



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, APRIL 9, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SILENT MEDITATION**
5. **PUBLIC COMMENT**
6. **APPROVAL OF MINUTES**
 - a) March 26, 2024 Committee of the Whole Meeting [See Page 16]
 - b) March 26, 2024 Regular Meeting [See Page 19]
7. **ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
8. **MESSAGES FROM THE COUNTY EXECUTIVE**
9. **LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**
 - 1) R2024-0130: A Resolution appointing Dr. Michael “Doc” Janning as the Poet Laureate of Cuyahoga County for the term 4/1/2024 – 3/31/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 41]

Sponsor: Councilmember Simon

b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0131: A Resolution awarding a total sum, not to exceed \$25,000, to Front Steps Housing and Services, Inc. for the purpose of a Sustaining Stability Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 44]

Sponsor: Councilmember Sweeney

- 2) R2024-0132: A Resolution awarding a total sum, not to exceed \$12,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 47]

Sponsor: Councilmember Conwell

- 3) R2024-0133: Resolution awarding a total sum, not to exceed \$4,500, to College Now Greater Cleveland for the Andrew J. Rickoff takes Philadelphia Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 51]

Sponsor: Councilmember Turner

- 4) R2024-0134: Resolution awarding a total sum, not to exceed \$10,000, to the Make Them Know Your Name Foundation for the Heart Health Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 54]

Sponsor: Councilmember Turner

- 5) R2024-0135: Resolution awarding a total sum, not to exceed \$27,000, to the City of Euclid for the Euclid HOPE Task Force from the District 10 & 11 ARPA Community Grant Funds and declaring the necessity that this Resolution become immediately effective. [See Page 57]

Sponsors: Councilmembers Stephens and Simon

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING

- 1) R2024-0105: A Resolution awarding a total sum, not to exceed \$25,000, to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center’s Look Up to Cleveland High School Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 60]

Sponsors: Councilmembers Jones, Schron, Miller, Conwell, Stephens and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

d) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0093: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 64]

Sponsor: Councilmember Turner on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

e) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2023-0368: A Resolution authorizing an affordable housing forgivable loan in a total sum, not to exceed \$2,000,000, to the Northwest Neighborhoods CDC d.b.a. W80 Senior Limited Partnership for the Karam Senior Living Development Project from the District 3 ARPA Community Grant Fund and the County’s General Fund made available by ARPA; and declaring the necessity that this Resolution become immediately effective. [See Page 103]

Sponsors: Councilmember Sweeney and County Executive Ronayne

Committee Assignment and Chair: Community Development–
Stephens

- 2) R2024-0075: A Resolution awarding a total sum, not to exceed \$10,000, to the Collective Arts Network for the CAN Journal and newsletter project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 107]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development–
Stephens

- 3) R2024-0078: A Resolution awarding a total sum, not to exceed \$5,000, to Sigma Gamma Rho Sorority, Inc. for the Drainkeepers Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 111]

Sponsors: Councilmembers Turner and Jones

Committee Assignment and Chair: Community Development–
Stephens

- 4) R2024-0091: A Resolution awarding a total sum, not to exceed \$25,000, to Wallstreet Nottingham Ltd. for the purpose of offering classes to small businesses from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 114]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development–
Stephens

- 5) R2024-0092: A Resolution awarding a total sum, not to exceed \$500,000, to the City of University Heights for the purpose of reimbursing costs for garage repair at the University Square shopping center from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 117]

Sponsors: Councilmembers Stephens, Miller, Conwell, Jones and Simon

Committee Assignment and Chair: Community Development–Stephens

f) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2024-0003: An Ordinance amending the Personnel Review Commission’s Administrative Rules; and declaring the necessity that this Ordinance become immediately effective. [See Page 121]

Sponsor: Councilmember Meredith Turner on behalf of the Cuyahoga County Personnel Review Commission

10. LEGISLATION INTRODUCED BY EXECUTIVE

g) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0136: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective. [See Page 123]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2024-0137: A Resolution approving a proposed settlement in the matter of *Raymond Palmer v. Cuyahoga County, U.S.D.C. Northern District of Ohio* Case No. 1:22-cv-01515; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. [See Page 131]

Sponsor: County Executive Ronayne/Department of Law

h) CONSIDERATION OF A RESOLUTION FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0138: A Resolution making an award on RQ13801 to Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector; authorizing the County Executive to execute Contract No. 4228 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 133]

Sponsor: County Executive Ronayne/Department of Public Works

i) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2024-0129: A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio, for the period 7/1/2024 – 6/3/2041 in the amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 139] [Pending referral from Committee]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Miller and Byrne

Committee Assignment and Chair: Committee of the Whole – Jones

j) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0083: A Resolution authorizing a Grant Agreement with State of Ohio, Department of Development in the amount not-to-exceed \$8,057,000.00 to serve as fiscal agent for various lead renovation, abatement and mitigation services in connection with the FY2023 Lead Safe Ohio [See Page 142]

Program for the period 12/1/2023 – 4/30/2026; and recommending awards to various political subdivisions and providers in the total amount not-to-exceed \$8,057,000.00 for various projects or programs in connection with the FY2023 Lead Safe Ohio Program for the period 3/1/2024 – 12/31/2025; authorizing the County Executive to execute the agreements, contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) CHN Housing Partners in the amount not-to-exceed \$2,000,000.00 for various home loans, grants and incentives to homeowners for home repair.
- b) City of Cleveland Heights in the amount not-to-exceed \$492,908.00 for repairs of various childcare facilities.
- c) Cuyahoga County Board of Health, fiscal agent, in the amount not-to-exceed \$4,089,092.00 for operational support of the Lead Safe Program.
- d) Mount Sinai Health Foundation, fiscal agent, in the amount not-to-exceed \$1,375,000.00 for operational support for The Lead Safe Cleveland Coalition.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development–Stephens

- 2) R2024-0098: A Resolution confirming the County Executive’s appointment of Leonard DiCosimo to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 153]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 3) R2024-0099: A Resolution confirming the County Executive’s reappointment of Karolyn Isenhardt to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 158]

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 4) R2024-0100: A Resolution confirming the County Executive’s reappointment of Nailah K. Byrd to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 2/1/2024 – 1/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 163]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 5) R2024-0101: A Resolution confirming the County Executive’s appointment of Ronald Dziejicki to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/6/2028; and declaring the necessity that this Resolution become immediately effective. [See Page 171]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 6) R2024-0108: A Resolution confirming the County Executive’s appointment of Nancy Mendez to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029, and declaring the necessity that this Resolution become immediately effective. [See Page 182]

Sponsors: County Executive Ronayne and Councilmembers Conwell and Turner

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

- 7) R2024-0111: A Resolution confirming the County Executive’s reappointment of Dr. Judith G. Cetina, to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 196]

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Conwell and Turner

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

- 8) R2024-0112: A Resolution confirming the County Executive’s reappointment of Juan Quirarte to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 206]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

- 9) R2024-0114: A Resolution confirming the County Executive’s reappointment of Chad Eggspuehler to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 215]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

- 10) R2024-0116: A Resolution confirming the County Executive’s reappointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 3/3/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 226]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 11) R2024-0117: A Resolution confirming the County Executive's appointment of Dr. Lauren Beene to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 235]

Sponsor: County Executive Ronayne and Councilmembers Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 12) R2024-0118: A Resolution confirming the County Executive's appointment of Nakeshia Nickerson to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 246]

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 13) R2024-0120: A Resolution confirming the County Executive's appointment of Jazmin Long to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 258]

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 14) R2024-0121: A Resolution confirming the County Executive's appointment of Heather Brissett to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 –

4/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 267]

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 15) R2024-0122: A Resolution confirming the County Executive’s appointment of Emily Campbell to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 276]

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 16) R2024-0123: A Resolution confirming the County Executive’s appointment of Tenille Kaus to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective.[See Page 286]

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 17) R2024-0125: A Resolution confirming the County Executive’s appointment of The Honorable Mayor Kim Thomas to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 297]

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 18) R2024-0128: A Resolution making awards on RQ13809 to a Master Contract with various providers in the total amount not-to-exceed \$1,444,625.00 for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 307]
- a) Agreement No. 4278 with The MetroHealth System in the amount not-to-exceed \$77,875.00 for the Boot Camp for New Dads program.
 - b) Contract No. 4269 with Career Development and Placement Strategies, Inc. in the amount not-to-exceed \$180,000.00 for the Rising Above program.
 - c) Contract No. 4267 with The Children’s Museum of Cleveland in the amount not-to-exceed \$58,000.00 for the Through Dad’s Count program.
 - d) Contract No. 4265 with Circle Health Services dba The Centers in the amount not-to-exceed \$145,250.00 for the Families and Fathers Together program.
 - e) Contract No. 4270 with JDC Advertising in the amount not-to-exceed \$127,500.00 for a Public Awareness Campaign.
 - f) Contract No. 4172 with Journey Center for Safety and Healing in the amount not-to-exceed \$209,750.00 for the Safe and Sound Visitation Center.
 - g) Contract No. 4279 with Murtis Taylor Human Services System in the amount not-to-exceed \$108,000.00 for the Strong Fathers program.
 - h) Contract No. 4274 with Nueva Luz Urban Resource Center in the amount not-to-exceed \$80,000.00 for the Fathers in the Ring program.

- i) Contract No. 4271 with Passages Connecting Fathers and Families, Inc. in the amount not-to-exceed \$180,000.00 for the Jobs for Dads program.
- j) Contract No. 4273 with Towards Employment, Incorporated in the amount not-to-exceed \$180,000.00 for the Fatherhood Career Pathway program.
- k) Contract No. 4275 with University Settlement Slavic Village, LLC in the amount not-to-exceed \$98,250.00 for the Healthy Fathering program.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services and Miller, Sweeney, Conwell, Turner and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

k) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2024-0102: A Resolution authorizing an amendment to Contract No. 3995 with Project Management Consultants LLC for owner’s representative services in connection with the Cuyahoga County Central Services Campus (fka the Justice Center Complex Project) for the period 1/9/2019 – 12/31/2024 to extend the time period to 5/31/2025, to expand the scope of services, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$971,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 403

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) R2024-0103: A Resolution making an award on RQ7297 to Gilbane Building Company in the amount not-to-exceed \$33,353,000.00 for design build services in connection with the Cuyahoga County Central Services Campus; authorizing

the County Executive to execute Contract No. 4263 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 413]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Committee of the Whole – Jones

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

TUESDAY, APRIL 23, 2024
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, MARCH 26, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
3:00 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 3:08 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Schron, Conwell, Turner, Stephens, Kelly, Miller, Sweeney, Byrne and Jones were in attendance and a quorum was determined. Councilmember Simon was absent.

[Clerk's Note: Councilmember Gallagher joined the meeting after Executive Session.]

3. PUBLIC COMMENT

There were no public comments given.

[Clerk's Note: Item No. 4.b) was taken out of order and considered before Item No. 4.a).]

4. ITEMS REFERRED TO COMMITTEE

- a) R2024-0102: A Resolution authorizing an amendment to Contract No. 3995 with Project Management Consultants LLC for owner's representative services in connection with the Cuyahoga County Central Services Campus (fka the Justice Center Complex Project) for the period 1/9/2019 – 12/31/2024 to extend the time period to 5/31/2025, to expand the scope of services, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$971,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Nichole English, Planning and Program Administrator and Mr. Michael Dever, Director of Public Works, addressed the Committee regarding Resolution No. R2024-0102. Discussion ensued.

Committee members asked questions of Ms. English and Mr. Dever pertaining to the item, which they answered accordingly.

On a motion by Mr. Schron with a second by Ms. Turner, Resolution No. R2024-0102 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

- b) R2024-0103: A Resolution making an award on RQ7297 to Gilbane Building Company in the amount not-to-exceed \$33,353,000.00 for design build services in connection with the Cuyahoga County Central Services Campus; authorizing the County Executive to execute Contract No. 4263 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. English and Mr. Dever addressed the Committee regarding Resolution No. R2024-0103. Discussion ensued.

Committee members asked questions of Ms. English and Mr. Dever pertaining to the item, which they answered accordingly.

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0103 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.

5. EXECUTIVE SESSION

- a) Collective bargaining matters, including:
 - i) a Collective Bargaining Agreement between Cuyahoga County and the Printing Packaging & Production Workers Union of North America, Local 25-M of District Council 3, covering 4 employees in the County Print Shop for the period 2/1/2024 - 1/31/2027;

A motion was made by Mr. Miller, seconded by Mr. Schron and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing a collective bargaining matter and for no other purpose whatsoever.

Executive Session was then called to order by Council President Jones at 4:07 p.m. The following Councilmembers were present Schron, Conwell, Turner, Stephens, Kelly, Miller, Sweeney, Byrne and Jones.

The following additional attendees were present: Law Director Rick Manoloff; Deputy Chief Law Director Nora Hurley; Public Works Director Michael Dever; Chief of Staff Joseph Nanni; Budget Advisor Trevor McAleer and Special Counsel Michael King.

At 4:28 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

At 4:29 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, MARCH 26, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:04 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Conwell, Turner, Stephens, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron and Jones were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

5. PUBLIC COMMENT

a) Loh addressed Council regarding various non-agenda items.

6. APPROVAL OF MINUTES

- a) March 12, 2024 Committee of the Whole Meeting
- b) March 12, 2024 Regular Meeting

A motion was made by Mr. Byrne, seconded by Ms. Turner and approved by unanimous vote to approve the minutes from the March 12, 2024 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Jones.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Ronayne expressed his appreciation to Council for their partnership, which resulted in the successful passage of the Health and Human Services Levy, at the prior week's election and thanked his constituents for their support; spoke about the real estate project for the relocation of the Board of Elections to its' proposed site at 1801 Superior Avenue, which will also partially serve as a site for Health and Human Services Office operations; said he was honored to be a part of the Naturalization Ceremony, held on March 21st, where 30 persons from 20 countries were naturalized and became US citizens; acknowledged World Water Day and spoke about the event at the Great Lakes Science Center, where he discussed the importance of freshwater supply with students principally from the Cleveland Metropolitan School District and other schools; spoke about a visit from Xochitl Torres Small, United States Deputy Secretary of Agriculture and Shontel Brown, United States Congresswoman, to explore the nexus of drone technology and urban farming and how it can create a precision farming technology that can become a workforce development opportunity; said that County representatives will be in the City of Cleveland's Ward 7 on March 27th to present the Great Estates Program; congratulated the Cleveland Cavaliers, Cleveland Clinic and Bedrock Real Estate, who unveiled their plans for the new Cleveland Clinic Global Peak Performance Center; congratulated various regional high schools on their recent state championship sports victories; said he is looking forward to March Madness and the Women's Final Four in college basketball; wished Council President Jones a belated happy birthday; and encouraged all to safely view the Solar Eclipse on April 8th.

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0104: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Family Center of Missing Children and Adults for the Northeast Ohio AMBER Alert Committee training event from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

Council President Jones referred Resolution No. R2024-0104 to the Public Safety & Justice Affairs Committee.

- 2) R2024-0105: A Resolution awarding a total sum, not to exceed \$25,000, to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center's Look Up to Cleveland High School Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Schron

Council President Jones referred Resolution No. R2024-0105 to the Education, Environment & Sustainability Committee.

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2023-0368: A Resolution authorizing an affordable housing forgivable loan in a total sum, not to exceed \$2,000,000, to the Northwest Neighborhoods CDC d.b.a. W80 Senior Limited Partnership for the Karam Senior Living Development Project from the District 3 ARPA Community Grant Fund and the County's General Fund made available by ARPA; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development–Stephens

Clerk Richardson read Resolution No. R2023-0368 into the record.

This item will move to the April 9, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0075: A Resolution awarding a total sum, not to exceed \$10,000, to the Collective Arts Network for the CAN Journal and newsletter project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development–
Stephens

Clerk Richardson read Resolution No. R2024-0075 into the record.

This item will move to the April 9, 2024 Council meeting agenda for consideration for third reading adoption.

- 3) R2024-0078: A Resolution awarding a total sum, not to exceed \$5,000, to Sigma Gamma Rho Sorority, Inc. for the Drainkeepers Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner and Jones

Committee Assignment and Chair: Community Development–
Stephens

Clerk Richardson read Resolution No. R2024-0078 into the record.

This item will move to the April 9, 2024 Council meeting agenda for consideration for third reading adoption.

- 4) R2024-0091: A Resolution awarding a total sum, not to exceed \$25,000, to Wallstreet Nottingham Ltd. for the purpose of offering classes to small businesses from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development–
Stephens

Clerk Richardson read Resolution No. R2024-0091 into the record.

This item will move to the April 9, 2024 Council meeting agenda for consideration for third reading adoption.

- 5) R2024-0092: A Resolution awarding a total sum, not to exceed \$500,000, to the City of University Heights for the purpose of reimbursing costs for garage repair at the University Square shopping center from the District 10 ARPA Community Grant Fund; and declaring the necessity that this

Resolution become immediately effective.

Sponsors: Councilmembers Stephens, Miller, Conwell, Jones and Simon

Committee Assignment and Chair: Community Development– Stephens

Clerk Richardson read Resolution No. R2024-0092 into the record.

This item will move to the April 9, 2024 Council meeting agenda for consideration for third reading adoption.

c) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0077: A Resolution awarding a total sum, not to exceed \$50,000, to the Catholic Charities Corporation for Capacity Building Development for the Catholic Charities St. Martin de Porres Family Center from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell, Turner and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0077 was considered and adopted by unanimous vote.

10. LEGISLATION INTRODUCED BY EXECUTIVE

d) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0106 & R2024-0107.

- 1) R2024-0106: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the

budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Mr. Sweeney, Resolution No. R2024-0106 was considered and adopted by unanimous vote.

- 2) R2024-0107: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the Printing Packaging & Production Workers Union of North America, Local 25-M of District Council 3, covering 4 employees in the County Print Shop for the period 2/1/2024 - 1/31/2027; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law and Department of Public Works

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0107 was considered and adopted by unanimous vote.

- e) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0108: A Resolution confirming the County Executive's appointment of Nancy Mendez to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0108 to the Human Resources, Appointments & Equity Committee.

- 2) R2024-0109: A Resolution confirming the County Executive's reappointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of

Trustees for the term 1/2/2024 – 1/1/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0109 to the Human Resources, Appointments & Equity Committee.

- 3) R2024-0110: A Resolution confirming the County Executive’s appointment of Thomas Yablonsky to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0110 to the Human Resources, Appointments & Equity Committee.

- 4) R2024-0111: A Resolution confirming the County Executive’s reappointment of Dr. Judith G. Cetina, to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0111 to the Human Resources, Appointments & Equity Committee.

- 5) R2024-0112: A Resolution confirming the County Executive’s reappointment of Juan Quirarte to serve on the Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0112 to the Human Resources, Appointments & Equity Committee.

- 6) R2024-0113: A Resolution confirming the County Executive’s appointment of Mark Mikhael to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become

immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0113 to the Human Resources, Appointments & Equity Committee.

- 7) R2024-0114: A Resolution confirming the County Executive's reappointment of Chad Eggspuehler to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0114 to the Human Resources, Appointments & Equity Committee.

- 8) R2024-0115: A Resolution confirming the County Executive's reappointment of Natalia Steele to serve on the Commission on Human Rights for the term 3/1/2023 – 2/28/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0115 to the Human Resources, Appointments & Equity Committee.

- 9) R2024-0116: A Resolution confirming the County Executive's reappointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 3/3/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0116 to the Human Resources, Appointments & Equity Committee.

- 10) R2024-0117: A Resolution confirming the County Executive's appointment of Dr. Lauren Beene to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution

become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0117 to the Human Resources, Appointments & Equity Committee.

- 11) R2024-0118: A Resolution confirming the County Executive's appointment of Nakeshia Nickerson to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0118 to the Human Resources, Appointments & Equity Committee.

- 12) R2024-0119: A Resolution confirming the County Executive's appointment of Dr. Melanie Golembiewski to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0119 to the Human Resources, Appointments & Equity Committee.

- 13) R2024-0120: A Resolution confirming the County Executive's appointment of Jazmin Long to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0120 to the Human Resources, Appointments & Equity Committee.

- 14) R2024-0121: A Resolution confirming the County Executive's appointment of Heather Brissett to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution

become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0121 to the Human Resources, Appointments & Equity Committee.

- 15) R2024-0122: A Resolution confirming the County Executive's appointment of Emily Campbell to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0122 to the Human Resources, Appointments & Equity Committee.

- 16) R2024-0123: A Resolution confirming the County Executive's appointment of Tenille Kaus to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0123 to the Human Resources, Appointments & Equity Committee.

- 17) R2024-0124: A Resolution confirming the County Executive's appointment of Jasmin Santana to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0124 to the Human Resources, Appointments & Equity Committee.

- 18) R2024-0125: A Resolution confirming the County Executive's appointment of The Honorable Mayor Kim Thomas to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that

this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0125 to the Human Resources, Appointments & Equity Committee.

- 19) R2024-0126: A Resolution authorizing an amendment to Contract No. 4087 with RPF Properties, LLC for lease of office space and parking spaces for the Meadowbrook Market Square Plaza Auto Title Bureau located at 22121 Rockside Road, Bedford, for the period 2/1/2019 – 4/30/2024, to extend the time period to 7/31/2029, to amend the total of square feet space, effective 8/1/2024, and for additional funds in the amount not-to-exceed \$297,353.88; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works and Fiscal Officer

Council President Jones referred Resolution No. R2024-0126 to the Public Works, Procurement & Contracting Committee.

- 20) R2024-0127: A Resolution making an award on RQ8737 to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$7,925,678.00 for the acquisition and construction of the Norma Herr II - Non-Congregate Shelter project for the period 5/1/2024 – 6/30/2027; authorizing the County Executive to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Council President Jones referred Resolution No. R2024-0127 to the Community Development Committee.

- 21) R2024-0128: A Resolution making awards on RQ13809 to a Master Contract with various providers in the total amount not-to-exceed \$1,444,625.00 for various programs and resources for the Cuyahoga County Fatherhood Initiative for

the period 4/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Agreement No. 4278 with The MetroHealth System in the amount not-to-exceed \$77,875.00 for the Boot Camp for New Dads program.
- b) Contract No. 4269 with Career Development and Placement Strategies, Inc. in the amount not-to-exceed \$180,000.00 for the Rising Above program.
- c) Contract No. 4267 with The Children’s Museum of Cleveland in the amount not-to-exceed \$58,000.00 for the Through Dad’s Count program.
- d) Contract No. 4265 with Circle Health Services dba The Centers in the amount not-to-exceed \$145,250.00 for the Families and Fathers Together program.
- e) Contract No. 4270 with JDC Advertising in the amount not-to-exceed \$127,500.00 for a Public Awareness Campaign.
- f) Contract No. 4172 with Journey Center for Safety and Healing in the amount not-to-exceed \$209,750.00 for the Safe and Sound Visitation Center.
- g) Contract No. 4279 with Murtis Taylor Human Services System in the amount not-to-exceed \$108,000.00 for the Strong Fathers program.
- h) Contract No. 4274 with Nueva Luz Urban Resource Center in the amount not-to-exceed \$80,000.00 for the Fathers in the Ring program.
- i) Contract No. 4271 with Passages Connecting Fathers and Families, Inc. in the amount not-to-exceed \$180,000.00 for the Jobs for Dads program.

- j) Contract No. 4273 with Towards Employment, Incorporated in the amount not-to-exceed \$180,000.00 for the Fatherhood Career Pathway program.
- k) Contract No. 4275 with University Settlement Slavic Village, LLC in the amount not-to-exceed \$98,250.00 for the Healthy Fathering program.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2024-0128 to the Health, Human Services and Aging Committee.

- 22) R2024-0129: A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for the lease of space located at 1801 Superior Avenue, Cleveland, Ohio, for the period 7/1/2024 – 6/3/2041 in the amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Miller and Byrne

Council President Jones referred Resolution No. R2024-0129 to the Committee of the Whole.

- f) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING
 - 1) R2024-0102: A Resolution authorizing an amendment to Contract No. 3995 with Project Management Consultants LLC for owner’s representative services in connection with the Cuyahoga County Central Services Campus (fka the Justice Center Complex Project) for the period 1/9/2019 – 12/31/2024 to extend the time period to 5/31/2025, to expand the scope of services, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$971,000.00; authorizing the County Executive to execute the

amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Committee of the Whole – Jones

Clerk Richardson read Resolution No. R2024-0102 into the record.

This item will move to the April 9, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0103: A Resolution making an award on RQ7297 to Gilbane Building Company in the amount not-to-exceed \$33,353,000.00 for design build services in connection with the Cuyahoga County Central Services Campus; authorizing the County Executive to execute Contract No. 4263 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
[Pending referral from Committee]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Committee of the Whole – Jones

Clerk Richardson read Resolution No. R2024-0103 into the record.

This item will move to the April 9, 2024 Council meeting agenda for consideration for third reading adoption.

- g) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2024-0083; R2024-0084 & R2024-0085.

- 1) R2024-0083: A Resolution authorizing a Grant Agreement with State of Ohio, Department of Development in the

amount not-to-exceed \$8,057,000.00 to serve as fiscal agent for various lead renovation, abatement and mitigation services in connection with the FY2023 Lead Safe Ohio Program for the period 12/1/2023 – 4/30/2026; and recommending awards to various political subdivisions and providers in the total amount not-to-exceed \$8,057,000.00 for various projects or programs in connection with the FY2023 Lead Safe Ohio Program for the period 3/1/2024 – 12/31/2025; authorizing the County Executive to execute the agreements, contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) CHN Housing Partners in the amount not-to-exceed \$2,000,000.00 for various home loans, grants and incentives to homeowners for home repair.
- b) City of Cleveland Heights in the amount not-to-exceed \$492,908.00 for repairs of various childcare facilities.
- c) Cuyahoga County Board of Health, fiscal agent, in the amount not-to-exceed \$4,089,092.00 for operational support of the Lead Safe Program.
- d) Mount Sinai Health Foundation, fiscal agent, in the amount not-to-exceed \$1,375,000.00 for operational support for The Lead Safe Cleveland Coalition.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development–Stephens

Resolution No. R2024-0083 was held at the request of the Department.

- 2) R2024-0084: A Resolution making awards to various municipalities, in the total amount of \$2,223,000.00 for various projects or programs in connection with the FY2023 Community Development Block Grant Program for the period 3/12/2024 - 12/31/2024; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution, and declaring the necessity that this Resolution become immediately effective:

- a) City of Bedford in the amount not-to-exceed \$150,000.00 for vehicle replacement for Bedford Police Department.
- b) City of Berea in the amount not-to-exceed \$150,000.00 for Baker Street Improvement Project.
- c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Southwood Drive Watermain Project.
- d) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Fairview Park/Metroparks Connectivity Lighting Project.
- e) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Maple Heights Senior Center Emergency Generator Project.
- f) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for resurfacing of Grant Boulevard from Webster Road to Glenridge Avenue.
- g) Village of Newburgh Heights in the amount not-to-exceed \$150,000.00 for resurfacing of Bridgeview Avenue.
- h) Village of North Randall in the amount not-to-exceed \$150,000.00 for Housing Rehabilitation and Restoration Program.
- i) City of North Royalton in the amount not-to-exceed \$38,000.00 for Memorial Park ADA Parking Lot Improvements.
- j) Village of Oakwood in the amount not-to-exceed \$150,000.00 for First Place Pavement Improvement Project.
- k) City of Parma Heights in the amount not-to-exceed \$150,000.00 for resurfacing of Denison Boulevard.
- l) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Richmond Heights Community Center Fire Suppression Initiative.

- m) City of Shaker Heights in the amount not-to-exceed \$150,000.00 for Lee Road Storefront and Exterior Improvement Program.
- n) City of South Euclid in the amount not-to-exceed \$150,000.00 for Playground of Possibilities Restoration Project at Bexley Park.
- o) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Granada Boulevard Reconstruction: Street and Road Repair Project – Phase 5.
- p) Village of Woodmere in the amount not-to-exceed \$85,000.00 for Exterior Home Maintenance Grant Program.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Jones, Simon **and Turner**

Committee Assignment and Chair: Community Development–Stephens

On a motion by Ms. Simon with a second by Mr. Byrne, Resolution No. R2024-0084 was considered and adopted by unanimous vote.

- 3) R2024-0085: A Resolution making awards to various municipalities and agencies in the total amount of \$1,688,828.00 for various projects or programs in connection with the FY2024 Community Development Supplemental Grant Program for the period 3/12/2024 – 2/28/2025; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - a) City of Bay Village in the amount not-to-exceed \$35,850.00 for Reese Park Court Conversion.
 - b) City of Berea in the amount not-to-exceed \$50,000.00 for Baker Street Improvement Project.

- c) City of Brecksville in the amount not-to-exceed \$50,000.00 for Brecksville Public Outdoor Pickleball Court Project.
- d) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Program.
- e) Village of Brooklyn Heights in the amount not-to-exceed \$50,000.00 for Dorset Mini Park Improvements.
- f) City of Brook Park in the amount not-to-exceed \$50,000.00 for improving community access of the Kennedy Park Playground.
- g) Cleveland Cultural Gardens in the amount not-to-exceed \$20,000.00 for One World Day.
- h) Village of Cuyahoga Heights in the amount not-to-exceed \$50,000.00 for Village Hall Playground.
- i) Cuyahoga Land Bank in the amount not-to-exceed \$50,000.00 for Circle East District Greenway.
- j) Delta Alpha Lambda Foundation in the amount not-to-exceed \$50,000.00 for Food Pantry Site Room Remodel and Annex Expansion Project.
- k) City of Euclid in the amount not-to-exceed \$50,000.00 for Russell Avenue Park Improvements.
- l) Euclid Development Corporation in the amount not-to-exceed \$50,000.00 for Neighborhood Opportunity Grant.
- m) City of Fairview Park in the amount not-to-exceed \$50,000.00 for Morton Park Connector Path Project.
- n) City of Garfield Heights in the amount not-to-exceed \$50,000.00 for Garfield Heights Civic Center Sidewalk Improvement Project.
- o) Village of Highland Hills in the amount not-to-exceed \$36,850.00 for Government Complex Accessibility Improvements.

- p) City of Lakewood in the amount not-to-exceed \$50,000.00 for Madison Park – Bird Town Neighborhood Connector Project.
- q) City of Maple Heights in the amount not-to-exceed \$50,000.00 for 2024 Exterior Home Repair Program.
- r) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for resurfacing of Grant Boulevard from Glenridge Avenue to dead end.
- s) Village of Newburgh Heights in the amount not-to-exceed \$50,000.00 for Playground Improvements.
- t) City of North Olmsted in the amount not-to-exceed \$46,153.00 for North Olmsted Community Park Restroom Restoration Project.
- u) Village of North Randall in the amount not-to-exceed \$50,000.00 for Housing Rehabilitation and Preservation Supplemental Grant.
- v) City of North Royalton in the amount not-to-exceed \$50,000.00 for Green City Landscaping and Wayfinding Improvements.
- w) Village of Oakwood in the amount not-to-exceed \$50,000.00 for First Place Pavement Improvement Project.
- x) City of Parma in the amount not-to-exceed \$50,000.00 for Ukranian Village and Polish Village Streetscape Improvement – Phase VI.
- y) City of Parma Heights in the amount not-to-exceed \$49,975.00 for Cassidy Theatre/Community Center Lobby Restoration Project – Phase II.
- z) Refugee Response in the amount not-to-exceed \$50,000.00 for Ohio City Farm – New Farm Market Concrete Foundation.
- aa) City of Richmond Heights in the amount not-to-exceed \$50,000.00 for Richmond Heights Greenwood Farm Gazebo Project.

- bb) City of South Euclid in the amount not-to-exceed \$50,000.00 for Playground of Possibilities Restoration at Bexley Park.
- cc) Village of Walton Hills in the amount not-to-exceed \$50,000.00 for ITA Pavement Reconstruction – Phase III.
- dd) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 Granada Boulevard Reconstruction (Street and Road Repair Project – Phase 5).
- ee) Village of Bratenahl in the amount not-to-exceed \$50,000.00 for Gateway & Streetscape Improvement Project.
- ff) City of Shaker Heights in the amount not-to-exceed \$50,000 for the Lee Road Storefront and Exterior Improvement Program.
- gg) City of Bedford in the amount not-to-exceed \$50,000 for the Bedford Historic District Small Business Program.
- hh) Olmsted Township in the amount not-to-exceed \$50,000 for the Olmsted Township Greenway Trail Project.
- ii) City of Olmsted Falls in the amount not-to-exceed \$50,000 for the Purchase of a police vehicle for community relations and administrative purposes.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Stephens, Jones, Gallagher, Simon, Conwell, Miller, **Turner and Schron**

Committee Assignment and Chair: Community Development–Stephens

On a motion by Ms. Simon with a second by Ms. Conwell, Resolution No. R2024-0085 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, April 1st at 1:00 p.m.

Ms. Stephens reported that the Community Reinvestment Advisory Subcommittee will meet on Wednesday, March 27th at 2:00 p.m., for one of its' final discussions on how Council and the administration should interact with lenders and the kinds of benefits they can provide in Cuyahoga County.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, April 3 at 3:00 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, April 3 at 1:00 p.m.

Ms. Turner reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, April 2 at 10:00 a.m.

Council President Jones reported that the Committee of the Whole will meet on Tuesday, April 9 at a time to be determined.

12. MISCELLANEOUS BUSINESS

Mr. Gallagher concurred with Executive Ronayne's earlier comments regarding the various regional high schools and their recent state championship sports victories and offered his congratulations.

Mr. Jones elaborated on Executive Ronayne's earlier statement regarding the new Cleveland Clinic Global Peak Performance Center and commented that Mr. Sweeney, Ms. Turner and he had met with Executive Ronayne at the Cleveland Cavaliers' and Cleveland Clinic's joint venture, which will create a new training facility for the Cleveland Cavaliers; said it will be a phenomenal project that will literally create access to the water, which is a sustainable item in the downtown community; said that the facility will not only provide a training facility for professional athletes offering peakness and wellness information and services, but also will be available to our youth in athletic sports and to the community and offered thanks and congratulations to all involved.

In honor of Women's History Month, Ms. Turner recognized the legacy of the original members of County Council including C. Ellen Connally; Yvonne Conwell and Sunny Simon; as well as Nan Baker, and Cheryl Stephens.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 5:37 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0130

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| Sponsored by: Councilmember Simon | A Resolution appointing Dr. Michael “Doc” Janning as the Poet Laureate of Cuyahoga County for the term 4/1/2024 – 3/31/2025, and declaring the necessity that this Resolution become immediately effective. |
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WHEREAS, the position of National Poet Laureate Consult was established in 1937 by the Library of Congress to raise national awareness of poetry, and broaden the consciousness of the power of the spoken word; and

WHEREAS, poetry provides an expansive understanding of the world we live in. Through poetry, we can more clearly see where we stand, and vividly imagine how we want to shape our society. Art expands our possibilities, and the incorporation of poetry in public life allows for more creative and visionary collective governance; and

WHEREAS, the Cuyahoga County Poet Laureate is a poet officially appointed by the Cuyahoga County Council to compose poems for special events and occasions. The poet laureate also implements poetry events and hosts poetry competitions for children and youth; and

WHEREAS, the Cuyahoga County Poet Laureate will serve to build awareness and appreciation of poetry – including the county’s legacy of poetry – through public readings, workshops, lectures and presentations in communities, schools, universities and other public settings; and

WHEREAS, the Cuyahoga County Poet Laureate is an annual volunteer position that will represent the County at functions through positive selections written to celebrate the County and its residents; and

WHEREAS, in 1992, Daniel Thompson was appointed as the first Cuyahoga County Poet Laureate and served until 2004; and

WHEREAS, in 2020, Honey Bell-Bey was appointed the first woman and African American Poet Laureate to serve as the second Cuyahoga County Poet Laureate and has served in this capacity for the past four years. Ms. Bell-Bey has been recognized nationally in receiving the Citizens Arts Award at the United States Conference of Mayors and Americans for the Arts; and

WHEREAS, the Cuyahoga County Council desires to appoint Dr. Michael “Doc Janning”, as the Poet Laureate of Cuyahoga County for the term 4/1/2024 – 3/31/2025; and

WHEREAS, Dr. Michael “Doc” Janning has a passion to use poetry to give voice to issues that challenge, confront and change community. Dr. Michael “Doc” Janning has also been selected by the Anthology of Poetry Forum to represent the State of Ohio in the soon to be released book of poetry titled “United States of America.”; and

WHEREAS, Doc Janning has published his own work of poetry in a book titled "Before Today, Beyond Tomorrow." As the Poet Laureate of the City of South Euclid, Dr. Michael “Doc” Janning has served the Council of South Euclid for the past six years; and

WHEREAS, in recongination of National Poetry Month, Cuyahgoa County Council desires to make the County Poet Laureate appointment in April.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby appoints Dr. Michael “Doc” Janning as the Cuyahoga County Poet Laureate for the term 4/1/2024 – 3/31/2025.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC
_____, 20

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0131

| | |
|--|---|
| Sponsored by: Councilmember Sweeney | A Resolution awarding a total sum, not to exceed \$25,000, to Front Steps Housing and Services, Inc. for the purpose of a Sustaining Stability Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to Front Steps Housing and Services, Inc. for the Sustaining Stability project; and

WHEREAS, Front Steps Housing and Services, Inc. estimates approximately 100 households will be served annually through this award; and

WHEREAS, Front Steps Housing and Services, Inc. estimates the total cost of the project is \$225,000; and

WHEREAS, Front Steps Housing and Services, Inc. indicates the other funding source(s) for this project includes:

- A. \$150,000 from Cuyahoga County Development;
- B. \$30,000 from Community West Foundation;
- C. \$10,000 from TJ Max Foundation;

D. \$10,000 from Raymond and Rita Foos Family Foundation; and

WHEREAS, Front Steps Housing and Services, Inc. is estimating the start date of the project will be August 2024 and the project will be completed by July 2025; and

WHEREAS, Front Steps Housing and Services, Inc. requested \$25,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to Front Steps Housing and Services, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to Front Steps Housing and Services, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Sustaining Stability project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0132

| | |
|--|--|
| Sponsored by: Councilmember Conwell | A Resolution awarding a total sum, not to exceed \$12,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|--|--|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$12,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program; and

WHEREAS, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter estimates approximately 500 people will be served annually through this award; and

WHEREAS, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter estimates the total cost of the project is \$16,500; and

WHEREAS, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter indicates the other funding source(s) for this project includes:

\$1,000 from Swing membership dues;
\$3,000 from fundraisers;
\$500 from in-kind donations; and

WHEREAS, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter is estimating the start date of the project will be April 2024 and the project will be completed by May 2025; and

WHEREAS, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter requested \$12,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$12,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$12,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Mentoring Achieves Positive Pearls Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0133

| | |
|---|--|
| Sponsored by: Councilmember Turner | A Resolution awarding a total sum, not to exceed \$4,500, to College Now Greater Cleveland for the Andrew J. Rickoff takes Philadelphia Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$4,500 to College Now Greater Cleveland for the Andrew J. Rickoff takes Philadelphia project; and

WHEREAS, College Now Greater Cleveland estimates approximately 35 students people will be served annually through this award; and

WHEREAS, College Now Greater Cleveland estimates the total cost of the project is \$25,095; and

WHEREAS, College Now Greater Cleveland indicates the other funding source(s) for this project includes:

- A. \$10,000 from the St. Lukes Foundation;
- B. \$3,500 from students; and

WHEREAS, College Now Greater Cleveland is estimating the project will take place from May 14-16, 2024; and

WHEREAS, College Now Greater Cleveland requested \$4,500 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$4,500 to College Now Greater Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$4,500 to College Now Greater Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Andrew J. Rickoff takes Philadelphia project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0134

| | |
|---|---|
| Sponsored by: Councilmember Turner | A Resolution awarding a total sum, not to exceed \$10,000, to the Make Them Know Your Name Foundation for the Heart Health Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Make Them Know Your Name Foundation for the Heart Health program; and

WHEREAS, the Make Them Know Your Name Foundation estimates approximately 25,000 people will be served annually through this award; and

WHEREAS, the Make Them Know Your Name Foundation estimates the total cost of the project is \$200,000; and

WHEREAS, the Make Them Know Your Name Foundation is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

WHEREAS, the Make Them Know Your Name Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Make Them Know Your Name Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Make Them Know Your Name Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Heart Health program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0135

| | |
|--|---|
| Sponsored by: Councilmembers Stephens and Simon | A Resolution awarding a total sum, not to exceed \$27,000, to the City of Euclid for the Euclid HOPE Task Force from the District 10 & 11 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$13,500 and from the District 11 ARPA Community Grant Fund in the amount of \$13,500 for a total amount of \$27,000 to the City of Euclid for the Euclid HOPE Task Force; and

WHEREAS, the City of Euclid estimates the total cost of the project is \$54,000; and

WHEREAS, the City of Euclid indicates the other funding source(s) for this project includes:

- A. \$15,000 from Euclid Schools;
- B. \$15,000 from Euclid Public Library;
- C. \$2,000 from the Euclid Hunger Center;
- D. In-kind and other support from Euclid Kiwanis & Euclid Hospital; and

WHEREAS, the City of Euclid is estimating the start date of the project will be April 2024 and the project will be completed by December 2024; and

WHEREAS, the City of Euclid requested \$27,000 from the District 10 & 11 ARPA Community Grant Funds to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$27,000 to the City of Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$27,000 to the City of Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Euclid HOPE Task Force.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County

Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0105

| | |
|---|---|
| <p>Sponsored by: Councilmembers Jones and Schron</p> <p>Co-sponsored by: Councilmembers Miller, Conwell, Stephens and Simon</p> | <p>A Resolution awarding a total sum, not to exceed \$25,000, to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center’s Look Up to Cleveland High School Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$25,000 to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center’s Look Up to Cleveland High School Program; and

WHEREAS, the Cleveland Leadership Center estimates approximately 1,700 students will be served annually through this award; and

WHEREAS, the Cleveland Leadership Center estimates the total cost of the project is \$173,766 for Fiscal Year 2024 and

WHEREAS, the Cleveland Leadership Center indicates the other funding source(s) for this project includes:

- A. \$25,000 from the PwC Foundation
- B. \$20,000 from the Reinberger Foundation
- C. \$7,500 from the City of Cleveland
- D. \$10,500 from fees paid by local high schools; and

WHEREAS, the Cleveland Leadership Center is estimating the start date of the project will be June 2024 and the project will be completed by June 2025; and

WHEREAS, the Cleveland Leadership Center requested \$25,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Cleveland Leadership Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Cleveland Leadership Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of funding the Cleveland Leadership Center’s Look Up to Cleveland High School Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: April 3, 2024

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0093

| | |
|--|---|
| Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission | A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on February 14, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through I) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Administrator, Homeless Services*
Number: 13271

- Exhibit B: Pay Grade: 13A/Exempt
 Class Title: *Appraisal Permit Coordinator*
 Number: 10301
 Pay Grade: 8A/Non-Exempt
- Exhibit C: Class Title: *Senior Administrator, Homeless Services*
 Number: 13272
 Pay Grade: 15A/Exempt
- Exhibit D: Class Title: *Senior Supervisor, Investigation*
 Number: 19023
 Pay Grade: 13A/Exempt
- Exhibit E: Class Title: *Supervisor, Public Works Stockroom*
 Number: 15201
 Pay Grade: 7A/Non-Exempt

Proposed Revised Classifications:

- Exhibit F: Class Title: *Fiscal Specialist 3 (Supervisor, Fiscal Specialist)*
 Class Number: 11183
 Pay Grade: 13A/Non-Exempt
 * PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to the pay grade or FLSA status.
- Exhibit G: Class Title: *Manager, Investigation*
 Class Number: 19023
 Pay Grade: 15A/Exempt (No change)
 * Changes were made to the classification because of adding a lower-level position to the series. Changes were made to the essential job functions, minimum education/experience and classification number.
- Exhibit H: Class Title: *Manager, Multimedia*
 Class Number: 16212
 Pay Grade: 15B/Non-Exempt
 * PRC routine maintenance. Classification last revised in 2016. The department was changed from Information Technology to Communications. Updates were made to language and formatting. A technology requirements section was added. No change to PG or FLSA status.
- Exhibit I: Class Title: *Multimedia Designer*
 Class Number: 16211
 Pay Grade: 11B/Non-Exempt (No change)

* PRC routine maintenance. Classification last revised in 2016. The department was changed from Information Technology to Communications. Updates were made to language and formatting. A technology requirements section was added. No change to PG or FLSA status.

