (Ernie) Cade is a Partner with Strategic Health Care (SHC) and Strategic Government Relations (SGI Group), legislative and regulatory affairs firms, well respected for expertise in public policy and impact upon decision-making at the federal, state, and local levels of government.

The SHC/SGI firm is a full service firm with offices in Columbus, OH, Washington, DC and several other states. Its practice includes lobbying and government affairs, public analysis, federal grants, grants research and evaluation services. SHC is focused on Health Policy & Advocacy, Coalition Management, Care Coordination & Navigation IT Solutions, Federal Grants, Managed Care Contracting, provider network development, and Valued Based Reimbursement Models and VA & Military Health Services. SGI focused expertise is in Banking & Financial Services, Public Sector, Health Care, Education, Energy, Telecom, Transportation, Information Technology, Insurance, Manufacturing, and Nonprofits.

Ernie is recognized as one of the nation's leading lobbyist by *Black Enterprise Magazine*, *Who's Who in Corporate America*, and *Who's Who in Black Cleveland*.

Cade is a celebrated leader in Greater Cleveland's civic sector, as a diligent and engaged member of several community boards. He currently serves as a Board member and former board chair for the Center of Families and Children (CFC) and Capital Square Foundation. He is a former Board chair and member of the Ohio United Way, a member of the Executive Leadership Council (ELC), and the Levin College Visiting Committee and Advisory Board, College of Urban Affairs, Cleveland State University. Member of the Mentoring Committee Cleveland State University. Member of the ADAMS Board Of Cuyahoga County. He is a life member of the National Black MBA Association. He also formerly served as chairman of the American Association of Blacks in Energy (AABE), the Ohio Lottery Commission and the Board of Zoning Appeals with the City of Cleveland.

Ernie brings to the SGI and SHC over 35 years of experience as a corporate lobbyist and business executive. He most recently served as Senior Vice President and Director of Government Relations for Cleveland-based Key Corp. As Senior Vice President, Government Relations, he oversaw Key's efforts and accomplishments on legislative and regulatory matters at the federal, state and local levels. He also served as a member of KeyBank's Executive Council.

Ernie previously served a meritorious 35-year career with The Standard Oil Company of Ohio (SOHIO) and BP. Among his many assignments, he served as regional director and director of government relations for the Midwest, Northeast, and Southeast states. Ernie spent time in the U.K. and met with members of Parliament and the House of Lords. He also held positions in consumer sales, industrial sales and retail marketing manager where he was responsible for managing more than 300 employees in 120 retail outlets, and over \$150M in sales. His tenure also included working for the company's Alaskan pipeline permitting operations, and proposed construction of a deep water oil terminal in Long Beach, California.

A native of Birmingham, Alabama, Ernie received his Business Administration degree from West Virginia State University while playing for the university's basketball program. He earned an Executive Master's degree in Business Administration from the Weatherhead School of Management of Case Western Reserve University.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0022

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s re-appointment of Salvatore Talarico to serve on the Cuyahoga County Audit Committee for the term 1/1/2024 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Audit Committee was created pursuant to the provisions of Article XI, Section 11.01 of the Cuyahoga County Charter, in order to “provide internal auditing to assist the County Executive, Fiscal Officer, the Council, and other county officers and departments, institutions, board, commissions, authorities, organizations and agencies of County government funded in whole or in part by County funds in providing taxpayers of the County with efficient and effective services;” and

WHEREAS, pursuant to the Cuyahoga County Charter, as amended by the electors of Cuyahoga County on November 3, 2015, the Cuyahoga County Audit Committee is comprised of the President of Council or a member of Council appointed by the President of Council and four County residents with experience in the field of auditing, accounting, government operations, or financial reporting who are appointed by the County Executive and confirmed by Council; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Salvatore Talarico to serve on the Cuyahoga County Audit Committee for the term 1/1/2024 – 12/31/2028; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive’s reappointment of Salvatore Talarico to serve on the Cuyahoga County Audit Committee for the term 1/1/2024 – 12/31/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



December 19, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

RE: Cuyahoga County Audit Committee Appointment

Dear President Jones:

Pursuant to Article XI, Section 11.01 of the Cuyahoga County Charter, I submit the following nominee for appointment to the Cuyahoga County Audit Committee:

- **Salvatore Talarico**, 4 year term (1/1/2024 – 12/31/2028)
 - Reappointment

The Charter broadly stipulates that the Audit Committee shall provide internal auditing in order to assist the County in providing taxpayers of the County with efficient and effective services. It also directs the functioning of the County's Department of Internal Auditing.