Proposed Deleted Classifications:

Exhibit J: Class Title: *Forensic Pathologist 1*
 Class Number: 17011
 Pay Grade: 26A/Exempt
 * This classification is now unclassified and can be deleted from the class plan.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
 Thomas Colaluca, Commissioner
 F. Allen Boseman, Commissioner

To: PRC Commissioners

From: Rebecca Kopcienski, Director

Date: February 8, 2024

Re: Classification Plan Administration

I am requesting the following modifications to the Cuyahoga County Non-Bargaining Classification Plan be considered by the Personnel Review Commission at the February 14, 2024, Commission meeting. Routine maintenance and changes in departments' operational needs necessitate classifications be created, revised, and deleted. These changes have been prepared by the PRC Class and Comp staff and reviewed by the PRC's Manager of Classification and Compensation, who has worked extensively with the Department of Human Resources and County's management teams to ensure they are fully informed of these proposed changes.

Below are the recommended changes.

| NEW CLASSIFICATION | PAY GRADE and FLSA STATUS | DEPARTMENT |
|---|---------------------------|-----------------------------------|
| Administrator, Homeless Services 13271 | 13A Exempt | HHS - Office of Homeless Services |
| Appraisal Permit Coordinator 10301 | 8A Non-Exempt | Fiscal |
| Senior Administrator, Homeless Services 13272 | 15A Exempt | HHS - Office of Homeless Services |
| Senior Supervisor, Investigation 19023 | 13A Exempt | Health and Human Services |
| Supervisor, Public Works Stockroom 15201 | 7A Non-Exempt | Public Works |

| REVISED CLASSIFICATIONS (Revised Title) | CURRENT PAY GRADE & FLSA | RECOMMENDED PAY GRADE & FLSA | DEPARTMENT |
|---|--------------------------|-------------------------------|---------------------------|
| Fiscal Specialist 3 (Supervisor, Fiscal Specialist) 11183 | 12 Exempt | 13 Non-Exempt | All Departments |
| Manager, Investigation 19023 | 15A Exempt | 15A Exempt (NO CHANGE) | Health and Human Services |
| Manager, Multimedia 16212 | 15B Non-Exempt | 15B Non-Exempt (NO CHANGE) | Information Technology |
| Multimedia Designer 16211 | 11B Non-Exempt | 11B Non-Exempt (NO CHANGE) | Information Technology |

| DELETED CLASSIFICATION | PAY GRADE and FLSA STATUS | DEPARTMENT |
|------------------------------|---------------------------|------------------|
| Forensic Pathologist 1 17011 | 26A Exempt | Medical Examiner |

Posted: 2/9/2024
Meeting: 2/14/2024

| <u>Job Title</u> | <u>Classification Number</u> | <u>Current Pay Grade & FLSA</u> | <u>RECOMMENDED PAY GRADE & FLSA</u> | <u>Department</u> | <u>Rationale</u> |
|---|------------------------------|-------------------------------------|---|---------------------------|---|
| NEW | | | | | |
| Administrator, Homeless Services 13271 | 13271 | N/A | 13A Exempt | HHS - Homeless Services | This is a new classification requested by the Office of Homeless Services based on department needs. The classification reflects the essential functions and minimum qualifications of the position. |
| Appraisal Permit Coordinator 10301 | 10301 | N/A | 8A Non-Exempt | Fiscal | This is a new classification requested by the Fiscal Office based on department needs. The classification reflects the essential functions and minimum qualifications of the position. |
| Senior Administrator, Homeless Services 13272 | 13272 | N/A | 15A Exempt | HHS - Homeless Services | This is a new classification requested by the Office of Homeless Services based on department needs. The classification reflects the essential functions and minimum qualifications of the position. |
| Senior Supervisor, Investigation 19023 | 19023 | N/A | 13A Exempt | Health and Human Services | This is a new classification requested by the Department of Health and Human Services based on department needs. The classification reflects the essential functions and minimum qualifications of the position. |
| Supervisor, Public Works Stockroom 15201 | 15201 | N/A | 7A Non-Exempt | Public Works | This is a new classification created based on the CPQ of a current Supervisor, Administrative Support. She was deemed misclassified by HR and they requested we create a classification specific to the work she is performing. |

| <u>Job Title</u> | <u>Classification Number</u> | <u>Current Pay Grade & FLSA</u> | <u>RECOMMENDED PAY GRADE & FLSA</u> | <u>Department</u> | <u>Rationale</u> |
|---|------------------------------|-------------------------------------|---|---------------------------|---|
| REVISED | | | | | |
| Fiscal Specialist 3 <i>(Supervisor, Fiscal Specialist)</i> | 11183 | 12 Exempt | 13 Non-Exempt | All Departments | PRC routine maintenance. Classification last revised in 2019. Changes were made to the language and formatting. The title changed from Fiscal Specialist 3 to Supervisor, Fiscal Specialist. The pay grade has increased from PG 12A to PG 13A. |
| Manager, Investigation | 19023 | 15A Exempt | 15A Exempt (NO CHANGE) | Health and Human Services | Changes were made to the classification because of adding a lower-level position to the series. Changes were made to the essential job functions, minimum education/experience, and classification number. |
| Manager, Multimedia | 16212 | 15B Non-Exempt | 15B Non-Exempt (NO CHANGE) | Information Technology | PRC routine maintenance. Classification last revised in 2016. The department was changed from Information Technology to Communications. Updates were made to language and formatting. A technology requirements section was added. No change to PG or FLSA status |

| | | | | | |
|---------------------------------|----------------------------------|-------------------|---|------------------------|--|
| Multimedia Designer | 16211 | 11B Non-Exempt | 11B Non-Exempt (NO CHANGE) | Information Technology | |
| | | | | | |
| <u>DELETED CLASSIFICATION</u> | <u>PAY GRADE and FLSA STATUS</u> | <u>DEPARTMENT</u> | <u>Rationale</u> | | |
| Forensic Pathologist 1 17011 | 26A Exempt | Medical Examiner | This classification is now unclassified and can be deleted from the class plan. | | |

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|----------------------------------|----------------------|-------|
| Class Title: | Administrator, Homeless Services | Class Number: | 13271 |
| FLSA: | Exempt | Pay Grade: | 13A |
| Dept: | Office of Homeless Services | EXHIBIT A | |

Classification Function

The purpose of this classification is to facilitate the operations of the Office of Homeless Services (OHS) by coordinating Advisory Board and Continuum of Care committees and workgroups, reviewing and evaluating performance of contract partners, and producing required reporting for the OHS.

Distinguishing Characteristics

This is a supervisory-level classification with responsibility for coordinating Advisory Board and Continuum of Care (CoC) committees and workgroups, reviewing and evaluating performance of contract partners, and producing required reporting for the OHS. Incumbents work within a framework of established regulations, policies, and procedures and are expected to exercise independence and utilize judgment in performing work. Incumbents in this classification exercise discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Coordinates Office of Homeless Services Committee and Advisory Board meetings; coordinates subcommittee meetings for forty Continuum of Care (CoC) member agencies; determines time for committee and Advisory Board meetings based on participant availability and required participation numbers; creates committee/Advisory board meeting agendas; presents OHS service data and information at committee meetings; participates in strategic discussions during committee meetings to improve OHS services; records meeting minutes and any decisions that were reached during the meeting; creates and distributes a newsletter to stakeholders containing information and updates from the committee meetings; coordinates access to the Homeless Management Information System (HMIS) for partner organizations.

25% +/- 10%

- Oversees and produces required reporting for OHS; reviews data in the HMIS and creates reports based on the information; determines report requirements based on stakeholder stipulations or government regulations; requests data and data analyses from HMIS Administrator based on report requirements; reviews results of analyses to determine if report requirements are met; writes report accompanying the data and analyses and ensures appropriate formatting; distributes reports to stakeholders and/or governing entities; gives presentations on data, interpretations, and conclusions.

25% +/- 10%

- Researches, analyzes, and evaluates performance of OHS contract partners; performs gap analyses on services provided by OHS through contract partners; reviews contract requirements and expectations for OHS partners; determines the expected level of performance for each partner according to the contract; ascertains whether the contract partner experienced any advantages/hindrances that affected results of the performance measurement by communicating with partner; requests data and data analyses from HMIS Administrator based on requirements of the gap

Effective Date: TBD
Last Modified: TBD

analysis; reviews results of analyses to determine if they cover the necessary scope for the gap analysis; writes report on results of the gap analysis including performance levels, whether or not contract expectations are being met, and any advantages/hindrances affecting performance; distributes reports to stakeholders and/or governing entities; communicates with contract partners who are not meeting contract requirements to discuss how to improve performance; works with partner to create contract performance plan; remains up to date on events that can affect OHS or its partners.

10% +/- 5%

- Participates in the preparation of grant applications for life-time grants; collects performance data for all OHS projects from HMIS database or departmental spreadsheets; interprets results from performance data and determines project status and growth or improvement potential; writes narrative for the grant proposal summarizing performance data for all OHS projects; communicates with the Housing and Urban Development (HUD) state representatives on the most effective way to complete grant applications; revises the grant proposal as needed based on guidance from the HUD state representative.

10% +/- 5%

- Supervises and directs the work of the HMIS Administrator; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in social work, urban services administration, urban studies, or related field with six (6) years of experience in HUD/federally funded data analytics, HUD/federally funded social service program administration, or HUD/federally funded program monitoring; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), publishing software (Microsoft Publisher), and database software (Homeless Management Information System, Infor, OnBase, Matrix, HUD E-SNAPS, Sage Data Depository).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including annual reports and analyses, quarterly reports, grant agreements, budgets, invoices, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, HUD Continuum of Care policies, funding guidelines and standards, U.S. Department of Housing and Urban Development Regulations, Federal Program Guides, and Federal Partner Regulations.
- Ability to prepare performance reports for HUD funded grants, budget presentations, employee performance evaluations, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, accounting, and marketing terminology and language.
- Ability to communicate effectively with supervisor, director, grant recipients, boards, taskforce members, state and federal agencies and partners, and other County employees and departments.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|------------------------------|----------------------|-------|
| Class Title: | Appraisal Permit Coordinator | Class Number: | 10301 |
| FLSA: | Non-Exempt | Pay Grade: | 8A |
| Dept: | Fiscal Office | EXHIBIT B | |

Classification Function

The purpose of this classification is to coordinate and manage activities related to the implementation and maintenance of a standardized system for submitting building permit information to the Cuyahoga County Appraisal Department.

Distinguishing Characteristics

This is a journey-level position responsible for coordinating and managing activities related to the implementation and maintenance of a standardized system for submitting building permit information to the Cuyahoga County Appraisal Department. This position works under general supervision of the Manager, Residential/Agricultural Appraisal. Incumbents work independently but receive occasional instruction or assistance as new or unusual situations arise. Employees ensure that all activities are performed in a timely manner and according to policies, procedures, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Implements and manages the standardized annual permit submission process; establishes standardized language and formatting in which permits should be submitted to ensure consistency and clarity; collaborates with department employees and municipalities' building departments to draft and review standardized terms and language for building permits; coordinates with the County Information Technology department and/or software vendors to incorporate and update standardized language and forms in the data system; coordinates the monthly submission of building permits from municipalities; reviews permits submitted by the municipalities' building departments to determine accuracy and completeness of information; inputs, maintains, and compiles a variety of reports and forms related to permitting activity; ensures that policies and procedures are followed in the receipt of permits; identifies areas for improvement in the permit submission process based off of feedback or when issues arise; reviews permit information and language to determine if an appraisal field review is needed; utilizes information in GIS database and/or communicates with building commissioners to obtain more information when needed on making a determination for a field review.

30% +/- 10%

- Oversees and utilizes database system to coordinate permit information and fill queries; collaborates with Appraisal Analysts and/or system vendors to troubleshoot technical issues with the database system; maintains comprehensive permit information in database system warehouse so data is accessible for use by various stakeholders; receives query requests for information from the department's data warehouse from municipalities' building departments, colleges, universities, Cuyahoga County departments, or partner agencies; assists with completion of the annual state property tax report by providing necessary data to Appraisal Managers.

Effective Date:
Last Modified:

Appraisal Permit Coordinator

20% +/- 10%

- Serves as primary liaison for permit submission process and permit data; informs partner agencies of the availability of electronic submittal and web-based options; provides information regarding permit submission process; attends meetings with real estate developers, land banks, municipalities, and land-use consortiums regarding Cuyahoga County tax appraisal matters; attends public events where community members can dispute the changes in their tax bills; answers phone questions that come in from the public regarding their tax bills.

10% +/- 5%

- Develops and maintains policies and procedures for permit submission process; drafts policies, procedures, and training materials for the permit submission process for use by the Appraisal Department and municipality building departments; provides in-person and virtual training and guidance to municipality building department directors in submitting various permit forms and ensuring understanding of the process and the necessary information required to complete an accurate and complete submission.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree and three (3) years of municipal building department, public appraisal, real estate, realtor, tax appraisal, residential/commercial builder, or related experience; **or any equivalent combination of education, training, and experience as defined in the table below.**

| Education | Experience |
|-------------------------|------------|
| High School Diploma/GED | 7 years |
| Associates | 5 years |
| Bachelors | 3 years |
| Masters/PH.D. | 1 years |

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and database software (Data Cloud Solutions, CAMA, OnBase, Infor, etc.).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

Effective Date:
Last Modified:

Appraisal Permit Coordinator

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and basic geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including building permits, plats, razing affidavits, property inquiries, data query requests, system usage reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including software manuals, the Employee Handbook, Ohio Department of Taxation requirements, and agency policies and procedures.
- Ability to prepare data reports, data spreadsheets, training materials, use guidelines, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret real estate appraisal and construction terminology and language.
- Ability to communicate effectively with supervisor, management, coworkers, external government partner agencies, Building Commissioners, Land Bank employees, other County departments and employees, software vendors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|---|----------------------|-------|
| Class Title: | Senior Administrator, Homeless Services | Class Number: | 13272 |
| FLSA: | Exempt | Pay Grade: | 15A |
| Dept: | Office of Homeless Services | EXHIBIT C | |

Classification Function

The purpose of this classification is to plan, organize, oversee, and review internal efforts and coordinate external efforts and community partnerships in providing homeless assistance services.

Distinguishing Characteristics

This is a managerial level classification with responsibility for assisting the Director with leading, planning, and coordinating Cleveland/Cuyahoga County Homeless Continuum of Care (CoC) efforts to develop and implement a coordinated community plan to provide homeless assistance services and end homelessness. Incumbents work under general direction of the Director, Office of Homeless Services (OHS). Work performed is not standardized and employees are expected to exercise a high level of independent judgment and initiative. Incumbents in this classification exercise discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

25% +/- 10%

- Assists with leading the Cleveland/Cuyahoga County Homeless Continuum of Care; coordinates service providers, advocates, and public agencies in collaboration of a coordinated community plan to provide homeless assistance services; leads collaborative community efforts in allocation of funds and strategic planning for homeless services and ending homelessness; establishes framework in which CoC providers collaborate and make decisions to reflect shared objectives and address key challenges during day-to-day operations, special events, and crises; determines possible avenues to address CoC emergency services and business needs; identifies gaps within the CoC's delivery of homeless services; initiates collaboration and identifies funding sources to address those needs; assists the Advisory Board to the CoC in reflecting the diversity of people experiencing homelessness in Cuyahoga County; ensures that policies established by the Advisory Board are implemented by the CoC.

25% +/- 10%

- Oversees the provision of homeless services through contracted service providers; manages grant contracts; develops and oversees the competitive process to allocate available funding among current non-profit service providers; oversees development of contracts, program budgets, and expenditures of service providers; monitors program compliance and performance levels of contracted service providers; manages and addresses gaps in service delivery; collaborates with service providers to establish policies and written standards for the delivery of services; develops, implements, and provides training on Evidence Based Practices; provides interpretation of HUD program regulations and system performance requirements for service providers.

25% +/- 10%

- Assists with leading agency-wide initiatives to promote system improvements, increase and diversify revenue, improve service delivery, and measure outcomes; conducts an annual analysis of program

Effective Date: TBD
Last Modified: TBD

Senior Administrator, Homeless Services

inventory and CoC funding and resources; utilizes information to determine most strategic use of funding and identify CoC gaps and needs; oversees data collection and analysis including the annual point-in-time count, inventory of resources to address homelessness, and program outcomes; evaluates, develops, revises, and standardizes policies and practices to support overall system delivery and improve project performance; promotes equity within agency contracts and service delivery through revision of policies and funding opportunities through OHS.

10% +/- 5%

- Coordinates funding for homeless assistance including federal, state, and local dollars to ensure a full continuum of homeless services; works with the Director and other staff to complete the annual grant application process for Continuum of Care HUD funds; oversees compilation of required reports and ensures reports are submitted according to requirements and by the deadline; ensures that any matching requirements for funding are met; uses performance data to examine if funds are being most effectively utilized and provides recommendations on areas that are underperforming.

10% +/- 5%

- Supervises and directs the work of the Administrator, Homeless Services; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

5% +/- 2%

- Performs supporting administrative responsibilities; attends and participates in professional group meetings; prepares various reports and makes presentations to boards, commissions, and other groups regarding program and recommendations; stays abreast of state and federal legislation and innovations relating to homelessness programs and funding; performs various public relations activities including communicating with the public, media, elected officials, and government agencies.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in social work, urban services administration, urban studies, or related field with eight (8) years of HUD/federally funded data analytics, HUD/federally funded social service program administration, or HUD/federally funded program monitoring human services program administration, homeless service administration, or non-profit program management; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), publishing software (Microsoft Publisher), and database software (Homeless Management Information System, Infor, OnBase, Matrix, HUD E-SNAPS, Sage Data Depository).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including annual reports and analyses, quarterly reports, grant agreements, budgets, invoices, and other reports and records.
- Ability to comprehend a variety of reference books, manuals, guidelines, and standards including the Employee Handbook, HUD Continuum of Care policies, funding guidelines, and standards, U.S. Department of Housing and Urban Development Regulations, Federal Program Guides, CoC Policies and Standards and Federal Partner Regulations.
- Ability to prepare performance reports for HUD funded grants, application to HUD for grant funding, budget presentations, employee performance evaluations, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, accounting, and marketing terminology and language.
- Ability to communicate effectively with supervisor, director, grant recipients, boards, taskforce members, state and federal agencies and partners, and other County employees and departments.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|----------------------------------|----------------------|-------|
| Class Title: | Senior Supervisor, Investigation | Class Number: | 19023 |
| FLSA: | Exempt | Pay Grade: | 13A |
| Dept: | Health and Human Services | EXHIBIT D | |

Classification Function

The purpose of this classification is to supervise lower-level supervisors and to ensure integrity in the execution of Cuyahoga County public assistance programs.

Distinguishing Characteristics

This is a second-line supervisory-level classification that is responsible for supervising Investigation Supervisors and assisting the Manager, Investigation with management of the Investigations unit. This position works under direction of the Manager, Investigation and receives direction as new or unusual situations arise. The incumbent exercises discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties. The Senior Supervisor classification is distinguished from the Manager, Investigation in that the former manages the operations of the investigations unit whereas the latter has overall responsibility for the department and manages its other units including fraud auditing and the IEVS unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%

• Supervises and directs the work of Investigation Supervisors and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 25% +/- 10%

• Organizes, coordinates, monitors, and evaluates Investigative unit operations and procedures; develops, establishes, and implements unit goals; monitors and evaluates performance of unit activities and service delivery; creates weekly and monthly reports regarding unit performance; identifies issues and problems and makes recommendations to increase effectiveness and quality of work performance, operational systems, service delivery, and internal policies; creates and explains processes for the completion of specific tasks; assists with establishing and communicating guidelines, policies, and procedures to employees.
- 15% +/- 5%

• Performs investigations duties; prepares and reviews benefits fraud cases for criminal prosecutions in local, state and federal courts; reviews cases for submission to the Ohio Bureau of State Hearings (BSH) to disqualify individuals for participation in County administered programs; serves as expert witness on programs, procedures, and policies in court proceedings related to benefits fraud; reviews bankruptcy dockets and terminates claims appropriately; assists federal and state

Effective Date:
Last Modified:

Senior Supervisor, Investigation

law enforcement in SNAP Trafficking investigations; assists members of the public and other agencies by responding to requests for information, service, or appropriate referral; attends quarterly state fraud control meetings.

15% +/- 5%

- Assists with the management of the daily operations of the department; ensures daily operations, case management, and service delivery processes are in compliance with County, state, and federal government laws, directives, and standards; oversees activities for multiple programs by implementing policies, recommending enhancements, and monitoring compliance; oversees activities related to proper implementation of state and federal programs; compiles data and creates, updates, and analyzes reports for system, personnel, and process improvements.

10% +/- 5%

- Provides guidance and assistance to assigned staff on benefits claims cases; troubleshoots issues with case maintenance when needed; provides interpretation and clarification of applicable regulations, policies, and procedures to staff and clients.

10% +/- 5%

- Organizes, coordinates, prepares, and delivers training for Supervisors, Investigators and EFS Specialists on eligibility and investigation policies/procedures as related by State Fraud Control and USDA Food and Nutrition Service (FNS).

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, criminal justice, or a related field and five (5) years of public assistance eligibility determination or investigations experience including two (2) years of supervisory experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), publishing software (MS Publisher, PowerPoint), database software (Microsoft Access), and case management software.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

Effective Date:
Last Modified:

Senior Supervisor, Investigation

- Ability to recommend the transfer, selection, evaluation, or promotion of other employees.
- Ability to recommend the discipline or discharge of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including payroll documents, State Hearing and Compliance reports, claims management reports, subpoenas, investigation reports, prosecution reports, wage verification reports, bankruptcy filings, child custody records, child support documentation, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, Ohio Administrative Code, the Employee Handbook, CJFS Manual, Public Assistance Manual, SNAP Certification Handbook, Cash Assistance Manual, Administrative Hearing Handbook, bankruptcy laws, and ethics policies.
- Ability to prepare monthly reports, subpoenas, performance evaluations, correspondence, memos, tracking spreadsheet, forms related to case processing (i.e., referral cancellation form, disqualification form, etc.) and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret related legal terminology and language.
- Ability to communicate effectively with immediate supervisor, subordinates, co-workers, clients, case targets, witnesses, families, other County departments, other County employees, State employees, Court personnel, law enforcement personnel, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|------------------------------------|----------------------|-------|
| Class Title: | Supervisor, Public Works Stockroom | Class Number: | 15201 |
| FLSA: | Non-Exempt | Pay Grade: | 7A |
| Dept: | Public Works | EXHIBIT E | |

Classification Function

The purpose of this classification is to maintain the Harvard Yard stockroom and conduct the ordering/re-ordering of various supplies, equipment, and tools for all Sanitary, Road and Bridge, and Fleet employees.

Distinguishing Characteristics

This is a supervisor-level classification with responsibility for supervising various custodial, landscaping, and other assigned staff. This classification works under close direct supervision and exercise discretion in following and ensuring a well-defined framework of policies, procedures, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

35% +/- 10%

- Performs the ordering and receipt of all inventory for the Stockroom; orders supplies, tools, and personal protective equipment (PPE) for various teams and projects ; reviews quotes and estimates; prepares requisitions for all PPE and supplies that are needed for the stockroom; reviews purchase order statuses and approval numbers; checks if vendors are registered; assists unregistered vendors with necessary documentation for registration; orders office supplies and equipment for office employees.

20% +/- 10%

- Supervises and directs the work of groundskeeper, storekeeper, custodial, administrative support, or clerical staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; trains new and current employees on various office and administrative tasks such as procedures for requesting and ordering supplies, completing documents and forms, and using common desktop software; assigns vehicles and ensures appropriate equipment is available; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

15% +/- 5%

- Tracks inventory parts and supplies using the Enterprise Asset Management (EAM) module in the County's INFOR system; performs data entry, data processing, and record maintenance activities for all inventory parts and supplies in the Stockroom; resolves routine issues, and plans process improvements to increase workflow efficiency; identifies and resolves inconsistencies in records; updates information in databases; maintains inventory counts of all tools, materials, and equipment in the stockroom; produces reports of database information as requested.

Effective Date: TBD
Last Modified: TBD

15% +/- 5%

- Oversees the maintenance of meeting rooms; coordinates the room set up and take down for all booked meetings and trainings; accommodates supplemental equipment that is needed; coordinates cleaning and disinfecting after events; staffs weekday and weekend events that utilize the training rooms.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; serves as liaison with other agencies, organizations, and boards throughout the County.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with five (5) year of administrative and support experience; or any equivalent combination of education, training, and experience.
- Applicants may substitute a degree for an amount of the experience requirement, as shown in the below table.

| Highest degree of education attained | Experience required |
|--------------------------------------|---------------------|
| High school diploma/GED | 5 years |
| Unrelated associate degree | 3 years |
| Related associate degree | 3 years |
| Unrelated bachelor's degree | 1 year |
| Related bachelor's degree | 1 year |
| Unrelated master's/doctoral degree | 0 years |
| Related master's/doctoral degree | 0 years |

Related degree fields: accounting, business, public administration, management

Related work experience:

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate various moving supplies such as pallet jack, ladder, and two-wheel dolly.
- Ability to stand and walk for a prolonged period of time, ability to balance, climb, crawl, crouch, bend, and twist; ability to push, pull, and lift up to 50lbs.

Technology Requirements

Supervisor, Public Works Stockroom

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), database software (INFOR EAM) and other software as needed.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including vendor billing invoices, attendance records, vendor quotes, packing slips, purchase orders, office supply request forms, agendas, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, OSHA standards, County standard operating procedures, and equipment operations manuals.
- Ability to prepare requisitions, vendor quotes, purchase orders, packing slips, inventory lists, agendas, performance evaluations, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with supervisors, coworkers, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in a stockroom and an office environment.

Supervisor, Public Works Stockroom

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|-------------------------------|----------------------|-------|
| Class Title: | Supervisor, Fiscal Specialist | Class Number: | 11183 |
| FLSA: | Exempt | Pay Grade: | 13A |
| Dept: | All Departments | EXHIBIT F | |

Classification Function

The purpose of this classification is to plan, direct, and coordinate fiscal and budget activities for a County department or specialized fiscal section of a division and to supervise accounting, clerical, and other support staff.

Distinguishing Characteristics

This is a supervisory level classification that is responsible for planning, coordinating, and directing a variety of fiscal and budgetary duties as well as supervising lower level fiscal and budget personnel. This class works under a manager and requires advanced knowledge of fiscal and budgetary management techniques in order to plan, direct, and manage fiscal and budgetary functions for department(s). The employee is expected to consult and collaborate with superiors to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and in ensuring that assigned activities are completed in a timely and efficient manner. The Fiscal Specialist 3 is distinguished from the Fiscal Specialist 2 by supervisory duties, greater level of managing responsibility, and more advanced, technical duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Plans, directs, coordinates, and manages fiscal control activities and operations for a department or specialized fiscal section of a department or division; manages fiscal programs and projects; reviews, processes, and monitors expense adjustments, revenue adjustment, appropriation adjustments, budget transfers, requisitions, and purchase orders; oversees and directs preparation and maintenance of records, reports, and studies related to fiscal activities and operations and ensures compliance with department guidelines and county, state, and federal regulations; oversees and approves processing of daily deposits and payment including reimbursements, invoices, wire payments, revenue receipts, and vouchers; prepares, maintains, and reconciles revenue receipts for grants, special revenue funds, and trust and agency funds; analyzes budgeting and accounting reports to maintain expenditure controls; controls fund distribution to various accounts; prepares, reviews, and approves contracts and monitors contract activities for program compliance; monitors reimbursement of monies or expenditure of funds for state and federal programs; authorizes and oversees inventory control and travel reimbursement functions; researches financial discrepancies and resolves; plans, develops, and updates fiscal, budget, and accounting procedures and ensures operational compliance with applicable department, County, state and/or federal regulations; manages and ensures compliance for federal grants.
- 30% +/- 10%
- Administers department's budget by overseeing and monitoring financial processes, financial management systems, budgetary programs, grant accounts and budgets, cost funding, and cost management systems; develops and monitors budgetary programs and cost funding systems and procedures; creates, administers, monitors, analyzes, and reconciles department and grant budgets; prepares summaries, analyses, and recommendations on budgetary requests and programs;

Supervisor, Fiscal Specialist

develops budget presentations; establishes and implements guidelines and procedures for budget preparation; develops, supervises, and monitors budget and fiscal control processes; prepares, maintains, and oversees preparation and maintenance of financial records and reports and ensures adherence to guidelines and regulations; establishes new systems or modifies existing systems to increase efficiency and accuracy of financial reporting; monitors budget and grant activities to ensure compliance with department guidelines and county, state, and federal regulations; develops, recommends, and implements policies and procedures as they relate to department budget and fiscal operations; reviews and analyzes proposed legislation to determine fiscal impact on budgets and programs.

20% +/- 10%

- Supervises accounting, clerical, and other support staff involved in fiscal operation activities; directs staff to ensure work completion and maintenance of standards; plan, assigns, and reviews work; provides training and instructions; evaluates employee performance; conducts staff meetings; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests and completes related documentation; develops work plans and work performance standards; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Provides budgetary assistance and technical advice to budget and fiscal personnel, clients, upper level management, and other County departments; advises and consults with management concerning accounting and financial implications of existing and projected departmental operations; consults with management on any problems, discrepancies, or issues; provides technical expertise in budgetary matters to county, state and/or private agencies; provides assistance with grant-funded programs to other county agencies; coordinates with other county agencies on financial report preparation.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; represents the department at meetings and conferences; provides information in response to provider/vendor requests; manages the organizing and maintenance of department files and information in databases.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, business administration, finance, or related field with three (3) years of accounting, finance, or budget management experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Supervisor, Fiscal Specialist

Supervisory Responsibilities

- Ability to review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including assessment reports, financial reports, Infor reports, billing invoices, purchase orders, purchase requisitions, vouchers, statements, letters, warrants, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department policies and procedures, , administrative procedures, fiscal handbooks, and the Ohio Revised Code.
- Ability to prepare bank checks, purchase orders, invoices, reimbursements, receipts, revenue receipt voucher reports, transfer and adjustment reports, reconciliation reports, summary reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, managers, vendors, service providers, other County employees, auditors, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|---------------------------|----------------------|-------|
| Class Title: | Manager, Investigation | Class Number: | 19024 |
| FLSA: | Exempt | Pay Grade: | 15A |
| Dept: | Health and Human Services | EXHIBIT G | |

Classification Function

The purpose of this classification is to organize, coordinate, and direct the activities of the Investigation Department and its personnel.

Distinguishing Characteristics

This is a manager level classification that is responsible for managing investigations into fraud or overpayments for both public assistance programs and internal investigations across Health and Human Service agencies as well as supervising a staff of Investigation Supervisors, Internal Audit staff, and other assigned staff. This position oversees the operations and promotes the efficiencies of the Investigation Department, incorporates process improvements, and ensures that work meets time and quality objectives. The incumbent exercises discretion in addressing organizational issues according to applicable policies and procedures and ensuring that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Manages the Investigation Department and its activities; oversees and ensures that the department functions in compliance with local, state, and federal regulations and guidelines; develops and implements departmental procedure and policies for fraud prevention, detection, prosecution, and recovery; gathers and analyzes department performance data; analyzes operations to evaluate department performance and to determine areas of program improvement or policy change; directs, plans, and implements policies, objectives, and activities of department to ensure continuing operations.

- 25% +/- 10%
- Supervises and directs the work of Investigation Senior Supervisor, Internal Audit staff, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 20% +/- 10%
- Performs investigations duties; provides assistance to case prosecutors and federal and state agencies during all stages of trial proceedings; serves as expert witness on programs, procedures, and policies in court proceedings; oversees County public assistance collections; reviews, edits and

Manager, Investigation

approves all reports submitted to court; reviews and approves subpoenas and investigative plans; handles grievances and attends grievance hearings.

10% +/- 5%

- Provides guidance and assistance to staff on benefits claims cases or internal cases; troubleshoots issues with case maintenance when needed; provides interpretation and clarification of applicable regulations, policies, and procedures to staff and clients.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; communicates and collaborates with federal and state fraud units, law enforcement, and courts to enhance fraud program; serves as department liaison with other agencies; prepares and presents reports of investigation department functions.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business, finance, law, criminal justice, or related field with seven (7) years of criminal or administrative investigative experience including four (4) years of supervisory experience; or any equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- No additional license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), database software (Microsoft Access), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), publishing software (MS Publisher, PowerPoint), and case management information systems.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.

Manager, Investigation

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including prosecution reports, budget reports, delinquency reports, Court disposition reports, subpoena requests, memos, letters, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, the Employee Handbook, program guidelines, and ethics policies.
- Ability to prepare monthly, quarterly, and annual summary reports, collections data, claims processed summary, investigation report, grievance responses, department policies and procedures, performance evaluations, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret related legal and medical insurance terminology and language.
- Ability to communicate effectively with staff, coworkers, supervisor, Director, clients, case targets, witnesses, Court personnel, County Prosecutors, attorneys, auditors, law enforcement personnel, other County, State and Federal personnel, Unions, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|---------------------|----------------------|-------|
| Class Title: | Manager, Multimedia | Class Number: | 16212 |
| FLSA: | Exempt | Pay Grade: | 15B |
| Dept: | Communications | EXHIBIT H | |

Classification Function

The purpose of the classification is to plan, direct, coordinate, and manage the technical production of video media activities initiated, generated, and produced by County staff.

Distinguishing Characteristics

This is a professional, management-level class working under the direction of the Communications Director. The person in this class is responsible for overseeing internal and external resources, client relations, and content creation and dissemination to support the goals of the Communication Department. This position is responsible for monitoring the work of outside service vendors as well as supervising and participating with staff. The employee in this class uses interpersonal communication, analytical, and problem-solving skills, as well as technical skills to demonstrate the ability to think creatively and provide marketable solutions in developing and producing content. Incumbents are responsible for all aspects of the daily management and long-term strategic planning and direction of multimedia development for the County. This class requires extensive knowledge of multimedia, A/V, and video equipment, systems, and programs.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Administers projects and manages a staff of technical production specialists to support strategic objectives of the Communications Director; gathers project requirements, reviews project proposals, prepares status reports, and monitors projects to ensure that they remain on schedule, within budget, and are in alignment with current technical standards and communication strategy; effectively communicates business objectives; reviews and researches client concerns and acts as lead collaborative with client, web designers, and productions staff to ensure brand consistency; contributes and produces multi-platform communications for use by broadcast, web, social media, and print; oversees and coordinates graphic design, copywriting, and production.
- 30% +/- 10%
- Captures, directs, and edits Cuyahoga County video productions including in-studio, on-location, live events, and special projects; produces original client driven multimedia content and AV system solutions; utilizes creative storytelling to drive the conception and development of original content from ideation to storyboarding, to piloting, to multimedia program production; use aesthetic judgment and presentation skills to stylize assigned programs; produces, shoots, and edits high-definition video and optimizes media for various formats.
- 25% +/- 10%
- Supervises and directs the work of Multimedia Designer(s) and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee

training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

15% +/- 5%

- Oversees and maintains production facilities including studio, meeting control rooms, edit stations & equipment rooms to ensure proper setup, use and maintenance of production areas and equipment; oversees the work of vendors including A/V installation, configuration and maintenance; monitors and evaluates the efficiency and effectiveness of multimedia delivery methods and procedures, and makes recommendations for improvements; conducts research for production equipment purchases and provides budgetary pricing and purchase recommendations for future needs and advances in technology.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in communications, video productions, management, digital media, or a related field with six (6) years of experience involving photography, videography, digital editing, storytelling, or related experience; or any equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a variety of camera systems and video equipment, lighting equipment and light-board, production equipment, AV systems equipment, voice recorders, live broadcasting hardware, sound mixer and other sound equipment, aerial drone with camera system, and various other technologies and software utilized by the County multimedia department.

Technology Requirements

- Ability to operate a variety of multimedia production software including cloud-based digital asset management software (EVO Sharebrowser, Canto), collaboration software (MS OneNote), email software (Outlook), publishing/photo editing software (Adobe Creative Cloud suite: Premiere Pro, Illustrator, Photoshop, InDesign, XD), presentation software (PowerPoint), spreadsheet software (MS Excel), and word processing software (MS Word).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, perform routine statistics, and utilize principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including project concepts, agency promotional and operational material, video release forms, billing invoices, performance evaluations forms, and other reports and records.
- Ability to comprehend a variety of reference books and materials including the Employee Handbook, departmental and County policy manual, software manuals, video productions, editing tutorial guides, and various other handbooks and manuals.
- Ability to prepare project ideas, project proposals, project outlines, scripts, customer service requests, project invoices, timesheets, status reports, budget information, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret marketing, video and audio production, web and network, AV systems, schematic drawings, construction blueprints, renderings, and sound mastering terminology and language.
- Ability to communicate with County Council Members, Executive leadership, staff, clients, vendors, contractors, departmental employees, and administrators.

Environmental Adaptability

- Work is typically performed in an office environment and at field locations.
- Work in the field locations may involve exposure to weather conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|---------------------|----------------------|-------|
| Class Title: | Multimedia Designer | Class Number: | 16211 |
| FLSA: | Exempt | Pay Grade: | 11B |
| Dept: | Communications | EXHIBIT I | |

Classification Function

The purpose of the classification is to capture, direct, and edit multimedia productions including in-studio, on-location, live events, and special projects to meet the goals and communication needs for the agencies, organizations, and partners of Cuyahoga County.

Distinguishing Characteristics

This is a journey level classification responsible for designing, creating, and providing multimedia content through multiple County platforms. This position works under general supervision of the Manager, Multimedia and is expected to exercise independent judgment and initiative. The employee in this class ensures that assigned activities are completed in a timely and efficient manner and according to policies, procedures, and related regulations. This class is distinguished from the Manager, Multimedia in that the latter supervises this class and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Captures, directs, and edits video productions including in-studio, on-location, live events, and special projects; utilizes creative storytelling to drive the conception and development of original content from ideation to storyboarding, to piloting, to multimedia program production; produces, shoots, and edits visual communication projects and optimizes media for various formats; setup lighting; pack and transport necessary audio, video, lighting gear and grip equipment to remote locations; ensures composition, focus, exposure, audio levels and video signals for proper guidelines and results; edits video clips and utilize additional footage, broadcast graphics, music, sound to engage the audience.
- 25% +/- 10%
- Administers technical video engineering and conducts research to stay up to date on current technologies; administers functional operation of hardware and software systems; plan and develop custom technical solutions to meet client requirements and requests; research equipment, hardware, software, technology, and high-end storage systems.
- 15% +/- 5%
- Designs graphics and animations for print, web, and digital applications; produce designs and develops work for various media (e.g., web, television, social media, etc.); develop video branding and informational slides related to specific projects; design broadcast ready graphics and animations to help the audience visualize complex information and statistics.
- 15% +/- 5%
- Manages client account services; communicates, plans, and executes complex projects with various agencies and levels of administration to fulfill their media strategies; develop ideas and communicate opportunities with end clients.

Multimedia Designer

10% +/- 5%

- Captures, directs, and edits photography; schedules, plans, and coordinates photography session and photography related projects for marketing, advertising, and communication initiatives; edits and enhances the appearance and level of professionalism in finalized photos.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in visual communications, digital art / design, film, or a related field with two (2) years previous experience that includes photography, videography, film editing, or a related field, or any equivalent combination of education, training, and experience.
- A valid driver's license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a variety of camera systems and video equipment, lighting equipment and light-board, production equipment, AV systems equipment, voice recorders, live broadcasting hardware, sound mixer and other sound equipment, aerial drone with camera system, and various other technologies and software utilized by the County multimedia department.

Technology Requirements

- Ability to operate a variety of multimedia production software including cloud-based digital asset management software (EVO Sharebrowser, Canto), collaboration software (MS OneNote), email software (Outlook), publishing/photo editing software (Adobe Creative Cloud suite: Premiere Pro, Illustrator, Photoshop, InDesign, XD), presentation software (PowerPoint), spreadsheet software (MS Excel), and word processing software (MS Word).

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, perform routine statistics, and utilize principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including project concepts, project proposals, project scripts, equipment lists, equipment order forms, media treatment forms, order delivery sheets, billing invoices, and other reports and records.

Multimedia Designer

- Ability to comprehend a variety of reference books and materials including the Employee Handbook, software manuals, video specifications and regulations, editing tutorial guides, and various other handbooks and manuals.
- Ability to prepare project ideas, project proposals, project outlines, scripts, customer service requests, project invoices, timesheets, status reports, budget information, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret marketing, video and audio production, web and network, and A/V systems terminology and language.
- Ability to communicate with supervisor, co-workers, County Council Members, Executive leadership, department administrators, clients, vendors, contractors, other County employees, representatives from external agencies and businesses, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and at field locations.
- Work in the field locations may involve exposure to weather conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

| | | | |
|---------------------|---------------------------|----------------------|-------|
| Class Title: | Forensic Pathologist 1 | Class Number: | 17011 |
| FLSA: | Exempt | Pay Grade: | 26A |
| Dept: | Medical Examiner's Office | EXHIBIT J | |

Classification Function

The purpose of this classification is to perform forensic medical evaluation and analysis in order to determine the cause and manner of death in cases assigned to the Medical Examiner's Office and to assist with related administrative responsibilities.

Distinguishing Characteristics

This is a professional level classification requiring a Medical degree and performing forensic post-mortem examinations and investigations. Incumbents in this class work under general direction from the Medical Examiner and receive instruction or assistance as new or unusual situations arise and are expected to become/remain up-to-date regarding methods, protocols, procedures, and applicable regulations. This position does not supervise employees but may distribute work, review others' work, and train other employees.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 10%
- Conducts forensic post-mortem examinations in order to determine cause and manner of death; reads and interprets laboratory results, medical records, and ancillary investigative reports; collects and examines medical evidence including trace evidence, body tissues, and bodily fluids; orders and interprets diagnostic analyses on samples of bodily fluids, tissues, and other evidence; requests and interprets ancillary testing as necessary; attends crime scenes to assist with death investigations; determines the identity of deceased as required; ensures the preservation of legal, physical, and medical evidence and chain of custody; documents autopsy findings and prepares reports of findings.

- 20% +/- 10%
- Oversees student and resident rotations; assists with the education of students and medical residents; schedules, prepares, and delivers lectures.

- 10% +/- 5%
- Provides expert legal testimony for criminal and civil court proceedings; consults with judicial, law enforcement, and medical personnel regarding autopsy findings and investigations; communicates with family members to discuss results of autopsy and/or particulars of the death investigation.

- 5% +/- 2%
- Performs related ancillary responsibilities; attends meetings, conferences, and trainings; assists with the development of procedures and protocols; keeps up to date on developments, methods, and techniques in forensic pathology; assists in the planning and participation of department research activities.

Minimum Training and Experience Required to Perform Essential Job Functions

- Medical Doctor or Doctor of Osteopathy degree and completion of certified residency training in anatomic and forensic pathology.
- Board Eligibility in Anatomic and Forensic Pathology as determined by the American Board of Pathology.
- A current, valid license to practice medicine in the State of Ohio.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and copier..
- Ability to use appropriate surgical instruments and medical supplies and equipment.
- Physical abilities associated with the performance of a postmortem examination with assistance.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and to perform high school level algebra, geometry, and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including case history, investigator reports, autopsy reports, interviews, laboratory reports, Fellow applications and evaluations, accreditation documents, toxicology reports, medical records, and police reports.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, journal articles, physician's desk reference, training and safety manuals, medical records, and medical books.

Forensic Pathologist 1

- Ability to prepare autopsy protocol, microscopic description, anatomic diagnoses, cause and manner of death, work flow chart, personal calendar, legal testimony, Fellowship Policy and Procedure, evaluations and applications, applicant letters and letters of recommendation, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, record and deliver information, explain procedures, and to follow instructions.
- Ability to use and interpret medical, scientific, and legal terminology and language.
- Ability to communicate with decedent families, other physicians, Medical Examiner, students, residents, office staff, attorneys, and law enforcement personnel.

Environmental Adaptability

- Work is typically performed in an office, laboratory, and morgue environment with some exposure to strong odors, toxic agents, bodily fluids, potential infectious agents, electrical currents and morgue equipment, and instruments.
- Requires periodic on-site investigations that may occur in an indoor or outside in changing locations, environments, and conditions at all times of day and night and year (weekends, holidays, etc.). Conditions could include adverse weather or unsanitary environments and may require the use of personal protective equipment, especially in disaster situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0368

| | |
|---|--|
| Sponsored by: Councilmember Sweeney and County Executive Ronayne | A Resolution authorizing an affordable housing forgivable loan in a total sum, not to exceed \$2,000,000, to the Northwest Neighborhoods CDC d.b.a. W80 Senior Limited Partnership for the Karam Senior Living Development Project from the District 3 ARPA Community Grant Fund and the County’s General Fund made available by ARPA; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council and County Executive desires to provide \$500,000 from the District 3 ARPA Community Grant Fund and \$1,500,000 from the County’s General Fund made available by ARPA for a total amount of \$2,000,000 to the Northwest Neighborhoods CDC for the Karam Senior Living Development Project; and

WHEREAS, the Northwest Neighborhoods CDC will create 51 units of affordable housing for seniors;

WHEREAS, the Northwest Neighborhoods CDC estimates approximately 70 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Northwest Neighborhoods CDC estimates the total cost of the project is \$20,977,741; and

WHEREAS, the Northwest Neighborhoods CDC indicates the other funding source(s) for this project includes:

- A. \$10,230,000 from Enterprise LIHTC Equity;
- B. \$2,000,000 from City of Cleveland ARPA;
- C. \$1,200,000 from Private Grants;
- D. \$1,140,000 from City of Cleveland HOME Funds;
- E. \$1,000,000 from City of Cleveland Transformative Neighborhood Project;
- F. \$950,000 from Ohio Housing Finance Agency Loan;
- G. \$725,000 from Deferred Developer Fee;
- H. \$685,000 from a Financing Loan;
- I. \$600,000 from City of Cleveland Housing Trust Fund;
- J. \$450,000 from County HOME Funds; and

WHEREAS, the Northwest Neighborhoods CDC indicates that the start date of the project was September 2024 and the project will be completed August 2027; and

WHEREAS, the Northwest Neighborhoods CDC requested \$500,000 from the District 3 ARPA Community Grant Fund to complete this project and \$1,500,000 from the General Fund made available by the American Rescue Plan Act revenue replacement provision; and

WHEREAS, the Cuyahoga County Council and County Executive desires to provide funding in the amount of \$2,000,000 to the Northwest Neighborhoods CDC to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$2,000,000 to the Northwest Neighborhoods CDC from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Karam Senior Living Development Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to

submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Executive and/or the Director of the Department of Housing and Community Development is authorized to execute all documents consistent with said forgivable loan and this resolution.

SECTION 4. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 5. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 6. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 7. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: December 5, 2023
Committee(s) Assigned: Community Development

Legislation Substituted in Committee: March 18, 2024

Committee Report/Second Reading: March 26, 2024

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0075

| | |
|--|---|
| Sponsored by: Councilmember Sweeney | A Resolution awarding a total sum, not to exceed \$10,000, to the Collective Arts Network for the CAN Journal and newsletter project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$10,000 to the Collective Arts Network for the CAN Journal and newsletter project; and

WHEREAS, the Collective Arts Network estimates approximately 40,000 people will be served annually through this award; and

WHEREAS, the Collective Arts Network estimates approximately five permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Collective Arts Network estimates the total cost of the project is \$343,000; and

WHEREAS, the Collective Arts Network indicates the other funding source(s) for this project includes:

- A. \$23,551 from Cuyahoga Arts and Culture
- B. \$14,047 from the Ohio Arts Council
- C. \$60,000 from the Cleveland Foundation
- D. \$60,000 from the George Gund Foundation
- E. \$75,000 from member fees from constituents
- F. \$35,000 from corporate support
- G. \$20,000 from the Northeast Ohio Regional Sewer District
- H. \$33,786 from individual donors
- I. \$10,000 from a benefit event; and

WHEREAS, the Collective Arts Network is estimating the start date of the project will be March 2024 and the project will be completed by December 2024; and

WHEREAS, the Collective Arts Network requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Collective Arts Network to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Collective Arts Network from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the CAN Journal and newsletter project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 27, 2024
Committee(s) Assigned: Community Development

Committee Report/Second Reading: March 26, 2024

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0078

| | |
|--|---|
| Sponsored by: Councilmember Turner Co-sponsored by: Councilmember Jones | A Resolution awarding a total sum, not to exceed \$5,000, to Sigma Gamma Rho Sorority, Inc. for the Drainkeepers Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$5,000 to Sigma Gamma Rho Sorority, Inc. for the Drainkeepers Project; and

WHEREAS, Sigma Gamma Rho Sorority, Inc. estimates 150 households will be served annually through this award; and

WHEREAS, Sigma Gamma Rho Sorority, Inc. estimates the total cost of the project is \$5,000; and

WHEREAS, Sigma Gamma Rho Sorority, Inc. is estimating the start date of the project will be April 2024 and the project will be completed by December 2024; and

WHEREAS, Sigma Gamma Rho Sorority, Inc. requested \$5,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$5,000 to Sigma Gamma Rho Sorority, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$5,000 to Sigma Gamma Rho Sorority, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Drainkeepers Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 27, 2027

Committee(s) Assigned: Community Development

Additional Sponsorship Requested in Committee: March 18, 2024

Committee Report/Second Reading: March 26, 2024

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0091

| | |
|--|---|
| Sponsored by: Councilmember Conwell | A Resolution awarding a total sum, not to exceed \$25,000, to Wallstreet Nottingham Ltd. for the purpose of offering classes to small businesses from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$25,000 Wallstreet Nottingham Ltd. for the purpose of offering classes to small businesses; and

WHEREAS, Wallstreet Nottingham Ltd. estimates approximately 135 to 150 people will be served annually through this award; and

WHEREAS, Wallstreet Nottingham Ltd. estimates the total cost of the project is \$55,000; and

WHEREAS, Wallstreet Nottingham Ltd. indicates the other funding source(s) for this project includes:

- A. \$15,000 from a Private fund;
- B. \$40,000 from pending government requests; and

WHEREAS, Wallstreet Nottingham Ltd. is estimating the start date of the project will be June 2024 and the project will be completed by May 2025; and

WHEREAS, Wallstreet Nottingham Ltd. requested \$30,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to Wallstreet Nottingham Ltd. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to Wallstreet Nottingham Ltd. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of offering classes to small businesses.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Community Development

Committee Report/Second Reading: March 26, 2024

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0092

| | |
|---|--|
| <p>Sponsored by: Councilmember Stephens</p> <p>Co-sponsored by: Councilmembers Conwell, Simon, Jones and Miller</p> | <p>A Resolution awarding a total sum, not to exceed \$500,000, to the City of University Heights for the purpose of reimbursing costs for garage repair at the University Square shopping center from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|--|

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$500,000 to the City of University Heights for the purpose of reimbursing costs for garage repair at the University Square shopping center; and

WHEREAS, the City of University Heights estimates approximately 50,000 people will be served annually through this award; and

WHEREAS, the City of University Heights estimates approximately 600 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the City of University Heights estimates the total cost of the project is \$30 million; and

WHEREAS, the City of University Heights indicates the other funding source(s) for this project includes funds from the developer as well as Target, Macy's, and the City's Community Improvement Corporation; and

WHEREAS, the City of University Heights is estimating the start date of the project will be completed within 24 months after commencement; and

WHEREAS, the City of University Heights requested \$500,000 from the District 10 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$500,000 to the City of University Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$500,000 to the City of University Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of reimbursing costs for garage repair at the University Square shopping center.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024
Committee(s) Assigned: Community Development

Additional Sponsorship Requested in Committee: March 18, 2024

Committee Report/Second Reading: March 26, 2024

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0003

| | |
|---|---|
| Sponsored by: Councilmember Meredith Turner on behalf of the Cuyahoga County Personnel Review Commission | An Ordinance amending the Personnel Review Commission’s Administrative Rules and declaring the necessity that this Ordinance become immediately effective. |
|---|---|

WHEREAS, Article IX of the Charter of Cuyahoga County creates a Personnel Review Commission consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations; and,

WHEREAS, Section 9.01 of the Charter of Cuyahoga County states that the County’s human resources policies and systems shall be established by ordinance and shall be administered in such a manner as will eliminate unnecessary expense and duplication of effort, while ensuring that persons will be employed in the public service without discrimination based on race, color, religion, sex, national origin, sexual orientation, disability, age, or ancestry; and,

WHEREAS, Section 9.02(4) of the Charter of Cuyahoga County states that the Personnel Review Commission has responsibility for creation of rules and policies related to the Personnel Review Commission’s authority set forth in the Cuyahoga County Charter in accordance with the human resources policies established by ordinance; and,

WHEREAS, the Personnel Review Commission has determined that, to streamline and update the efficiency of its operations, it requires the amendment of its administrative rules that were adopted by Ordinance No. 02011-0034, and amended in Ordinance Nos. 02014-0035, 02015-0010, 02017-0001, 2018-0004, and 02021-0009; and

WHEREAS it is necessary that this Ordinance become immediately effective to ensure the efficient operation of the Personnel Review Commission.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Council hereby adopts the amended Personnel Review Commission Administrative Rules attached as Exhibit A to this Ordinance.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0136

| | |
|--|--|
| Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management | A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective. |
|--|--|

WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

| | |
|--|------------------|
| A. 2285 – Other Judicial | BA2410130 |
| PJ280165 – Public Safe Health & Safety Grant | |
| Other Expenses | \$ 200,000.00 |

The Department of Public Safety & Justice Services requests appropriations of \$200,000 for the FY24 First Call Grant Award. The funding source is the George Gund Foundation, and this new grant has a performance period of March 6, 2024 through March 15, 2025. This grant was approved at the Board of Control via CON2024-30. There is no cash match required.

| | |
|---------------------------|------------------|
| B. 1100 – General Fund | BA2414952 |
| LW100100 – Law Department | |
| Other Expenses | \$ 100,000.00 |

The Office of Budget and Management, on behalf of the Law Department, is requesting an appropriation increase of \$100,000 for outside counsel services during the period of January 1, 2024, to December 31, 2024. The funding source is the General Fund.

| | |
|-------------------------------|------------------|
| C. 2223 – Housing Development | BA2414957 |
| HC223200 – CDSG Grant | |
| Personal Services | \$ 44,000.00 |
| Other Expenses | \$ 1,456,000.00 |

The Department of Housing and Community Development is requesting an appropriation increase of \$1,500,000 to Housing Development budget for the annual Community Development Supplemental Grant (CDSG) program for the period of March 1, 2024, to December 31, 2029. This is a new grant approved via ordinance number O2020-0001. The corresponding appropriation decrease to this item is below (Section 1, Item D). The funding source is Community Development Casino Tax Fund.

| | |
|---|-------------------|
| D. 1105 – General Fund Assigned | BA2414958 |
| DV105100 – Community Development (Casino Tax) | |
| Other Expenses | \$ (1,500,000.00) |

The Department of Development is requesting an appropriation decrease of \$1,500,000 to Community Development budget for the annual Community Development Supplemental Grant (CDSG) program for the period of March 1, 2024, to December 31, 2029. This is a new grant approved via ordinance number O2020-0001. The corresponding appropriation increase to this item is above (Section 1, Item C). The funding source is Community Development Casino Tax Fund.

| | | | |
|----|--|----|------------------|
| E. | 2285 – Other Judicial | | BA2418145 |
| | IG285100 – Inspector General Vendor Fees | | |
| | Personal Services | \$ | 43,236.00 |

The Agency of the Inspector General is requesting an increase appropriation of \$43,236. These funds represent half of our Case Research Analyst’s salary with benefits, who is responsible for certifying vendors and maintaining the contractor registration list as required by County Code section 501.19. The funding source is the Inspector General Vendor Fee Fund. The cash balance as of March 26, 2024 is \$373,222.

| | | | |
|----|--|----|------------------|
| F. | 4600 – Capital Projects | | BA2418150 |
| | PW600120 – Non-Subsidy Facility Projects | | |
| | Personal Services | \$ | 223,870.96 |
| | Other Expenses | \$ | 275,352.94 |

The Department of Public Works is requesting additional appropriations of \$499,223.90 to establish the Jane Edna Hunter Building Environment Improvements capital project. Funding source is Human Service Fund.

| | | | |
|----|-----------------------------|----|------------------|
| G. | 4600 – Capital Projects | | BA2418151 |
| | PW600100 – Capital Projects | | |
| | Personal Services | \$ | 55,000.00 |
| | Other Expenditures | \$ | 704,368.00 |

The Department of Public Works is requesting appropriations of \$759,368.00 to establish the Medical Examiner's Building Emergency HVAC Repairs capital project. This project involves cold weather casualty repairs to two rooftop air handlers at the Medical Examiner's Building. This project is an emergency addition to the 2024 Capital Improvements Plan and will be funded by the General Fund Capital Improvements Subsidy.

| | | | |
|----|-----------------------------|----|------------------|
| H. | 4600 – Capital Projects | | BA2418152 |
| | PW600100 – Capital Projects | | |
| | Other Expenses | \$ | (1,716,143.29) |

The Department of Public Works is requesting an appropriation reduction of \$1,716,143.29 to close four (4) aged facility capital projects that were completed in years past or that never occurred: Data Center Move Project, Euclid Jail Renovation, Security Cameras, and Communication Equipment Upgrades. The funding source is the Capital Projects Fund.

| | | | |
|----------------------------------|----|------------|------------------|
| I. 5720 – Public Utilities | | | BA2418153 |
| PW720200 – Public Utility Grants | | | |
| Personal Services | \$ | 20,000.00 | |
| Other Expenses | \$ | 537,250.00 | |

The Department of Public Works - Cuyahoga Green Energy requests an appropriation increase of \$557,250 to establish the Energy Efficiency and Conservation Block Grant - Solar for Schools for the period of January 1, 2024, to December 31, 2025. This is a new grant approved through Board of Control via consent item CON2024-27. Funds will support Cuyahoga County school districts to collectively install between 500 kW and 1 MW of solar with the goal to reduce electricity costs and regional greenhouse gas emissions. The funding source is the U.S. Department of Energy. There is no cash match required.

SECTION 2. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

| | |
|---|----------------------------|
| <u>Fund Nos./Budget Accounts</u> | <u>Journal Nos.</u> |
|---|----------------------------|

N/A

SECTION 3. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

| | |
|---|----------------------------|
| <u>Fund Nos./Budget Accounts</u> | <u>Journal Nos.</u> |
|---|----------------------------|

| | | | |
|---|----|--------------|------------------|
| A. FROM:1105 – General Fund Assigned | | | CT2414959 |
| DV105100 – Community Development (Casino Tax) | | | |
| Trans Out – Transfer Out | \$ | 3,800,000.00 | |
| TO: 2220 – Community Development | | | |
| DV220110 – Economic Development Fund | | | |
| Trans In – Transfer In | \$ | 3,800,000.00 | |

The Department of Development is requesting a cash transfer of \$3,800,000 for the annual allocation from the Community Development (Casino Tax) Fund to the Economic Development Fund.

| | | | |
|---|----|--------------|------------------|
| B. FROM:1105 – General Fund Assigned | | | CT2414960 |
| DV105100 – Community Development (Casino Tax) | | | |
| Trans Out – Transfer Out | \$ | 1,500,000.00 | |
| TO: 2223 – Housing Development | | | |
| HC223200 – CDSG Grant | | | |

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC
April 9, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: April 1, 2024

Re: Fiscal Agenda – 4/9/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **April 9, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

| Department | Amount Requested | Item | Funding Source | Purpose |
|---|-------------------|------|---|------------------------|
| Public Safety and Justice Services | \$200,000.00 | A | Grant – No General/HHS Levy Fund Impact | Appropriation Increase |
| Law Department | \$100,000.00 | B | General Fund | Appropriation Increase |
| Department of Housing and Community Development | \$1,500,000.00 | C | Grant – No General/HHS Levy Fund Impact | Appropriation Increase |
| Department of Development | \$ (1,500,000.00) | D | Grant – No General/HHS Levy Fund Impact | Appropriation Decrease |
| Inspector General | \$43,236.00 | E | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |

| | | | | |
|--------------|-------------------|---|---|------------------------|
| Public Works | \$499,223.90 | F | Human Service Fund | Appropriation Increase |
| Public Works | \$759,368.00 | G | CIP | Appropriation Increase |
| Public Works | \$ (1,716,143.29) | H | CIP | Appropriation Decrease |
| Public Works | \$557,250.00 | I | Grant – No General/HHS Levy Fund Impact | Appropriation Increase |

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

| Department | Amount Requested | Item | Funding Source | Purpose |
|------------|------------------|------|----------------|---------|
| N/A | | | | |

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

| Department | Amount Requested | Item | Funding Source | Purpose |
|---|------------------|------|---|---------------|
| Department of Development | \$3,800,000.00 | A | Special Revenue – No General/HHS Levy Fund Impact | Cash Transfer |
| Department of Housing and Community Development | \$1,500,000.00 | B | Grant – No General/HHS Levy Fund Impact | Cash Transfer |

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0137

| | |
|--|--|
| <p>Sponsored by: County Executive Ronayne/Department of Law</p> | <p>A Resolution approving a proposed settlement in the matter of <i>Raymond Palmer v. Cuyahoga County</i>, U.S.D.C. Northern District of Ohio Case No. 1:22-cv-01515; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|--|

WHEREAS, Plaintiff Raymond Palmer filed a civil action docketed as *Raymond Palmer v. Cuyahoga County*, U.S.D.C. Northern District of Ohio Case No. 1:22-cv-01515; and

WHEREAS, Plaintiff and the County of Cuyahoga, Ohio wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Plaintiff has or may have against the County of Cuyahoga and its officers or employees; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve the matter; and

WHEREAS, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes a settlement agreement with Plaintiff in the matter of *Raymond Palmer v. Cuyahoga County*, U.S.D.C. Northern District of Ohio Case No. 1:22-cv-01515, in the total amount of One Hundred Fifty Thousand Dollars (\$150,000.00), inclusive of all costs and attorneys' fees.

SECTION 2. The County Executive (or the Executive's authorized designee) is hereby authorized to execute said settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

SECTION 3. If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget and Management

is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0138

| | |
|--|---|
| Sponsored by: County Executive Ronayne/Department of Public Works | A Resolution making an award on RQ13801 with Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector; authorizing the County Executive to execute Contract No. 4228 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ13801 with Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector; and

WHEREAS, the primary goal of this project is the partial recladding of the Justice Center Jail Connector; and

WHEREAS this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ13801 with Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector.

SECTION 2. That the County Executive is authorized to execute Contract No. 4228 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

| | |
|----------------------------------|--|
| Title | Cuyahoga County Jail Connector Partial Recladding |
| Department or Agency Name | Public Works |
| Requested Action | <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify): |

| Original (O)/ Amendment (A-#) | Contract No. (if PO, list PO#) | Vendor Name | Time Period | Amount | Date BOC Approved/ Council's Journal Date | Approval No. |
|--------------------------------------|--------------------------------------|--|-------------|--------------|---|--------------|
| Original | 4228 | Warren Roofing & Insulating Co. | N/A | \$589,567.49 | PENDING | |
| | | | | | | |
| | | | | | | |

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
 Cuyahoga County Jail Connector Partial Recladding

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: **How will replaced items be disposed of?** N/A

Project Goals, Outcomes or Purpose (list 3):

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

| | |
|--|--|
| Vendor Name and address: | Owner, executive director, other (specify): |
| Warren Roofing & Insulating Co. 7015 Krick Road, Walton Hills, Ohio 44146 | Vice President Luke Dautovic |
| Vendor Council District: | Project Council District: |
| District 6 | District 7 |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | District 7 Cleveland |

| | |
|--|--|
| COMPETITIVE PROCUREMENT | NON-COMPETITIVE PROCUREMENT |
| RQ # if applicable <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal | Provide a short summary for not using competitive bid process. |

Rev. 7/24/23

| | |
|---|--|
| <input type="checkbox"/> Formal Closing Date: | *See Justification for additional information. |
| The total value of the solicitation: \$589,567.49 | <input type="checkbox"/> Exemption |
| Number of Solicitations (sent/received) 3/ 2 | <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date |
| Participation/Goals (%): () DBE (5%) SBE (16%) MBE (9%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). |
| Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain: | <input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process |
| How did pricing compare among bids received? Mathematically Balanced- | <input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe: |

| | |
|---|--|
| Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below: | |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. | If item is not on IT Standard List state date of TAC approval: |
| Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. | |
| Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | |
| Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | |

| |
|---|
| FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. General Fund |
| Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): |
| Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

| | |
|--|---|
| Provide status of project. | |
| <input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase | Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission |
| Reason: | |
| Timeline: Project/Procurement Start Date (date your team started working on this item): | |

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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| | |
|---|-----------------|
| Date documents were requested from vendor: | 2/2/2024 |
| Date of insurance approval from risk manager: | 2/15/24 |
| Date Department of Law approved Contract: | |
| Date item was entered and released in Infor: | |
| Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: None | |
| If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) | |
| Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) | |

| |
|------------------------------------|
| HISTORY (see instructions): |
| |

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County Council of Cuyahoga County, Ohio

Resolution No. R2024-0129

| | |
|---|---|
| <p>Sponsored by: County Executive Ronayne/Departments of Public Works</p> <p>Co-sponsored by: Councilmembers Conwell, Miller, and Byrne</p> | <p>A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for the lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/3/2041 in an amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the County Executive/Departments of Public Works recommends making an award on RQ12232 and entering into a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/30/2041 in an amount not-to-exceed \$91,000,000.00; and

WHEREAS, the not-to-exceed \$91,000,000.00 amount is to be paid over seventeen (17) years and accounts for rent in the amount of \$49,678,927.98 for the initial term of the lease, initial capital expenditures of \$550,000.00, estimated management fees of \$2,019,500.00, estimated utilities payments of \$10,304,000.00, estimated operating expenses of \$27,553,500.00, plus a general contingency for other related potential costs and expenses of \$894,072.02; and

WHEREAS, the primary goal of this project is to provide appropriate space for operations of the Cuyahoga County Board of Elections, including additional footage for early in-person voting and enhanced on-site voter parking, as well as certain offices of the Department of Health and Human Services; and

WHEREAS, this project is funded by 61% General Fund and 39% Health and Human Service Levy Funds; and

WHEREAS, the lease premises is located in Cuyahoga County Council District 7; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12232 and authorizes entering into a lease agreement with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/30/2041 in an amount not-to-exceed \$91,000,000.00.

SECTION 2. That the County Executive is authorized to execute the lease agreement bearing Contract No. 4313 and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0083

| | |
|--|--|
| <p>Sponsored by: County Executive Ronayne/Department of Housing and Community Development</p> <p>Co-sponsored by: Councilmember Turner</p> | <p>A Resolution authorizing (1) a Grant Agreement with State of Ohio Department of Development in the amount not-to-exceed \$8,057,000.00 to be the fiscal agent for various lead renovation, abatement and mitigation services in connection with The Lead Safe Ohio Program for the period 12/1/2023 – 4/30/2026; and also (2) recommending awards to various municipality/government entity/vendors in the total amount not-to-exceed \$8,057,000.00 for various projects or programs in connection with The Lead Safe Ohio Program for the period 3/1/2024 – 12/31/2025; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.</p> |
|--|--|

WHEREAS, the County Executive/Department of Housing and Community Development recommends a Grant Agreement with State of Ohio Department of Development in the amount not-to-exceed \$8,057,000.00 to be the fiscal agent for various lead renovation, abatement and mitigation services in connection with The Lead Safe Ohio Program for the period 12/1/2023 – 4/30/2026; and

WHEREAS, the County Executive/Department of Housing and Community Development recommends entering into contracts with various municipality/government entity/vendors in the total amount not-to-exceed \$7,957,000.00 for various projects or programs in connection with The Lead Safe Ohio Program for the period 3/1/2024 – 12/31/2025 as follows:

- a) CHN Housing Partners in the amount not-to-exceed \$2,000,000.00 for various home loans, grants and incentives to homeowners for home repair;
- b) City of Cleveland Heights in the amount not-to-exceed \$492,908.00 for repairs various childcare facilities;
- c) Cuyahoga County Board of Health, fiscal agent, in the amount not-to-exceed \$4,089,092.00 for operational support for the Lead Safe Program;

- d) Mount Sinai Health Foundation, fiscal agent, in the amount not-to-exceed \$1,375,000.00 for operational support for The Lead Safe Cleveland Coalition; and

WHEREAS, the primary goal of this project is to repair the homes where young children live, repair childcare facilities and reduce the risk of lead poisoning; and

WHEREAS, this project is funded 100% Lead Safe Ohio Program Fund with \$100,000.00 of the grant funds retained by Cuyahoga County for administrative costs thereof; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a Grant Agreement with State of Ohio, Department of Development in the amount not-to-exceed \$8,057,000.00 to be the fiscal agent for various lead renovation, abatement and mitigation services in connection with The Lead Safe Ohio Program for the period 12/1/2023 – 4/30/2026.

SECTION 2. That the Cuyahoga County Council hereby authorizes a contract with various municipality/government entity/vendors in the total amount not-to-exceed \$8,057,000.00 for various projects or programs in connection with The Lead Safe Ohio Program for the period 3/1/2024 – 12/31/2025 as follows:

- a) CHN Housing Partners in the amount not-to-exceed \$2,000,000.00 for various home loans, grants and incentives to homeowners for home repair;
- b) City of Cleveland Heights in the amount not-to-exceed \$492,908.00 for repairs various childcare facilities;
- c) Cuyahoga County Board of Health, fiscal agent, in the amount not-to-exceed \$4,089,092.00 for operational support for the Lead Safe Program;
- d) Mount Sinai Health Foundation, fiscal agent, in the amount not-to-exceed \$1,375,000.00 for operational support for The Lead Safe Cleveland Coalition; and

SECTION 3. That the County Executive is authorized to execute contracts and all documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 27, 2024
Committee(s) Assigned: Community Development

Additional Sponsorship Requested: February 27, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

| | |
|----------------------------------|---|
| Title | Lead Safe Ohio Grant Program – Acceptance of Grant Funds |
| Department or Agency Name | Department of Housing and Community Development |
| Requested Action | <input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify): |

| Original (O)/ Amendment (A-#) | Contract No. (If PO, list PO#) | Vendor Name | Time Period | Amount | Date BOC Approved/ Council's Journal Date | Approval No. |
|---------------------------------------|---------------------------------------|--------------------|--------------------|---------------|--|---------------------|
| | | | | | | |
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Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

Department of Housing and Community Development is requesting approval of the grant agreement from the State of Ohio Department of Development in the amount of \$8,057,000.00 to reduce the risk of lead poisoning in connection with the Lead Safe Ohio Program for the period 12/01/2023 through 04/30/2026.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

The grant funds will be used to repair the homes where young children live, repair childcare facilities, and reduce the risk of lead poisoning.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

| | |
|--|----------------------------------|
| | |
| | |
| Vendor Council District: | Project Council District: |
| | |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | |

| COMPETITIVE PROCUREMENT | NON-COMPETITIVE PROCUREMENT |
|---|--|
| RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: | Provide a short summary for not using competitive bid process. *See Justification for additional information. |
| The total value of the solicitation: | <input type="checkbox"/> Exemption |
| Number of Solicitations (sent/received) / | <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date |
| Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> . | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). |
| Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> : | <input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process |
| How did pricing compare among bids received? | <input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe: |

| | |
|---|--|
| Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: | |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. | If item is not on IT Standard List state date of TAC approval: |
| Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. | |
| Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | |
| Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | |

| |
|--|
| FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). <i>Include % if more than one source.</i> |
| Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): |
| Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

| | |
|--|--|
| Provide status of project. | |
| <input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase | Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission |

| | |
|---|--|
| Reason: | |
| Timeline: | |
| Project/Procurement Start Date (date your team started working on this item): | |
| Date documents were requested from vendor: | |
| Date of insurance approval from risk manager: | |
| Date Department of Law approved Contract: | |
| Date item was entered and released in Infor: | |
| Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: | |
| If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) | |
| Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) | |

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| HISTORY (see instructions): |
| BC2023-628 was approved on 10/10/2023 for authority to apply for the grant funds. |

PURCHASE-RELATED TRANSACTIONS

| | |
|----------------------------------|---|
| Title | Lead Safe Ohio Grant Program – Grant Awards |
| Department or Agency Name | Department of Housing and Community Development |
| Requested Action | <input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify): |

| Original (O)/ Amendment (A-#) | Contract No. (If PO, list PO#) | Vendor Name | Time Period | Amount | Date BOC Approved/ Council’s Journal Date | Approval No. |
|---------------------------------------|---------------------------------------|---------------------------------|---------------------|----------------|--|---------------------|
| O | CM-TBA | CHN Housing Partners | 3/1/2024-12/31/2025 | \$2,000,000.00 | | |
| O | CM-TBA | City of Cleveland Heights | 3/1/2024-12/31/2025 | \$492,908.00 | | |
| O | CM-TBA | Cuyahoga County Board of Health | 3/1/2024-12/31/2025 | \$4,089,092.00 | | |
| O | CM-TBA | Mount Sinai Health Foundation | 3/1/2024-12/31/2025 | \$1,375,000.00 | | |

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

Department of Housing and Community Development is requesting approval of the Ohio Department of Development Lead Safe Ohio Program Grant awards in the total cost of \$7,957,000.00 to a total of 4 entities for the time period on March 1, 2024 to December 31, 2025.

- CHN Housing Partners - \$2,000,000.00**
 CHN’s Lead Program will provide home loans, grants, and incentives countywide to help homeowners repair conditions that place young children for risk for lead poisoning.
- City of Cleveland Heights - \$492,908.00**
 The City of Cleveland Heights will repair conditions in child care facilities that place young children at risk for lead poisoning.
- Cuyahoga County Board of Health – \$4,089,092.00**
 Cuyahoga County Board of Health will supplement other funding to extend its Lead Safe program that enables eligible low and moderate-income homeowners and renters in targeted suburban areas outside the City of Cleveland to make changes in their homes to provide a lead safe

environment for young children, and will repair conditions in congregate shelters and childcare facilities that place young children at risk for lead poisoning.

- **Mount Sinai Health Foundation - \$1,375,000.00**

Mount Sinai Health Foundation, as fiscal agent for Enterprise Community Partners on behalf of the Lead Safe Cleveland Coalition will repair conditions in owner occupied and renter occupied residential units and child facilities to reduce and ultimately prevent childhood lead poisoning over time by proactively creating lead safe homes and childcare spaces

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

The grant funds will be used to repair the homes where young children live, repair childcare facilities, and reduce the risk of lead poisoning.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

| | |
|--|---|
| Vendor Name and address: CHN Housing Partners | Owner, executive director, other (specify): |
| 2999 Payne Ave., Suite 134, Cleveland, OH 44114 | Kevin J. Nowak - Chief Executive Officer and President |
| Vendor Council District: 7 | Project Council District: All |
| | |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | |

| | |
|--|---|
| Vendor Name and address: City of Cleveland Heights | Owner, executive director, other (specify): |
| 40 Severance Circle, Cleveland Heights, OH 44118 | Kahlil Seren - Mayor of Cleveland Heights |
| Vendor Council District: 10 | Project Council District: 10 |
| | |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | |

| | |
|---|---|
| Vendor Name and address: Cuyahoga County Board of Health | Owner, executive director, other (specify): |
| 5550 Venture Dr, Parma, OH 44130 | Kirsten Gatt -CEO |
| Vendor Council District: 4 | Project Council District: All |
| | |

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| If applicable provide the full address or list the municipality(ies) impacted by the project. | |
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|---|---|
| Vendor Name and address: Mount Sinai Health Foundation | Owner, executive director, other (specify): |
| 10501 Euclid Ave Second Floor, Cleveland, OH 44106 | Mitchell Balk - President |
| Vendor Council District: 7 | Project Council District: All |
| | |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | |

| COMPETITIVE PROCUREMENT | NON-COMPETITIVE PROCUREMENT - X |
|---|---|
| RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: | Provide a short summary for not using competitive bid process. The vendors submitted program summaries that fulfilled the requirements of the Ohio Department of Development for the Lead Safe Ohio Program. *See Justification for additional information. |
| The total value of the solicitation: | <input checked="" type="checkbox"/> Exemption |
| Number of Solicitations (sent/received) / | <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date |
| Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> . | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). |
| Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> : | <input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process |
| How did pricing compare among bids received? | <input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe: |

| | |
|---|--|
| Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below: | |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. | If item is not on IT Standard List state date of TAC approval: |
| Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. | |

Are services covered under the original ERP Budget or Project? Yes No, please explain.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

Funding is 100% Lead Safe Ohio Program funds

Is funding for this included in the approved budget? Yes No (if "no" please explain):

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

New Service or purchase Recurring service or purchase Is contract late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline:

Project/Procurement Start Date
(date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Date item was entered and released in Infor:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments be made? No Yes (if yes, please explain)

HISTORY (see instructions):

BC2023-628 was approved on 10/10/2023 for authority to apply for the grant funds.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0098

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|---|---|
| Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Turner | A Resolution confirming the County Executive’s appointment of Leonard DiCosimo to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, pursuant to Ohio Revised Code Chapter 3381, a regional arts and cultural district was established in Cuyahoga County to provide programs and activities in areas directly concerned with the arts or cultural heritage; and

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees called the Cuyahoga Arts and Culture Board of Trustees consisting of five (5) members having broad knowledge and experience in the arts or cultural heritage and shall have other qualifications as outlined in the by-laws; and

WHEREAS, pursuant to Ohio Revised Code Section 3381.05, the Board of Trustees shall be appointed to a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Leonard DiCosimo (replacing Charna Sherman) to be appointed to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive’s appointment of Leonard DiCosimo (replacing Charna Sherman) to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____

_____, 20____



Cuyahoga County

March 4, 2024

Chris Ronayne
Cuyahoga County Executive

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga Arts and Culture (CAC) Board of Trustees

Dear President Jones,

I submit the following nomination for appointment to the Cuyahoga Arts and Culture (CAC) Board of Trustees:

- **Leonard DiCosimo, 4/1/2024- 3/31/2027 (three year term)**
 - Currently resides in Cleveland (Cuyahoga)
 - Replacing Charna Sherman (Board Seat #5)

Cuyahoga Arts & Culture (CAC) is authorized by Ohio Revised Code Chapter 3381. The CAC is the public funder for arts & culture events and, since 2007, has awarded \$246 million through 4,000 grants to 485 organizations serving Cuyahoga County residents. The Board consists of five members appointed by the County Executive, subject to Council confirmation. ORC 3381.05 outlines the qualifications for trustees as a set of persons who:

- Have broad knowledge and experience in the arts or cultural heritage;
- At least two members...shall be persons who devote a major portion of their time to practicing, performing, or teaching any of the arts or who are professional administrators in any field of the arts or cultural heritage;
- Shall be qualified electors in Cuyahoga County.