The Committee is comprised of five voting members. Four members are appointed by the County Executive, with the President of County Council or a member of Council appointed by the President serving as the fifth voting member. The County Executive and the County Fiscal Officer serve as ex-officio, non-voting members. The four members appointed by the County Executive shall be residents of the County with experience in the field of auditing, accounting, government operations, or financial reporting.

Zero individuals have submitted applications to the County Executive's Office expressing interest in service on the Audit Committee.

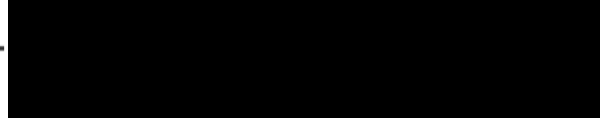
Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive

Salvatore Talarico



Biography

Sal Talarico has over 26 years of municipal management experience in Ohio. His emphasis is on providing members of the community with excellent services to enhance the quality of life. The cornerstone of success is his relationships with community members, partners and stakeholders.

Mr. Talarico has served as Finance Director for the City of Oberlin, Ohio for nearly twenty years, and a year as both Finance Director and Interim City Manager. Prior to working for the City of Oberlin, Sal worked as the Deputy Auditor for the City of Parma for eight years, after he worked in the private sector for eight years. Sal holds several leadership roles, including Board Chair of a twelve-member public entity health consortium, one of seven Board members of a liability and property insurance pool of over 500 Ohio public entities. Past-President and currently serves as the Education Director for a state association of public treasurers. Mr. Talarico earned his Bachelor of Business Administration in Accounting from Cleveland State University.

Sal is married and has two daughters, aside from spending time with his family, he enjoys the outdoors and volunteering, including being an active member of his Parish Finance Council and the Knights of Columbus.

County Council of Cuyahoga County, Ohio

Ordinance No. O2023-0017

Sponsored by: County Executive Ronayne/Department of Human Resources	An Ordinance providing for the adoption of a modified Section 11.09 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Cuyahoga County Executive is committed to improving the health and wellness of County employees and their families and to fostering a diverse, equitable, and inclusive workplace;

WHEREAS, the County Executive is equally committed to reducing the County’s infant mortality rate, which is high and disproportionately affects babies of color;

WHEREAS, Cuyahoga County established the Advisory Council on Women’s Health to shape a healthier, more equitable future for women in our County by supporting programming and policies that improve access and health outcomes for women and families;

WHEREAS, the 2023 March of Dimes report card on preterm birth rates graded 100 cities with the greatest number of live births, and the City of Cleveland received an F and Ohio received a D for preterm births;

WHEREAS, the March of Dimes supports policies to improve the health of mothers and babies, and access to Paid Parental Leave supports parent-infant attachment and establishes a foundation for a safe, stable, and nurturing relationship, as well as parenting practices that promote optimal infant health and development;

WHEREAS, parent-child bonding in the first months of life is critical for babies to develop healthy cognitive, behavioral, and socioemotional skills, and Paid Parental Leave allows parents time to bond with their newborn or newly adopted child;

WHEREAS, Paid Parental Leave improves the health outcomes of both mothers and their children by reducing infant mortality rates and increasing rates of vaccination in children and improving post-partum maternal mental health;

WHEREAS, the County desires to attract and retain employees, and Paid Parental Leave reduces the likelihood that a first-time mother will quit her job following the birth

or adoption of her child and will increase the County's overall compensation package for employees;

WHEREAS, the County currently offers two continuous weeks of Paid Parental Leave to full-time and part-time benefits eligible employees who are eligible for leave under the Family and Medical Leave Act pursuant to Section 11.09 of the current Employee Handbook;

WHEREAS, the County Executive has reviewed the current Section 11.09 of the Employee Handbook and determined that an amendment is necessary to expand the eligibility criteria and duration of Paid Parental Leave;

WHEREAS, pursuant to Section 9.01 of the County Charter it is County Council's authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County's Employee Handbook which is amended herein and may be amended in the future by Council; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Adoption of Revised Employee Handbook: Council hereby adopts a modified section 11.09 (Paid Parental Leave) of the County's Employee Handbook as set forth in Exhibit A attached hereto, to remain in full force and effect, to be applicable to all non-bargaining County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended Handbook to all employees subject to the Handbook, in accordance with the Department's usual method of dissemination.