There are known conflicts of interest for which an advisory opinion has been requested. Please see the attached opinion. This board is uncompensated. There are 40 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive

Leonard DiCosimo



Experience

North Shore Federation of Labor

Executive Secretary

May 2023 – present

Chief Executive Officer of the AFL-CIO Central Labor Council with jurisdiction in Cuyahoga, Lake and Geauga Counties. The federation is the organized voice for approximately 85,000 members in 150 local unions representing a wide variety of public and private sector workers.

Cleveland Federation of Musicians, AFM Local 4

President

January 2005 – present

Representation on behalf of professional musicians in Cuyahoga and Lorain Counties, including The Musicians of Cleveland Orchestra and Playhouse Square Foundation. Proficiency in the administration of agreements, financial and membership records. Expertise in conflict resolution. Cleveland Musician Magazine editor.

Pilgrim United Church of Christ

Director of Music Ministry

December 2013 – December 2022

Music Director and Conductor of the Chancel, Handbell and Flute Choirs, and Jazz and Rock Ensembles

Lakeland Community College

Choral Director

July 2015 – June 2020

Music Director and Conductor of Lakeland Civic Chorus, Lakeland Chorale and Lakeland Women's Choir.

Ilona Corporation

September 2003 – August 2013

*Co-owner/operator of **Budapest Blonde Wine and Martini Bar** (Independence), **Budapest Blue Wine and Martini Bar** (Cleveland) and **Budapest Blonde Cocktail Mixes** (Hot Blonde, Beach Blonde & Dirty Blonde)*

Baldwin – Wallace University

Adjunct Professor of Conducting

September 1998 – June 2005

Music Director and Conductor of the College, Motet and Women's Choirs; Music Director for Musical Theatre and Theatre productions; Classroom Instructor for Introductory and Choral Conducting

Leonard DiCosimo



Service

United Labor Agency

President

July 2023 – present

Board Member

October 2019 – May 2023

Mid-America Conference of AFM Locals

President

July 2023 - present

Ohio AFL-CIO Federation of Labor

Board Member

September 2023 - present

Policy Matters Ohio

Treasurer

September 2023 - present

United Way of Greater Cleveland

Board Member

April 2015 – March 2018

Education

Carnegie – Mellon University, M.M. Composition

Pittsburgh, PA

Composition: Balada, Galbraith

Conducting: Page

Voice: Cass

Cleveland State University, B.M. Composition

Cleveland, OH

Composition: London, Smith and Eberhardt

Voice: Fujii

Bass: Barnoff

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0099

| | |
|--|---|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Miller, Sweeney, Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s re-appointment of Karolyn Isenhart to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|---|

WHEREAS, pursuant to Ohio Revised Code Chapter 3381, a regional arts and cultural district was established in Cuyahoga County to provide programs and activities in areas directly concerned with the arts or cultural heritage; and

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees called the Cuyahoga Arts and Culture Board of Trustees consisting of five (5) members having broad knowledge and experience in the arts or cultural heritage and shall have other qualifications as outlined in the by-laws; and

WHEREAS, pursuant to Ohio Revised Code Section 3381.05, the Board of Trustees shall be appointed to a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Karolyn Isenhart to be appointed to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive’s re-appointment of Karolyn Isenhart to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested on the Floor: March 12, 2024

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____

_____, 20____



Cuyahoga County

March 4, 2024

Chris Ronayne
Cuyahoga County Executive

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga Arts and Culture (CAC) Board of Trustees

Dear President Jones,

I submit the following nomination for reappointment to the Cuyahoga Arts and Culture (CAC) Board of Trustees:

- Karolyn Isenhart, 4/1/2024 - 3/31/2027 (three years)
 - Currently resides in Lakewood (Cuyahoga)

Cuyahoga Arts & Culture (CAC) is authorized by Ohio Revised Code Chapter 3381. The CAC is the public funder for arts & culture events and, since 2007, has awarded \$246 million through 4,000 grants to 485 organizations serving Cuyahoga County residents. The Board consists of five members appointed by the County Executive, subject to Council confirmation. ORC 3381.05 outlines the qualifications for trustees as a set of persons who:

- Have broad knowledge and experience in the arts or cultural heritage;
- At least two members...shall be persons who devote a major portion of their time to practicing, performing, or teaching any of the arts or who are professional administrators in any field of the arts or cultural heritage;
- Shall be qualified electors in Cuyahoga County.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are 40 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Contact



Top Skills

Auctioneering

Marketing Communications

Marketing Management

Karolyn Isenhardt

Project Manager | Digital Events at Endeavor Business Media
Greater Cleveland

Experience

Endeavor Business Media

Project Manager | Digital Events
October 2019 - Present (2 years 2 months)

Rachel Davis Fine Arts

Associate Auctioneer
September 2001 - Present (20 years 3 months)

Big Blue Graphics

Graphic Designer
July 2001 - Present (20 years 5 months)

Karolyn Isenhardt, Auctioneer

Auctioneer
December 1998 - Present (23 years)

Conducting auctions of fine art, antiques and estates.

Conducting benefit auctions for organizations including:

Cleveland Animal Protective League Fur Ball (2009-2019)

WVIZ/ideaStream (2016, 2017)

Ruffing Montessori Gala (2016)

National Kidney Foundation-Cleveland Dining with the Stars (2015)

Friends of the Cleveland Kennel Art Fur Animals (2015)

Human Rights Campaign-Cleveland Gala (2008-2014)

One Health Organization, ArtCares and Co-auctioneer for numerous events including Regina High School and The Rock and Roll Hall of Fame and Museum.

Penton

3 years 3 months

Project Manager | Digital Events

August 2016 - October 2019 (3 years 3 months)

Cleveland Ohio

Project Manager

August 2016 - October 2019 (3 years 3 months)

Xerox

Learning and Development Analyst
April 2010 - May 2016 (6 years 2 months)
Cleveland, Ohio

Ulmer & Berne LLP

Marketing & Recruiting Coordinator
July 2001 - November 2008 (7 years 5 months)

Wolf's Fine Arts Auctioneers

Director of Marketing and Administration
January 1996 - May 2001 (5 years 5 months)

Rachel Davis Fine Arts

Gallery Manager
October 1992 - October 1995 (3 years 1 month)

Wolf's Fine Arts Auctioneers

Development and Administration
October 1989 - September 1992 (3 years)

Education

Baldwin-Wallace College

Bachelor of Arts, Political Science · (1984 - 1989)

Reppert School of Auctioneering

Auctioneer Certificate · (1997 - 1997)

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0100

| | |
|--|---|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmember Turner</p> | <p>A Resolution confirming the County Executive’s re-appointment of Nailah K. Byrd to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 2/1/2024 – 1/31/2027; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|---|

WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Nailah K. Byrd to serve as a County Class Trustee on the CCCIC’s Board of Trustees for the term 2/1/2024 – 1/31/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Nailah K. Byrd to serve as a County Class Trustee on the CCCIC’s Board of Trustees for the term 2/1/2024 – 1/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____
_____, 20____



February 28, 2024

Pernel Jones Jr., President
Cuyahoga County Council
2079 E. 9th Street, 8th floor
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation

Dear President Jones,

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individual for reappointment to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Nailah Byrd**, 3-year term, 02/1/2024 – 01/31/2027
 - **County Class Reappointment**
 - **Northfield, Summit County**

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of the nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive

Nailah K. Byrd, Clerk of Courts, Cuyahoga County

Nailah K. Byrd has served as the Clerk of Courts for Cuyahoga County since February 24, 2015. In this role she performs all statutory duties relative to the filing, preservation, retrieval and public dissemination of all applicable court documents and records pertaining to the Common Pleas Court's General and Domestic Relations Divisions and the Court of Appeals, Eighth Appellate District. Prior to that, Ms. Byrd served as Cuyahoga County's first Inspector General where she was responsible for investigating waste, fraud and abuse in Cuyahoga County and served as the County's Chief Ethics Officer. She has a wealth of experience in both criminal prosecution and civil litigation.

Ms. Byrd previously worked as a federal prosecutor in the United States Attorney's Office. Prior to that, she practiced law in the litigation group at the international law firm of Squire Sanders & Dempsey, and then served as senior counsel at National City Bank/PNC, where she managed outside litigation counsel. Ms. Byrd is admitted to practice law in New York, New Jersey, and Ohio. She started her legal career as an Assistant District Attorney in New York County after graduating from law school. In March 2013, Ms. Byrd successfully completed the training and examination to earn the designation of Certified Inspector General by the Professional Certification Board of the Association of Inspectors General.

Ms. Byrd is a graduate of the 2004 Bridge Builders class, the 2014 Leadership Cleveland Class and a member of Kaleidoscope Magazine's 40 under 40. She previously served on the Magistrate Selection Committee for the Northern District of Ohio. She has been recognized as a top lawyer in Ohio Super Lawyers Magazine and was selected by Crain's Cleveland Business Magazine as a 2011 Women of Note finalist. In 2011, Ms. Byrd was also honored by the Northeast Ohio African American Library and Cultural Center in their annual Young, Gifted, and Black with ties to Black History Program. Cleveland Magazine selected her as one of the Most Interesting People of 2012. She previously served on the Cleveland Metropolitan Bar Association Nominating Committee and currently serves as a member of their Unauthorized Practice of Law Committee. She also serves on the Advisory Committee for Ohio Legal Help and is a member of the NICS Working Group established by former Governor Kasich and Governor DeWine's Warrant Task Force. Additionally, Ms. Byrd has been asked to serve as a speaker, moderator and panelist for a number of organizations to discuss topics such as women, diversity, and law. Ms. Byrd lives with her husband, Ed, and their twin sons Jalen and Khalil.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0101

| | |
|--|---|
| Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Turner | A Resolution confirming the County Executive’s appointment of Ronald Dziejicki to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Ronald Dziejicki (replacing Terrance Monnolly) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of Ronald Dziedzicki (replacing Terrance Monnolly) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0101

| | |
|---|--|
| Sponsored by: County Executive Ronayne | A Resolution confirming the County Executive’s appointment of Ronald Dziedzicki to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Ronald Dziedzicki (replacing Terrance Monnolly) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of Ronald Dziedzicki (replacing Terrance Monnolly) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



March 4, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: MetroHealth System Board of Trustees

Dear President Jones,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Ronald Dziejdzicki**, unexpired six term ending 3/6/2028
 - Replacing Terrance Monnelly (Seat #2, six year term 3/7/2022 to 3/6/2028)
 - Medina, Medina County
 - There are currently zero members of the MetroHealth Board of Trustees that are “electors of the area served by the hospital that is outside the county in which the hospital is located.
 - Medina County falls in the definition of area served by the MetroHealth hospital.

Candidates for this board shall:

1. *“Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located”*
2. *“...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired”*

Mr. Dziejdzicki's resume is attached for your review and meets the qualifications to serve on this board. The candidate has been jointly selected by the County Executive and the Judge, “of the most senior in point service” for the Common Pleas Court (the Honorable Kathleen Ann Sutula) and for the Probate Courts (the Honorable Anthony J. Russo). Correspondence from the Honorable Kathleen Ann Sutula and the Honorable Anthony Russo in support of this nomination is attached.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

Ronald E. Dziejicki



RESUME OF PROFESSIONAL QUALIFICATIONS

OBJECTIVE

Provide senior level leadership consulting services leveraging C suite executive experience gained from a diversified administrative and teaching experience from various managed care settings, a tertiary medical center and a large integrated Health system.

PROFILE

A career spanning forty years devoted exclusively to the field of health care. Staff and administrative positions have progressively increased in scope and responsibility. Retired as the Chief Operating Officer, University Hospitals-Cleveland Medical Center and University Hospitals Physician Services

EDUCATION

MSS, United States Army War College, Carlisle, PA 2008-2010
MBA John Carroll University, Cleveland, OH May 1992
BS in Nursing, Ursuline College, Pepper Pike, OH 1977-1981

CERTIFICATIONS

Registered Professional Nurse, State of Ohio

QUALIFICATIONS/ACCOMPLISHMENTS

Administration - Broad-based health care leadership capabilities. Developed policy and procedures, standards, transformational and multiphase operations management. Education, mentoring, coaching, evaluation, motivation and direct/indirect supervision of regional staff. Provided the decision-making, problem solving and leadership necessary to ensure efficient and productive operations for all support services at across an integrated Health Care Delivery System related services and functions, which included 15 acute care facilities and a 1,000 bed academic medical center. Ability to motivate people and secure results.

Communications/Public Relations - Proficient in oral and written communication and instruction. People-oriented experience has helped promote effective communication and rapport with people of all age groups, backgrounds and administrative levels. This has resulted in excellent organizational skills and client relations. Maintain wide associations in the health care and professional communities.

EXPERIENCE

2019 – Present Retired/ Independent Consultant

2013- 2019 University Hospitals-Cleveland Medical Center & University Hospitals
Physician Services, Cleveland, OH

Chief Operating Officer

Responsible for overall leadership, budget preparation, policy and procedures for all clinical/non clinical services across an 850 bed academic medical center, an academic and community based practice plan (1,400 physicians) across an integrated Health Care System. To include administrative leadership for twenty-two School of Medicine based Departments and a for profit Community Practice Plan. Direct and indirect supervision for staff in excess of 11,500 FTE's. Responsible for an operating budget > \$7 billion.

2001- 2012 **Chief Support Services Officer**

Responsible for overall administration, budget preparation, policy and procedures for all clinical/non clinical support service function within an 850 bed academic medical center and integrated Health System. To include administrative leadership for two School of Medicine based Departments. Direct and indirect supervision for staff in excess of 1,500 FTE's. Responsible for an operating budget in excess of \$3.5 billion.

Senior Vice President and Chief Nursing Officer

Responsible for overall administration, budget preparation, policy and procedures for a nursing department providing care for patients receiving care on a inpatient or outpatient basis. Direct and indirect supervision for all nursing and support staff. Lead organization in successful attainment of Magnet Recognition. Responsible for an operating budget > \$35, 000,000, achieved a \$4.8 million savings in operating costs by implementing an RN retention and recruitment program. Able to achieve and maintain an RN vacancy rate of < 6%, without the use of agency or foreign nurses.

1995-2001 CIGNA HealthCare, Midwest - Regional Vice President of Operations

Responsible for managed care network development/operations for a 16-state region located primarily Midwest. In addition, functioned as the statewide Health Plan Manager for the three Commercial HMO operations in Ohio. Experience with hospital and provider contracting, medical cost reduction strategies, risk contracting, disease management programs, and medical quality management programs and network development/operations strategies.

1993-1995 Kaiser Permanente, Cleveland, OH - Regional Manager, Medicine and
Medical Specialties

Ronald E. Dziedzicki

Responsible for overall medical service operations for the Ohio region. Active participant in the integration of tertiary services at the Cleveland Clinic Foundation. Development and implementation of competency-based nursing clinical ladder and competency program for registered and licensed practical nurses employed in various outpatient settings in Northeast Ohio.

1984-1993

MetroHealth Medical Center, Cleveland, OH - **Unit Manager, Cardiac Intensive Care Unit and Cardiac Telemetry Unit; Administrative Coordinator, Trauma Critical Care**

Responsible for overall administration, budget preparation, policy and procedures of a Critical Care Division, to include managing an outpatient cardiac catheterization program. Developed computerized nursing diagnosis and census programs. Direct and indirect supervision of up to 220 nursing staff.

1981-1984

Deaconess Hospital, Cleveland, OH - **Assistant Nursing Director, Cardiac Care Unit**

Assisted in administration, budget preparation, policy and procedures. Responsible for operations of a Cardiac Care Unit. Participated in the hiring, training and supervision of up to 24 staff.

FACULTY APPOINTMENTS

1984 - 2010

Cleveland State University, Cleveland, OH
Part-time Lecturer, Division of Continuing Education – Nursing

2003 – 2019

Ursuline College, Pepper Pike, OH
Visiting Professor, Breen School of Nursing

2005 – 2019

Case Frances Payne Bolton School of Nursing, Cleveland, OH
Clinical Instructor of Nursing

MEMBERSHIPS

Sigma Theta Tau, Iota Psi
American Organization of Nurse Executives
Association of Military Surgeons of the United States
Greater Cleveland Organization of Nurse Executives
Ohio Nurses Association
Order of Military Medical Merit

PROFESSIONAL ACTIVITIES

Legislative Committee, Northeast Ohio Nursing Initiative (NEONI) 2006-2015
Board of Directors, Greater Cleveland Hospital Association (GCHA) 2007-2017
Board of Directors, Ohio Organization of Nurse Executives (OONE) 2007-2017
Board of Directors, Blood Services American Red Cross 2008-2015
President, Greater Cleveland Organization of Nurse Executives (GCONE)
President, 2009-2017
Board of Directors, Medical Center Company, 2011-2019.
Board of Directors, University Hospitals Laboratory Services Foundation, 2008-2019.

Ronald E. Dzedzicki

Board of Directors, Walker Building Owners Board, Board Co-President, 2008-2019.

Advisory Board/Faculty, Deloitte - Wharton Leader Academy (UPenn), 2016 - 2019

Development Advisory Committee, Muskingum Water Conservancy District, Development and Revenue Committee Chair, 2016 – 2021

Board of Directors, Muskingum Water Conservancy District, 2022 – present, Vice Chair

Major General RONALD E. DZIEDZICKI (RET)



SOURCE OF COMMISSIONED SERVICE

DIRECT

CURRENT OCCUPATION – Retired

PREVIOUS CIVILIAN OCCUPATION

Chief Operating Officer, University Hospitals Case Medical Center and
University Hospitals Physician Services

Cleveland, Ohio – 2001 – 2019

Retired

EDUCATIONAL DEGREES

Ursuline College - BS - Nursing

John Carroll University - MBA - Business Administration

United States Army War College - MSS - Strategic Studies

MILITARY SCHOOLS ATTENDED

Army Medical Department Officer Basic and Advanced Courses

United States Army Command and General Staff College

United States Army War College

United States Air Force War College

FOREIGN LANGUAGE(S) None recorded

PROMOTIONS

1LT

COMPONENT

USAR

DATE OF APPOINTMENT

16 Jun 84

CPT

USAR

15 Dec 87

MAJ

USAR

16 Dec 94

LTC

USAR

22 Nov 00

COL

USAR

17 Feb 05

BG

USAR

09 Oct 10

MG

USAR

23 May 13

USAR - Not on Active Duty

FROM

TO

ASSIGNMENT

May 16

Retired Reserves

May 13

May 16

Commander, 3d Medical Command (Deployment Support), Forest
Park, Georgia

Oct 10

May 13

Deputy Commander, 3d Medical Command (Mission Support
Element), Fort Gillem, Georgia

May 09

Oct 10

Commander, 307th Medical Brigade, 807th Medical Command
(Mission Support), Blacklick, Ohio

May 08

May 09

Chief of Staff, 330th Medical Brigade, Army Reserve Medical
Command, Fort Sheridan, Illinois

May 07

May 08

Commander, 307th Medical Group, Army Reserve Medical Command,
Blacklick, Ohio (May 08, non-rated)

Oct 05

May 07

Commander, 256th Combat Support Hospital, 88th Regional
Readiness Command, Brooklyn, Ohio

Oct 02

Oct 05

Executive Officer, 307th Medical Group, 88th Regional Readiness

-PAGE 1-

2019/02/07

MG RONALD E. DZIEDZICKI (USAR)

| | | |
|--------|--------|---|
| Dec 99 | Oct 02 | Executive Officer, 256th Combat Support Hospital, 88th Regional Support Command, Brooklyn, Ohio (Oct 02, non-rated) |
| Dec 94 | Dec 99 | Clinical Head Nurse, Intensive Care Unit, 256th Combat Support Hospital (Hospital Unit Surgical), 88th Regional Support Command, Brooklyn, Ohio |
| May 91 | Dec 94 | Clinical Head Nurse, Intensive Care Unit, 256th Combat Support Hospital (Hospital Unit Surgical), 83d Army Reserve Command, Brooklyn, Ohio |

USAR - On Active Duty

| | | |
|--------|--------|---|
| Feb 91 | May 91 | Clinical Staff Nurse, Emergency Room, United States Medical Activity, 86 th Evacuation Hospital, Fort Campbell, Kentucky |
|--------|--------|---|

USAR - Not on Active Duty

| | | |
|--------|--------|--|
| Mar 87 | Feb 91 | Clinical Head Nurse, Intensive Care Unit, 256th General Hospital, 83d Army Reserve Command, Brooklyn, Ohio |
| Jun 86 | Mar 87 | Clinical Nurse, Intensive Care Unit, 256th General Hospital, 83d Army Reserve Command, Brooklyn, Ohio |
| Mar 86 | Jun 86 | Clinical Nurse, Intensive Care Unit, 350th Evacuation Hospital, Canton, Ohio |
| Jun 84 | Mar 86 | Control Group |

SUMMARY OF JOINT ASSIGNMENTS

DATE

GRADE

NONE

SUMMARY OF OPERATIONAL ASSIGNMENTS

DATE

GRADE

NONE

US DECORATIONS AND BADGES

Distinguished Service Medal

Legion of Merit

Meritorious Service Medal (with 3 Oak Leaf Clusters)

Army Commendation Medal (with 4 Oak Leaf Clusters)

Army Achievement Medal (with Oak Leaf Cluster)

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0108

| | |
|---|--|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s appointment of Nancy Mendez to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|--|

WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Nancy Mendez (replacing Vanessa Whiting) to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Nancy Mendez (replacing Vanessa Whiting)) to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: MetroHealth System Board of Trustees

Dear President Jones,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Nancy Mendez**, six year term, 3/6/2023 - 3/5/2029
 - Replacing Vanessa Whiting (Seat #5, expired 3/5/2023)
 - Cleveland, Cuyahoga County

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Mendez' resume is attached for your review and meets the qualifications to serve on this board. The candidate has been jointly selected by the County Executive and the Judge, "of the most senior in point service" for the Common Pleas Court (the Honorable Kathleen Ann Sutula) and for the Probate Courts (the Honorable Anthony J. Russo). Correspondence from the Honorable Kathleen Ann Sutula and the Honorable Anthony Russo in support of this nomination is attached.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Nancy Mendez

PROFFESIONAL SUMMARY

A Strategic Community Focused Leader with over 20 years' experience in nonprofit organizations, philanthropy, and community development. As the President and CEO of a \$13 million non-profit, responsible for organizational oversight, program development, financial management, strategic planning, fundraising, advocacy, communications and board development.

- An experienced leader in the field who can conduct high level planning, conceptualizing, analyzing and formulation of goals and objectives, including problem-solving and decision-making skills.
- A proven collaborator and influencer both internally and externally, ability to build and sustain relationships at multiple levels with varied constituencies including the Board of Directors, donors, leadership team, corporate and community leaders.
- A strategic and purposeful leader with ability to translate business and financial plans into community strategies.
- A flexible and adaptable leader who embraces change and can lead teams in a dynamic environment.
- A strong communicator able to interface with a variety of audiences and talk on a broad spectrum of topics, both internal and external. Excellent presentation skills, with the ability to keep abreast on community issues and health and human services trends
- Able to quickly articulate and confidently manage media and public inquiries about the organization and related matters.

AWARDS/RECOGNITION

St. Mark's Prep School- Distinguished Alumni Award
Crain's Cleveland Business "Women of Note"
Notable LGBTQ Executives, Crain's Cleveland Business
Leadership Cleveland, class of 2020 – Civic Leadership Program
United Way Global Fellow – a yearlong talent development program
Ohio Latino Affairs Commission - Distinguished Hispanic Ohioan
American Society on Aging - Leadership Fellowship

EXPERIENCE

Starting Point – 2021 to Present

President and Chief Executive Officer

Lead in all matters of organization, policy formation and implementation of Starting Point. Develop, Supervise, and assist in the implementation of the various components of Starting Point including Community Child Care Resource and Referral, Scholarship Fund and Out of School Time programs. Manage a \$13 million budget, and oversees a team of more than 100.

- Work cooperatively with local, state, and federal groups that are active in the field of early childhood and out-of-school-time, particularly around advocacy in regard to legislative and funding concerns.

Nancy Mendez

- Lead the development, implementation and supervision of a comprehensive childcare and out-of-school-time resource and referral agency.
- Oversee financial management, including preparation of annual budget
- Lead and assist in the development and implementation of major and new programs and services.
- Ensure the delivery of high-quality services while managing for current and future growth.
- Strategize the organization's short-range and long-range program and project goals.
- Lead and advance the organization's fundraising efforts.
- Serve as the organization's principal leader representative and spokesperson.
- Create and promote a positive, multicultural work environment that supports consistency throughout the organization's strategy, operational methods, and data collection needs.

United Way of Greater Cleveland – 2009 to 2021

Vice President of Community Investment & Chief Investment Officer (2016 – 2021)

Lead the Community Impact Department in the development of strategic priorities; guiding the process of allocating financial and other resources to the community; engaging partner agencies and stakeholders in building capacity and strengthening the nonprofit sector. Facilitate communication and relationship building with local organizations, government agencies, businesses, affiliated agencies, and individual donors.

- Manage \$14 million in annual investments towards local, state, and federal programs
- Oversee a \$4.5 million Center for Medicaid Medicare Services grant
- Guide the process of allocating financial and other resources to the community
- Build public/private sector partnerships that develop initiatives to combat poverty and Inequity
- Lead multi agency collaboratives within United Way's Impact Institute that address root causes of poverty; projects include Right to Council (Housing Stability), Accountable Health Communities (Health Disparities), Child Advocacy Center (Trauma Reduction), Scholar House (Two-Generation Education/Training).

Director of Health - (2009-2014)

Lead community impact health initiatives and advance selected strategies that further United Way's community impact agenda.

- Identify opportunities that support system change, funding opportunities, and partnerships
- Design, develop, and implement community initiatives/special projects
- Established, measured, and evaluated community and program outcomes
- Built networks and strong relationships with that will advance health strategies and community wide initiatives
- Coordinated proposal submission and review activities leading to funding decisions

Case Western Reserve University – 2001 to 2009 **Center for Minority Public Health**

Program Director

Responsible for the supervision and coordination of the Center for Minority Public Health. Led three-multiyear National Institute of Health (NIH) research grants focused on the analysis of research-based intervention programs created for minority populations.

Nancy Mendez

- Managed all research projects for the Center for Minority Public Health, including marketing, recruiting, and facilitating community focus groups.
- Interviewed study participants using SCID, MADRAS, YOUNG MANIA, ASI, BHS, and other measurement instruments and surveys.
- Hired, trained, and supervised research staff in Cleveland, Ohio, San Juan, Puerto Rico and San Diego, California.
- Presented at local and national conferences.
- Supervised analysis of quantitative and qualitative research data.

AIDS Taskforce of Greater Cleveland - 1996 to 2001

Director of Education Department

Supervised nine education programs and managed 14 employees. Organized the implementation, evaluation and methodology of prevention programs.

- Developed training and medical update workshops.
- Developed and implemented program evaluation and methodology.

EDUCATION

Case Western Reserve University – Cleveland, Ohio

School of Medicine –Department of Public Health

Completed several graduate courses on epidemiology and the law, mental illness, research, and health disparities.

Williams College - Williamstown, MA.

Bachelor of Arts degree in History

Concentration in Latin American Socioeconomic History.

Independent Researcher- analyzed the socioeconomic effects of the banana industry on Jamaican Immigrants to Costa Rica. Spent five months in Costa Rica gathering research materials and interviews.

A Better Chance (ABC) Scholarship – Recipient of the ABC award, a four-year scholarship to St. Mark's Boarding school outside of Boston, Massachusetts.

CIVIC LEADERSHIP

| | |
|--|----------------|
| George Gund Foundation – Vice President, Board of Trustees | 2020 - Present |
| JumpStart Inc. – Board of Trustees | 2020 - Present |
| Cuyahoga Arts and Culture - Vice President, Board of Trustees | 2019 - Present |
| Hispanic Alliance Inc - Executive Board | 2016 - 2019 |
| Nueva Luz Urban Resource Center - Chair, Board of Trustees | 2004 - 2007 |
| Dolphin Heart Foundation – Chair, Research Committee | 2007 - 2009 |
| Greater Cleveland LGBT Center - Member of Board of Trustees | 2001 - 2003 |
| Cleveland Rape Crisis Center - Board of Trustees | 1996 - 1998 |

Nancy Mendez

PUBLICATIONS

- **Mendez, N.** (2009) Lesbian Families. In: *Sexualities and Identities of Minority Women* (ed.) Loue, S. Springer New York, NY
- **Mendez, N, Vargas, I.** (2007) Challenges and Strategies for Personal Safety in Field work. In: *Case studies in Ethics and HIV Research* (ed.) Loue, S, Pike, E. Springer New York, NY p.151-157
- Loue, S, **Mendez N.** (2006) "I don't know who I am:" Severely mentally ill WSW manage their identity, their relationships, and HIV risk. *Journal of Lesbian Studies.* 10(2) p. 249-266
- Loue, S, **Mendez, N.** (2005) Health and Health Access among Urban Immigrants. In: *Handbook of Urban Health: Population, Methods, and Practice* (ed.) Galea, S. and Vlahov, D. Springer, New York, NY p. 103-126

PROBATE COURT OF CUYAHOGA COUNTY
DIVISION OF THE COURT OF COMMON PLEAS
1 LAKESIDE AVE. W.
CLEVELAND, OHIO 44113

ANTHONY J. RUSSO
PRESIDING &
ADMINISTRATIVE JUDGE

JENNIFER A. ALEXANDER
COURT ADMINISTRATOR
MAGISTRATE

LAURA J. GALLAGHER
JUDGE

March 1, 2024

HEIDI M. KOENIG
CHIEF MAGISTRATE

Chris Ronayne
Cuyahoga County Executive
2079 East 9th Street
Cleveland, OH 44115

Re: The MetroHealth System
Board of Trustees

County Executive Ronayne:

Enclosed please find my signed approval of your recommendation of Nancy Mendez for appointment on the MetroHealth System Board of Trustees.

If you have any questions, please do not hesitate to contact me.

Very truly yours,


Judge Anthony J. Russo
Presiding Judge Probate Court

ajr/ss

Enclosure



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

February 27, 2024

Judge Anthony Russo, Presiding Judge
Probate Court of Cuyahoga County
1 Lakeside Avenue
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Nancy Mendez, 03/06/2023 – 03/05/2029 (6-year term)**
 - Replacing Vanessa Whiting (exp. 3/5/2023)

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Mendez's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Approved:

Judge Anthony Russo



February 27, 2024

Judge Kathleen Ann Sutula
Cuyahoga County Common Pleas Court
1200 Ontario Street
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Sutula,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Nancy Mendez**, 03/06/2023 – 03/05/2029 (6-year term)
 - Replacing Vanessa Whiting (exp. 3/5/2023)

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Mendez's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Enthusiastically
Approved:

K. A. Sutula
Judge Kathleen Sutula

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

MetroHealth Board of Trustees

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Please see the attached document confirming Ms. Mendez as a qualified elector of Cuyahoga County.

- 2.3 The specific term of office during which the candidate would serve;

03/06/2023 – 03/05/2029 (6-year term)

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

Vanessa Whiting

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

Nancy Mendez

N/A

2.7 A cumulative list of individuals who applied for the position;

**Carl Kirkland
Nancy Mendez
Christopher West
Crystal Bryant-Agyemang
David Greenspan
Dean Robertson
Demar Sheffey
Faye A Gary
Jacqueline Easley
John Stefan Holmes
Kara Tatum- Johnson
Kevin Dau
Laconya Witherspoon
Maureen Dee
Nicolette Martincic
Norman Bliss
Richard G. Johnson
Richard M. Knoth
Ronald Dziedzicki
Sharon Dumas
Tim Chapman
Tracy Marie Greenberg**

2.8 The candidate's city and county of residence;

Cleveland, Cuyahoga County.

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

The George Gund Foundation, Cuyahoga Arts and Culture, and Assembly for the Arts

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0111

| | |
|---|--|
| Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Miller, Sweeney, Conwell and Turner | A Resolution confirming the County Executive’s reappointment of Dr. Judith G. Cetina to serve on the Monument Commission of Cuyahoga County for the term 3/1/2024 – 2/28/2027; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities and historic events, as well as to provide the opportunity to further enrich such citizenry through public monuments; and

WHEREAS, pursuant to County Code Section 206.10, the County Monument Commission shall be composed of seven members who are electors of the County: one representative from the Cuyahoga County Planning Commission, one representative from the Cuyahoga County Department of Public Works, a member of the Cuyahoga County Council selected by the Council President, and four (4) individuals who have demonstrated a significant interest in studying the arts or local history; and

WHEREAS, members of the County Monument Commission shall be appointed to serve a three-year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, in accordance with Section 6.04 of the Charter and Section 206.10 of the County Code, with the exception of the County Monument Commission member selected by the Council President, the members of the County Monument Commission shall be appointed by the County Executive, subject to confirmation by the Council; and

WHEREAS, the County Executive has nominated Dr. Judith G. Cetina to serve on the Monument Commission of Cuyahoga County for the term 3/1/2024 - 2/28/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Dr. Judith G. Cetina to serve on the Monument Commission of Cuyahoga County for the term 3/1/2024 – 2/28/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Monument Commission

Dear President Jones:

The Cuyahoga County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities, and historic events. The Monument Commission will ensure that new monuments are erected on Cuyahoga County property and the restoration and renovation of existing monuments is performed in accordance with uniform procedures. The Monument Commission will establish appropriate guidelines for considering proposals, designs, locations and other aspects of maintenance of all monuments on County property.

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members. The membership of the Commission shall be:

- One representative from the Cuyahoga County Planning Commission;
- One representative from the Cuyahoga County Department of Public Works;
- A member of the Cuyahoga County Council, selected by the Council President; and
- Four (4) individuals who have demonstrated a significant interest in studying the arts or local history.

Pursuant to Chapter 206.10 of the Cuyahoga County Code, I submit the following nomination for reappointment to the Monument Commission:

- **Dr. Judith G. Cetina**, 3-year term, 3/1/2024 – 2/28/2027

The nominee resides in Cuyahoga County. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

JUDITH G. CETINA
HISTORIAN AND ARCHIVIST

PERSONAL: Born in Cleveland, Graduate Cleveland Heights
High School; Resident, Cleveland Heights.

EDUCATION: B.A., Case Western Reserve University, January 1971, graduated Magna Cum Laude, Phi Beta Kappa
M.A., Case Western Reserve University, June 1974
Ph.D., Case Western Reserve University, June 1977
Certificate, Modern Archives Institute, June 2-June 13, 1980.
M.A., John Carroll University, 2001.
Certified as an Archivist.

EMPLOYMENT: Manager and Archivist, the Cuyahoga County Archives, 1985 to the present
Adjunct in Theology and Religious Studies, John Carroll University, 1998 to the present.
Curator of Manuscripts/Chief Archivist, the Cuyahoga County Archives, 1977-1985
Tour Guide, Ohio Canal Sesquicentennial Commission, August, 1977
Substitute Teacher, Shaker Heights High School, December 1974 and September 1975
Research Assistant, Human Values and Aging Project, Case Western Reserve University, 1975-1977
Student Assistant, Bohn Housing and Planning Library, 1973
University Fellow, Case Western Reserve University Archives, 1972-1973
Fenn Fellow, Western Reserve Historical Society, 1971-1972

Judith G. Cetina, Ph.D.
Page Two

ORGANIZATIONS: Academy of Certified Archivists, Member, Past President, and Former Regent for Certification Maintenance; Member of Cleveland Archival Roundtable; Board of Trustees member and Vice-President, Cleveland Association of Phi Beta Kappa; Member and past president of the History Associates at Case Western Reserve University. Member of the Cuyahoga County Monument Commission.

PUBLICATIONS: Published book reviews on works dealing with archival or historical subjects. Published articles in the THE CUYAHOGA COUNTY ARCHIVES Journal on women and naturalization and coroners case records; contributed a chapter to the book PIONEER HEALERS, A HISTORY OF WOMEN RELIGIOUS IN AMERICAN HEALTH CARE, 1989; and contributed articles to the ENCYCLOPEDIA OF CLEVELAND HISTORY. Author of Cuyahoga County: The First Two Hundred Years, 2011; co-author Irish Cleveland, 2015.

PROFESSIONAL ACTIVITIES: Lecture frequently to local historical and genealogical societies, as well as to student groups, and other professional organizations, on such topics as the holdings of the County Archives; naturalization records; and land research.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:
 1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:
 1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Monuments Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument must include four (4) individuals who have demonstrated a significant interest in studying the arts or local history. The nominee meets this requirement.

3. The specific term of office during which the candidate would serve;

3/1/2024 – 2/28/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

5. For a new appointment: the name of the individual who the candidate would replace;

N/A

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

None

8. The candidate's city and county of residence;

Cleveland Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Academy of Certified Archivists, Member, Past President, and Former Regent for Certification Maintenance; Member of Cleveland Archival Roundtable; Board of Trustees member and Vice-President, Cleveland Association of Phi Beta Kappa; Member and past president of the History Associates at Case Western Reserve University. Member of the Cuyahoga County Monument Commission.

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0112

| | |
|---|--|
| Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Turner | A Resolution confirming the County Executive’s reappointment of Juan Quirarte to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities and historic events, as well as to provide the opportunity to further enrich such citizenry through public monuments; and

WHEREAS, pursuant to County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members who are electors of the County: one representative from the Cuyahoga County Planning Commission, one representative from the Cuyahoga County Department of Public Works, a member of the Cuyahoga County Council selected by the Council President, and four (4) individuals who have demonstrated a significant interest in studying the arts or local history; and

WHEREAS, members of the County Monument Commission shall be appointed to serve a three-year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, in accordance with Section 6.04 of the Charter and Section 206.10 of the County Code, with the exception of the County Monument Commission member selected by the Council President, the members of the County Monument Commission shall be appointed by the County Executive, subject to confirmation by the Council; and

WHEREAS, the County Executive has nominated Juan Quirarte to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 - 2/28/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Juan Quirarte to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Monument Commission

Dear President Jones:

The Cuyahoga County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities, and historic events. The Monument Commission will ensure that new monuments are erected on Cuyahoga County property and the restoration and renovation of existing monuments is performed in accordance with uniform procedures. The Monument Commission will establish appropriate guidelines for considering proposals, designs, locations and other aspects of maintenance of all monuments on County property.

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members. The membership of the Commission shall be:

- One representative from the Cuyahoga County Planning Commission;
- One representative from the Cuyahoga County Department of Public Works;
- A member of the Cuyahoga County Council, selected by the Council President; and
- Four (4) individuals who have demonstrated a significant interest in studying the arts or local history.

Pursuant to Chapter 206.10 of the Cuyahoga County Code, I submit the following nomination for reappointment to the Monument Commission:

- **Juan Quirarte**, 3-year term, 3/1/2024 – 2/28/2027

The nominee resides in Cuyahoga County. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

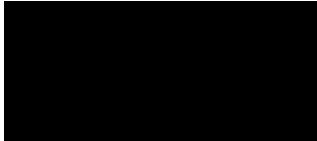
Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive



Juan Quirarte



WEB SITE

www.juanquirarte.com

PROFESSIONAL EXPERIENCE

Art Director, Print and Web Designer (Freelance, current), Cleveland, Ohio. Clients have included the Association for Manufacturing Excellence, The Manufacturing Performance Institute, Penton Custom Media, Save the Children, Congregation of St. Joseph, GuestWare, GreenLodgingNews.com, Qualis Automotive, WHO Collaborating Centre and the Arthritis Foundation.

Penton Custom Media, Inc. (1994 – 2009), Cleveland, Ohio. Design, Art Direction and project management. Clients included Altair's *Concept to Reality* magazine, Hewlett-Packard Corporation, Agilent Technologies, The Cleveland Cavaliers and *IndustryWeek Magazine*.

Penton Publishing (1992 – 1994), Cleveland, Ohio. Art Director, *Electronics* magazine, a global electronics management magazine that was the first Penton magazine to be produced digital-to-press. Responsible for all facets of design and illustration of each issue and collateral materials. Won the President's award for its implementation.

Penton Publishing (1988 – 1991), Cleveland, Ohio. Illustrator, Mac desktop publishing and the Adobe Suite of programs (e.g., Photoshop, Illustrator and InDesign.)

A.F. Krainz Co. (Sept. 1986 – Oct. 1988), Cleveland, Ohio. Art Department. Layout, line illustrations and all facets of pre-press. A.F. Krainz Printing's clients include Society Bank and Cleveland Clinic Corporation.

Creative Art Designs (March 1985 – Sept. 1986), Beachwood, Ohio. Artist, acrylic on canvas.

FOCUS Magazine (1983 – 1984), Carnegie-Mellon University, Pittsburgh, PA. Faculty magazine. Illustrator.

EDUCATION

Cleveland Institute of Art (September, 1988 – April, 1989), Cleveland, Ohio. Courses in digital paint programs.

Carnegie-Mellon University (1981 – 1984), Pittsburgh, Pennsylvania. Bachelor of Fine Arts in Art. Illustration program with emphasis in design. Courses range from anatomy, printmaking, and art and the computer to graphic imaging processes, advertising graphics and graphic design fundamentals.

Kent State University (1980 – 1981), Kent, Ohio. Studio Art program, including: drawing, visual organization, psychology and sociology.

John Marshall High School (1977 – 1980), Cleveland, Ohio.

PROFESSIONAL ASSOCIATIONS

Drawn & Quartered I–XI (2009 – present). Drawing event. Creator and organizer.

The Murray Hill Life Drawing Group (1995 – present). Organizer.

Esperanza, Inc. (2013). 30th Anniversary Committee.

COSE Arts Network (2008 – 2012). Advisory Board.

Art House, Inc. (2005 – 2010). Advisory Board.

Recovery Resources, Inc. (2001 – 2009). Board member.

HONORS / AWARDS

Penton Media President's Award (1993), **American Greetings Scholar** (1981, 1982, 1983, 1984)

George Gund Scholar (1983 – 1984), **John Huntington Scholar** (1983 – 1984)

GALLERY SHOWS

Drawn & Quartered VII juried show (May/June 2015) HEDGE Gallery. **'Go Figure'** juried show (March/May 2015) Valley Arts, Chagrin Falls. **Murray Hill Artists Nature Show** (April–June 2015) West Woods in the Geauga Parks district. **'Evolving Landscape'** juried show (Feb. 2017) Summit Artspace. **'Soul of a City'** (August 2017) The Gallery at Old Stone.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Monuments Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument must include four (4) individuals who have demonstrated a significant interest in studying the arts or local history. The nominee meets this requirement.

3. The specific term of office during which the candidate would serve;

3/1/2024 – 2/28/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

5. For a new appointment: the name of the individual who the candidate would replace;

N/A

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

None

8. The candidate's city and county of residence;

Cleveland Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Member of the Cuyahoga County Monument Commission.

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0114

| | |
|---|--|
| Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Turner | A Resolution confirming the County Executive’s reappointment of Chad Eggspuehler to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the Commission on Human Rights was established under Section 206.13 of the County Code to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title; and

WHEREAS, the functions and responsibilities of the Commission on Human Rights includes receiving and investigating complaints under Title 15 of the County Code, which is intended to ensure equal opportunity and treatment of all citizens of Cuyahoga County; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, pursuant to Section 206.13 of the County Code, the Commission on Human Rights shall consist of three (3) appointed members; and

WHEREAS, members of the Commission on Human Rights shall be a licensed attorney in the State of Ohio and serve a two-year term; and

WHEREAS, the County Executive has nominated Chad Eggspuehler to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Commission on Human Rights

Dear President Jones

The Commission on Human Rights was established in 2018 to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title. The Commission on Human Rights will ensure equal opportunity and treatment for all citizens of Cuyahoga County.

Pursuant to Chapter 206.13 of the Cuyahoga County Code and Title 15, I submit the following nominee for reappointment to the Commission on Human Rights:

- **Chad Eggspuehler, 2 - year term (03/01/2024-02/28/2026)**
 - Akron, Summit County
 - Reappointment

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are eight candidates on file that have applied for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

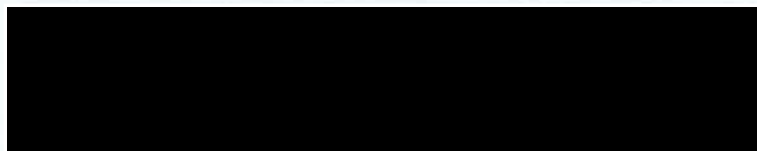
Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive

Chad M. Eggspuehler

Counsel



education

The Ohio State University Moritz College of Law (J.D.), *cum laude*, 2008; *Law Review*, Editor-in-Chief (2007-2008); Managing Board (2006-2007); Moot Court, ABA Regional Top-10 Oralist (2008); OSU Top Oralist, Top-5 Brief (2007); Dean's Award
The University of Texas at Dallas (B.A. in Government & Politics), *summa cum laude and Honors College*, 2005; *The UTD Mercury*, Editor-in-Chief (2004-2005); Moot Court, TUMCA Top-10 Oralist of the Year (2004-2005); The Hon. Bill Archer Fellowship, Internship, The Supreme Court of the United States (2004)

services

Appellate & Legal Issues
Copyright Law

Chad Eggspuehler is an appellate and complex litigation strategist with experience in federal and state courts across the United States.

Chad specializes in crafting succinct and thoughtful solutions to complex legal issues at all stages of litigation, ranging from jurisdictional and discovery issues to appellate oral arguments. Applying experience gained as a law clerk to federal judges on the U.S. Court of Appeals for the Sixth Circuit and the U.S. District Court for the District of New Jersey, Chad has devised winning strategies for a variety of clients, ranging from product-liability dispositive and expert-witness motions to unique procedural obstacles, multidistrict litigation, and LGBT civil rights issues.

In addition to working on appellate, administrative, and complex litigation matters, Chad has experience with intellectual property disputes, including multiple copyright infringement cases. He has penned winning briefs in state and federal courts across the country, including the U.S. Courts of Appeals for the Fourth, Fifth, and Eighth Circuits and amicus briefs in the Supreme Court of the United States and the Supreme Court of Ohio. Every case is a puzzle; Chad thrives at arranging the pieces and fitting them together.

Chad's advocacy extends beyond the traditional courtroom. He has prosecuted character and fitness and unauthorized practice of law matters before the respective committees of the Supreme Court of Ohio on behalf of the Cleveland Metropolitan Bar Association, and he has given legislative testimony to the Ohio General Assembly in support of LGBT rights, including addressing the House Committee on

Government Accountability and Oversight on passage of the Ohio Fairness Act. He volunteers as a consultant with Equality Ohio and has taught legal writing and appellate advocacy while coaching moot court programs at The Ohio State University Moritz College of Law and The University of Akron School of Law.

A Dallas native, Chad became a third-generation Buckeye when he attended law school at Ohio State, and he has lived in Northeast Ohio since 2011. An avid Buckeyes fan, Chad enjoys games of all sorts, including trivia, card games, ping pong, and basketball.

state admissions

- Ohio (2016)
- Texas (2008)

federal admissions

- Supreme Court of the United States
- United States Court of Appeals, Third Circuit
- United States Court of Appeals, Fourth Circuit
- United States Court of Appeals, Fifth Circuit
- United States Court of Appeals, Sixth Circuit
- United States Court of Appeals, Eighth Circuit
- United States Court of Appeals, District of Columbia Circuit
- United States District Court, Northern District of Ohio
- United States District Court, Southern District of Ohio

experience

- Won an appeal in the Eighth Circuit Court of Appeals, affirming the Western District of Missouri's grant of summary judgment and award of attorney's fees to the defendant in a copyright infringement lawsuit involving architectural plans
- Obtained a complete defense verdict in a two-week jury trial as a member of a trial team for a major pharmaceutical company in a case before the U.S. District Court for the Western District of Missouri involving claims of copyright infringement, breach of contract, the Missouri Computer Tampering Act, and civil conspiracy
- Obtained summary judgment and an award of attorney's fees for a defendant in a copyright infringement lawsuit in the Western District of Missouri against architects and home builders

publications & events

LEGISLATIVE TESTIMONY AND STATEMENTS

- *Testimony in Support of Ohio H.B. 369, The Ohio Fairness Act*, Ohio General Assembly, Hearing before the House Committee on Civil Justice, Columbus, Ohio (February 2020); video testimony here (at 47:20).
- *Statement in Support of Medina Nondiscrimination Ordinance to Provide Workplace and Public Accommodations Protections to LGBTQ Community*, Special Committee of Medina City Council, Medina, Ohio (November 2018)
- *Testimony in Support of H.B. 160, The Ohio Fairness Act*, Ohio General Assembly, Hearing before the House Committee on Government Accountability and Oversight, Columbus, Ohio (January 2018)

NOTABLE AMICUS BRIEFS

- *State of Ohio v. Basim Barnes*, Brief of Amici Curiae Ohio State Bar Association & Academic Experts in Support of Appellee Basim Barnes

SPEAKING ENGAGEMENTS

- "Current Topics in Constitutional Law featuring Professor Akhil Amar, Yale Law School," Moderator, The William K. Thomas American Inn of Court, Cleveland, Ohio (October 2021)
- "Technical Brief Writing for Moot Court Competitions," Appellate Practice IV, Moot Court & Lawyering Skills Program, The Ohio State University Moritz College of Law, Columbus, Ohio (September 2021)
- "Civil Liberties-Focused Supreme Court Term in Review," Panelist, 2020 In-House Counsel Summit Webinar, Tucker Ellis LLP (November 2020)
- "The Importance of Clerkships," Guest Legal Analyst, The Todd Allyn Show (October 2020)
- "Supreme Court Year in Review," Panelist, 2020 In-House Counsel Summit Webinar, Tucker Ellis LLP (September 2020)
- "SCOTUS Rules That LGBTQ People Are Covered Under Existing Federal Employment Civil Rights Protections," Guest Legal Analyst (Title VII Cases), Equality Ohio (June 2020)
- "Title VII & LGBTQ Employees: Which Way Will the Post-Kennedy Supreme Court Swing?" Tucker Ellis **lgbTE** presentation (May 2020)
- "Technical Brief Writing for Moot Court Competitions," Appellate Practice IV, Moot Court & Lawyering Skills Program, The Ohio State University Moritz College of Law, Columbus, Ohio (November 2019)
- "The Supreme Court Year in Review," 2019 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (November 2019)
- "Terrifying Tales of Unauthorized Practice of Law (UPL)," Professional Conduct 2019: Super Scary Edition, Cleveland Metropolitan Bar Association, Cleveland, Ohio (October 2019)
- "2019-2020 SCOTUS Term Preview," LGBT Committee, Columbus Bar Association, Columbus, Ohio (October 2019)
- "The LGBT Movement v. Religious Liberty," Debate with Professor George Dent, The Federalist Society, Cleveland, Ohio (March 2019)
- "The Supreme Court Year in Review," and "'It Gets Better, Doesn't It?' Recent Developments in LGBT Workplace and Public Accommodations Protection," 2018 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (October 2018)
- "What Ethics? Navigating the Precarious Role of Counselor to POTUS," Moderator, Cleveland Metropolitan Bar Association, Cleveland, Ohio (August 2018)
- "The State of the State: Civil Rights and Ongoing Legislative Efforts in Ohio," LBGT Legal and Legislative Update, Cleveland Metropolitan Bar Association, Cleveland, Ohio (April 2018)
- "Deep Dive into HB 160," Moderator, Hot Talk at the CMBA, Cleveland Metropolitan Bar Association, Cleveland, Ohio (February 2018)
- "*Masterpiece Cakeshop, Ltd. v. Colorado Civil Rights Commission*," Debate, The Ohio State University Moritz College of Law, Columbus, Ohio (February 2018)
- "Appellate Advocacy Round Table," Moot Court Honor Society, The University of Akron School of Law, Akron, Ohio (November 2017)

- "The Supreme Court Year in Review – 2016-2017 Term: Mapping the New Court's Uncertain Course," 2017 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (October 2017)
- "Technical Brief Writing for Moot Court Competitions," Appellate Practice IV, Moot Court & Lawyering Skills Program, The Ohio State University Moritz College of Law, Columbus, Ohio (September 2017)
- "U.S. Supreme Court Round-Up," 2016 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (October 2016)
- "Diversity & Discrimination: The Legal Ethics," Tucker Ellis Ohio Professional Conduct Program, Cleveland, Ohio (December 2015)
- "U.S. Supreme Court Round-Up," 2015 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (October 2015)

PUBLICATIONS

- "Justice is Vulnerable, We Must Be Resilient," Federal Bar Association Northern District of Ohio, Fall 2020 Newsletter (November 2020)
- "Ethical Implications for Bankruptcy Related Judicial Estoppel," *Cleveland Metropolitan Bar Journal* (January 2020)
- "SCOTUS Term in Review and Fall Term Preview: An Uncertain Forecast," Equality Ohio Blog (August 2019)
- "High Court Opt's for Incremental Approach to LGBT Issues," *Law360* (July 2019)
- "Insights From 2017-2018 High Court Term and What's Ahead," *Law360* (December 2018)
- "Ohio's Alternative to the Contract-Specification Defense: Queen City Terminal and the OPLA 'Manufacturer'/'Supplier' Two-Step," OACTA Quarterly Review (Fall 2018)
- "Litigation Cropping Up as Losing Applicants Scrap for Handful of Medical Marijuana Cultivator Licenses in Ohio," American Bar Association, Business Law Section, *Business and Corporate Litigation Committee Newsletter* (Summer 2018)
- "Why the Customer Can't Always Be Right in Product Liability Litigation," *Westlaw Journal Medical Devices* (March 2018); *IADC Product Liability Committee Newsletter* (December 2017)
- "U.S. Supreme Court 2017 Year-in-Review: The Nine Again, and Upcoming Cases," Bloomberg Law, *The United States Law Week Case Alert & Legal News* (December 2017)
- "When Product Liability Claims Are Hidden From Bankruptcy," *Law360* (December 2017)
- "But the Court's Order Says There Is 'No Just Reason for Delay' ...," DRI's *Certworthy*, Vol. 18, Issue 1 (July 2017)
- "Frosting on the Cakes: Non-Discrimination Laws, First Amendment in the Mix at Supreme Court (*Masterpiece Cakeshop, Ltd. v. Colorado Civil Rights Commission*, No. 16-111)," Guest Series, Equality Ohio Blog
- "Emerging Lessons for Businesses from *Daimler AG v. Bauman*: New Limits to Jurisdictional Discovery, but State Registration Statutes Still an Obstacle," Bloomberg Law, *Corporate Law & Accountability Report* (January 2017)
- "The S-Words Mightier than the Pen: Signing Statements as Express Advocacy of Unlawful Action," 43 GONZ. L. REV. 461 (2008)

honors

- 40 Best LGBTQ+ Lawyers Under 40 - Class of 2020, The LGBT Bar
- Ohio Super Lawyers Rising Stars® (2021)

in the community

- Cleveland Metropolitan Bar Association
 - Unauthorized Practice of Law Committee
 - Chair (2020-2021)
 - Vice Chair (2019-2020)
 - Ethics & Professionalism Committee
- Federal Bar Association
- County of Cuyahoga, Commission on Human Rights (2021-2024)
- The William K. Thomas American Inn of Court (2019-present)
 - Executive Committee (2021-2022)
- The Hon. Harold A. Ackerman Fellowship Selection Committee
- The Ohio State University Moritz College of Law
 - Civil Rights & Constitutional Law Moot Court Teams, Coach (2013-present)
- The University of Akron School of Law
 - ABA National Appellate Advocacy Competition, Coach (2019, 2020)
 - Guest Justice, Final Round of American Moot Court Association Regional Undergraduate Moot Court Tournament (November 2018)
 - Mentorship Program
 - Adjunct Faculty, Appellate Advocacy (2013)
 - Moot Court Volunteer
- Equality Ohio, Volunteer Legal Analyst

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see Attached

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Human Rights Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

According to Chapter 206.13 of Cuyahoga County Code, "the Commission shall be composed of attorneys licensed to practice in Ohio." The candidate meets this requirement.

3. The specific term of office during which the candidate would serve;

3/1/2024-2/28/2026

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

5. For a new appointment: the name of the individual who the candidate would replace;

N/A

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

**Demar Sheffey
Amier Cobb-Bradley
Robin Mcgrady
Carol Beck
Kara Tatum- Johnson
Tammy Kennedy
Dolores Garcia
Carmen Scott
Tiffany Wright
Mark Mikhael
Natalia Steele
Chad Eggspuehler**

8. The candidate's city and county of residence;

Akron, Summit County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Cuyahoga County Human Rights Commission, The William K. Thomas American Inn of Court

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0116

| | |
|---|--|
| Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Turner | A Resolution confirming the County Executive’s reappointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 3/3/2027 and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, Ohio Revised Code Chapter 306 provides for the creation of Regional Transit Authority; and

WHEREAS, the Greater Cleveland Regional Transit Authority (“GCRTA”) Board of Trustees provides policy direction for the Regional Transit Authority and provides oversight of Agency management’s efforts to implement policy and run the day-to-day operations of the transit system; and

WHEREAS, the GCRTA Board of Trustees consists of ten members who are appointed by the City of Cleveland, Cuyahoga County Mayors and Managers Association and Cuyahoga County; and

WHEREAS, the members of the GCRTA Board of Trustees shall be appointed to serve a three (3) year term, and GCRTA has requested that all board member terms end March 3 of an applicable year; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending March 3, 2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending March 3, 2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____
_____, 20__



Chris Ronayne
Cuyahoga County Executive

March 22, 2024

Pernel Jones, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Greater Cleveland Regional Transit Authority Board of Trustees (RTA)

Dear President Jones,

Pursuant to Section 306 of the Ohio Revised Code and the 1974 joint County-City of Cleveland legislation enacting the RTA, I am pleased to nominate the following individual for reappointment to the RTA Board of Trustees:

- **Deidre McPherson**, Term ending on 03/3/2027
 - Reappointment

One of three County appointments must be a resident of the City of Cleveland. Board Member Stephan Love fulfills this requirement. There are 7 other candidates on file for this position. Trustees serve three-year terms until they resign or are replaced. There are no known conflicts of interest for which an advisory opinion has been requested. Board members are compensated \$4,800 annually.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
Cuyahoga County Executive

Deidre McPherson

Profile Entrepreneurial strategist, cultural producer, community advocate, and creative problem solver. Demonstrated achievements in audience development, community engagement, building strategic partnerships, and curating themed programs and events.

Experience **Chief Community Officer, Assembly for the Arts, Cleveland, OH | 2022-Present**

Lead efforts to improve equity and connections among arts nonprofits, individual creatives, and small business communities in Northeast Ohio. Plot Assembly's future as a catalyst to expand the pie of resources for our region's creative sector and increase the equity within the sector through programs, advocacy, and policy initiatives.

Founder + Chief Creative Officer, Deidre McPherson LLC | 2021-Present

Consulting practice focused on strategic thought partnership with arts & cultural organizations (large and small) on projects that directly impact historically disinvested, ineffectively served, or otherwise marginalized communities. Specialize in creating and managing projects that yield systemic practices that advance collective agency and equity, financial thriveability, and the amplification of diverse voices/stories. Services include consulting on community engagement methods, strategic communications, audience development, and impact-driven creative programming. Clients have included Karamu House, Cleveland International Film Festival, DANCE Cleveland, Studio West 117, and Saint Luke's Foundation.

Director of Artistic + Community Initiatives, FRONT International, Cleveland, OH | 2021-2022

Designed and implemented new initiatives to help this 3-month, city-wide art triennial connect more deeply with Northeast Ohio-based artists of color and connect with new audiences. Consulting on community engagement methods, strategic partnerships and communications, audience development, and creative programming. Artistic and community initiatives include a Block Party on Cleveland Public Square, the introduction of a 3-year fellowship for Black and Brown artists based in Northeast Ohio, a community forum and a series of bicycle tours to FRONT exhibition venues.

Director of Community Programs, Cleveland Museum of Art, Cleveland, OH | 2017-2021

Curated and organized 500+ individual public programs and events designed to increase the broad relevance of the museum and works on view. Program portfolio included exhibition and collection themed film screenings, panel discussions, lectures, performances (dance, music, poetry), celebratory exhibition openings, and large-scale community celebrations. Successfully produced programs that engaged new and existing audiences through collaborations/partnerships with institutions (educational, cultural, and civic) as well as individual creatives (poets, visual artists, dancers, musicians, actors, and thought leaders). Reimagined the museum's signature themed monthly after-hours dance party, MIX, resulting in increased event attendance, museum membership and revenue.

Curator of Public Programs, Museum of Contemporary Art Cleveland, Cleveland, OH | 2014-2017

Developed and executed a roster of strategic, relevant, mission-born programs that connected adult audiences to the museum, including exhibition opening night parties, an annual art book and zine fair, lectures and panel discussions, music concert series, film screenings and more. Stressing innovation, participation and interdisciplinary, these programs encouraged repeat attendance and sustained engagement. Worked collaboratively with the curatorial and education staff to create events and experiences that helped introduce new audiences to contemporary art. Identified and cultivated sustainable organizational partnerships that contributed resources, audience and value to the museum's programs.

Founding Director, Sistah Sinema Cleveland, Cleveland, OH | 2012-2017

Launched the Cleveland chapter and built an audience for an event that unites people around film and conversation about queer women of color (Black and Brown LGBTQ audiences). Wrote all outbound

Deidre McPherson

communications (social media content, press releases, and promotional materials). Generated sponsors and managed partnerships with organizations with a shared mission. Recruited, engaged, and coordinated volunteers. Moderated audience discussions. Selected speakers/panelists to share expertise on topics raised by films.

Marketing Manager, Council of Smaller Enterprises (COSE), Cleveland, OH | 2012-2014

Developed and executed business-to-business (B2B) marketing plans for programs and services (workers' comp, energy, events and health insurance) to achieve organizational goals. Collaborated with internal stakeholders and cross-functional teams to drive membership, product utilization, and event attendance.

Group Sales Manager, The Cleveland Orchestra, Cleveland, OH | 2011-2012

Developed and executed marketing plans and group sales strategies for all Cleveland Orchestra concert series, including Severance Hall, Fridays@7, Celebrity, Holiday Festival, Family, and Blossom Music Festival. Grew customer database resulting in a 15% revenue increase for the Celebrity Concert Series by deepening relationships with leaders of existing and underrepresented groups.

Marketing Manager, The Cleveland Orchestra, Cleveland, OH | 2008-2012

Developed and managed the execution of successful subscription and single ticket marketing campaigns (direct mail, email, online, print, and radio) for the Severance Hall Season. Developed new positioning, product features and price tiers for the Family Concert Series resulting in a sold out season for the first time in 6 years. Established the Student Ambassador Program(which still exists today) to increase engagement of college students resulting in increased enrollment and media coverage, an initiative that contributed to a \$20 million lead endowment gift from the Maltz Family Foundation to establish the Center for Future Audiences in 2010.

Assistant Brand Manager, Lansinoh Laboratories, Alexandria, VA | 2007-2008

Package design execution, financial analysis, budget tracking and competitive and market analysis. Managed the development, implementation and maintenance of the website strategy. Obtained legal and regulatory copy clearance for advertising, packaging and other promotional pieces.

Insurer Relations Assoc., Insurance Institute for Highway Safety, Arlington, VA | 2004-2007

Examined industry trends to identify product and service development opportunities. Utilized customer relationship database to analyze customer behavior, identify opportunities to cross- sell and measure the effectiveness of promotional campaigns.

Research Assistant, Insurance Institute for Highway Safety, Arlington, VA | 2002-2004

Researched the potential of in-vehicle technologies and handheld cell phones to distract drivers and presented findings to senior management. Monitored airbag fatality statistics to illustrate how advanced airbag systems and increased seat belt usage have contributed to a decline in airbag-related injuries. Conducted site visits to car dealerships to compare vehicle child restraint fixtures across different makes and models and determine whether auto manufacturers had exceeded federal mandates.

Account Planning Coordinator, Arnold Worldwide, Boston, MA | 2000-2001

Monitored societal and consumer trends for Talbots, McDonald's and Royal Caribbean to recommend marketing strategies to strengthen brand loyalty. Facilitated brainstorming sessions for Ocean Spray resulting in potential names for a new juice product. Moderated eight college student focus groups for Monster.com to discover methods for improving their online career resources.

Deidre McPherson

Skills Microsoft Office (Access, Excel, Outlook, PowerPoint and Word), social media platforms, web-based email marketing campaign management and analysis, and web-based content management platforms.

Education **Master of Business Administration, Marketing | 2008**
University of Maryland, College Park, MD

Bachelor of Science in Business Administration, Marketing | 2000
Minor Studies in Arts Management & Violin Performance
Miami University, Oxford, OH

Volunteer Experience

- Board Member, Cleveland VOTES | 2022 - Present
- Board Member, Sankofa Fine Art Plus | 2021 - Present
- Board Member, Equity & Inclusion Committee Co-Chair, Bike Cleveland | 2019 - Present
- Board Member, SPACES | 2014-2020
- Co-Chair, Visual Arts Committee, International Gay Games (Cleveland + Akron) | 2013-2014
- Violin Coach, El Sistema, Rainey Institute | 2012

Honors & Awards

- Transformative Arts Projects Fund Committee, City of Cleveland | 2023
- Awardee, The Satellite Fund/SPACES | 2022
- Juror, Velocity Fund, Philadelphia Contemporary | 2021
- Cycling Instructor Certification, League of American Bicyclists | 2020
- Juror, Cleveland Arts Prize Verge Fellowship Award | 2019
- Awardee, City of Cleveland LGBT Heritage Award in Arts & Culture | 2018
- Animating Museums Fellowship Winner, Andrew W. Mellon Foundation | 2017-2019
- Feature, Cleveland People Issue, Cleveland Scene Magazine | 2016
- Short Films Juror, Cleveland International Film Festival | 2015
- Most Interesting People List, Cleveland Magazine | 2014

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

N/A

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

The Greater Cleveland Regional Transit Authority Board of Trustees

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3 The specific term of office during which the candidate would serve;

Term Ending 03/3/2027

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

- 1. Deidre McPherson**
- 2. Annie Pease**
- 3. Demar Sheffey**
- 4. Emily Garr Pacetti**
- 5. Karen Gabriel Moss**
- 6. Laconya Witherspoon**
- 7. Maurice Wright Jr.**
- 8. Stephen Love**

- 2.8** The candidate's city and county of residence;

Cleveland Heights, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Bike Cleveland - Cleveland VOTES - Sankofa Fine Art Plus
- Cleveland Foundation Equity in the Arts Fund - Heights Bicycle Coalition -
GCRTA**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

N/A

2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

\$4,800 annually

2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0117

| | |
|---|---|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s appointment of Dr. Lauren Beene to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025 and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Dr. Lauren Beene to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Dr. Lauren Beene to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Dr. Lauren Beene**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 1)
 - Currently resides in University Heights (Cuyahoga County)
- **Nakeshia Nickerson**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 2)
 - Currently resides in Woodmere (Cuyahoga County)
- **Melanie Golembiewski**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 3)
 - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive

Lauren Cookingham Beene, MD

PROFESSIONAL SUMMARY:

As a dedicated Community Pediatrician, my core mission revolves around advocating for my patients both individually and within the community. I am deeply committed to ensuring that every child under my care receives unobstructed access to the highest standard of medical care. I believe in fostering lasting and trusted relationships with children and their families, understanding that such bonds are crucial in delivering personalized, effective, patient-centered healthcare.

EMPLOYMENT:

2019 – present General Pediatrician – *Suburban Pediatrics, Shaker Heights & Solon, OH*
2018 – present Pediatric Rapid Care Physician – *Univ. Hospitals Rainbow Babies & Children's Hospital, Cleveland, OH*

EDUCATION / TRAINING:

2018 – 2019 Chief Resident, Pediatrics, *Rainbow Babies & Children's Hospital, Cleveland, OH*
2015 – 2018 Pediatrics Residency, Advocacy Track, *Rainbow Babies & Children's Hospital, Cleveland, OH*
2010 – 2015 Medical Doctor, *Case Western Reserve University (CWRU) School of Medicine, Cleveland, OH*
2007 – 2010 Master of Science in Biology, Cellular Track, *Oakland University, Rochester, MI*
2003 – 2007 Bachelor of Arts in American Studies, Concentration in Law and Society, *Cornell University, Ithaca, NY*

LICENSURE: Sept. 2018 – present, Board Certified in Pediatrics

HONORS / AWARDS:

2023 Women Faculty CWRU SOM Gender Equity Award, *CWRU School of Medicine*
2023 Jane B. Sheats Community Impact Award, *presented by Ohio Senator Kent Smith, "For your strategy, skill and zeal to restore reproductive freedom in Ohio."*
2023 Cuyahoga Democratic Women's Caucus Honor for extraordinary work to ensure women have the right to their decisions about their bodies and their health.
2017 PL-2 Resident Teacher of the Year Award, *Rainbow Babies & Children's Hospital*
2016 Resident Research Award, Potential for Clinical Impact, *Rainbow Babies & Children's Hospital*
2015 Alpha Omega Alpha, *CWRU of Medicine*
2012 Knights Templar Eye Foundation Career-Starter Grant, *Cleveland Clinic Cole Eye Institute*
2012 Fight For Sight Summer Student Fellowship, *Cleveland Clinic Cole Eye Institute*
2011 Summer Genetics Scholars Award, *American College of Medical Genetics Foundation*
2011 – 2015 Donald R. James Scholarship Award for Medical Education, *Valley of Cleveland Foundation*
2009 Student Commencement Speaker, Fall Graduation Ceremony, *Oakland University*

LEADERSHIP EXPERIENCE / INSTITUTIONAL COMMITTEES:

2023 Executive Committee Member, *Ohio United for Reproductive Rights (OURR)*

OURR was the coalition of statewide reproductive health, rights, and justice organizations working to ensure Ohioans, not the government, have control over their own reproductive freedom. This campaign successfully passed Issue 1 in the Ohio constitution.

2022 – present Executive Director/Vice President and co-Founder, *Ohio Physicians for Reproductive Rights (OPRR)*

In my role as Executive Director and Co-Founder of OPRR, I spearheaded the movement to safeguard reproductive freedom in the Ohio constitution. As the leader of OPRR since its inception in 2022, I have dedicated my efforts towards advocacy, development, and organizational leadership, ensuring a lasting impact on reproductive healthcare rights in Ohio. My key achievements include:

- **Drafting Key Legislation:** *co-authored the amendment "The Right to Reproductive Freedom with Protections for Health and Safety."*
- **Building Strategic Coalitions:** *Formed and led Protect Choice Ohio, a broad coalition of community organizations, and secured endorsements from prominent medical societies statewide.*
- **Leading Signature Campaigns:** *Successfully oversaw a campaign that gathered over 710,000 signatures.*
- **Collaborative Fundraising Leadership:** *Worked together with our fundraising team in raising approximately \$7 million for the Issue 1 campaign.*
- **National and Governmental Liaison:** *Played a pivotal community-facing role, engaging with national media and government officials.*
- **Post-Issue 1 Legislation Strategy:** *Continuously advocating for reproductive healthcare access in Ohio.*
- [Click for my media coverage of my work with OPRR](#)

2022 – present Co-Founder, *Healthcare Workers for Reproductive Freedom (HWRF)*

As leader of HWRF, helped establish a nationwide network of medical professionals with shared mission to protect reproductive healthcare across the country.

2022 – present Board Member, *Early Childhood Enrichment Center, Shaker Heights, OH*

2021 – 2022 Rainbow Primary Care Institute Clinical Practice Guideline Committee, *Rainbow Babies & Children's*

2015 – 2018 Resident Advisory Council and Resident Form, *University Hospitals Cleveland*

2017 GME Annual Institutional Review Committee, *University Hospitals Cleveland*

2015 – 2018 Antibiotic Stewardship Initiative, *Rainbow Babies & Children's Hospital*

2014 – 2015 Leader of team-based learning group for 1st and 2nd year medical students, *CWRU School of Medicine*

2015 Student Review Committee for New Health Education Campus, *CWRU School of Medicine*

2011 – 2012 Ohio State Medical Association, Chapter Founder and Alternate Delegate, *CWRU School of Medicine*

2010 – 2012 Physicians for Social Responsibility, Chapter Co-Founder, *CWRU School of Medicine*

2004 – 2007 Voices Magazine, Founder and Editor-in-Chief, *Cornell University*

PEER REVIEWED PUBLICATIONS:

Beene, LC, Traboulsi EI, Seven I, Ford MR, Sinha Roy A, Butler RS, Dupps, WJ, “Corneal deformation response and ocular geometry: A new diagnostic strategy in Marfan syndrome.” *American Journal of Ophthalmology*. 2016 Jan;161:56-64.e1.

Beene LC, Xin B, Lukas C and Wang H, “Mutations in *ELANE* and *COH1 (VPS13B)* genes cause severe neutropenia in a patient with Cohen syndrome.” *Journal of Clinical & Cellular Immunology*. 2015 Dec;6:378.

Beene LC, Wang LW, Hubmacher D, Keene DR, Reinhardt DP, Annis DS, Mosher DF, Mecham RP, Traboulsi EI and Apte SS. “Non-selective assembly of fibrillin-1 and fibrillin-2 in the rodent ocular zonule and in cultured cells: Implications for Marfan syndrome.” *Investigative Ophthalmology & Visual Science*. 2013 Dec 23;54(13):8337-44.

Beene LC, Halluer J, Yoshinaga M, Hamdi M, and Liu Z, “Pentavalent Arsenate Transport by Zebrafish Phosphate Transporter NaPi-IIb1.” *Zebrafish*. 2011 Dec;8(3):125-31.

McDermott JR, Jiang X, Beene L, Rosen B, Liu Z, “Pentavalent methylated arsenicals are substrates of mammalian AQP9.” *BioMetals*. 2010 Feb;23(1):119-27.

Hamdi M, Sanchez M, Beene L, Liu Q, Landfear S, Rosen B, Liu Z, “Arsenic transport by zebrafish aquaglyceroporins.” *BMC Molecular Biology*. 2009 Nov 25;25;10:104.

Lauren Beene, MD

OTHER PUBLICATIONS:

Beene, L, Et. al., "Issue 1 will not remove parental consent for abortions. Here's how we know.," *The Columbus Dispatch*, 1 November 2023.

Beene, L, Et. al., "Ohio Pediatricians Support Reproductive Freedom with Protections for Health and Safety Amendment," *Ohio Pediatrics*, Fall 2023.

Beene, L, Et. al., "Another reason why Crain's got it wrong with DeWine endorsement," *Crain's Cleveland Business*, 7 November 2022.

Beene, L, Et. al. "Doctors Say Early Pregnancies Harm Girls." *Ms. Magazine*. 23 August 2022.

Beene, L, Et. al., "Ohio attorney general's further victimized 10-year-old girl," *The Columbus Dispatch*. 15 July 2022.

Beene L, Et. al., "Using Letters to the Editor to Advocate for Pediatric Issues." *Ohio Pediatrics: A Quarterly Newsmagazine of the Ohio Chapter of the American Academy of Pediatrics*. Fall 2016.

ACADEMIC PRESENTATIONS:

Schwartz Rounds, University Hospitals Rainbow Babies & Children's, Cleveland, OH 26 April 2022.

"Amish Around Us." Medical Genetics Grand Rounds. Department of Genetics and Center for Human Genetics, Case Western Reserve University School of Medicine, Cleveland, OH, 20 January 2017.

"The Eye in Marfan Syndrome." Medical Genetics Grand Rounds. Department of Genetics and Center for Human Genetics, Case Western Reserve University School of Medicine, Cleveland, OH, 14 March 2014.

"Fibrillin-2 is a component of the rodent ocular zonule." International Society for Genetic Eye Diseases & Retinoblastoma Annual Conference, Ghent, Belgium, 22 Aug. 2013.

ACADEMIC POSTERS:

Beene L, Bhakta H, Dell M, Desai A, Frank E. "Avoiding tunnel vision in the sexually active adolescent with labial ulcers." Pediatric Hospital Medicine Annual Conference. Nashville, TN. 22 July 2017.

Bhakta H, Beene L, Wyllie, Boutry M, Desai An Frank E. "Unusual presentation of Kawasaki Disease Resembling Retropharyngeal Abscess." Pediatric Hospital Medicine Annual Conference. Nashville, TN. 22 July 2017.

Kim E, Beene L, Azok J, Desai A, Kang E, Kim A, Li H, Stephans A. "A Retrospective Chart Review to Assess Factors Contributing to Inpatient Admission of Pediatric Patients with Skin and Soft Tissue Infections (SSTIs)." Pediatric Hospital Medicine Annual Conference. Chicago, IL. 31 July 2016.

Beene L, Wang L, Mecham R, Reinhardt D, Traboulsi E, Hubmacher D, Apte S. "Fibrillin-2 is a component of the rodent ocular zonule." Association for Research in Vision and Ophthalmology, Annual Meeting, Seattle, WA. 5 May 2013.

PROFESSIONAL AFFILIATIONS:

American Academy of Pediatrics
Ohio State Medical Association

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:
 1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:
 1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2025

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

University Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Ohio Physicians for Reproductive Rights, Early Childhood Enrichment Center (Shaker Heights)

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0118

| | |
|---|---|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Miller, Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s appointment of Nakeshia Nickerson to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025 and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Nakeshia Nickerson to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Nakeshia Nickerson to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Dr. Lauren Beene**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 1)
 - Currently resides in University Heights (Cuyahoga County)
- **Nakeshia Nickerson**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 2)
 - Currently resides in Woodmere (Cuyahoga County)
- **Melanie Golembiewski**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 3)
 - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Chris Ronayne
County Executive

Nakeshia Nickerson currently serves as the Vice-Chair of the Cuyahoga County Democratic Party and Council member of Woodmere Village, OH. She advances legislation increasing economic development and improving senior wellness, public health, and the Village's standing in the eastern suburbs. Within her first term, Councilwoman Nickerson was elected Council President and Chair of the Legislation Committee; served as member of the Safety, Finance and Infrastructure Committees; partnered with the National Guard and the Ohio Department of Health to bring a 3-day covid vaccination clinic to the Village; facilitated the appointment of 4 new council members to bring the Council back to 100% representation; facilitated the hiring of the new Village Treasurer; and closed out the Village's 2021 annual budget with the highest surplus in a decade. She has served as Vice President of The Northeast Ohio Young Black Democrats, member of the Cuyahoga Democratic Women's Caucus, Executive Board member of the Black Elected Democrats of Cuyahoga County and member of the Woodmere Village Master Plan Steering Committee.

For 15 years Ms. Nickerson was employed by the Cuyahoga Metropolitan Housing Authority (CMHA) in its Low-Income Public Housing and Section 8 Voucher Departments, and a member of the American Federation of State, County, and Municipal Employees (AFSCME) union. She worked as the liaison between Cuyahoga County and all other Housing Authorities / HUD departments across the United States, facilitating the safe change of residence for hundreds of families including those relocated under the federal Violence Against Women Act (VAWA).

A lifelong resident of Cuyahoga County, born and raised in Cleveland's Ward 1 neighborhood, Ms. Nickerson attended the Ohio State University with studies in Psychology and Japanese (culture & language), and Cleveland State University's Public Management Academy, "a comprehensive and nationally certified development program for state and local government leaders". Ms. Nickerson maintains membership on the Woodmere Village Safety and Legislation Committees, the Greater Cleveland YMCA Equity Committee, The Sumaira Foundation (Health Ambassador), the Warrensville Heights YMCA Advisory Board, the Chagrin Gateway Democratic Club, and the Executive and Central Committees of the Cuyahoga County Democratic Party.

She is the author of 2 children's books and curriculum based on Social-Emotional Learning (SEL), has crossed skydiving and jet-skiing off her bucket list, and is a proud daughter, twin, and an even prouder auntie of two Orange High School graduate nephews.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2026

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Woodmere, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

YMCA Equity Board, YMCA Advisory Board, Cuyahoga County Democratic Party

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

List of Commission Applicants

Najiah Abdul-Hakim

Charlene Adams

Michelle Allen

Airielle Banaszak

Carol Beck

Lauren Beene

Rebecca Blair

Yvette Bozman

Heather Brissett

Emily Campbell

Amier Cobb-Bradley

Dana Corraini

Andrew DeFratis

DaLisa Delk Cann

Jacqueline Easley

Oge Ezimakor

Christin Farmer

Ismael Flores

Tammy Fowler Whitson

Jeanne Gallagher

Monica Gerrek

Stephanie Gilliams

Oluwatosin Goje

Ruth Gray

Lisa Griffin

Melanie Golembiewski

Jerilyn Hagan

Leviah Hauer

Vanessa Hawkins

List of Commission Applicants

Sherry Howell

Ashley Johnson

Jae M Johnson

Tammy Jones

Tenille N. Kaus

Chavon Kee

Dana M. Langford

Jazmin Long

Krista Lumpkins-Howard

Renee Marie Makupson

Nicolette Martincic

Robin Mcgrady

Deonna Moore Taylor

Ellen Morales

Demeatrice Nance

Nakeshia Nickerson

Marie Yvette Obias-Muscatello, BSN, RN

Monica O'Neal

Sabrina Otis

Christine Robinson

Alexandria M. Ruden

Demar Sheffey

Marquesa D. Stephens

Brenda Stoller

Sheila D Sullivan

Maureen Sweeney

Kara Tatum- Johnson

Gelise Thomas

Kim Thomas

List of Commission Applicants

Shannon Walker

Kathy Wingo-Harris

Laconya Witherspoon

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0120

| | |
|---|--|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Miller, Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s appointment of Jazmin Long to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027 and declaring the necessity that this Resolution become immediately effective.</p> |
|---|--|

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Jazmin Long to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Jazmin Long to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Jazmin Long**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 7)
 - Currently resides in Cleveland (Cuyahoga County)
- **Heather Brissett**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland (Cuyahoga County)
- **Emily Campbell**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive



**BIRTHING BEAUTIFUL
COMMUNITIES**

**Jazmin Long
President and Chief Executive Officer**

Jazmin Long is a dedicated and passionate community leader with a proven track record of developing strategic relationships and driving community impact. As President/CEO of Birthing Beautiful Communities (BBC), Jazmin works to achieve positive birth outcomes for Black families despite the racial disparities in maternal and infant health in Cuyahoga and Summit Counties – which have had some of the worst infant mortality rates in the nation for more than a decade. Jazmin seeks to change that.