SECTION 2. The eligibility of bargaining unit employees is subject to the terms of their respective collective bargaining agreement and Chapter 4117 of the Ohio Revised Code. The County Executive and his designee are authorized to negotiate with the various bargaining units and execute side letters to modify their respective collective bargaining agreements to authorize the receipt of the Paid Parental Leave benefits in accordance with the Employee Handbook and as further set forth in Exhibit A of this Ordinance, and to replace any differing provisions addressing parental leave, maternity leave, or paternity leave. Modifications to respective collective bargaining agreements shall reflect the following: "The parental leave provision of the Employee Handbook shall be applicable to employees in the bargaining unit. Any future change to the Employee Handbook on parental leave shall also be applicable to the bargaining unit."

SECTION 3. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

Provided that this Ordinance receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

_____ County Council President	_____ Date
_____ County Executive	_____ Date
_____ Clerk of Council	_____ Date

First Reading/Referred to Committee: December 5, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 2023

EXHIBIT A

11.09 Paid Parental Leave

The County offers Paid Parental Leave to eligible employees to care for an employee's newborn child or newly adopted child following the placement of the adopted child who is under the age of 18 within the employee's home. Paid Parental Leave gives parents additional flexibility and time to bond with their new child, adjust to their new family situation, and balance their work obligations.

Paid Parental Leave is available to all full-time and part-time benefits-eligible who have at least three (3) months/ 90 days of continuous employment with a Cuyahoga County agency that is subject to the Employee Handbook.

For each eligible employee, Paid Parental Leave is thirty (30) hours of paid leave at the employee's base rate of pay for up to twelve (12) continuous weeks following the birth or adoption of the employee's child.

Paid Parental Leave will run concurrently with FML and will be counted against any FML available to employees using the Paid Parental Leave benefit. Full-time employees who are eligible for FML and have paid time off allowances (i.e., accrued exchange or compensatory time, sick leave, or vacation leave) will be required to supplement the remaining ten (10) hours during each week of Paid Parental Leave/ FML with any accrued paid time off.

Full-time employees who are not eligible for FML may supplement the remaining ten (10) hours during each week of Paid Parental Leave at their base rate of pay with accumulated exchange or compensatory time, sick leave, or vacation leave. If employees do not have accumulated paid time off, the remaining ten (10) hours will be unpaid. As an exception to the Leave Donation policy in Section 11.07 of this Handbook, full-time employees who are not eligible for FML may receive leave donations from other County employees in accordance with the process set forth in Section 11.07 to supplement the remaining ten (10) hours during each week of Paid Parental Leave, provided they exhaust all sick leave, vacation leave, and exchange or compensatory time.

Vacation and sick leave continue to accrue during Paid Parental Leave. The County will also continue to pay its share of the cost of an employee's group health insurance during Paid Parental Leave. The employee's share of the premium will be deducted from the employee's pay in accordance with normal practices during Paid Parental Leave.

Paid Parental Leave must be utilized within the twelve (12) weeks following the birth or adoption of a child. Employees are not eligible to receive holiday pay during Paid Parental Leave. A holiday occurring during the leave period shall be counted as one day of Paid Parental Leave and shall be paid as such.

An employee is eligible for Paid Parental Leave for only one (1) birth or adoption within a rolling twelve (12) month period. The fact that a multiple birth or adoption occurs (for example, the birth or adoption of twins) does not increase the length of Paid Parental Leave granted for that event.

If two married eligible employees both work for a County agency that is subject to this Handbook, and each wants to take Paid Parental Leave for the birth or adoption of a child, the employees may take only a combined total of twelve (12) weeks of leave. Bargaining-unit employees should review their respective CBA and contact Human Resources to determine if they are eligible for Paid Parental Leave.

Documentation Required for Paid Parental Leave:

Eligible employees must submit a completed leave request form to Human Resources at least thirty (30) days prior to the anticipated date of Paid Parental Leave. In situations where it is not possible to submit the form thirty (30) days prior to the anticipated date of Paid Parental Leave, employees should submit a leave request form to Human Resources as soon as it is practicable to do so.

Eligible employees will be required to furnish appropriate medical documentation to use Paid Parental Leave to care for a newborn child. If applicable, the medical certification requirements for FML will govern (see section 11.07). The employee's health care provider must complete and sign the medical documentation.

Eligible employees will be required to furnish appropriate adoption documentation, such as a letter from an adoption agency or from the attorney in cases of private adoptions, to care for a newly adopted child.