At BBC, Jazmin leads a team of nearly 50 Perinatal Support Doulas dedicated to transforming the lives of mothers through the perinatal period, labor/delivery, and into postpartum through culture, education, advocacy, support and engagement. Jazmin has been instrumental in developing partnerships and programs to reduce the stresses caused by problems with employment, housing and education.

As NEO's only Black Doula agency, BBC currently offers life-changing and life-saving support to more than 700 families. Under Jazmin's leadership, BBC has secured more than \$15M in funding; partnered with three Managed Care Organizations to provide reimbursement for doula services; expanded into Summit County; and embarked upon a campaign to build what will soon be Ohio's only Black-owned free-standing birth center.

Jazmin is President of the Board of Trustees at Near West Theatre, serves on the executive committee of First Year Cleveland and was appointed to the health task force by Mayor Justin Bibb's Transition Team. She was recognized by Cleveland NAACP as a Rising Leader and Radio One Cleveland as a 2022 Future History Maker.

She was a member of Cleveland Leadership Center's Campus Cleveland Program (2013) and the Advanced Leadership Institute (2018). She is a frequent speaker on birth justice and women's rights and has led a keynote at the City Club about the state of women's reproductive rights.

Jazmin earned Master's Degrees in Social Administration and Nonprofit Management from Case Western Reserve University's Mandel School of Applied Social Sciences. She also is a graduate of Connecticut College. She recently became an adjunct professor at Case Western Reserve University.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

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1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Cleveland, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Near West Theatre Board of Directors, Assembly for the Arts Action, Planned Parenthood, African American Philanthropy Committee

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment:

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0121

| | |
|---|---|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Miller, Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s appointment of Heather Brissett to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027 and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Heather Brissett to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Heather Brissett to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

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March 19, 2024

Pernel Jones, Jr., President
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2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

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- **Jazmin Long**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 7)
 - Currently resides in Cleveland (Cuyahoga County)
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 - Currently resides in Cleveland (Cuyahoga County)
- **Emily Campbell**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive



HEATHER BRISSETT

VICE PRESIDENT OF COMMUNITY WELLNESS
CHIEF PROGRAM OFFICER
MURTIS TAYLOR HUMAN SERVICES SYSTEM

Heather Brissett is a seasoned and dynamic professional dedicated to community wellness and social services. As the Vice President of Community Wellness and Chief Program Officer at Murtis Taylor Human Services System, she leads initiatives to improve the lives of marginalized individuals and communities. With a background in social work and non-profit administration, Mrs. Brissett holds a Master's in Non-Profit Administration, a master's in social work, and a Bachelor of Arts in Social Work, all from Cleveland State University. She is a licensed Social Worker and has been with Murtis Taylor Human Services System since November 2000. Known for her strategic development skills, Mrs. Brissett turns visions into reality by identifying opportunities and integrating them cohesively. Her approach fosters innovative thinking and consistently yields positive results.

An inspirational leader, Mrs. Brissett narrates compelling stories grounded in program outcomes to drive action and secure additional funding. She is respected for her decision-making acumen and adeptness in establishing strategic partnerships and governance boundaries. Beyond her role at Murtis Taylor Human Services System, Mrs. Brissett served on numerous committees and boards, including Better Future Facilitators, Connections Health and Wellness, ORCA House, Inc., Building and Unifying Community Services, Mt. Pleasant Arts, Culture, and Entertainment District Advisory Board, Southeast Executive Roundtable Committee, and Journey Center, Ujima Project Advisory Board.

In addition to her leadership roles, Mrs. Brissett is currently an adjunct professor at Case Western University and has previously served in similar capacities at Cleveland State University and University of Akron. She is also a member of Leadership Cleveland, Class of 2019. Through her diverse roles, Mrs. Brissett continues to make a significant impact on her community, empowering individuals to reach their fullest potential and lead balanced lives.

A handwritten signature in cursive script that reads "Heather Brissett".

BOARD EXPERIENCE

Signature Health, INC
Board Vice President

**Cuyahoga Community College,
Ohio Options, Advisory Board**
Member at Large

**The Greater Cleveland Food Bank
Partnerships and Services Committee**
Member at Large

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

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1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Cleveland, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Signature Health, Cuyahoga Community College Ohio Options Advisory Committee, Greater Cleveland Foodbank Partnerships and Client Services Advisory Committee, Millcreek Homeowners Association

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

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County Council of Cuyahoga County, Ohio

Resolution No. R2024-0122

| | |
|---|---|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Miller, Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s appointment of Emily Campbell to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027 and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Emily Campbell to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Emily Campbell to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Jazmin Long**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 7)
 - Currently resides in Cleveland (Cuyahoga County)
- **Heather Brissett**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland (Cuyahoga County)
- **Emily Campbell**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

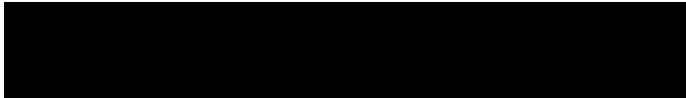
Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive

EMILY CAMPBELL



SUMMARY

Results-oriented nonprofit executive driving organizational growth and influencing systems change. Known for a collaborative, empowering approach to leadership and ability to simultaneously manage highly effective teams while personally producing top-quality content. Sought-after expert exceptional at identifying community needs and gaps and presenting complex data in a clear and actionable manner. Deeply embedded in the health and social service landscape of greater Cleveland as a trusted advisor for partners in government, philanthropy, and the nonprofit community.

RELEVANT EXPERIENCE

The Center for Community Solutions, Cleveland, Ohio **2007 – present**

- Provides strategic and operational leadership for a non-partisan, nonprofit think tank.
- Builds and sustains relationships at multiple levels with varied constituencies. Cultivates contacts with major funders, public officials, and community leaders.
- Repeatedly recognized for top performance by being promoted and selected for priority projects.

President & Chief Executive Officer

(December 2023 – present)

Chief Operating Officer

(May 2022 – November 2023)

- Responsible for all research, policy, and administrative operations, comprising an annual budget of more than \$4.5 million and 22 FTEs. Cultivates a high-performing, mission-driven team of experts. Develops and manages budgets, identifies revenue targets and leads fundraising efforts to support core competency work.
- Directs high-profile initiatives and complex projects involving diverse stakeholders, deepening understanding of community conditions, and influencing key decision makers.
- Regularly collaborates with Board of Directors and other senior leaders and monitors resources and staff required to accomplish organizational goals and objectives, ensuring they are well-aligned with mission and priorities.

Associate Director

(April 2015 – April 2022)

Williamson Family Fellow for Applied Research

(April 2012 – April 2022)

- Directed applied research work and team. Redefined analytical core competency by initiating the use of fact sheets and expanding the audience for Community Solutions' demographic and socioeconomic research to more Northeast Ohio communities.
- Grew consulting practice from minimal budget impact to over \$500,000 in earned revenue annually by defining offerings, cultivating relationships, developing teams, and producing top-quality content.
- Recognized expert on use of data from numerous sources to inform policy makers and local leaders. Cited in newspapers across Ohio and appeared on local and national television and radio. Built credibility as a thought leader on issues related to poverty and the benefit cliff.
- Led several large needs assessment and strategic planning processes for public and private entities, including health systems, multisector initiatives, government agencies and nonprofit social service providers.

**RELEVANT
EXPERIENCE**
(CONTINUED)

The Center for Community Solutions *(continued)* **2007 – present**
Fellow, Public Policy (June 2010 – April 2012)
Policy & Planning Associate (January 2009 – June 2010)
Policy & Planning Assistant (May 2007 – December 2008)

- Advocated with local, state, and federal officials to enact legislative and regulatory change.
- Researched and analyzed policy and data issues and communicated complex health and social policy issues from preparation of detailed analytical reports to presentation of broad ideas via PowerPoint and through social media.
- Developed and delivered trainings for non-profit professionals and community leaders on varied topics such as obtaining government funding, policy and budget processes, and advocacy. These sessions were consistently well-attended and among Community Solutions' top-rated events.
- Coordinated the work of Cuyahoga County's Health and Human Service Transition Advisory Group during transition to charter form of government and authored the committee's final recommendations.

Domestic Outreach Center, Finleyville, Pennsylvania **2006 - 2007**
Grant Consultant
 Developed a comprehensive plan to expand this small domestic violence nonprofit organization's programming and geographic reach. Identified funding opportunities, prepared grant applications, and obtained grant funding for the first time in the organization's history.

U.S. House of Representatives, Tim Murphy's Office, Pittsburgh, PA **2003 - 2006**
Special Projects Coordinator & District Scheduler/Office Manager

- Assessed constituent opinion, met with lobbyists and advocates, and gathered information from policy think tanks in order to advise the Congressman on a wide variety of issues.
- Prepared briefing materials and effectively managed the Congressman's time by processing and prioritizing all meeting requests and invitations.
- Assisted local governments, private businesses, and nonprofit organizations who obtained millions of dollars in federal grants and earmarks.

EDUCATION

| | | |
|---|----------|-------------|
| Management Certificate | | 2014 |
| Weatherhead School of Management, Case Western Reserve University | | |
| Master of Arts, Political Science | | 2002 |
| Case Western Reserve University | GPA: 4.0 | |
| Bachelor of Arts, Economics, International Studies | | 2002 |
| Case Western Reserve University | GPA: 3.8 | |

COMMUNITY

The Literacy Cooperative of Greater Cleveland, *Immediate Past Chair, Board of Directors*
 Funders Collaborative on COVID Recovery, *Nonprofit Resiliency Work Group Member*
 Cleveland Social Determinants of Health Innovation Hub, *Advisory Council Member*
 Greater Cleveland Food Bank, *Board of Directors Measurement Committee Member*
 Cleveland Leadership Center, Bridge Builders, *Class of 2019*
 Crain's Cleveland Business, *40 Business Leaders Under 40, 2018*
 Say Yes to Education, *Post-Secondary Systems Committee Member*
 Health Policy Institute of Ohio, *Health Measurement Initiative Advisory Committee*
 Greater Cleveland Professional 20/30 Club, *Northeast Ohio's Movers & Shakers, 2013*
 Cuyahoga County Health and Human Service Levy Campaigns, *Volunteer*
 National History Day Cleveland Regional Competition, *Judge*

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Cleveland Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Literacy Cooperative of Cleveland Measurement Committee, Greater Cleveland Food Bank

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0123

| | |
|---|---|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Miller, Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s appointment of Tenille Kaus to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026 and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Tenille Kaus to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Tenille Kaus to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Tenille Kaus**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 4)
 - Currently resides in Shaker Heights (Cuyahoga County)
- **Jasmin Santana**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 5)
 - Currently resides in Cleveland (Cuyahoga County)
- **Kim Thomas**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 6)
 - Currently resides in Richmond Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive

Tenille N. Kaus, Esq.

Executive Level DEIB Professional • Labor Relations • Employee Relations • HR Compliance • Trainer

Professional Experience:

The Legal Aid Society of Cleveland, Cleveland OH, October 2022 - Present

Director of Diversity, Equity, Inclusion, and Advancement (Executive Level)

- Leads the implementation of Legal Aid's DEI Plan as well as the ongoing development of an organizational wide vision and goal setting for diversity, equity, and inclusion as well as professional advancement of all staff.
- Identifies all areas of organizational growth with respect to DEIA and collaboratively promotes new methods of operation to address these growth areas.
- Supports Legal Aid's executive team, managers, staff, and internal groups/committees to build inclusive and respectful cultures, leveraging the diversity of teams to ensure creativity, innovation, productivity, excellent service to clients and highly satisfactory work environments.

Grant Writing Consultant, Northeast OH, May 2022 – October 2022

Consultant

- Coordinated and processed grant applications from concept to submission. Organized, compiled, and analyzed data related to proposed projects; composed and edited proposals; drafted letters of inquiry, support, agreement, and commitment.
- Coordinated grant evaluation and other outcome metrics as needed for specific grants.
- Led ongoing grant prospect research that included - actively researching, analyzing, and identifying funding opportunities.
- Oversaw and maintained an accurate and current record of all grants deliverables through a grants calendar and tracking system.

Cleveland Metropolitan School District, Cleveland OH, January 2020 – April 2022

Director, Labor Relations

- Acted as a hearing officer for the District and investigated employee grievances, disciplinary actions, and recommended solutions to problems or disputes.
- Served as the designated hearing officer during the grievance process.
- Assisted with collective bargaining agreement negotiations.
- Assisted in establishing strategic direction and plan for labor relations philosophy and activities.
- Prepared correspondence related to labor relations activities, such as grievance responses, ULPs, etc.
- Prepared and conducted training sessions related to labor relations policies, grievance and arbitration procedures and changes to the collective bargaining agreements, as appropriate.

County of Summit, Ohio, Akron OH, January 2015 – January 2020

Training Administrator and EEO Compliance Officer, Executive/Human Resources, Equivalent to Director Level

- Compiled and submitted EEO-4 and EEOP reports bi-annually, including reviewing hiring trends, developing recruitment strategies, and implementing best practices in recruitment, selection and staffing.
- Conducted training programs, meetings, seminars and workshops on various laws and policies and procedures including recruitment and retention, diversity and inclusion, performance management, safety, employee relations and supervisor training.
- Directed and coordinated outside training programs and oversees the on-boarding of new employees.

- Assisted with the implementation of a HRIS system, which includes hiring, on-boarding and performance management to ensure legal compliance, applicant engagement and employee engagement with an emphasis placed on DEI.
- Developed and performed training to maintain compliance and education on DEI, safety, federal and state requirements (e.g., sexual harassment, ethics, substance abuse, EEO/OCRC).
- Administered, evaluated, developed, interpreted, investigated and enforced all county compliance with Equal Employment Opportunity Commission and Ohio Civil Rights Commission regulations.
- Advised appointing authorities, directors, administrators and management staff on labor relations matters and EEO/OCRC policies/procedures.
- Directly supervised employees with a strong emphasis on Servant Leadership.
- Worked with Appointing Authorities, Directors and other Administrative staff to provide technical assistance and support with training and workplace intervention/mediation.
- Prepared and presented information to County Council and other elected officials.
- Developed and maintained relationships with community partners and government officials.

Summa Health System, Akron OH, December 2011 – January 2015

Affirmative Action Coordinator, Human Resources

- Developed, implemented and monitored an effective and compliant affirmative action program and recruitment strategies resulting in a diverse workforce for multiple locations totaling over 10,000 employees, which included a full compliance federal audit.
- Developed community partnerships increasing minority and veteran applicants to enhance recruiting, retention and community relation efforts.
- Developed tactics, recruitment metrics, and a strategic plan and provided direction for diversity and inclusion programs and strategies, including a Workforce Development Plan, Diversity Talent Management Plan and Mentoring Program.
- Developed, evaluated and conducted analysis on affirmative action programs and diversity related initiatives to measure effectiveness and reported recommendations, identifying areas key concerns.
- Developed and led training sessions across campuses relating to EEO/AA and diversity matters and assist with surveys documenting the results of trainings.
- Served as a resource for employment and corporate diversity initiatives including interpreting federal and state laws and regulations concerning EEO, affirmative action and employment policies and procedures, including providing annual reports to Senior Leadership and Councils and completing EEO-1 reports.

Case Western Reserve University, Cleveland OH, January 2010 – December 2011

Manager of Faculty Diversity and Development, Office of Inclusion, Diversity and Equal Opportunity

- Principle responsibilities included reviewing and assessing the results of the recruitment and retention of faculty to ensure continued compliance with the affirmative action program, including developing training.
- Oversaw, analyzed and implemented the narrative portion and faculty data collection of the university-wide affirmative action program including compensation analysis.
- Developed and led a university-wide, yearlong program recognized by Insight Into Diversity for staff and faculty allowing them to interact while facilitating their conversations.
- Assisted in drafting the strategic plan for the Office of Inclusion, Diversity and Equal Opportunity.
- Created and maintained a website and developed a marketing plan including creating marketing materials.

Northeast Ohio Medical University (NEOMED), Rootstown OH, August 2006 – January 2010

Assistant Director, Diversity and Student Affairs

- Implemented Title IX compliance and provided training for students, faculty and staff.

- Principle responsibilities included supporting all Institutional efforts for recruiting, enrolling, retaining and graduating a qualified diverse student body through community engagement, partnerships and personal development plans.
- Advised on issues of Institution climate, including development of a cultural center and prayer room.
- Developed and executed service-learning and engaged scholarship programs to advance the Institution's diversity and inclusion initiative, including cultural competence and multicultural programming.
- Developed and led a strategic plan for increasing and graduating qualified underrepresented students and supported the Institutional Diversity Council.
- Developed, implemented and led a Safe Zone Program for students, faculty and staff.

Legal Associate/Associate Legal Counsel (Promotion), Office of the General Counsel

- Reviewed and provided advice on EEO and sexual harassment investigations and appeals.
- Assisted with investigation plans and the execution of investigations relating to discrimination and Title IX sexual misconduct matters.
- Drafted Institutional Policies and Procedures including, but not limited to, Family Medical Leave Act (FMLA), Equal Employment Opportunity/Affirmative Action, Sexual Harassment and Conflict of Interest.

Interim Assistant Director, Diversity and Multicultural Affairs

- Provided overall leadership and administration to the Office of Diversity and Multicultural Affairs in the absence of the Director including the supervision of staff and budget management.
- Drafted the Institution's Statement on Diversity as it relates to the recruitment, retention and use of race-based scholarships in order to recruit and retain underrepresented faculty, staff and students.
- Committee memberships included Employee Search and Institutional Effectiveness Committees.
- Developed and executed diversity and inclusion programming including Black History Month, Women's History Month, Asian Pacific American Heritage Month and LGBT Month.
- Established goals, objectives and strategies within a strategic plan for the Institution as well as individual departments and developed and led programs and services to accomplish the strategic plan(s) in areas of underachievement.

Weltman, Weinberg, & Reis Co., L.P.A., Cleveland OH, August 2005 – August 2006

Associate Attorney, Bankruptcy

Education:

The University of Akron School of Law, Akron, OH

Juris Doctor, May 2005 Class Rank: Top 33% Cum Laude GPA: 3.20

University of Pittsburgh, Pittsburgh, PA

Major: Bachelor of Arts in Social Work, April 2002 Summa Cum Laude GPA: 3.88

Select Leadership/Volunteer Roles:

- Shaker Heights Library Board of Trustees (2022 – Present) - Subcommittee Diversity, Equity and Inclusion
- Say Yes to Education Cleveland Mentor (2021-Present)
- The Legal Aid Society of Cleveland, Volunteer, Economic Justice Practice Group (Summer 2022)
- Girl Scouts of North East Ohio Troop Leader (2019 – 2022)

Select License Information, Awards, Continuing Education and Professional Associations:

- Member State Bar of Ohio, Admitted to practice in the Northern District of Ohio
- Kaleidoscope Magazine 40/40 Club (Class of 2013)
- LeadDIVERSITY, The Diversity Center of Northeast Ohio (Class of 2010)

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2026

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Shaker Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Shaker Heights Library Board

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0125

| | |
|---|---|
| <p>Sponsored by: County Executive Ronayne</p> <p>Co-sponsored by: Councilmembers Miller, Conwell and Turner</p> | <p>A Resolution confirming the County Executive’s appointment of The Honorable Mayor Kim Thomas to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026 and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated The Honorable Mayor Kim Thomas to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of The Honorable Mayor Kim Thomas to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 2, 2024

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Tenille Kaus**, 2-year term (5/1/2024 – 4/30/2026)
 - Initial appointment (Seat 4)
 - Currently resides in Shaker Heights (Cuyahoga County)
- **Jasmin Santana**, 2-year term (5/1/2024 – 4/30/2026)
 - Initial appointment (Seat 5)
 - Currently resides in Cleveland (Cuyahoga County)
- **Kim Thomas**, 2-year term (5/1/2024 – 4/30/2026)
 - Initial appointment (Seat 6)
 - Currently resides in Richmond Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

Kim Thomas



Ms. Thomas is the Mayor and Safety Director of Richmond Heights, Ohio. Before being elected mayor, Ms. Thomas was a councilwoman and served on the finance, audit, safety, planning, and zoning committees.

Ms. Thomas graduated from South High School and attended Cuyahoga Community College. She is a graduate of the 2009 Emerging Entrepreneurs class of Baldwin Wallace, founded by the President's Council Business Chamber, comprised of the most prominent African American-owned and operated businesses in Greater Cleveland. Ms. Thomas began her career as a stylist and later became a national educator for John Paul Mitchell Systems, overseeing chain accounts. In her role, she was responsible for helping to increase revenue through marketing and sales. She has been a small business owner for over 30 years.

Ms. Thomas is very active in community service. Three Ohio governors have appointed her to serve on the Ohio State Board of Cosmetology. She was first appointed in 2008 by Governor Ted Strickland and served three years. She was later appointed in 2018 by Governor John R. Kasich to fill a two-year vacancy on the Ohio State Board of Cosmetology and Barber Board, and in 2021, Ms. Thomas was reappointed by Governor Mike DeWine to serve on the board. She is the vice chair of the board.

Ms. Thomas also serves on the Cleveland/Cuyahoga County Workforce Development Board and chairs the youth committee. She was appointed by Mayor Frank Jackson in 2017 and was reappointed in 2023 to the board by Mayor Justin Bibb.

Providing services and resources for seniors and adults with disabilities is near to Ms. Thomas; she was appointed 2020 to the Cuyahoga County Senior and Adult Services Advisory Board by Armond Budish. She was reappointed in 2024 by County Executive Chris Ronayne, where she serves as vice chair of the Education Resource Development Committee.

In 2023, Ms. Thomas was elected vice president of the sewer district's Suburban Council of Governments. She represents 61 suburban communities that provide the Northeast Ohio Regional Sewer District's customers with valuable resources. Ms. Thomas was reappointed in 2024 to the board.

She is a member of the U.S. Conferences of Mayors, the Cuyahoga County Mayors and Managers Association, and the African American Mayors Association.

In 2024, Ms. Thomas was awarded the Precious Ruby Award by the Northeast Ohio Black Health Coalition for her active leadership role in the community. She spends her extra time advocating for women to ensure they have a voice in all levels of government.

Ms. Thomas prides herself on being of immigrant ancestry. Her grandfather, John Williams, was born in Trinidad and migrated to the United States, and he started a small business.

Ms. Thomas firmly believes that "if you change how, you look at things, things will change."

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2026

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Richmond Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Ohio State Board of Cosmetology and Barber Board, Ohio Democratic Party Senior Executive Committee, Cuyahoga County Workforce Development Board, Cuyahoga County Democratic Party, Cuyahoga County Advisory Council on Senior and Adult Services

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0128

| | |
|---|---|
| <p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services</p> <p>Co-sponsored by: Councilmembers Conwell, Stephens, Turner, Sweeney and Miller</p> | <p>A Resolution making awards on RQ13809 for a Master Agreement with various providers in the total amount not-to-exceed \$1,444,625.00 for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master contract and agreement and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services recommends awards on RQ13809 for a Master contract with various providers in the total amount not-to-exceed \$1,444,625.00 for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025 as follows:

Agreement:

- a) Agreement No. 4278 with The MetroHealth System in the amount not-to-exceed \$77,875.00 for the Boot Camp for New Dads program.

Contracts:

- b) Contract No. 4269 with Career Development and Placement Strategies, Inc. in the amount not-to-exceed \$180,000.00 for the Rising Above program.
- c) Contract No. 4267 with The Children’s Museum of Cleveland in the amount not-to-exceed \$58,000.00 for the Dads Count program.

- d) Contract No. 4265 with Circle Health Services dba The Centers in the amount not-to-exceed \$145,250.00 for the Father's and Families Together program.
- e) Contract No. 4270 with JDC Advertising in the amount not-to-exceed \$127,500.00 for a Public Awareness Campaign.
- f) Contract No. 4172 with Journey Center for Safety and Healing in the amount not-to-exceed \$209,750.00 for the Safe and Sound Visitation Center.
- g) Contract No. 4279 with Murtis Taylor Human Services System in the amount not-to-exceed \$108,000.00 for the Murtis Taylor Fatherhood program.
- h) Contract No. 4274 with Nueva Luz Urban Resource Center in the amount not-to-exceed \$80,000.00 for the Fathers in the Ring program.
- i) Contract No. 4271 with Passages Connecting Fathers and Families, Inc. in the amount not-to-exceed \$180,000.00 for the Family Resilience program.
- j) Contract No. 4273 with Towards Employment, Incorporated in the amount not-to-exceed \$180,000.00 for the Fatherhood Career Pathway program.
- k) Contract No. 4275 with University Settlement Slavic Village, LLC in the amount not-to-exceed \$98,250.00 for the Healthy Fathering program.

WHEREAS, the goals of the Fatherhood Initiative are to: (1) promote public awareness of the importance of the role of a father, (2) provide access to public services to young men and fathers in order to educate them about fatherhood and responsibilities of being a father, and (3) fund fatherhood related programs at the county level; and

WHEREAS, the project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ13809 for a Master contract with various providers in the total amount not-to-exceed \$1,444,625.00 for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025 as follows:

Agreement:

- a) Agreement No. 4278 with The MetroHealth System in the amount not-to-exceed \$77,875.00 for the Boot Camp for New Dads program.

Contracts:

- b) Contract No. 4269 with Career Development and Placement Strategies, Inc. in the amount not-to-exceed \$180,000.00 for the Rising Above program.
- c) Contract No. 4267 with The Children's Museum of Cleveland in the amount not-to-exceed \$58,000.00 for the Dads Count program.
- d) Contract No. 4265 with Circle Health Services dba The Centers in the amount not-to-exceed \$145,250.00 for the Fathers and Families Together program.
- e) Contract No. 4270 with JDC Advertising in the amount not-to-exceed \$127,500.00 for a Public Awareness Campaign.
- f) Contract No. 4172 with Journey Center for Safety and Healing in the amount not-to-exceed \$209,750.00 for the Safe and Sound Visitation Center.
- g) Contract No. 4279 with Murtis Taylor Human Services System in the amount not-to-exceed \$108,000.00 for the Murtis Taylor Fatherhood program.
- h) Contract No. 4274 with Nueva Luz Urban Resource Center in the amount not-to-exceed \$80,000.00 for the Fathers in the Ring program.
- i) Contract No. 4271 with Passages Connecting Fathers and Families, Inc. in the amount not-to-exceed \$180,000.00 for the Family Resiliency program.
- j) Contract No. 4273 with Towards Employment, Incorporated in the amount not-to-exceed \$180,000.00 for the Fatherhood Career Pathway program.
- k) Contract No. 4275 with University Settlement Slavic Village, LLC in the amount not-to-exceed \$98,250.00 for the Healthy Fathering program.

SECTION 2. That the County Executive is authorized to execute the Master contract and agreements and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: April 3, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

| | |
|----------------------------------|---|
| Title | RQ#13809 – 2024 – Multiple Vendors – RFP Master Agreement – Services for Custodial and Non-Custodial Fathers and Their Children in Cuyahoga County |
| Department or Agency Name | Cuyahoga County Fatherhood Initiative |
| Requested Action | <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify): |

| Original (O)/ Amendme nt (A-#) | Contract No. (If PO, list PO#) | Vendor Name | Time Period | Amount | Date BOC Approved/ Council’s Journal Date | Approval No. |
|---------------------------------|--|------------------|---------------------|----------------|---|--------------|
| O | 4265, 4269, 4267, 4270, 4272, 4278, 4279, 4274, 4271, 4273, 4275 | Multiple Vendors | 4/1/2024-12/31/2025 | \$1,444,625.00 | Pending | Pending |

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

Cuyahoga County Fatherhood Initiative is requesting approval of a Master Agreement with **multiple vendors** to provide educational services related to **Services for Custodial and Non-Custodial Fathers and Their Children in Cuyahoga County** in the amount of **\$1,444,625.00** for the time period of **4/1/2024 – 12/31/2025**.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

- Improve the ability of men to co-parent.
- Increase the quality and quantity of father-child interactions.
- Improve the personal coping skills and lifestyle choices of fathers.
- Strengthen relationships between parenting partners.
- Increase occupational skill training for program participants.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

| | |
|--|---|
| Vendor Name and address: Career Development and Placement Strategies 3631 Perkins Avenue, Suite 3C Cleveland, Ohio 44114 | Owner, executive director, other (specify): Maurice Stevens, Executive Director |
| Vendor Council District: 07 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |

| | |
|---|---|
| Vendor Name and address: The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44115 | Owner, executive director, other (specify): Eric Morse, CEO |
| Vendor Council District: 07 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: The Children’s Museum of Cleveland 3813 Euclid Avenue Cleveland, Ohio 44115 | Owner, executive director, other (specify): Maria Campanelli, Executive Director |
| Vendor Council District: 07 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: JDC Advertising 20245 Glen Russ Lane Euclid, OH 44117 | Owner, executive director, other (specify): Joseph C. Hewitt, Owner |
| Vendor Council District: 11 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing 2806 Payne Ave Cleveland, Ohio 44114 | Owner, executive director, other (specify): Robin D. Johnson, Interim Chief Executive Officer |
| Vendor Council District: 07 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: MetroHealth System 2500 MetroHealth Drive Cleveland, OH 44109 | Owner, executive director, other (specify): Dr. Airica Steed, CEO |
| Vendor Council District: 03 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: Murtis Taylor Human Services System 13422 Kinsman Road | Owner, executive director, other (specify): Lovell J. Custard, CEO |

| | |
|--|---|
| Cleveland, Ohio 44120 | |
| Vendor Council District: 09 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: Nueva Luz Urban Resource Center 6600 Detroit Avenue Cleveland, Ohio 44102 | Owner, executive director, other (specify): Max Rodas, CEO/Executive Director |
| Vendor Council District: 15 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: Passages Connecting Fathers and Sons 4600 Carnegie Avenue Cleveland, Ohio 44103 | Owner, executive director, other (specify): Dr. Brian Moore, CEO |
| Vendor Council District: 08 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: Towards Employment, Inc 3301 St. Clair Avenue Cleveland, Ohio 44114 | Owner, executive director, other (specify): Jill Rizika, Executive Director |
| Vendor Council District: 07 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |
| Vendor Name and address: University Settlement 4800 Broadway Avenue Cleveland, OH 44127 | Owner, executive director, other (specify): Kelly McConnell, Development Director |
| Vendor Council District: 08 | Project Council District: Countywide |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Countywide |

| | |
|--|--|
| COMPETITIVE PROCUREMENT | NON-COMPETITIVE PROCUREMENT |
| RQ # <i>if applicable</i> RQ13809 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 1/12/2024 | Provide a short summary for not using competitive bid process. *See Justification for additional information. |
| The total value of the solicitation: \$1,444,625.00 | <input type="checkbox"/> Exemption |
| Number of Solicitations (sent/received) / | <input type="checkbox"/> State Contract, list STS number and expiration date |

| | |
|---|--|
| There were 13 proposals pulled from OPD, 13 proposals submitted for review, 11 proposals approved | <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date |
| Participation/Goals (%): () DBE (4%) SBE (2%) MBE (4%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). |
| Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A | <input type="checkbox"/> Government Purchase |
| | <input type="checkbox"/> Alternative Procurement Process |
| How did pricing compare among bids received? N/A | <input type="checkbox"/> Contract Amendment (list original procurement) |
| | <input type="checkbox"/> Other Procurement Method, please describe: |

| | |
|---|--|
| Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below: | |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A | If item is not on IT Standard List state date of TAC approval: N/A |
| Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. N/A | |
| Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A | |
| Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A | |

| |
|--|
| FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 100% by HHS Levy Dollars |
| Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): |
| Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

| | |
|---|---|
| Provide status of project. | |
| <input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase | Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission |
| Timeline: | |
| Project/Procurement Start Date (date your team started working on this item): | |
| Date documents were requested from vendor: | |
| Date of insurance approval from risk manager: | |
| Date Department of Law approved Contract: | |
| Date item was entered and released in Infor: | |
| Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: | |

If late, have services begun? No Yes (if yes, please explain)

Have payments be made? No Yes (if yes, please explain)

HISTORY (see instructions):

O R2021-0121 5/11/2021

A-1 R2023-0090 4/11/2023

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|--|----------|
| Infor/Lawson RQ#: | RQ 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | 5057 |
| CM Contract# | 4269 |

| | | |
|--|----------------------------|---------------------------|
| Career Development and Placement Strategies, Inc. | Department initials | Clerk of the Board |
| Briefing Memo | DA | X EB |

| | | |
|--|-----|-------------|
| Late Submittal Required: | Yes | No X |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|-------------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No X |
|---|------------------------------|-------------|

| FULL AND OPEN COMPETITION | | | | |
|---|-------------|---------------|----------------------------|-------------------|
| Formal RFP | | | | |
| Reviewed by Purchasing | | | | |
| Career Development and Placement Strategies, Inc. | | | Department initials | Purchasing |
| Notice of Intent to Award (sent to all responding vendors) | | | DA | EB |
| Bid Specification Packet | | | DA | EB |
| Final DEI Goal Setting Worksheet | | | DA | EB |
| Diversity Documents – <i>if required (goal set)</i> | | | DA | EB |
| Award Letter (sent to awarded vendor) | | | DA | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | | | N/A | N/A |
| Tabulation Sheet | | | DA | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>) | | | DA | EB |
| IG# | 24-0059-REG | EXP. 12/31/28 | DA | EB |
| Debarment/Suspension Verified | Date: | 2.15.24 | DA | EB |
| Auditor’s Finding | Date: | 2.13.24 | DA | EB |
| Vendor’s Submission | | | DA | EB |
| Independent Contractor (I.C.) Requirement | Date: | 2.14.24 | DA | EB |
| Cover - <i>Master contracts only</i> | | | DA | EB |
| Contract Evaluation – <i>if required</i> | | | AG | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | | | N/A | N/A |
| Checklist Verification | | | DA | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|--|----------------------------|
| Career Development and Placement Strategies, Inc. | Department initials |
| Agreement/Contract and Exhibits | DA |
| Matrix Law Screen shot | DA |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|---------------------------------------|-----|
| COI | DA |
| Workers’ Compensation Insurance | DA |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|---------------------|-----------------|---------|--------------|--------------------------------|--------------|
| 4/1/2024-12/31/2024 | HS280100 | 55130 | UCH00000 | 55130 | \$77,142.86 |
| 1/1/2025-12/31/2025 | HS280100 | 55130 | UCH00000 | 55130 | \$102,857.14 |
| | | | | | |
| | | | TOTAL | | \$180,000.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|--|---|------------------|--|---------------|------------|
| CE/AG# (if applicable) | | N/A | | | |
| Infor/Lawson PO# and PO Code (if applicable) | | RFP | | | |
| Lawson RQ# (if applicable) | | 4542 | | | |
| CM Contract# | | 1054 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1054) | \$200,000.00 | | 4/1/2021 – 3/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$100,000.00 | 4/1/2023-3/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$100,000.00 | | | |
| Total Contract Amount | \$300,000.00 | | | | |
| New Contract Action: <i>Master Agreement</i> (CM#4269) | \$180,000.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |

PURCHASING USE ONLY

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Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

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|--|---|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4269 |
| Vendor Name: | Career Development and Placement Strategies, Inc. |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$180,000.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer’s initials and date of approval | EB 3/12/2024 |

1

CONTRACT EVALUATION FORM

| | | | | | |
|---|---|----------------------|----------------|----------------------|-------------|
| Contractor | Career Development and Placement Strategies | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210518 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021, thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | <p>This is a Workforce Development/Training program at Career Development and Placement Strategies aimed at non-custodial fathers. It is a four-week training program with the goal of assisting fathers to reconnect with their families and preparing them to be a productive part of the workforce. Rising Above provides career readiness, career path counseling, relationship workshops, anger management and job placement.</p> | | | | |
| Performance Indicators | <p>1) Ability to successfully recruit number of contracts specified program participants. 2) Number of program participants to successfully complete the program curriculum. 3) Number of program participants successfully achieving employment. 4) Overall quality of program as indicated on formal program evaluations. 5) Successful completion of all required monthly reports.</p> | | | | |
| Actual Performance versus performance indicators (include statistics): | <p>The Rising Above program is contracted to recruit and serve two hundred and twenty five (225) fathers with one hundred and thirty eight (138) of those program participants completing the curriculum and sixty (60) to be successfully employed for the new contract year. The Rising Above program has been able to provide the following services during the thirty-four months (34) months of the current contract period: two hundred and forty (240) fathers have been assessed, one hundred and eighty one (181) fathers have completed the program and sixty-three (63) have been successfully placed in jobs. In addition, Career Development and Placement Strategies has partnered with the Cuyahoga County Landbank to provide trained labor for their foreclosure housing program.</p> <p>The Rising Above Program has continued to meet all monthly reporting requirements. They also continue to receive high level evaluations from the program participants. The program is on track to meet all annual performance goals</p> | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | x | | | | |
| Justification of Rating | See above | | | | |

| | |
|---------------------------|---------------------------------------|
| Department Contact | Aldonis Grimes |
| User Department | Cuyahoga County Fatherhood Initiative |
| Date | 02/26/2024 |

Department of Purchasing – Required Documents Checklist

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|--|-------|
| Infor/Lawson RQ#: | 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | 5057 |
| CM Contract# | 4267 |

| | | |
|---|----------------------------|---------------------------|
| Children’s Museum of Cleveland- Fatherhood24 (3 of 11) | Department initials | Clerk of the Board |
| Briefing Memo | AL | X EB |

| | | |
|--|-----|-------------|
| Late Submittal Required: | Yes | No X |
| Why is the contract being submitted late? | N/A | |
| What is being done to prevent this from reoccurring? | N/A | |

| | | |
|---|------------------------------|-------------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No X |
|---|------------------------------|-------------|

| FULL AND OPEN COMPETITION | | |
|---|---------------------|------------|
| Formal RFP | | |
| Reviewed by Purchasing | | |
| Children’s Museum of Cleveland- Fatherhood24 (3 of 11) | Department initials | Purchasing |
| Notice of Intent to Award (sent to all responding vendors) | AL | EB |
| Bid Specification Packet | AL | EB |
| Final DEI Goal Setting Worksheet | AL | EB |
| Diversity Documents – <i>if required (goal set)</i> | AL | EB |
| Award Letter (sent to awarded vendor) | AL | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | N/A | N/A |
| Tabulation Sheet | AL | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>) | AL | EB |
| IG# 21-0345-REG 21-0345-REG 31DEC2025 | AL | EB |
| Debarment/Suspension Verified Date: 2/28/24 | AL | EB |
| Auditor’s Finding Date: 2/28/24 | AL | EB |
| Vendor’s Submission | AL | EB |
| Independent Contractor (I.C.) Requirement Date: 2/14/24 | AL | EB |
| Cover - <i>Master contracts only</i> | AL | EB |
| Contract Evaluation – <i>if required</i> | AG | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | N/A | N/A |
| Checklist Verification | AL | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---------------------------------|----------------------------|
| | Department initials |
| Agreement/Contract and Exhibits | LC |
| Matrix Law Screen shot | SM |

Department of Purchasing – Required Documents Checklist

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|---------------------------------------|---|
| COI | AL- Cyber/Professional Waivers Approved |
| Workers’ Compensation Insurance | AL |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|-----------------------|-----------------|---------|--------------|--------------------------------|-------------|
| 4/1/2024 – 12/31/2024 | HS280100 | 55130 | UCH00000 | 55130 | \$24,857.14 |
| 1/1/2025 – 12/31/2025 | HS280100 | 55130 | UCH00000 | 55130 | \$33,142.86 |
| | | | TOTAL | | \$58,000.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|--|--|-------------------------|--|----------------------|-------------------|
| CE/AG# (if applicable) | | N/A | | | |
| Infor/Lawson PO# and PO Code (if applicable) | | RFP | | | |
| Lawson RQ# (if applicable) | | 4542 | | | |
| CM Contract# | | 1055 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1055) | \$64,000.00 | | 4/1/2021 – 3/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$32,000.00 | 4/1/2023- 3/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$32,000.00 | | | |
| Total Contact Amount | \$96,000.00 | | | | |
| New Contract Action: Master Agreement (CM#4267) | \$58,000.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |

PURCHASING USE ONLY

Department of Purchasing – Required Documents Checklist

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|--|------------------------------------|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4267 |
| Vendor Name: | The Children’s Museum of Cleveland |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$58,000.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer’s initials and date of approval | EB 3/12/2024 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|--|----------------------|----------------|----------------------|-------------|
| Contractor | Children's Museum of Cleveland | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210519 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021 thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | Fatherhood Initiative provides fatherhood programming for fathers and children at the Children's Museum with special recruiting emphasis on early learning centers and Domestic Relations Court. | | | | |
| Performance Indicators | Quality of Programming at the Museum Quality of Reports Provided Number of attendees at the events | | | | |
| Actual Performance versus performance indicators (include statistics): | The Children's Museum has done an excellent job of engaging fathers and their children in programming both at the museum. They have met all of reporting goals and objectives established at the beginning of the contract period. During this contract period 2,969 fathers and children have attended Dads Count events with two months left on the contract (Out of a total goal of 3,000 for the 36 months). The Museum had to close for a period during the COVID epidemic but has reopened and increased the number of days at the facility available for the Dads Count Program. This program at their new facility has been very well received by the community. | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | x | | | | |
| Justification of Rating | See above | | | | |
| Department Contact | Aldonis Grimes | | | | |
| User Department | Cuyahoga County Fatherhood Initiative | | | | |
| Date | 02/26/2024 | | | | |

Department of Purchasing – Required Documents Checklist

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| Infor/Lawson RQ#: | 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | N/A |
| CM Contract# | CM4265 |

| | | |
|---------------|----------------------------|---------------------------|
| | Department initials | Clerk of the Board |
| Briefing Memo | LC | X EB |

| | | |
|--|------------------------------|--|
| Late Submittal Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| FULL AND OPEN COMPETITION | | |
|---|-----------------------------|-------------------|
| Formal RFP | | |
| Reviewed by Purchasing | | |
| The Centers for Families and Children (1 of 11) | Department initials | Purchasing |
| Notice of Intent to Award (sent to all responding vendors) | LC | EB |
| Bid Specification Packet | LC | EB |
| Final DEI Goal Setting Worksheet | LC | EB |
| Diversity Documents – <i>if required (goal set)</i> | LC | EB |
| Award Letter (sent to awarded vendor) | LC | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | N/A | N/A |
| Tabulation Sheet | LC | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>) | LC | EB |
| IG# 24-0066-REG 12/31/28 | LC | EB |
| Debarment/Suspension Verified | Date: 2/9/2024 3/12/2024 | LC EB |
| Auditor’s Finding | Date: 2/9/2024 3/12/2024 | LC EB |
| Vendor’s Submission | LC | EB |
| Independent Contractor (I.C.) Requirement | Date: 2/8/2024 2/12/2024 | LC EB |
| Cover - <i>Master contracts only</i> | LC | EB |
| Contract Evaluation – <i>if required</i> | LC | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | N/A | N/A |
| Checklist Verification | SM | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuvahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

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Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

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| | Department initials |
|---------------------------------------|---------------------|
| Agreement/Contract and Exhibits | LC |
| Matrix Law Screen shot | SM |
| COI | LC |
| Workers’ Compensation Insurance | LC |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|-----------------------|-----------------|---------|--------------|--------------------------------|---------------------|
| 4/1/2024 – 12/31/2024 | HS280100 | 55130 | UCH00000 | 55130 | \$62,250.00 |
| 1/1/2025 – 12/31/2025 | HS280100 | 55130 | UCH00000 | 55130 | \$83,000.00 |
| | | | | | |
| | | | TOTAL | | \$145,250.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|---|--|-------------------------|--|----------------------|-------------------|
| CE/AG# (if applicable) | | N/A | | | |
| Infor/Lawson PO# and PO Code (if applicable) | | RFP | | | |
| Lawson RQ# (if applicable) | | 4542 | | | |
| CM Contract# | | 1061 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1061) | \$166,000.00 | | 4/1/2021 – 3/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$83,000.00 | 4/1/2023- 3/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | | | | |
| Total Contact Amount | \$145,250.00 | | | | |
| New Contract Action: Master | \$145,250.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |

Department of Purchasing – Required Documents Checklist

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|--------------------------------|--|--|--|--|--|
| <i>Agreement (CM#4265)</i> | | | | | |
|--------------------------------|--|--|--|--|--|

PURCHASING USE ONLY

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| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4265 |
| Vendor Name: | Circle Health Services dba The Centers |
| ftp: | 4/1/2024 -12/31/2025 |
| Amount: | \$145,250.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer’s initials and date of approval | EB 3/12/2024 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|---|----------------------|----------------|----------------------|-------------|
| Contractor | Center for Families and Children | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210525 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021, thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | The overall goal of this program located at the Center for Families and Children is to educate fathers about parenting and how to be a caring, committed and responsible father. In addition, the program teaches and encourages fathers to be a healthy role model for his children. Programming includes extensive workshops, father and child activities and retreats. | | | | |
| Performance Indicators | <ol style="list-style-type: none"> 1) Successful recruitment of required number of program participants. 2) Programming content indicated by variety and choice of workshops offered. 3) Demonstrated quality of workshops offered through program evaluations. 4) Number of program participants completing the required number of workshop hours. 5) Evaluative and anecdotal evidence of number of fathers spending more quality time with their child/ren. 6) Evaluative and anecdotal evidence of success of particular father/child activity focused workshops. 7) Successful completion of all required monthly reports. | | | | |
| Actual Performance versus performance indicators (include statistics): | The FAFT program continues to be one of the Initiative's core components. During this contract period, the FAFT Program had a goal to recruit and serve one hundred and forty-four (144) fathers and have one hundred and five (105) of those program participants complete the FAFT workshop curriculum (20 hours of workshop programming). During the past thirty-four months of this contract period, the FAFT program has been able to enroll (185) fathers with one hundred and sixty-six (166) of those fathers completing twenty hours of workshop programming and all of the accompanying requirements. During this contract period the Fathers and Families Together program held a series of workshops that included "Cooking with Dads", Healthy Relationships, Financial Literacy, Living with the Law and Navigating Community Resources. The program has also been responsible for helping 14 fathers receive employment. | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | X | | | | |
| Justification of Rating | See above | | | | |

| | |
|---------------------------|---------------------------------------|
| Department Contact | Aldonis Grimes |
| User Department | Cuyahoga County Fatherhood Initiative |
| Date | 02/26/2024 |

Department of Purchasing – Required Documents Checklist

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| SInfor/Lawson RQ#: | RQ 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | 5057 |
| CM Contract# | 4270 |

| | | |
|--|----------------------------|---------------------------|
| JDC Advertising-Fatherhood 2024 | Department initials | Clerk of the Board |
| Briefing Memo | DA | X EB |

| | | |
|--|-----|------|
| Late Submittal Required: | Yes | No X |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No X |
|---|------------------------------|------|

| FULL AND OPEN COMPETITION | | | | |
|---|-------------|---------------|----------------------------|-------------------|
| Formal RFP | | | | |
| Reviewed by Purchasing | | | | |
| JDC Advertising-Fatherhood 2024 | | | Department initials | Purchasing |
| Notice of Intent to Award (sent to all responding vendors) | | | DA | EB |
| Bid Specification Packet | | | DA | EB |
| Final DEI Goal Setting Worksheet | | | DA | EB |
| Diversity Documents – <i>if required (goal set)</i> | | | DA | EB |
| Award Letter (sent to awarded vendor) | | | DA | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | | | N/A | N/A |
| Tabulation Sheet | | | DA | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>) | | | DA | EB |
| IG# | 24-0068-REG | exp. 12/31/28 | DA | EB |
| Debarment/Suspension Verified | Date: | 2.15.24 | DA | EB |
| Auditor’s Finding | Date: | 2.14.24 | DA | EB |
| Vendor’s Submission | | | DA | EB |
| Independent Contractor (I.C.) Requirement | Date: | 2.10.24 | DA | EB |
| Cover - <i>Master contracts only</i> | | | DA | EB |
| Contract Evaluation – <i>if required</i> | | | AG | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | | | N/A | N/A |
| Checklist Verification | | | DA | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|--|----------------------------|
| JDC Advertising-Fatherhood 2024 | Department initials |
| Agreement/Contract and Exhibits | DA |
| Matrix Law Screen shot | DA |

Department of Purchasing – Required Documents Checklist

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|---------------------------------------|-----|
| COI | DA |
| Workers’ Compensation Insurance | DA |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|---------------------|-----------------|---------|--------------|--------------------------------|--------------|
| 4/1/2024-12/31/2024 | HS280100 | 55130 | UCH00000 | 55130 | \$54,642.86 |
| 1/1/2025-12/31/2025 | HS280100 | 55130 | UCH00000 | 55130 | \$72,857.14 |
| | | | | | |
| | | | TOTAL | | \$127,500.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|--|---|------------------|--|---------------|------------|
| CE/AG# (if applicable) | N/A | | | | |
| Infor/Lawson PO# and PO Code (if applicable) | RFP | | | | |
| Lawson RQ# (if applicable) | 4542 | | | | |
| CM Contract# | 1056 | | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1056) | \$140,000.00 | | 4/1/2021 – 3/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$70,000.00 | 4/1/2023-3/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$70,000.00 | | | |
| Total Contract Amount | \$210,000.00 | | | | |
| New Contract Action: <i>Master Agreement</i> (CM#4270) | \$127,500.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |

Department of Purchasing – Required Documents Checklist

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|--|------------------------|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4270 |
| Vendor Name: | JDC Advertising |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$127,500.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer’s initials and date of approval | EB 3/12/2024 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|---|----------------------|----------------|----------------------|-------------|
| Contractor | JDC Advertising | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210520 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1,2021 thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | The goal of the Public Awareness Campaign is to promote the message of the importance of responsible fatherhood in the lives of children. The Public Awareness Campaign includes developing ads and purchasing of advertising to promote the Cuyahoga County Fatherhood Initiative. Various media outlets are used including radio, television, billboards, and print ads in kiosks and buses. | | | | |
| Performance Indicators | 1) Quality of advertisements developed especially for the Cuyahoga County Fatherhood Initiative as reflected in outreach and overall penetration into target population (fathers throughout Cuyahoga County). 2) Quality of placement of Cuyahoga County Fatherhood Initiative advertisements as reflected in overall responses to those advertisements. 3) Completion of all required monthly reports. | | | | |
| Actual Performance versus performance indicators (include statistics): | JDC Advertising has continued to effectively conduct the public awareness campaign for The Cuyahoga County Fatherhood Initiative. JDC Advertising has continued to meet its contract goals by successfully penetrating the target population (over 34,000 calls to the 211Fatherhood Line since inception) and providing the outreach necessary to maintain levels of participation in all Initiative funded programs. During the first 34 months of this contract period, the public awareness campaign generated 6,270 calls to the 211 Fatherhood line and the Fatherhood Initiative office. JDC Advertising continues to complete all required monthly reports. We also continue to get very positive feedback from the community on the quality of our ads. JDC is also able to negotiate discounted ad rates as a result their experience and the number of clients they represent, acquire a number of free PSA's for the Fatherhood Initiative and schedule appearances for the fatherhood director to highlight the Initiative on community programs such as Community Talk with Kaleidoscope, Harry Boomer, Urban Spotlight on Radio One, Religious programming shows, drive time radio, ESPN radio sport shows and others. | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | x | | | | |
| Justification of Rating | See above | | | | |

| | |
|---------------------------|---------------------------------------|
| Department Contact | Aldonis Grimes |
| User Department | Cuyahoga County Fatherhood Initiative |
| Date | 02/26/2024 |

Department of Purchasing – Required Documents Checklist

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| Infor/Lawson RQ#: | 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | N/A |
| CM Contract# | 4272 |

| | | |
|---------------------------------|----------------------------|---------------------------|
| FTHD 2024-Journey Center | Department initials | Clerk of the Board |
| Briefing Memo | LS | X EB |

| | | |
|--|-----|------|
| Late Submittal Required: | Yes | No X |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No X |
|---|------------------------------|------|

| |
|--|
| FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing |
|--|

| FTHD 2024-Journey Center | Department initials | Purchasing |
|---|-----------------------------|-------------------|
| Notice of Intent to Award (sent to all responding vendors) | LS | EB |
| Bid Specification Packet | LS | EB |
| Final DEI Goal Setting Worksheet | LS | EB |
| Diversity Documents – <i>if required (goal set)</i> | LS | EB |
| Award Letter (sent to awarded vendor) | LS | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | N/A | N/A |
| Tabulation Sheet | LS | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>) | LS | EB |
| IG# 23- exp. 31DEC2027 0466- 23-0466-REG 31DEC2027 REG | LS | EB |
| Debarment/Suspension Verified | Date: 2/8/2024 3/12/2024 | LS EB |
| Auditor’s Finding | Date: 2/8/2024 3/12/2024 | LS EB |
| Vendor’s Submission | LS | EB |
| Independent Contractor (I.C.) Requirement | Date: 2.9.2024 | LS EB |
| Cover - <i>Master contracts only</i> | LS | EB |
| Contract Evaluation – <i>if required</i> | LS | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | N/A | N/A |
| Checklist Verification | LS | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| Reviewed by Law | |
|---|----------------------------|
| | Department initials |
| Agreement/Contract and Exhibits | LC |
| Matrix Law Screen shot | LS |
| COI exp. 6.1.24 | LS |
| Workers' Compensation Insurance exp. 7.1.24 | LS |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|-----------------------|-----------------|---------|--------------|--------------------------------|---------------------|
| 4/1/2024 – 12/31/2024 | HS280100 | 55130 | UCH00000 | | \$89,892.86 |
| 1/1/2025 – 12/31/2025 | HS280100 | 55130 | UCH00000 | | \$119,857.14 |
| | | | | | |
| | | | TOTAL | | \$209,750.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|--|---|------------------|--|---------------|------------|
| CE/AG# (if applicable) | | N/A | | | |
| Infor/Lawson PO# and PO Code (if applicable) | | RFP | | | |
| Lawson RQ# (if applicable) | | 4542 | | | |
| CM Contract# | | 1057 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM 1057) | \$234,000.00 | | 4/1/2021 – 03/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$117,000.00 | 4/1/2023 - 03/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | | | | |
| | Total Amendments | \$117,000.00 | | | |
| Total Contract Amount | \$351,000.00 | | | | |
| New Contract Action: Master | \$209,750.00 | | 4/1/2024 – 12/31/2025 | Pending | Pending |

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

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| | | | | | |
|--------------------------------|--|--|--|--|--|
| Agreement (CM#4272) | | | | | |
|--------------------------------|--|--|--|--|--|

PURCHASING USE ONLY

| | |
|--|---------------------------------------|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4272 |
| Vendor Name: | Journey Center for Safety and Healing |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$209,750.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer’s initials and date of approval | EB 3/13/2024 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|--|----------------------|----------------|----------------------|-------------|
| Contractor | Journey Center for Safety and Healing | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210521 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021, thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | The Supervised Visitation Program provides services for families currently mandated to participate in a supervised visitation program. In addition to ongoing supervised visitation, fathers who participate in the program will attend fathering classes designed to build the skills that lead to successful parenting and stronger families. Supervised visitation and the fathering classes are presented at the Community Care Network Building. | | | | |
| Performance Indicators | <ol style="list-style-type: none"> 1) Outreach and management of referrals for program services. 2) Successfully connect fathers with their child/ren through supervised visitation services. 3) Successful scheduling of all supervised visits or supervised exchanges. 4) Completion of all contract specified supervised visitation sessions. 5) Completion of all required monthly reports. | | | | |
| Actual Performance versus performance indicators (include statistics): | During this contract period, the Journey Center's goal is to provide supervised visitation services to one hundred and five (105) families. During the thirty-four months of this contract period, the Journey Center has served (112) new families and provided 1,724 supervised visits by leveraging funds received through the Cuyahoga County Fatherhood Initiative. The supervised visitation program has also conducted 606 monitored exchanges. The Journey Center for Safety and Healing has also been compliant in completing all monthly reporting requirements. | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | x | | | | |
| Justification of Rating | See above | | | | |
| Department Contact | Aldónis Grimes | | | | |
| User Department | Cuyahoga County Fatherhood Initiative | | | | |
| Date | 02/26/2024 | | | | |

Department of Purchasing – Required Documents Checklist

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| | |
|--|-------|
| Infor/Lawson RQ#: | 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | N/A |
| CM Contract# | 4278 |

| | | |
|---------------|----------------------------|---------------------------|
| | Department initials | Clerk of the Board |
| Briefing Memo | LC | X EB |

| | | |
|--|------------------------------|--|
| Late Submittal Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| FULL AND OPEN COMPETITION | | | |
|---|----------------|----------------------------|-----------------------------|
| Formal RFP | | | |
| Reviewed by Purchasing | | | |
| METROHEALTH SYSTEMS (6 of 11) | | Department initials | Purchasing |
| Notice of Intent to Award (sent to all responding vendors) | | LC | EB |
| Bid Specification Packet | | LC | EB |
| Final DEI Goal Setting Worksheet | | LC | EB |
| Diversity Documents – <i>if required (goal set)</i> | | LC | EB |
| Award Letter (sent to awarded vendor) | | LC | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | | N/A | N/A |
| Tabulation Sheet | | LC | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>). | | LC | EB |
| IG# | | N/A | N/A Exempt public entity |
| Debarment/Suspension Verified | Date: 2/8/2024 | LC | EB |
| Auditor’s Finding | Date: 2/8/2024 | LC | EB |
| Vendor’s Submission | | LC | EB |
| Independent Contractor (I.C.) Requirement | Date: 1/9/2024 | LC | EB |
| Cover - <i>Master contracts only</i> | | LC | EB |
| Contract Evaluation – <i>if required</i> | | LC | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | | N/A | N/A |
| Checklist Verification | | LC | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---------------------------------|----------------------------|
| | Department initials |
| Agreement/Contract and Exhibits | LC |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|---------------------------------------|-----|
| Matrix Law Screen shot | SM |
| COI | LC |
| Workers’ Compensation Insurance | LC |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|-----------------------|-----------------|---------|--------------|--------------------------------|--------------------|
| 4/1/2024 – 12/31/2024 | HS280100 | 55130 | UCH00000 | 55130 | \$33,375.00 |
| 1/1/2025 – 12/31/2025 | HS280100 | 55130 | UCH00000 | 55130 | \$44,500.00 |
| | | | | | |
| | | | TOTAL | | \$77,875.00 |

CONTRACT HISTORY (to be completed by department)

| CE/AG# (if applicable) | | N/A | | | |
|--|---|------------------|--|---------------|------------|
| Infor/Lawson PO# and PO Code (if applicable) | | RFP | | | |
| Lawson RQ# (if applicable) | | 4542 | | | |
| CM Contract# | | 1058 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1058) | \$88,000.00 | | 4/1/2021 – 3/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$44,000.00 | 4/1/2023-3/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$44,000.00 | | | |
| Total Contact Amount | \$132,000.00 | | | | |
| New Contract Action: <i>Master Agreement</i> (CM#4278) | \$77,875.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |

Department of Purchasing – Required Documents Checklist

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PURCHASING USE ONLY

| | |
|--|------------------------|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4278 |
| Vendor Name: | The MetroHealth System |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$77,875.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer’s initials and date of approval | EB 3/12/2024 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|---|----------------------|----------------|----------------------|-------------|
| Contractor | MetroHealth System | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210522 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021 thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | MetroHealth partners with hospitals within the Cleveland Clinic and University Hospital systems to provide the Boot Camps for New Dads program. Locations included in the collaboration are Fairview Hospital, Hillcrest Hospital, Stephanie Tubbs Jones Health Center, Parma General Hospital, MetroHealth, Southwest General Hospital, St. John's Medical Center, Garfield Heights Womankind and University Hospitals MacDonaldd Women's Hospital and Rainbow Babies and Children's Hospital. | | | | |
| Performance Indicators | <ol style="list-style-type: none"> 1) Continued delivery of nationally recognized and award-winning Boot Camp for New Dads curriculum, complete with all related program evaluations. 2) Successful recruitment of appropriate candidates at each program sites. 3) Number of program attendees completing the curriculum. 4) Delivery of high quality program services as evidenced through program evaluations. 5) Completion of all required monthly reports within constraints of HIPAA regulations | | | | |
| Actual Performance versus performance indicators (include statistics): | The Cuyahoga County Fatherhood Initiative contracted with MetroHealth to conduct one hundred seventy four (174) Boot Camp for New Dads sessions spread across all nine (9) program locations to service a total of 2,100 fathers. During the first thirty-four (34) months of this contract period, the Boot Camp for New Dads program has provided its curriculum to 2,285 new fathers or fathers-to-be. Further, program evaluations indicate that over ninety percent (93%) of program participants continue to rank this program with the highest quality level and would recommend it to their friends and family members. MetroHealth has also completed all required monthly reports within HIPAA constraints. | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | x | | | | |
| Justification of Rating | See above | | | | |
| Department Contact | Aldonis Grimes | | | | |
| User Department | Cuyahoga County Fatherhood Initiative | | | | |
| Date | 02/26/2024 | | | | |

Department of Purchasing – Required Documents Checklist

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|--|-------|
| Infor/Lawson RQ#: | 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | N/A |
| CM Contract# | 4279 |

| | | |
|---------------|----------------------------|---------------------------|
| | Department initials | Clerk of the Board |
| Briefing Memo | LC | x EB |

| | | |
|--|------------------------------|--|
| Late Submittal Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| FULL AND OPEN COMPETITION | | | |
|---|----------------|----------------------------|-------------------|
| Formal RFP | | | |
| Reviewed by Purchasing | | | |
| MURTIS TAYLOR (7 of 11) | | Department initials | Purchasing |
| Notice of Intent to Award (sent to all responding vendors) | | LC | EB |
| Bid Specification Packet | | LC | EB |
| Final DEI Goal Setting Worksheet | | LC | EB |
| Diversity Documents – <i>if required (goal set)</i> | | LC | EB |
| Award Letter (sent to awarded vendor) | | LC | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | | N/A | N/A |
| Tabulation Sheet | | LC | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>). | | LC | EB |
| IG# | | LC | EB |
| Debarment/Suspension Verified | Date: 2/9/2024 | LC | EB |
| Auditor’s Finding | Date: 2/9/2024 | LC | EB |
| Vendor’s Submission | | LC | EB |
| Independent Contractor (I.C.) Requirement | Date: 2/8/2024 | LC | EB |
| Cover - <i>Master contracts only</i> | | LC | EB |
| Contract Evaluation – <i>if required</i> | | LC | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | | N/A | N/A |
| Checklist Verification | | SM | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---------------------------------|----------------------------|
| | Department initials |
| Agreement/Contract and Exhibits | LC |

Department of Purchasing – Required Documents Checklist

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| | |
|---------------------------------------|----------------------|
| Matrix Law Screen shot | SM |
| COI | LC -expires 5/1/2024 |
| Workers’ Compensation Insurance | LC |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|-----------------------|-----------------|---------|--------------|--------------------------------|---------------------|
| 4/1/2024 – 12/31/2024 | HS280100 | 55130 | UCH00000 | 55130 | \$46,285.71 |
| 1/1/2025 – 12/31/2025 | HS280100 | 55130 | UCH00000 | 55130 | \$61,714.29 |
| | | | | | |
| | | | | | |
| | | | TOTAL | | \$108,000.00 |

CONTRACT HISTORY (to be completed by department)

| CE/AG# (if applicable) | | N/A | | | |
|--|---|------------------|--|---------------|------------|
| Infor/Lawson PO# and PO Code (if applicable) | | RFP | | | |
| Lawson RQ# (if applicable) | | 4542 | | | |
| CM Contract# | | 1059 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1059) | \$120,000.00 | | 4/1/2021 – 3/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$60,000.00 | 4/1/2023-3/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$60,000.00 | | | |
| Total Contact Amount | \$180,000.00 | | | | |
| New Contract Action: <i>Master Agreement</i> (CM#4279) | \$108,000.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |

Department of Purchasing – Required Documents Checklist

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PURCHASING USE ONLY

| | |
|--|-------------------------------------|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4279 |
| Vendor Name: | Murtis Taylor Human Services System |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$108,000.00 |
| History/CE: | ok |
| EL: | ok |
| Procurement Notes: | n/a |
| Purchasing Buyer’s initials and date of approval | EB 3/12/2024 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|---|----------------------|----------------|----------------------|-------------|
| Contractor | Murtis Taylor Human Services System | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210523 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021, thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | Murtis Taylor's Fatherhood Program is targeted at low-income males 25 or younger who reside in Cuyahoga County. The Strong Fathers Program uses the 24/7 Dad and Active Parenting curriculums integrated with organized league sports to teach young men what it means to be a strong supportive father. | | | | |
| Performance Indicators | <ol style="list-style-type: none"> 1) Successful outreach, recruitment and engagement of fathers. 2) Number of program participants within who complete the program as outlined in the contract specifications. 3) Quality of program delivered as evidenced through formal program evaluations. 4) Compliance with all required monthly reporting. | | | | |
| Actual Performance versus performance indicators (include statistics): | <p>The Cuyahoga County Fatherhood Initiative contracted with Murtis Taylor to provide its 24/7 Dads and Active Parenting Curriculum to fathers within Cuyahoga County with a minimum of one hundred and five (105) unduplicated fathers completing the six-week class. The contract also includes standards of deliverables for those completing the program including increased self-esteem, engagement and availability with their children, increase in participation by children and their fathers in community activities and increased knowledge of non-violent conflict management as measured by nationally recognized tools.</p> <p>During the first thirty- four months of this contract period the Murtis Taylor Fatherhood Program had 109 fathers complete (graduated) the six-week curriculum. Additionally, the program has reached out beyond the Murtis Taylor Center to Harbor Lights, the Community Assessment and Treatment Center and the Garfield Heights Neighborhood Collaborative to serve fathers. Further, the program completed all the monthly reporting requirements and demonstrated high ratings in meeting the deliverables based on program evaluations among participants.</p> | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | X | | | | |
| Justification of Rating | See above | | | | |

| | |
|---------------------------|---------------------------------------|
| Department Contact | Aldonis Grimes |
| User Department | Cuyahoga County Fatherhood Initiative |
| Date | 02/26/2024 |

Department of Purchasing – Required Documents Checklist

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|--|-------|
| Infor/Lawson RQ#: | 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | N/A |
| CM Contract# | 4274 |

| | | |
|--|----------------------------|---------------------------|
| FTHD 2024-Nueva Luz Resource Center | Department initials | Clerk of the Board |
| Briefing Memo | LS | X EB |

| | | |
|--|------------------------------|--|
| Late Submittal Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| FULL AND OPEN COMPETITION | | | | |
|---|---|-----------------------|----------------------------|----------------------|
| Formal RFP | | | | |
| Reviewed by Purchasing | | | | |
| | | | Department initials | Purchasing |
| FTHD 2024-Nueva Luz Resource Center | | | | |
| Notice of Intent to Award (sent to all responding vendors) | | | LS | EB |
| Bid Specification Packet | | | LS | EB |
| Final DEI Goal Setting Worksheet | | | LS | EB |
| Diversity Documents – <i>if required (goal set)</i> | | | LS | EB |
| Award Letter (sent to awarded vendor) | | | LS | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | | | LS | N/A Not requested |
| Tabulation Sheet | | | LS | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>). | | | LS | EB |
| IG# 23- 0466- REG | exp. 31DEC2027 20-0355-REG 31DEC2024 | | LS | EB |
| Debarment/Suspension Verified | Date: | 2/8/2024 3/12/2024 | LS | EB |
| Auditor’s Finding | Date: | 2/8/2024 2/13/2024 | LS | EB |
| Vendor’s Submission | | | LS | EB |
| Independent Contractor (I.C.) Requirement | Date: | 2-9-2024 2/8/2024 | LS | EB |
| Cover - <i>Master contracts only</i> | | | LS | EB |
| Contract Evaluation – <i>if required</i> | | | N/A | N/A |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | | | N/A | N/A |
| Checklist Verification | | | LS | EB |

Other documentation may be required depending upon your specific item

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|----------------------------|
| | Department initials |
| Agreement/Contract and Exhibits | LC |
| Matrix Law Screen shot | LS |
| COI exp. 6.1.24 | LS-expires 5/20/2024 |
| Workers’ Compensation Insurance exp. 7.1.24 | LS |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|-----------------------|-----------------|---------|--------------|--------------------------------|--------------------|
| 4/1/2024 – 12/31/2024 | HS280100 | 55130 | UCH00000 | | \$34,285.71 |
| 1/1/2025 – 12/31/2025 | HS280100 | 55130 | UCH00000 | | \$45,714.29 |
| | | | | | |
| | | | TOTAL | | \$80,000.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|--|--|-------------------------|--|----------------------|-------------------|
| CE/AG# (if applicable) | N/A | | | | |
| Infor/Lawson PO# and PO Code (if applicable) | RFP | | | | |
| Lawson RQ# (if applicable) | 13809 | | | | |
| CM Contract# | 4274 | | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount: New Vendor and Contract Action: Master Agreement (CM 4274) | \$80,000.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |
| | Prior Amendment Amounts (list separately) | \$ | | | |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$ | | | |

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Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

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|---|--------------------|--|------------------------------|----------------|----------------|
| Total Contact Amount | \$80,000.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |
| New Contract Action: Master Agreement (4274) | \$80,000.00 | | | | |

PURCHASING USE ONLY

| | |
|---|---------------------------------|
| Prior Resolutions | N/A |
| CM#: | 4274 |
| Vendor Name: | Nueva Luz Urban Resource Center |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$80,000.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer’s initials and date of approval | EB 3/12/2024 |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|--|-------|
| Infor/Lawson RQ#: | 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | 5057 |
| CM Contract# | 4271 |

| Passages Connecting Fathers and Sons, Inc.- Fatherhood24 (9 of 11) | Department initials | Clerk of the Board |
|--|---------------------|--------------------|
| Briefing Memo | AL | X EB |

| | | |
|--|-----|------|
| Late Submittal Required: | Yes | No X |
| Why is the contract being submitted late? | N/A | |
| What is being done to prevent this from reoccurring? | N/A | |

| | | |
|---|------------------------------|------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No X |
|---|------------------------------|------|

| FULL AND OPEN COMPETITION | | | | |
|---|-------------|-------------|---------------------|------------|
| Formal RFP | | | | |
| Reviewed by Purchasing | | | | |
| Passages Connecting Fathers and Sons, Inc.- Fatherhood24 (9 of 11) | | | Department initials | Purchasing |
| Notice of Intent to Award (sent to all responding vendors) | | | AL | EB |
| Bid Specification Packet | | | AL | EB |
| Final DEI Goal Setting Worksheet | | | AL | EB |
| Diversity Documents – <i>if required (goal set)</i> | | | AL | EB |
| Award Letter (sent to awarded vendor) | | | AL | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | | | N/A | N/A |
| Tabulation Sheet | | | AL | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>) | | | AL | EB |
| IG# | 23-0341-REG | 23-0341-REG | 31DEC2028 | AL EB |
| Debarment/Suspension Verified | Date: | 2/28/24 | AL | EB |
| Auditor’s Finding | Date: | 2/28/24 | AL | EB |
| Vendor’s Submission | | | AL | EB |
| Independent Contractor (I.C.) Requirement | Date: | 2/12/24 | AL | EB |
| Cover - <i>Master contracts only</i> | | | AL | EB |
| Contract Evaluation – <i>if required</i> | | | AG | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | | | N/A | N/A |
| Checklist Verification | | | AL | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---------------------------------|---------------------------|
| Agreement/Contract and Exhibits | Department initials LC |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|---------------------------------------|----------------------|
| Matrix Law Screen shot | SM |
| COI | AL -expires 6/1/2024 |
| Workers’ Compensation Insurance | AL |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|-----------------------|-----------------|---------|--------------|--------------------------------|--------------|
| 4/1/2024 – 12/31/2024 | HS280100 | 55130 | UCH00000 | 55130 | \$77,142.86 |
| 1/1/2025 – 12/31/2025 | HS280100 | 55130 | UCH00000 | 55130 | \$102,857.14 |
| | | | | | |
| | | | TOTAL | | \$180,000.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|--|---|------------------|--|---------------|------------|
| CE/AG# (if applicable) | | N/A | | | |
| Infor/Lawson PO# and PO Code (if applicable) | | RFP | | | |
| Lawson RQ# (if applicable) | | 4542 | | | |
| CM Contract# | | 1060 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1060) | \$200,000.00 | | 4/1/2021 – 3/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$100,000.00 | 4/1/2023- 3/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$100,000.00 | | | |
| Total Contact Amount | \$300,000.00 | | | | |
| New Contract Action: <i>Master Agreement</i> (CM#4271) | \$180,000.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |

PURCHASING USE ONLY

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Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

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|--|---|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4271 |
| Vendor Name: | Passages Connecting Fathers and Families, Inc |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$180,000.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer's initials and date of approval | EB 3/12/2024 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|--|----------------------|----------------|----------------------|-------------|
| Contractor | Passages Connecting Fathers and Sons, Inc | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210524 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021 thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | This program provides counseling, job referral/employment readiness services, development of individualized plans for strategic steps toward employment and independence, crisis intervention and mentoring for young fathers. This program focuses on the population of ex-offenders and men with limited skills. Passages has extensive experience working with incarcerated or newly released ex-offenders and provides career planning and re-entry counseling for these fathers. | | | | |
| Performance Indicators | <ol style="list-style-type: none"> 1) Ability to successfully recruit contract specified number of program participants. 2) Ability to successfully enroll contract specified number of program participants. 3) Program completion by contract specified number of program participants. 4) Successful job placement of a percentage of individuals completing the program. 5) Program quality demonstrated by formal program evaluations. 6) Completion of all required monthly reports. | | | | |
| Actual Performance versus performance indicators (include statistics): | According to the terms of this contract period, Passages' goal was to recruit and serve two hundred and forty (240) fathers through its job referral/employment readiness services with 90 fathers securing employment. During the thirty-four (34) months of this contract period Passages has assessed and served a total of three hundred and one (301) fathers with ninety-three (93) securing employment. Further, Passages' program has received excellent evaluations from program participants. Passages also have completed all required monthly reports. | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | x | | | | |
| Justification of Rating | See above | | | | |
| Department Contact | Aldonis Grimes | | | | |
| User Department | Cuyahoga County Fatherhood Initiative | | | | |
| Date | 02/26/2024 | | | | |

Department of Purchasing – Required Documents Checklist

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| Infor/Lawson RQ#: | RQ 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | 5057 |
| CM Contract# | 4273 |

| | | |
|---|----------------------------|---------------------------|
| Towards Employment-Fatherhood 2024 | Department initials | Clerk of the Board |
| Briefing Memo | DA | x EB |

| | | |
|--|-----|------|
| Late Submittal Required: | Yes | No X |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No X |
|---|------------------------------|------|

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|--|
| FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing |
|--|

| Towards Employment-Fatherhood 2024 | Department initials | Purchasing |
|---|----------------------------|-------------------|
| Notice of Intent to Award (sent to all responding vendors) | DA | EB |
| Bid Specification Packet | DA | EB |
| Final DEI Goal Setting Worksheet | DA | EB |
| Diversity Documents – <i>if required (goal set)</i> | DA | EB |
| Award Letter (sent to awarded vendor) | DA | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | N/A | N/A |
| Tabulation Sheet | DA | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>) | DA | EB |
| IG# 12-2802-REG exp. 12/31/24 | DA | EB |
| Debarment/Suspension Verified Date: 2.15.24 | DA | EB |
| Auditor’s Finding Date: 2.14.24 | DA | EB |
| Vendor’s Submission | DA | EB |
| Independent Contractor (I.C.) Requirement Date: 2.12.24 | DA | EB |
| Cover - <i>Master contracts only</i> | DA | EB |
| Contract Evaluation – <i>if required</i> | AG | EB |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), <i>if required.</i> | N/A | N/A |
| Checklist Verification | DA | EB |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| | |
|---|----------------------------|
| Reviewed by Law | |
| Towards Employment-Fatherhood 2024 | Department initials |
| Agreement/Contract and Exhibits | DA |
| Matrix Law Screen shot | DA |

Department of Purchasing – Required Documents Checklist

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|---------------------------------------|---|
| COI | DA expires 6/1/2024, umbrellas 6/1/2023 |
| Workers’ Compensation Insurance | DA |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|----------------------|-----------------|---------|--------------|--------------------------------|---------------------|
| 4/1/2024-12/31/2024 | HS280100 | 55130 | UCH00000 | 55130 | \$77,142.86 |
| 1/01/2025-12/31/2025 | HS280100 | 55130 | UCH00000 | 55130 | \$102,857.14 |
| | | | | | |
| | | | TOTAL | | \$180,000.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|--|---|------------------|--|---------------|------------|
| CE/AG# (if applicable) | | N/A | | | |
| Infor/Lawson PO# and PO Code (if applicable) | | RFP | | | |
| Lawson RQ# (if applicable) | | 4542 | | | |
| CM Contract# | | 1062 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1062) | \$195,000.00 | | 4/1/2021 – 3/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$97,500.00 | 4/1/2023-3/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$97,500.00 | | | |
| Total Contact Amount | \$292,500.00 | | | | |
| New Contract Action: <i>Master Agreement</i> (CM#4273) | \$180,000.00 | | 4/1/2024 - 12/31/2025 | Pending | Pending |

Department of Purchasing – Required Documents Checklist

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| | |
|--|----------------------------------|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4273 |
| Vendor Name: | Towards Employment, Incorporated |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$180,000.00 |
| History/CE: | ok |
| EL: | ok |
| Procurement Notes: | N/A |
| Purchasing Buyer's initials and date of approval | EB 3/12/2024 |

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Revised 7/28/2022

CONTRACT EVALUATION FORM

| | | | | | |
|---|---|----------------------|----------------|----------------------|-------------|
| Contractor | Towards Employment | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 21056 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021, thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | <p>This is a Workforce Development/Training program at Towards Employment aimed at previously incarcerated fathers. It is a six-week training program with the goal of assisting fathers to reconnect with their families and preparing them to be a productive part of the workforce. This amendment component of the contract adds activities outlined in the Families Forward Demonstration Project which is designed to test a new employment-focused program for low-income noncustodial parents (NCPs) who are unable to fully meet their child support obligations. The key objective is to identify effective strategies to improve earning capacity and financial capacity-building of NCPs, thereby increasing their ability to support their children.</p> | | | | |
| Performance Indicators | <ol style="list-style-type: none"> 1) Ability to successfully recruit number of contracts specified program participants. 2) Number of program participants to successfully complete the program curriculum. 3) Number of program participants successfully achieving employment. 4) Overall quality of program as indicated on formal program evaluations. 5) Successful completion of all required monthly reports. | | | | |
| Actual Performance versus performance indicators (include statistics): | <p>The Towards Employment program is contracted to recruit and serve 225 fathers with 162 of those program participants completing the curriculum and 105 to be successfully employed for the new contract year. The Towards Employment program has been able to provide the following services during the past thirty-four months of the current contract period: 233 fathers have been assessed, 176 fathers have completed the program and 108 have been successfully placed in jobs. (Additionally, the Covid-19 epidemic has had an impact on TE's ability to recruit new clients during this period, but they adjusted quickly to remote training.) Towards Employment has worked well with the OCSS.</p> <p>The Towards Employment has also met all monthly reporting requirements. goals.</p> | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | x | | | | |

| | |
|--------------------------------|---------------------------------------|
| Justification of Rating | See above |
| Department Contact | Aldonis Grimes |
| User Department | Cuyahoga County Fatherhood Initiative |
| Date | 02/26/2024 |

Department of Purchasing – Required Documents Checklist

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|--|-------|
| Infor/Lawson RQ#: | 13809 |
| Infor/Lawson PO# Code (if applicable): | RFP |
| Event # | N/A |
| CM Contract# | 4275 |

| | | |
|--|----------------------------|---------------------------|
| FTHD 2024-University Settlement | Department initials | Clerk of the Board |
| Briefing Memo | LS | X EB |

| | | |
|--|-----|------|
| Late Submittal Required: | Yes | No X |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No X |
|---|------------------------------|------|

| |
|----------------------------------|
| FULL AND OPEN COMPETITION |
| Formal RFP |
| Reviewed by Purchasing |

| | Department initials | Purchasing |
|---|-----------------------------|-----------------------|
| FTHD 2024-University Settlement | | |
| Notice of Intent to Award (sent to all responding vendors) | LS | EB |
| Bid Specification Packet | LS | EB |
| Final DEI Goal Setting Worksheet | LS | EB |
| Diversity Documents – <i>if required (goal set)</i> | LS | EB |
| Award Letter (sent to awarded vendor) | LS | EB |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | N/A | N/A |
| Tabulation Sheet | LS | EB |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>). | LS | EB |
| IG# 23- 0466-REG exp. 31DEC2027 23-0424-REG 31DEC2027 | LS | EB |
| Debarment/Suspension Verified | Date: 2/8/2024 3/12/2024 | LS EB |
| Auditor’s Finding | Date: 2/8/2024 3/12/2024 | LS EB |
| Vendor’s Submission | LS | EB |
| Independent Contractor (I.C.) Requirement | Date: 2-9-2024 3/13/2024 | LS EB |
| Cover - <i>Master contracts only</i> | DA | EB |
| Contract Evaluation – <i>if required</i> | | EB SUPERIOR RATING |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | N/A | N/A |
| Checklist Verification | LS | EB |

Other documentation may be required depending upon your specific item

Department of Purchasing – Required Documents Checklist

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Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|----------------------------|
| | Department initials |
| Agreement/Contract and Exhibits | LC |
| Matrix Law Screen shot | LS |
| COI exp. 6.1.24 | LS |
| Workers’ Compensation Insurance exp. 7.1.24 | LS |
| Performance Bond, if required per RFP | N/A |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|-----------------------|-----------------|---------|--------------|--------------------------------|--------------------|
| 4/1/2024 – 12/31/2024 | HS280100 | 55130 | UCH000 | | \$42,107.14 |
| 1/1/2025 – 12/31/2025 | HS280100 | 55130 | UCH000 | | \$56,142.86 |
| | | | | | |
| | | | TOTAL | | \$98,250.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|---|--|-------------------------|--|----------------------|-------------------|
| CE/AG# (if applicable) | N/A | | | | |
| Infor/Lawson PO# and PO Code (if applicable) | RFP | | | | |
| Lawson RQ# (if applicable) | 4542 | | | | |
| CM Contract# | 1063 | | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount (CM#1063) | \$104,000.00 | | 4/1/2021 - 03/31/2023 | 5/11/2021 | R2021-0121 |
| | Prior Amendment Amounts (list separately) | \$52,000.00 | 4/1/2023 – 03/31/2024 | 4/11/2023 | R2023-0090 |
| | | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$156,000.00 | | | |
| Total Contract Amount | \$156,000.00 | | | | |

Department of Purchasing – Required Documents Checklist

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|--|--------------------|--|----------------------------------|----------------|----------------|
| New Contract Action: Master Agreement (CM#4275) | \$98,250.00 | | 4/1/2024 – 12/31/2025 | Pending | Pending |
|--|--------------------|--|----------------------------------|----------------|----------------|

PURCHASING USE ONLY

| | |
|---|---|
| Prior Resolutions | R2021-0121; R2023-0090 |
| CM#: | 4275 |
| Vendor Name: | University Settlement Slavic Village, LLC |
| ftp: | 4/1/2024 – 12/31/2025 |
| Amount: | \$98,250.00 |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | N/A |
| Purchasing Buyer’s initials and date of approval | EB 3/13/2024 |

CONTRACT EVALUATION FORM

| | | | | | |
|---|---|----------------------|----------------|----------------------|-------------|
| Contractor | University Settlement, Inc | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | 210527 | | | | |
| RQ# | 4542 | | | | |
| Time Period of Original Contract | April 1, 2021 thru March 31, 2024 | | | | |
| Background Statement | | | | | |
| Service Description | The Healthy Fathers Program engages fathers in school-based fatherhood programming at three K-8 CMSD schools; A.B. Hart, Mound and Warner Girls Leadership Academy in addition to fatherhood programs at University Settlement. | | | | |
| Performance Indicators | <ol style="list-style-type: none"> 1) Outreach, recruitment and enrollment of fathers with children attending each of the targeted schools. 2) Attendance at father/child focused events. 3) Volunteer participation rates by fathers in targeted schools. 4) Completion of all required monthly reports. | | | | |
| Actual Performance versus performance indicators (include statistics): | <p>During this contract period, University Settlement's Healthy Fathers program has continued to be extremely successful in getting fathers engaged in their children's educational process in their three targeted K-8 schools (A.B. Hart, Mound and Warner Girls Leadership Academy). The Cuyahoga County Fatherhood Initiative specified a goal of serving nine hundred and seventy-five (975) fathers in its three targeted schools for this contract period. During the past thirty-four months of the current contract period the Healthy Fathers program has served twelve hundred and thirty-two (1,232) community fathers.</p> <p>The Healthy Fathers program has also continued to successfully sponsor multiple family orientated programs at each of its three targeted schools, while also increasing the father's volunteer rate at each school. Further, the Healthy Fathers program has also complied with all monthly reporting requirements. In addition to the high evaluations the program has received from the participating fathers, the program has also received very positive reviews and accolades from the administrators at each of the schools.</p> | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | x | | | | |
| Justification of Rating | See above | | | | |
| Department Contact | Aldonis Grimes | | | | |
| User Department | Cuyahoga County Fatherhood Initiative | | | | |
| Date | 02/26/2024 | | | | |



Department of Purchasing Tabulation Sheet

| | | | | | |
|---|---|--|------------------|----------------------|-----------------|
| REQUISITION NUMBER: 13809 Event 5057 | TYPE: (RFB/RFP/RFQ): RFP | ESTIMATE: \$1,444,625.00 | | | |
| CONTRACT PERIOD: | RFB/RFP/RFQ DUE DATE: January 12, 2024 | SOLICITATIONS ISSUED | MANUAL RESPONSES | ELECTRONIC RESPONSES | TOTAL RESPONSES |
| REQUESTING DEPARTMENT: Fatherhood Initiative | COMMODITY DESCRIPTION: Services for Custodial & Non-Custodial Fathers & Their Children in Cuyahoga County | 34 | 7 | 6 | |
| DIVERSITY GOAL/SBE 4 % | DIVERSITY GOAL/MBE 2 % | DIVERSITY GOAL/WBE 4 % | | | |
| Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No-N/A, procurement method was RFP or RFQ, JW 1/17/2024 LL 1/18/2024 | CCBB: Low Non-CCBB Bid\$:n/a | Add 2%, Total is: n/a | | | |
| Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A, procurement method was RFP or RFQ, JW 1/17/2024 LL 1/18/2024 | CCBEIP: Low Non-CCBEIP Bid \$: n/a | Add 2%, Total is: n/a | | | |
| *PRICE PREFERENCE LOWEST BID REC'D \$n/a | RANGE OF LOWEST BID REC'D \$n/a | Minus \$, = | | | |
| PRICE PREF % & \$ LIMIT: n/a | MAX SBE/MBE/WBE PRICE PREF n/a | DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A LL 1/18/2024 | | | |

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
|--|------------------|---|--|--|--|--|--------------------|--|
| 1 Career Development & Placement Services, Inc. 26300 Cedar Road Beachwood, OH 44122 | N/A | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | SBE/MBE/WBE Comments and Initials: Charles Bradford was put on the DIV-2, but Charles Bradford is not certified with Cuyahoga County. Full waiver requested due to being a non-profit organization. 01/16/2024-SS Div-1 signed, 501C information provided by vendor, verified non-profit status through state of Ohio business search, full | | |

Transaction ID:

| | | | | | | | | |
|---|--------------------------------|--|--|---------------------|--------------------------------|--|-------------------------------|---------------------|
| Bidder's/ Vendors Name and Address | Bid Bond / Check k | Actual Bid Amount (enter "N/A" if RFP or RFQ | Buyer Administrative Review: Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review w | Award : (Y/N) |
| | | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: ___EB___ | | | waiver requested, JW 1/17/2024 LL 1/18/2024 | | |

Transaction ID:

| | | | | | | | | |
|-------------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|---------------|
| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| | | | | | | | | |

| | | | | | | | | |
|--|------------------|---|--|--|--|--|--------------------|--|
| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| 2 East Cleveland Schools 1843 Stanwood Road East Cleveland, OH 44112 | | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>0 %</u> MBE: <u>0 %</u> WBE: <u>0 %</u> | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | | | | | | |
|-------------------------------------|------------------|---|---|---|--------------------------|---------------|
| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Award : (Y/N) |
| Diversity Program Review: | SBE / MBE / WBE | SBE/MBE/WBE Comply: (Y/N) | <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | SBE/MBE/WBE Comments and Initials: Full waiver requested, stating they will collaborate with community partners rather than use subcontractors (community partners are not listed). 01/06/2024-SS Div-1 signed, full waiver requested, JW 1/17/2024 Political Subdivision LL 1/18/2024 | Dept. Tech. Review | |

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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials <input type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: <u>EB</u> | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
|--|------------------|---|--|--|---|--|--------------------|--|
| 3 Iona Production, Inc 4 Deserving Dads 3193 Ludlow Road Cleveland, OH 44120 | N/A | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0% MBE: 0% WBE: 0% SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

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| | <p>No DIV-1,2 submitted. Full waiver requested due to being a non-profit agency. 01/16/2024-SS No signed div-1, full waiver requested. Vendor provided 501C information, verified non-profit status via state of Ohio business search, 1/17/2024 JW LL 1/18/2024</p> | <p>SBE/MBE/WBE Comments and Initials:</p> | |
| | | | |
| | | | |
| | | <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>OPD Buyer Initials: _____ EB_____</p> | |

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| Vendors Name and Address | 4 JDC Advertising 20245 Glen Russ Lane Euclid, OH 44117 | Bond / Check | N/A | Bid Amount (enter "N/A" if RFP or RFQ) | Administrative Review: OPD Buyer Initials | Preference | CCBEIP Registered | SBE / MBE / WBE | Tech. Review | : (Y/N) |
| | | | | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): N/A | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No | | |
| | | | | | IG Number: | | | Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> | | |
| | | | | | NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | | | SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 1/18/2024 | | |
| | | | | | PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | | | SBE/MBE/WBE Comments and Initials: JDC Advertising stated they are a minority company. JDC Advertising is not certified with Cuyahoga County. Full waiver requested, but DIV-3 2 of 2 was not submitted. 01/16/2024-SS Signed div-1 provided, no div-2, vendor is not Cuyahoga county certified, div-3 page 1 provided for waiver, request | | |
| | | | | | CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) | | | | | |

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| | <p>incomplete, no div-3 page 2, JW 1/17/2024 Diversity Goals not met and insufficient details and documentation of Good Faith Effort to achieve the goals. LL 1/18/2024</p> | | | <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>OPD Buyer Initials: __ EB ____</p> | | | |
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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) | | | | | | | | |
| 5 Journey Center for Safety & Healing P.O. Box 5466 Cleveland, OH 44101 | N/A | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | <table border="1"> <tr> <td data-bbox="544 867 797 1108">Subcontractor Name(s):</td> <td data-bbox="797 867 976 1108">N/A</td> </tr> <tr> <td data-bbox="544 520 797 867">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="797 520 976 867"><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</td> </tr> <tr> <td data-bbox="544 338 797 520">Total %</td> <td data-bbox="797 338 976 520">SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u></td> </tr> <tr> <td data-bbox="544 222 797 338">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="797 222 976 338"><input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No</td> </tr> </table> | Subcontractor Name(s): | N/A | SBE/MBE/WBE Prime: (Y/N) | <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No | Total % | SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> | SBE/MBE/WBE Comply: (Y/N) | <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Subcontractor Name(s): | N/A | | | | | | | | | | | | | | | |
| SBE/MBE/WBE Prime: (Y/N) | <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | |
| Total % | SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> | | | | | | | | | | | | | | | |
| SBE/MBE/WBE Comply: (Y/N) | <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | | | | | | | | | | | | | | | |

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
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| | | | (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes | | | SBE/MBE/WBE Comments and Initials: Full waiver requested due to being a non-profit agency. 01/16/2024-SS Signed div-1 provided, full waiver requested, vendor provided 501C information, verified non-profit status through state of Ohio business search, JW 1/17/2024 LL 1/18/2024 | | |

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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| | | | <input checked="" type="checkbox"/> No OPD Buyer Initials: _EB_____ | | | | | |

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| Bidder's / Vendors Name and Address 6 Murtis Taylor Human Services 13422 Kinsman Road Cleveland, OH 44120 | Bid Bond / Check N/A | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-1963-REG 31DEC2024 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: Full waiver requested due to being a non-profit agency. 01/16/2024-SS Signed div-1 provided, full waiver requested, vendor provided 501C information, verified non-profit status through state of Ohio business search, JW 1/17/2024 LL 1/18/2024 | Dept. Tech. Review | Award : (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No |
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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
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| | | | (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: <u>EB</u> | | | | | |

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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| 7 Nueva Luz Urban Resource Center 6600 Detroit Avenue Cleveland, OH 44102 | N/A | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): N/A | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| | | | IG Number: 20-0355-REG 31DEC2024 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 1/18/2024 SBE/MBE/WBE Comments and Initials: No DIV 1,2,3 submitted. 01/16/2024-SS Verified vendor non-profit status through state of Ohio Business search, 1/17/2024 JW Missing DIV-1 Covenant of Non-discrimination. LL 1/18/2024 | | |

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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: _____ EB _____ | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) | | | | | | | | |
| 8 Passages Connecting Families, Inc 4600 Carnegie Ave Cleveland, OH 44103 | N/A | | Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | <table border="1"> <tr> <td data-bbox="544 863 797 1098">Subcontractor Name(s):</td> <td data-bbox="797 863 1385 1098">N/A</td> </tr> <tr> <td data-bbox="544 506 797 863">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="797 506 1385 863"><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</td> </tr> <tr> <td data-bbox="544 331 797 506">Total %</td> <td data-bbox="797 331 1385 506">SBE: <u>0</u>% MBE: <u>0</u>% WBE: <u>0</u>%</td> </tr> <tr> <td data-bbox="544 220 797 331">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="797 220 1385 331"><input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No</td> </tr> </table> | Subcontractor Name(s): | N/A | SBE/MBE/WBE Prime: (Y/N) | <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No | Total % | SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % | SBE/MBE/WBE Comply: (Y/N) | <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Subcontractor Name(s): | N/A | | | | | | | | | | | | | | | |
| SBE/MBE/WBE Prime: (Y/N) | <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No | | | | | | | | | | | | | | | |
| Total % | SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % | | | | | | | | | | | | | | | |
| SBE/MBE/WBE Comply: (Y/N) | <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | | | | | | | | | | | | | | | |

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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| | | | (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No | | | SBE/MBE/WBE Comments and Initials: Full waiver requested due to being a non-profit agency. 01/16/2024 SS Signed div-1 provided, full waiver requested, vendor provided 501C information, verified non-profit status through state of Ohio business search, JW 1/17/2024 LL 1/18/2024 | | |
| | | | CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| | | | COOP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes | | | | | |

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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials <input type="checkbox"/> No OPD Buyer Initials: <u>EB</u> | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
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| Bidder's / Vendors Name and Address | 9 The Centers 4500 Euclid Avenue Cleveland, OH 44103 | Bid Bond / Check | N/A | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) | |
| Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | IG Number: | | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No | | Subcontractor Name(s): N/A | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | | PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | | CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | | CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | | SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | | | | | Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> | | | |
| | | | | | | | | SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | | | |
| | | | | | | | | SBE/MBE/WBE Comments and Initials: Full waiver requested due to being a non-profit agency. 01/16/2024-SS Signed div-1 provided, full waiver requested, vendor provided 501C information, verified non-profit status through state of Ohio business search, JW 1/17/2024 LL 1/18/2024 | | | |

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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: <u>EB</u> | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
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| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| | | | | | | | | |

| | | | | | | | | |
|-------------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|--------------|
| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
| | | | | | | | | |

| Vendors Name and Address | Bond / Check | Bid Amount (enter "N/A" if RFP or RFQ) | Administrative Review: OPD Buyer Initials | Preference | CCBEIP Registered | SBE / MBE / WBE | Tech. Review | : (Y/N) |
|---|--------------|--|--|---|--|--|--------------|---|
| 1 The Children's Museum of Cleveland 3813 Euclid Avenue Cleveland, OH 44115 | N/A | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 21-0345-REG 31DEC2025 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 1/18/2024 SBE/MBE/WBE Comments and Initials: DIV-3 Waiver requested, full or partial not specified, they stated they are not using any subcontractors. 01/16/2024-SS Signed div-1, full waiver requested vendor states they are not using any subcontractors per they manage all in-house components, JW 1/17/2024 Diversity Goals not met. Insufficient | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Transaction ID:

| | | | | | | | | | |
|------------------------------------|---|---------------------------|-----|----------------------------|--|------------|--|--|---|
| Name and Address | 1 The MetroHealth System 2500 MetroHealth Drive Cleveland, OH 44109 | Check "N/A" if RFP or RFQ | N/A | Review: OPD Buyer Initials | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No | Registered | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Reviewed | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Subcontractor Name(s): | N/A | | | | | | | | |
| SBE/MBE/WBE Prime: (Y/N) | | | | | | | | | |
| Total % | | | | | | | | | |
| SBE/MBE/WBE Comply: (Y/N) | | | | | | | | | |
| SBE/MBE/WBE Comments and Initials: | | | | | | | | Full waiver requested due to operating under Chapter 339 of the Ohio Revised Code (they do not subcontract the services contemplated in the proposal). 01/16/2024-SS Signed div-1 provided, full waiver requested see div-3 page 2, JW 1/17/2024 Political subdivision LL 1/18/2024 | |

Transaction ID:

| | | | | | | | | | | |
|----|--|------------------|-----|--|---|--|--|---|--------------------|---|
| 12 | Towards Employment 3301 St. Clair Avenue Cleveland, OH 44114 | Bid Bond / Check | N/A | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| | | | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-2802-REG 31DEC2024 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): (FAPA) ACE Taxi Service, Inc. SBE/MBE/WBE 10% | SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | | | | Total % SBE: <u>0</u> % MBE: <u>10</u> % WBE: <u>0</u> % | | |
| | | | | | | | | SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 1/18/2024 <input type="checkbox"/> No | | |
| | | | | | | | | SBE/MBE/WBE Comments and Initials: No DIV-3 submitted. Only one subcontractor submitted. 01/16/2024-SS Signed div-1 provided, one vendor on div-1, no waiver requested. A Cuyahoga County certified vendor can only satisfy one(1) diversity category. Ace Taxi service is certified as SBE/MBE/WBE-only one (1) category will be satisfied. No waiver | | |

Transaction ID:

| | | | | | | | | | |
|----|-------------------------------------|------------------|---|---|---|--|---|--------------------|---|
| 14 | Bidders / Vendor's Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| | | | | Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: _____ % MBE: _____ % WBE: _____ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Transaction ID:

| | Bidder's Vendor Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) | |
|--|----------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|---------------|--|
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: _____ | | | | | | |

Transaction ID:

| Bidders / Vendor's Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
|-------------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|---------------|
| | | | | | | | | |

GOAL SETTING WORKSHEET

Department Name: Fatherhood Initiative
Contact Name: Aldonis Grimes
Contact Phone#: 216-698-2869
Contact Email: al.grimes@cuyahoga.lfs.ohio.gov
RQ#: 13809

NOTE: User Department completes the YELLOW AREAS ONLY.

RQ Description: To secure effective programming to address the needs of non-custodial and custodial fathers

| Work Category/Scope | NIGP Code (5 digits) | Work/Scope Amount (\$) | Disparity Study Work/Scope Availability # (All Vendors) | Disparity Study Work/Scope Availability # (MBE) | Disparity Study Work/Scope Availability % (MBE) | Disparity Study Work/Scope Availability \$ (MBE) | Disparity Study Work/Scope Availability # (WBE) | Disparity Study Work/Scope Availability % (WBE) | Disparity Study Work/Scope Availability \$ (WBE) |
|-----------------------------------|----------------------|------------------------|---|---|---|--|---|---|--|
| Employment Agency | 96130 | 825000.00 | 40 | 2 | 0.05 | 41250.00 | 3 | 0.08 | 61875.00 |
| Educational Services | 92400 | 825000.00 | 1 | 0 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| Education and Training Consulting | 91838 | 825000.00 | 86 | 2 | 0.02 | 19186.05 | 5 | 0.06 | 47965.12 |
| Totals (\$): | | 2475000.00 | | | | 60436.05 | | | 109840.12 |

Project Diversity Goals: LL 12/6/23

Comments: NIGP 92400: 0t/0m/0w no
 96130: 43t/2m/6w 96130: 40t/2m/3w 0t/0m/0w no
 with duplicates without duplicates duplicates
 91838: 93t/3m/9w 91838: 86t/2m/5w
 with duplicates without duplicates

MBE Goal 2%
WBE Goal 4%
SBE Goal (not calculated) 4%

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0102

| | |
|---|--|
| <p>Sponsored by: County Executive Ronayne/Department of Public Works</p> | <p>A Resolution authorizing an amendment to Contract No. 3995 with Project Management Consultants LLC for owner’s representative services in connection with the Cuyahoga County Central Services Campus (fka the Justice Center Complex Project) for the period 1/9/2019 – 12/31/2024 to extend the time period to 5/31/2025, to expand the scope of services, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$971,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|--|

WHEREAS, the County Executive/Department of Public Works recommends an amendment to Contract No. 3995 with Project Management Consultants LLC for owner’s representative services in connection with the Cuyahoga County Central Services Campus (fka the Justice Center Complex Project) for the period 1/9/2019 – 12/31/2024 to extend the time period to 5/31/2025, to expand the scope of services, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$971,000.00; and

WHEREAS, the primary goals of this amendment includes adding funds, adding time, and updating the scope to focus exclusively on pre-construction work until the anticipated execution of a guaranteed maximum price contract for the project; and

WHEREAS, this project is funded 100% General Fund- American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3995 with Project Management Consultants LLC for owner’s representative services in connection with the Cuyahoga County Central Services Campus (fka the Justice Center Complex Project) for the period 1/9/2019 – 12/31/2024 to extend the time period to 5/31/2025, to expand the scope of services, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$971,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Committee of the Whole

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

| | |
|----------------------------------|---|
| Title | 2024 Public Works, Approval of 6th Amendment to contract 3995 with Project Management Consultants, LLC, for additional funds of \$971,000 and extending the contract to 05/31/2025 |
| Department or Agency Name | Public Works |
| Requested Action | <input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify): |

| Original (O)/ Amendment (A-#) | Contract No. (If PO, list PO#) | Vendor Name | Time Period | Amount | Date BOC Approved/ Council's Journal Date | Approval No. |
|--------------------------------|--------------------------------|---|---------------------|-------------|---|--------------|
| O | CE190002-01 | Project Management Consultants, LLC (PMC) | 1/9/2019-1/8/2021 | \$ 800,000 | 1/8/2019 | R2018-0007 |
| A-1 | 871 | PMC | 1/9/2019-1/8/2022 | \$ 0 | 2/8/2021 | BC2021-53 |
| A-2 | 871 | PMC | 1/9/2019-12/31/2022 | \$1,270,000 | 6/8/2021 | R2021-0136 |
| A-3 | 871 | PMC | 1/9/2019-7/1/2023 | \$400,000 | 9/6/2022 | BC2022-509 |
| A-4 | 871 | PMC | 1/9/2019-12/31/2023 | \$ 0 | 7/24/2023 | BC2023-0468 |
| A-5 | 3995 | PMC | 1/9/2019-12/31/2024 | \$ 0 | 12/11/2023 | BC2023-815 |
| A-6 | 3995 | PMC | 1/9/2019-05/31/2025 | \$971,000 | | |

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

Department of Public Works is requesting a 6th amendment for the Owner's Representative Services for the Justice Center Complex Project contract with Project Management Consultants, LLC to additional funds of \$971,000 and extend the time period (currently 1/9/2019 to 12/31/2024) to May 31, 2025.

For purchases of furniture, computers, vehicles: Additional Replacement **N/A**

Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):
 The primary goal of these request is to approve the 6th amendment. This amendment includes adding funds, time, and updated scope that focuses exclusively to the proposed Cuyahoga County Corrections Center pre-construction work up until GMP execution.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

| | |
|-------------------------------------|---|
| Vendor Name and address: | Owner, executive director, other (specify): |
| Project Management Consultants, LLC | Jeff Appelbaum |

| | |
|---|------------------------------------|
| 3900 Key Center 127 Public Square Cleveland, Ohio 44114 | Managing Director |
| Vendor Council District: 7 | Project Council District: 8 |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | Garfield Heights |

| COMPETITIVE PROCUREMENT | NON-COMPETITIVE PROCUREMENT |
|--|--|
| RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 08/08/2017 | Provide a short summary for not using competitive bid process. *See Justification for additional information. |
| The total value of the solicitation: | <input type="checkbox"/> Exemption |
| Number of Solicitations (sent/received) There were 38 contacts on the vendor list, 4 proposals received for review, 3 interviewed and one approved. | <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date |
| Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, <i>please explain</i> . There were no diversity goals set. | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). |
| Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, <i>please explain</i> : Vender was selected based on qualifications. | <input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process |
| How did pricing compare among bids received? N/A | <input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe: |

| | |
|--|--|
| Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: N/A | |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. | If item is not on IT Standard List state date of TAC approval: |
| Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. | |
| Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | |
| Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | |

| |
|--|
| FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 100% General Fund |
|--|

| |
|--|
| Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): |
| Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

| | |
|---|---|
| Provide status of project. | |
| <input type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase | Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission |
| Reason: | |
| Timeline: | |
| Project/Procurement Start Date (date your team started working on this item): | |
| Date documents were requested from vendor: | |
| Date of insurance approval from risk manager: | |
| Date Department of Law approved Contract: | |
| Date item was entered and released in Infor: | |
| Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: | |
| If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) | |
| Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) | |

| |
|------------------------------------|
| HISTORY (see instructions): |
| |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|--|-----------------------|
| Infor/Lawson RQ#: | |
| Buyspeed RQ# (if applicable): | 40411 |
| Infor/Lawson PO# Code (if applicable): | CE190002-01 Conv |
| CM Contract# | 3995 (previously 871) |

| | | |
|---------------|-------------------|---------------------------|
| | Department | Clerk of the Board |
| Briefing Memo | LW | |

| | | |
|--|------------------------------|--|
| Late Submittal Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|--|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| Contract Amendments Reviewed by Purchasing | | | | |
|--|---------|------------|---------------------|------------|
| | | | Department initials | Purchasing |
| Justification Form | | | LW | OK |
| IG# | 23-0386 | 12/31/2027 | LW | OK |
| Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i> | Date: | | N/A | N/A |
| Debarment/Suspension Verified | Date: | 2/27/2024 | LW | OK |
| Auditor’s Finding | Date: | 2/27/2024 | LW | OK |
| Independent Contractor (I.C.) Requirement | Date: | 11/28/23 | LW | OK |
| Cover - <i>Master amendments only</i> | | | N/A | OK |
| Contract Evaluation | | | LW | OK |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | | | N/A | N/A |
| Checklist Verification | | | LW | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| Reviewed by Law | |
|---|---------------------|
| | Department initials |
| Agreement/Contract and Exhibits | LW |
| Matrix Law Screen shot | LW |
| COI | LW |
| Workers’ Compensation Insurance | LW |
| Original Executed Contract (containing insurance terms) & all executed amendments | LW |

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

| Time Period | Accounting Unit | Account Number | Sub Account | Dollar Amount |
|---------------------------|-----------------|----------------|--------------|-------------------|
| Effective Date – 12/31/24 | PW600125 | 55200 | CFCCC0000201 | \$ 971,000 |
| 1/1/2025 – 05/31/25 | PW600125 | 55200 | CFCCC0000201 | \$ 0 |
| | | | | |
| | | | | |
| | | | TOTAL | \$ 971,000 |

| | |
|--|-----------------------|
| Contract History CE/AG# (if applicable) | CE1900002-01 Conv |
| Infor/Lawson PO# Code (if applicable) | CE1900002-01 Conv |
| Lawson RQ# (if applicable) | 40411 (BuySpeed) |
| CM Contract# | 3995 (previously 871) |

| | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--|-----------------|------------------|---------------------------------------|---------------|--------------------------------------|
| Original Amount | \$ 800,000 | | 1/9/2019-1/8/2021 | 1/8/2019 | R2018-0007 |
| Prior Amendment Amounts (list separately) | | \$ 0 | 1/9/2019-1/8/2022 | 2/8/2021 | BC2021-53 |
| | | \$ 1,270,000 | 1/9/2019-12/31/2022 | 6/8/2021 | R2021-0136 |
| | | \$ 400,000 | 1/9/2019-7/1/2023 | 9/6/2022 | BC2022-509 |
| | | \$ 0 | 1/9/2019-12/31/2023 | 7/24/2023 | BC2023-0468 BC2023-468 |
| | | \$ 0 | 1/9/2019-12/31/2024 | 12/11/2023 | BC2023-815 |
| Pending Amendment | | \$ 971,000 | 1/9/2019-05/31/2025 | | |
| Total Amendments | | \$ 2,641,000 | | | |
| Total Contact Amount | | \$ 3,441,000 | | | |

Purchasing Use Only:

| | |
|--------------------|--|
| Prior Resolutions: | BC2023-815, BC2023-468, BC2022-509, R2021-0136, BC2021-53, R2018-0007 |
| Amend: | 3995 |
| Vendor Name: | Project Management Consultants LLC |
| ftp: | 1/9/2019-12/31/2024 EXT 5/31/2025, effective as of the latest date of signature of the Parties |
| Amount: | Add'l \$971,000.00mm |
| History/CE: | OK |
| EL: | OK |
| Procurement Notes: | |

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|--|-------------------|
| Purchasing Buyer’s initials and date of approval | OK, ssp 2/28/2024 |
|--|-------------------|

CONTRACT EVALUATION FORM

| | | | | | |
|---|--|----------------------|----------------|----------------------|-------------|
| Contractor | PMC- Project Management Consultants, LLC | | | | |
| Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#: | CE190002-01-CONV (original), converted to Contract 871, copied to CM 3995 | | | | |
| RQ# | 40411 | | | | |
| Time Period of Original Contract | 1/9/2019-1/8/2021- extended to 12/31/2025 | | | | |
| Background Statement | This is the 6th Amendment to the Owners Representative for the Justice Center Complex to extend the time period to 12/31/2025 and add additional funds of \$971,000. | | | | |
| Service Description | The primary goal of this contract is to work associated with courts planning and owners rep services through GMP development for the new jail. | | | | |
| Performance Indicators | Project Management Consultants has provided the County with quality consulting services for the Owners Representative Services Agreement for the Justice Center Complex. | | | | |
| Actual Performance versus performance indicators (include statistics): | PMC, LLC has provided above average services as per the contract. | | | | |
| Rating of Overall Performance of Contractor | Superior | Above Average | Average | Below Average | Poor |
| Select One (X) | | x | | | |
| Justification of Rating | According to the contract. | | | | |
| Department Contact | Lisa Willey | | | | |
| User Department | Public Works | | | | |
| Date | 02/27/2024 | | | | |

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0103

| | |
|---|--|
| <p>Sponsored by: County Executive Ronayne/Department of Public Works</p> | <p>A Resolution making an award on RQ7297 to Gilbane Building Company in an amount not-to-exceed \$33,353,000.00 for design build services in connection with the Cuyahoga County Central Services Campus; authorizing the County Executive to execute Contract No. 4263 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|--|

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ7297 with Gilbane Building Company in an amount not-to-exceed \$33,353,000.00 for design build services in connection with the Cuyahoga County Central Services Campus; and

WHEREAS, the primary goal of this project is to design and construct a corrections facility on a new campus to replace the County’s Corrections Center, currently located at the Justice Center Complex; and

WHEREAS, the project is funded 100% General Fund-American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ7297 with Gilbane Building Company in an amount not-to-exceed \$33,353,000.00 for design build services in connection with the Cuyahoga County Central Services Campus.

SECTION 2. That the County Executive is authorized to execute Contract No. 4263 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Committee of the Whole

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

| | |
|----------------------------------|---|
| Title | 2024 Design Build Agreement-Cuyahoga County Corrections Center- Gilbane Building Company- RQ 7297 – CM 4263 |
| Department or Agency Name | Public Works |
| Requested Action | <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify): |

| Original (O)/ Amendment (A-#) | Contract No. (If PO, list PO#) | Vendor Name | Time Period | Amount | Date BOC Approved/ Council's Journal Date | Approval No. |
|--------------------------------|--------------------------------|--------------------------|----------------------------|-----------------|---|--------------|
| O | 4263 | Gilbane Building Company | NA - Design Build Contract | \$33,353,000.00 | pending | pending |
| | | | | | | |
| | | | | | | |

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase. The Department of Public Works is requesting to submit and award a Design Build Agreement for the Cuyahoga County Corrections Center in the amount of \$33,353,000.00 with the Gilbane Building Company. **The anticipated start completion date will be the date of the execution of this contract but since this is a design build contract the dates should not be referenced in the contract of approval.**

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

Over the past two years, Cuyahoga County and other justice system stakeholders have engaged in a planning process involving multiple meetings to a Justice Center Executive Steering Committee. The purpose of the Project is to design and construct a corrections facility on a new campus to replace the County's jail facilities currently located at the Justice Center Complex.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

| | |
|---|--|
| Vendor Name and address: | Owner, executive director, other (specify): |
| Gilbane Building Company 3135 Euclid Avenue Cleveland, Ohio 44115 | Kyle Merrill, Senior Business Leader |

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| | |
|---|-----------------------------|
| Vendor Council District: 7 | Project Council District: 7 |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | |

| COMPETITIVE PROCUREMENT | NON-COMPETITIVE PROCUREMENT |
|---|--|
| RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: October 21, 2021 | Provide a short summary for not using competitive bid process. *See Justification for additional information. |
| The total value of the solicitation: | <input type="checkbox"/> Exemption |
| Number of Solicitations (sent/received) 46 / 1 | <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date |
| Participation/Goals (%): (30) DBE (7) SBE (17) MBE (6) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. The Design Phase was compliant for DEI goals and the Construction Phase DEI forms are forthcoming and will be uploaded as soon as received from the vendor. | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). |
| Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: | <input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process |
| How did pricing compare among bids received? | <input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe: |

| | |
|--|--|
| Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: | |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. | If item is not on IT Standard List state date of TAC approval: |
| Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. | |
| Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | |
| Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. | |

| |
|--|
| FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. General Fund – ARPA Revenue Replacement/Provision of Government Services FS100600-55200-CFCCC0000401 |
|--|

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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| |
|---|
| Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): |
| Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

| | |
|---|--|
| Provide status of project. New to the County | |
| <input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase | Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, in the fields below provide reason for late and timeline of late submission |
| Reason: | |
| Timeline: | |
| Project/Procurement Start Date (date your team started working on this item): | |
| Date documents were requested from vendor: | |
| Date of insurance approval from risk manager: | |
| Date Department of Law approved Contract: | |
| Date item was entered and released in Infor: | |
| Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: | |
| If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) | |
| Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) | |

| |
|--|
| HISTORY (see instructions): |
| New contract in response to original RFQ- no history |

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|--|--|
| Infor/Lawson RQ#: | RQ 7297- Design Build Services- County Corrections Center with Gilbane Building Company |
| Infor/Lawson PO# Code (if applicable): | RFQ |
| Event # | 1811 |
| CM Contract# | 4263 |

| | | |
|---------------|----------------------------|---------------------------|
| | Department initials | Clerk of the Board |
| Briefing Memo | AMS | <input type="checkbox"/> |

| | | |
|--|------------------------------|-----------------------------|
| Late Submittal Required: | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Why is the contract being submitted late? | | |
| What is being done to prevent this from reoccurring? | | |

| | | |
|---|------------------------------|-----------------------------|
| TAC or CTO Required or authorized IT Standard | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|---|------------------------------|-----------------------------|

| |
|--|
| FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing |
|--|

| | Department initials | Purchasing |
|---|----------------------------|---------------------------------|
| Notice of Intent to Award (sent to all responding vendors) | NA | OK (same as award letter) |
| Bid Specification Packet | AMS | OK |
| Final DEI Goal Setting Worksheet | AMS | N/A (not a requirement in 2021) |
| Diversity Documents – <i>if required (goal set)</i> | | OK |
| Award Letter (sent to awarded vendor) | AMS | OK |
| Vendor’s Confidential Financial Statement – <i>if RFP requested</i> | | N/A |
| Tabulation Sheet | AMS | OK |
| Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>). | AMS | OK |
| IG# 23-0430-REG 31DEC2027 | AMS | OK |
| Debarment/Suspension Verified Date: 2/27/2024 | AMS | OK |
| Auditor’s Finding Date: 2/27/2024 | AMS | OK |
| Vendor’s Submission | | OK |
| Independent Contractor (I.C.) Requirement Date: 12/5/2023 | AMS | OK |
| Cover - <i>Master contracts only</i> | | OK |
| Contract Evaluation – <i>if required</i> | | N/A |
| TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. | | N/A |
| Checklist Verification | AMS | OK |

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

| |
|------------------------|
| Reviewed by Law |
|------------------------|

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|---------------------------------|----------------------------|
| | Department initials |
| Agreement/Contract and Exhibits | AMS |
| Matrix Law Screen shot | PWD-2874 |
| COI | |
| Workers’ Compensation Insurance | AMS |

CONTRACT SPENDING PLAN

| Time Period | Accounting Unit | Account | Activity | Account Category or Subaccount | Amount |
|--|-----------------|---------|--------------|--------------------------------|-----------------|
| 4/1/2024-12/31/2024 Effective Date – 12/31/2024 | PW600125 | 55200 | CFCCC0000101 | 55200 | \$ 2,500,000.00 |
| 1/1/2025-12/31/2025 | PW600125 | 55200 | CFCCC0000101 | 55200 | \$30,853,000.00 |
| | | | | | |
| | | | TOTAL | | \$33,353,000.00 |

CONTRACT HISTORY (to be completed by department)

| | | | | | |
|---|--|--------------------------|--|----------------------|-------------------|
| CE/AG# (if applicable) | | New contract- no history | | | |
| Infor/Lawson PO# and PO Code (if applicable) | | | | | |
| Lawson RQ# (if applicable) | | 7297 | | | |
| CM Contract# | | 4263 | | | |
| | Original Amount | Amendment Amount | Original Time Period & End Date/ Amended End Date | Approval Date | Approval # |
| Original Amount | \$ | | | | |
| | Prior Amendment Amounts (list separately) | \$ | | | |
| | | \$ | | | |
| | Pending Amendment | \$ | | | |
| | Total Amendments | \$ | | | |
| Total Contact Amount | \$ | | | | |

PURCHASING USE ONLY

| | |
|-------------------|--|
| Prior Resolutions | |
|-------------------|--|

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

| | |
|--|--------------------------|
| CM#: | 4263 |
| Vendor Name: | Gilbane Building Company |
| ftp: | N/A |
| Amount: | \$33,353,000.00mm |
| History/CE: | OK |
| EL: | Needs wet signature |
| Procurement Notes: | |
| Purchasing Buyer's initials and date of approval | OK, ssp 3/1/2024 |



Department of Purchasing Tabulation Sheet

| | | |
|---|--|---|
| REQUISITION NUMBER: 7297 Event 1811 | TYPE: (RFB/RFP/RFQ): RFQ | ESTIMATE: N/A |
| CONTRACT PERIOD: | RFB/RFP/RFQ DUE DATE: November 18, 2021 | NUMBER OF RESPONSES (issued/submitted): 46/1 |
| REQUESTING DEPARTMENT: Public Works | COMMODITY DESCRIPTION: Design Build for the Cuyahoga County Corrections Center Project | |
| DIVERSITY GOAL/SBE 7 % | DIVERSITY GOAL/MBE 17 % | DIVERSITY GOAL/WBE 6 % |
| Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB: Low Non-CCBB Bid \$: | Add 2%, Total is: |
| Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBEIP: Low Non-CCBEIP Bid \$: | Add 2%, Total is: |
| *PRICE PREFERENCE LOWEST BID REC'D \$ | RANGE OF LOWEST BID REC'D \$ | Minus \$, = |
| PRICE PREFERENCE % & \$ LIMIT: | MAX SBE/MBE/WBE PRICE PREF \$ | DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No |

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount "N/A" if RFP or RFQ | Buyer Administrative Review: Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
|---|------------------|---------------------------------------|--|---|--|--|--------------------|---------------|
| 1 Gilbane/Hunt CCCC, a Joint Venture, dba Cuyahoga County Justice Partners 950 Main Avenue, Suite1410 Cleveland, OH 44133 | | | Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: n/a NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): (MAA) Ozanne Construction Company, Inc. MBE 11.23% (FAA) TMG Services, Inc. SBE/MBE/WBE 3.12% (MW) Richard L. Bowen Associates, Inc. SBE 13.88% (FW) Regency Construction Services, Inc. SBE/WBE 1.93% (MHA) Adrian Maldonado & Associates SBE/MBE 1.87% (FAA) AKA Team Commercial Cleaning Services SBE/MBE/WBE 1.46% (scope of work does not match certification category) (FAA) Robert P. Madison International, Inc. SBE/MBE/WBE 3.44% (MW) The Osborn Engineering Company SBE 9.04% (MW) K2M Design, Inc. SBE 3.26% (MAPA) METCO of Ohio, Inc. SBE/MBE .59% (MAA) Ubiquitous Design, LTD SBE/MBE 1.22% (FW) Van Auken Akins Architects, LLC SBE/WBE 1.45% (MW) Makovich & Pusti Architect, Inc. SBE .51% (FW) KS Associates, Inc. SBE/WBE .37% (MW) BEHNKE ASSOCIATES, INC. SBE .22% (MAA) AGM Energy Services, LLC MBE .37% | | |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : |
|-------------------------------------|------------------|---|---|------------------|--------------------------|--|--------------------|---------|
| | | | <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A OPD Buyer Initials: _____ va _____ | | | (MAA) R. Engineering Team, LLC SBE/MBE .37% <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>26.91%</u> MBE: <u>15.65%</u> WBE: <u>10.31%</u> <input checked="" type="checkbox"/> Yes LL 11/19/21 (please see my comments below) <input type="checkbox"/> No No Waiver Requested. AKA Team Commercial Cleaning Services SBE/MBE/WBE 1.46% (scope of work does not match certification category) Same "Scope of Work Provided" on all Div-2 forms. EN 11/18/2021 The Div-2 Form needs to detail the scope of work being subcontracted to each | | |

Transaction ID:

| | | | | | | | | |
|-------------------------------------|------------------|---|---|------------------|--------------------------|--|--------------------|---------------|
| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award : (Y/N) |
| | | | | | | SBE/MBE/WBE to confirm that the scope of work is consistent with the scope of work detailed on the SBE/MBE/WBE's certification. Due to the urgent/complex nature of this project, the current assessment is "compliant" with diversity goals. However, when the contract(s) are ready for review/approval, DEI will need to confirm that the scopes of work being provided by the SBEs/MBEs/WBEs are consistent with the scopes of work detailed on their county certifications. LL 11/19/21 | | |

| | | | | | | |
|-------------------------------------|------------------|---|---|---|--|---|
| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE |
| 2. | | | Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No | Subcontractor Name(s): |

Transaction ID: